

Select Board Minutes

Members Present: Vice-Chair Mark Kelley, Eric Boucher, Denise Munger, Jim Annis

Members Absent: Michelle Hannan

Staff Present: Town Manager - Jonathan Duke, Planning and Development Director - Orion Thomas,
Videographer – Geoff Parker

Vice-Chair Kelley brought meeting to order at 6:00pm

Public Hearing

Vice-Chair Kelley started with the Public Hearing portion of the meeting.

Public Hearing to give interested members of the public an opportunity to comment on the Amendments to the General Assistance Ordinance

Vice-Chair Kelley opened the public hearing for Amendments to the General Assistance Ordinance and Appendices A-H effective October 1, 2022 at 6:01pm.

There was no public comment on this item.

Vice-Chair Kelley closed the public hearing at 6:02pm

Public Hearing for the Downtown TIF Amendment

The Chair opened the public hearing for the Downtown TIF at 6:02pm.

There was no public comment on this item.

The Chair closed the public hearing at 6:03pm.

Public Hearing for the Route 90 TIF

The Chair opened the public hearing for the Downtown TIF at 6:03pm.

The Select Board received written comment from the Camden/Rockport Pedestrian and Bicycle Pathways Committee supporting the TIF. The written comments are attached hereto.

There was no additional public comment at the meeting on this item.

The Chair closed the public hearing at 6:03pm.

Public Hearing for all other items on November 7, 2022, Referendum Election Ballot

The Chair opened the public hearing for the referendum election ballot at 6:03pm

There was no public comment on this item.

The Chair closed the public hearing at 6:04pm

Town Manager's Report/Update

Vice-Chair Kelley moved to the third item on the agenda, the Town Manager's Report.

Town Manager, Mr. Jon Duke, gave his seven (7) page report to the Board.

Public Input on Non-Agenda Items

Amendments to the Agenda

Vice-Chair Kelley arranged the agenda to have Discussion item A to come after the Consent Agenda, and then to proceed with the Action Items.

Consent Agenda

Ms. Munger moved, seconded by Mr. Annis, to approve the Consent Agenda as presented.

The Select Board thanked the Rick Cowan and Andrea Hungerford for their participation on the Parks and Beautification committee.

**4-0-0
Approved**

Discussion item A:

Vice-Chair Kelley arranged the agenda to have the “Discuss EMS Provider Update – North East Mobile Health Service” be moved forward.

The Board did not have an issue with the arrangement of the agenda.

Jonathan Powers, Division Chief of North East Mobile Health Services, and the local EMS director for Rockport. Mr. Powers gave a presentation to update the Town of Rockport on the work done over the last contract year.

The Board thanked Mr. Powers for the update and his service to the community.
55:00

Action Items:

Ordinance Review Committee Workplan

Vice-Chair Kelley moved back to the Action Items on the agenda.

Vice-Chair Kelley asked for the run down of the Ordinance Review Committee’s (ORC) workplan.

Mr. Duke asked Mr. Thomas to weigh in since Mr. Thomas is the staff for this committee.

Mr. Thomas gave the Select Board the reason for the workplan, and the timetable for June ballot 2023.

Ms. Munger moved, seconded by Mr. Annis, to approve the ORC workplan as presented.

No Discussion.
4-0-0
Approved

Committee Appointment(s)

Geoff Parker – Budget Committee

Ms. Munger moved, seconded by Mr. Annis, that the Board appoint Geoff Parker to the Budget Committee to fill the vacancy created by Jerod Cronkite’s resignation, with Parker’s term ending in June 2023 when this committee seat’s remaining tenure will be up for election.

No Discussion
4-0-0
Approved

Lynn Rutter – Parks and Beautification Committee

Ms. Rutter gave overview of why she is interested in joining this committee.

Ms. Munger moved, seconded by Mr. Boucher, the Board appoint Lynn Rutter to the alternate member position with a term ending in June 2025.

No Discussion
4-0-0
Approved

Act on General Assistance Ordinance and Appendices

Vice-Chair Kelley asked Jon for information regarding this action item. Mr. Duke reminded the Board, and Public, that the legal requirements of the public hearing has already been fulfilled and this is the final step in the process to adopt these maximums.

Ms. Munger moved, seconded by Mr. Boucher, that the Board adopt the 2022 General Assistance Maximums for Knox County as presented.

No Discussion
4-0-0
Approved.

Act on School Warrant

Mr. Duke provided information for what this item is. The school committee returned to the voters last Friday evening to consider a revised budget due to errors in the budget presented to voters in June. Thankfully, none of the adjustments required impact the commitment of taxes.

Ms. Munger move, seconded by Mr. Boucher, that the Board approve the school warrant as presented.

No Discussion

4-0-0

Approved

Act on Peddlers Permit Extension – Native Sauna

Vice-Chair Kelley asked applicants for explanation of why extension is needed. Josh and Beth, of Native Sauna responded with their need. Beth explained that September was warmer than expected, and they are getting their schedule figured out. Beth explained that their hours are conflicting with some peoples work schedules. Beth asked for permission to extend hours of operations to not be a confinement on sunset. Beth expressed that they will not operate past 8pm. Beth gave example of local resident who wants to use the service, but can't due to work complications.

Vice-Chair Kelley asked if any Board members have questions.

Ms. Munger stated that she has received a lot of complaints, not about the business but about the policy of how to use the Town Harbor Park, and parks in general.

Vice-Chair Kelley stated that the Town does not yet have a policy in place and thinks it should be in place. Vice-Chair Kelley suggested starting on a policy now to have ready for start of year 2023.

The Select Board discussed the harbor committee weighing in.

Mr. Boucher brought up that the Town does not have a harbor master during the winter, no staff, no security in the winter. The docks will be stored in the park, which limits the space. Mr. Boucher said this use could be closer to the building but brought up the steepness of the road and safety concerns. Mr. Boucher stated he wants the whole picture put into consideration, and thinks the Harbor Committee should weigh in on.

Mr. Duke agreed a policy needs to be in place for the uses of the Harbor Park, and for Parks in general.

The Select Board discussed who's responsible for the Harbor Park.

Ms. Munger stated that the Select Board is not against the company, and that the Select Board needs to consider the whole picture and to deliberate on the use.

Mr. Annis added that he also received complaints about the use of the Harbor Park, and agreed with the Policy of Parks.

The Select Board discussed further the monetary benefits of renting the space out and compared Native Sauna to this and how it plays into the revenue generated.

The Select Board brought up the existing food truck, and crane truck for sail boats.

Vice-Chair Kelley moved, seconded by Mr. Annis, to table this decision until the November 14th Select Board meeting to collect considerations from the Harbor Master and committees for these uses at the Harbor Park, while allowing Native Sauna to continue operating during this interim.

No discussion

4-0-0

Approved

Act on Tricia Dixon and Sally Cook to move from Alternate to Regular Members on the Parks and Beautification Committee

Mr. Annis moved, seconded by Ms. Munger, that the Board approve the appointment of Sally Cook and Tricia Dixon as regular members of the Parks and Beautification Committee.

No Discussion

4-0-0

Approved

Discussion Items entered, no motions or votes were taken into consideration.

- a. Discuss EMS Provider Update - North East Mobile Health Services
- b. Discuss Utility Easement Authorization – Special Town Meeting
- c. Thank our Deputy Harbormasters for the summer
- d. Discuss Traffic Ordinance Updates
- e. Discuss Route 90 Sewer Project
- f. Discuss RES Site Progress in June vote
- g. Discuss Winter/Summer maintenance new Rt.1 sidewalk.
- h. Discuss ARPA Fund Availability
- i. Discuss Route 17 Foreclosure
- j. Discuss Maine DOT lot
- k. Discuss Reduction in Mowing/Alternate Landscaping
- l. Discuss Salary Surveys/Incentive Plans
- m. Discuss Environmental Issues/Storms

Select Board Liaison Reports

No Select Board had an update to provide.

Select board entered into Executive Session

Ms. Munger motioned, seconded by Vice-Chair Kelley, to enter into Executive Session pursuant to [article number].

No discussion

4-0-0

Adjourn

(Who motioned and seconded to adjourn meeting?)

[name] motioned, seconded by [name], to adjourn the meeting at 8:30pm.

No discussion

4-0-0

Approved