

**Town of Rockport Zoning Board of Appeals  
Meeting Minutes  
Wednesday, February 2, 2021 – 5:30 p.m.**

Streamed on Livestream.com

**Board Present:** Chair Geoffrey C. Parker, Vice Chair Kevin Olehnik, Robert Hall, Maxwell MacCoole, Kimberlee Graffam, Terri Mackenzie, and Thomas Kennedy.

**Board Absent:** None

**Staff Present:** Planner and Community Development Director, Orion Thomas.

Chair Parker called the meeting to order at 5:30 p.m. with a quorum.

**Item # 1: Elect Chairperson and Vice-Chairperson per ZBA bylaws and ordinance.**

The nomination for chair was Mr. Geoffrey C. Parker, by Ms. Graffam, Mr. Olehnik seconded this nomination.

**7-0-0**

The nomination for vice chair was Mr. Kevin Olehnik, by Ms. Graffam, Mr. Hall seconded the nomination.

**7-0-0**

**Item # 2: Approve Bylaws to incorporate Remote Meeting Policy and minor amendment.**

**a. Changing the word “committee” to “Zoning Board” in Section 7.**

The board discussed their recommended changes to the by-laws. The board wished to change the requirement for a monthly meeting.

**Motion:** Mr. Hall moved, seconded by Mr. Kennedy, to approve the amendment.

No Discussion

**Carried 7-0-0**

**Item # 3: Approve Minutes from 6-30 & 7-8 2021 meeting.**

The board reviewed and approved changes to the 6-30-21, and 7-8-21 meeting minutes.

**Motion:** Chair Parker moved, seconded by Mr. Hall, to approve changes to the 6-30-21 minutes.

No Discussion

**Carried 6-0-1**

Ms. Graffam abstained from this vote as she recused herself in the 6-20-21 meeting.

**Motion:** Mr. Hall moved. Seconded by Mr. Olehnik, to approve the 7-8-21 minutes.

No Discussion

**Carried 6-0-1**

Ms. Graffam abstained from this vote as she recused herself in the 7-8-21 meeting.

#### **Item # 4: Consideration of Land Use Ordinance Amendments.**

The board discussed changes to the Land Use Ordinance and gave their recommendations.

#### **Other Business:**

Chair Parker discussed the terms of current board members and asked board members to consider people in the community who could serve on the board in future. Ms. Mackenzie expressed that she wished to leave the board but would consider staying on as alternate or staying on until the board seats a new member.

Mr. Thomas asked if any board members would like to attend a seminar on February 10<sup>th</sup>.

#### **Item # 6: Adjournment**

**Motion:** Mr. Hall moved to adjourn, seconded by Ms. Graffam.

**Carried 7-0-0** The meeting was adjourned at n:nn p.m.

Respectfully Submitted,

Regan E. Crowe  
Recording Secretary