

TOWN OF ROCKPORT

Planning Board Ordinance



A True Copy Attest

Linda M Greenlaw

**Linda Greenlaw
Rockport Town Clerk**

Adopted June 12, 2001

Amended June 11, 2002

Amended June 11, 2006

Amended November 7, 2006

Rockport Planning Board Ordinance

I Establishment

Pursuant to Article VIII of the Maine Constitution and 30-A M.R.S.A. Sections 2691 and 3001, the Town of Rockport hereby establishes a Planning Board.

II Appointment

A. Rockport Planning Board members shall be appointed by the Municipal Officers and sworn into office by the Town Clerk or other person authorized to administer oaths.

B. The Planning Board shall consist of seven (7) regular members.

C. The term of each member shall be three (3) years, except the initial appointments, which shall be for the following terms; three board members for one year, two board members for two years and two board members for three years.

D. The maximum length of continuous service on the Rockport Planning Board shall be nine (9) years.

E. When there is a permanent vacancy on the Rockport Planning Board, the Municipal Officers shall, within 60 days of a vacancy occurring, appoint a person to serve for the unexpired term. A vacancy shall occur upon the resignation or death of any member, or when a member ceases to be a legal resident of the Town of Rockport, or when a member fails, without good cause, to attend four (4) consecutive regular meetings, or at least 75% of all meetings during the preceding twelve month period. When a vacancy occurs, the Chairperson of the Planning Board shall immediately advise the Municipal Officers in writing. The Municipal Officers may remove members of the Planning Board, by unanimous vote, for cause, after due process, including notice and hearing.

F. A Municipal Officer may not be a member of the Planning Board

III Organization and Rules

A. The Planning Board shall elect a Chairperson and Vice-Chairperson annually from among its members. Officers shall be elected at the first regularly scheduled meeting after July 1st.

B. Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members, except the member who is being challenged.

C. The Chairperson shall call at least one (1) regular meeting of the Board each month.

D. No meeting of the Planning Board shall be start without a quorum consisting of four (4) members. The Board shall act by a majority vote of those members present and authorized to vote.

Rockport Planning Board Ordinance

E. The Planning Board shall adopt by-laws for the transaction of business and the Planning and Community Development Office shall keep a record of the Board's resolutions, correspondence, findings and determinations. All records are public and may be inspected at reasonable times.

IV Powers and Duties of the Rockport Planning Board

A. The Planning Board shall perform such duties and exercise such powers as are provided by Rockport Ordinances and the laws of the State of Maine.

B. The Planning Board shall adopt bylaws governing board functions

V Repeal of Prior Planning Board Ordinance

Any Planning Board Ordinance creating an "old" Planning Board prior to the establishment of this Planning Board Ordinance is hereby repealed. It is the intent of this Ordinance to establish a 'new' lawfully authorized Planning Board under the provisions of 30-A M.R.S.A 3001.