

SELECT BOARD MEETING (MINUTES)
WEDNESDAY, AUGUST 19, 2020
5:30 P.M.
ROCKPORT OPERA HOUSE AUDITORIUM
Streamed at <http://livestream.com/Rockportmaine>

Present: Mark Kelley, Jeffrey Hamilton, Debra Hall, Denise Munger and Delores Michelle Hannan. Also Present: William S. Post, Town Manager, Linda M. Greenlaw, Town Clerk and Cameraman

Elected Select Board Members (August 18th), Mark G. Kelley and Delores Michelle Hannan were sworn in by Town Clerk, Linda M. Greenlaw prior to the meeting.

I. Call the Meeting to Order by Town Clerk

Linda M. Greenlaw, Town Clerk, called the meeting to order at 5:30 p.m.

II. Elect a Chair

Town Clerk Greenlaw entertained a motion for nominations for a chair.

Board Member Hamilton moved to nominate Board Member Hall as chair of the Select Board for the upcoming year 2020-2021. Board Member Kelley seconded the motion.

Town Clerk Greenlaw asked for a motion for nominations to cease if there were no other nominations. **It was moved and seconded for nominations to cease. VOTE ON MOTION: 5 FOR – 0 OPPOSED**

VOTE ON THE FIRST MOTION: 5 FOR – 0 OPPOSED

Chair Hall thanked the Board for their vote of confidence.

III. Elect a Vice-Chair

Town Clerk Greenlaw entertained a motion for nominations for a vice chair.

Board Member Hamilton moved to nominate Board Member Munger as Vice-Chair of the Select Board. Board Member Kelley seconded the motion.

Town Clerk Greenlaw asked for a motion for nominations to cease if there were no other nominations. **It was moved and seconded for nominations to cease. VOTE ON MOTION: 5 FOR – 0 OPPOSED**

VOTE ON THE FIRST MOTION: 5 FOR – 0 OPPOSED

IV. Elect an Authorized Representative and Alternate to Sign Warrants for the Expenditure of Funds

Vice-Chair Munger moved to nominate Board Member Kelley as the Primary authorized representative to sign warrants for the expenditure of funds. Chair Hall seconded the motion. VOTE: 5 FOR – 0 OPPOSED.

Board Member Kelley moved to nominate Vice-Chair Munger as the alternate authorized representative. Chair Hall seconded the motion. VOTE: 5 FOR – 0 OPPOSED

Chair Hall stated that she would like to thank outgoing Select Board Member Doug Cole for his wonderful service for the Town of Rockport and to welcome newly elected Select Board Member Michelle Hannan. Chair Hall stated that everyone looks forward to working with Michelle.

V. Distribution of Select Board Bylaws

Chair Hall stated that last year there were some minor changes made to the bylaws. In the Select Board packet, there were several examples of bylaws from various municipalities, and the Manager provided copies of bylaws from Camden and Lincolnville at the meeting. She asked the Board to review them and see if there are things in them that would be useful for the Board's bylaws. The Board's task is to review the bylaws for the next meeting and be prepared to offer any suggestions for revisions.

VI. Establish Time and Place for Regular Meetings

Chair Hall stated that the meetings are held on the 2nd and 4th Monday of the month unless there is a holiday and then it would be on the Tuesday.

She stated that if the Board wanted any items on the November ballot, the Board would need to meet on September 8th which is not a regular meeting date.

Board Member Kelley asked if there is anything needed for the November ballot. Chair Hall stated that there is a Solar Farm Ordinance and possible fireworks ban ordinance.

Town Manager Post stated that since the Board had discussed a possible fireworks ordinance previously and now the non-binding question concerning banning fireworks was approved, he submitted the draft ordinance to be reviewed by legal.

Chair Hall asked the Board if they wanted to forego the September 14th meeting and have it on the 8th instead. The Board agreed to meet on September 8th and not September 14th.

Board Member Hamilton asked if the meetings would be at 5:30 p.m. going forward.

The Board agreed that is what they preferred.

Vice Chair Munger asked if the meetings would be held in person and the Board agreed that yes, they would be.

VII. Distribution of Previous Year's Select Board Liaison Assignments

Chair Hall asked the Board to think about what assignments they want to keep and which ones they are willing to give up.

Board Member Hamilton stated that he does not feel that there needs to be two members on all the committees.

Vice-Chair Munger stated that she would like to be a liaison to the Parks Committee and would be willing to give up the Opera House Committee.

Board Member Kelley stated that he is happy with the committees he is presently on.

Chair Hall stated that the ad hoc tech committee should be taken off the list as it no longer is functioning, replaced by the Camden Rockport Broadband Task Force.

Board Member Hamilton stated that that Board should give the subject some thought and decide on assignments at the next meeting.

Chair Hall stated that since we have the Town Clerk on the Cemetery Committee, she would be able to report to the Board on their activities.

Vice-Chair Munger stated that in light of that, she would be willing to give up the Cemetery Committee.

VIII. Act on Amendment to Liquor License Application for Ports of Italy - Rockport

Town Manager Post stated the restaurant had intended to open in July, but with the pandemic they decided they would need to add a patio for outside dining and the owner and manager are asking for this patio to be included in their liquor license. Town Clerk Greenlaw has spoken to the liquor inspector at the Bureau of Alcohol and has been advised that the letter provided to the Select Board and the diagram is what the Bureau of Alcohol needs to approve the addition.

Vice-Chair Munger moved the Board approve the Liquor License Application Amendment for Ports of Italy- Rockport as presented. Board Member Hamilton seconded the motion.

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Board Member Kelley asked what the total seating count is and what is the capacity for the patio. Town Manager Post stated that he is sure that Code Enforcement Officer Bickford is on top of it.

Board Member Kelley would like confirmation on how many seats there will be.

Town Manager Post stated that he will find out and report back to the Board.

VOTE: 5 FOR – 0 OPPOSED

IX. Executive Session

- a. Convene in Executive Session Pursuant to 1 M.R.S. (6) (E) for a Legal Matter

At 5:50 p.m., Chair Hall moved that the Board convene in executive session pursuant to 1 M.R.S. (6) (E) for a Legal Matter. Board Member Kelley seconded the motion. VOTE: 5 FOR – 0 OPPOSED

At 6:24 p.m., Vice-Chair Munger moved to exit executive session. Board Member Kelley seconded the motion. VOTE: 5 FOR – 0 OPPOSED

Chair Hall moved to authorize the Select Board Chair and Vice-Chair to coordinate with the Town's attorneys to move forward with pursuing the overpayment by Rockport to the MSAD #28 school district including the initiation of litigation. Board Member Kelly seconded the motion. VOTE: 5 FOR – 0 OPPOSED

X. Adjourn

Vice-Chair Munger motioned to adjourn the meeting at 6:26 p.m. Board Member Hamilton seconded the motion. VOTE: 5 FOR – 0 OPPOSED

Respectfully submitted,
LINDA M. GREENLAW,
TOWN CLERK AS RECORDING SECRETARY