

COMMITTEE REPORT – Town of Rockport

DATE:10/17/22

START TIME: 5:00PM

COMMITTEE: VPI Task

Force

CHAIR: Doug Cole

LOCATION: Geoff Parker Room

IN ATTENDANCE: Doug Cole, Denise Kennedy Munger, Orion Thomas, Clare Tully, Mary Jane Young **BY PHONE:** Michelle Gallant, Kimberlee Graffam **ABSENT:** Sally Cook, Jon Duke, Mike Young.

ITEMS DISCUSSED: Adoption of remote meeting policy, revisions to MDOT Letter of Intent

Chair Cole opened the public hearing portion of the meeting for consideration of adopting the Remote Meeting Policy at 5:01pm.

No members of the public were in attendance.

Chair Cole closed the public hearing at 5:03pm

MOTIONS:

Denise Kennedy Munger motioned for the VPI Task Force to adopt the Town's remote meeting policy. The motion was seconded and then unanimously approved by the 5 members present in person.

Chair Cole then asked members if they had any revisions to the minutes. Kimberlee Graffam noted that the start and end time of the minutes needed to be revised as they reflected Pacific Time instead of Eastern Standard. The motion was approved by the 5 members who were present at the meeting at which the minutes were taken.

Chair Cole then asked members to review the revisions proposed to the draft Letter of Intent by a consultant who reviewed the draft at the Town's request. The most substantive revision involved removing a request for burying of utilities and a related map of the utilities, as the consultant had indicated that burying utilities is not within the scope of MDOT projects and so would be rejected. The members voted unanimously to accept the consultant's revisions. The members then discussed some other minor revisions. A motion was made to accept the letter with these changes and it was unanimously accepted.

Chair Cole then asked members to review a letter from Representative Vickie Doudera in support of the Letter of Intent. Kimberlee Graffam moved to include the letter in the package and Michelle Graffam seconded the motion. The members unanimously approved this motion.

The members then reviewed schematic plan #2 as a proposed exhibit to the Letter of Intent. Michelle Gallant suggested including only schematic plan #2 but removing the designation #2. Denise Kennedy Munger made a motion to accept this schematic design and the motion was seconded by Mary Jane Young. The motion was unanimously approved.

Chair Cole then noted that the letter was complete and asked Orion Thomas to make the approved changes and finalize the letter. Denise Kennedy Munger departed the meeting at 5:30PM. Chair Cole then asked if there was any other business to conduct.

Orion Thomas noted that he had spoken to a contact at Gorill Palmer who indicated that he thought the draft letter of intent was a reasonable and good application. Michelle Gallant left the Zoom meeting at 5:32PM. A member inquired how long it might take before MDOT responded to the letter of intent. Orion responded that he did not know how long it would be. He noted that it was possible that MDOT might have some questions after reviewing it. Chair Cole suggested that the Task Force wait to schedule its next meeting until it receives MDOT's response to the draft. The members agreed. Chair Cole then made a motion to adjourn the meeting which was seconded by Mary Jane Young. The meeting was adjourned at 5: 34PM.