

**Rockport Public Library**  
**One Limerock Street, PO Box 8**  
**Rockport, ME 04856-0008**  
**Telephone (207) 236-3642**

Minutes of Library Committee Meeting

*July 28, 2014*

*Present:* Committee Members: Kathleen Meil, Cate Monroe, Michelle Gabrielsen  
(Stephanie Lash and Stevie Kumble, committee members not present)  
Library Director: Ann Filley  
Town Manager: Rick Bates  
Select Board Liaison: None  
Friends of the Library Liaison: Pat Messler

*Next meeting:* 08/18/2014 5:00 Town Office (Richardson Room)

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**I. Announcements**

Meeting called to order and welcome extended to Michelle Gabrielsen as the newest committee member. Ann Filley volunteered to act as secretary.

**II. Discussion**

Quorum discussion:

A vote is needed to accept the submitted regular committee minutes, dated 05/19, 06/18, 06/23 and joint combined meeting on 06/16 (Library Committee and Steering Committee). Michelle as a new member needs to abstain for the prior meeting minutes. Minutes were reviewed, and accepted with the following changes: Meeting on 06/16, Michelle Gabrielsen, was spelled as Gabrielsen and on the minutes of 05/19, Respectively should read as Respectfully.

New Business:

July 28<sup>th</sup> agenda covered the following items: working agreements, committee elections and review of duties, review of by-laws and goal setting. New business review was moved to the August 2014 meeting to allow for more committee members to be in attendance.

Treasurer:

Cate provided an explanation of the library to town warrant process. Cate reported that the fiscal year ended on June 30, 2014. The checking account balance was \$31,856.96 and the Schwab account was \$858, 225.87. Counting all the gifts, the funds are up by around \$6000.00, primarily due to one large memorial gift of \$10,000.00. Cate mentioned that the committee needs to schedule a meeting with the FL Putnam representative to review the investment portfolio and would need about an hour. Discussion of socially of socially responsible investments took several minutes, but committee felt that as long as the committee was following the investing guidelines outlined by the Town of Rockport, that it was more important to be fiscally responsible with the investments. The committee will schedule the Putnam meeting for some time in November or December.

#### Friends of the Rockport Public Library

The annual book sale brought in an enormous number of books to the sale, but also resulted in one of highest amount earned from the combination of the sale, the bake sale and the kayak raffle. Then amount so far before expenses is @12,500. There are some older books that are being sold separately and those are bringing in additional dollars. The Friends are desperately looking for a new sorting place, books are already starting to come in and last year the books took up four storage units. The Fire Station on Route 90 is no longer available to the Friends. The new sorting area needs heat, light, and enough space to sort, price and packed for the storage units.

The FRPL is meeting and will review the success of and issues of this most recent book sale. The board will discuss the resignation of David Barry as President and Treasurer of the Friends board and are looking at some temporary assignments.

The Friends board was very stunned by the resignation but continue to standby the Friends statement "Our mission is to support our library and supplement its budget. At this time we do not feel that it is appropriate for the Friends Board to take a position for or against the current building plans for the library. We will continue to support the library where ever it is located. We plan to remain neutral in the discussion of the location of the library so that we can concentrate on our mission of providing financial and volunteer support to the Rockport Public Library for its operating costs and many wonderful programs. We will refer community members who have specific questions or concerns about the library's building plans to the Library Director, Ann Filley, or to the Chairperson of the Library Committee, Kathleen Meil. We encourage all members of the community to make their individual views known to the Library Director or the Library Committee."

#### Library Director:

Ann handed out a sheet called roles and responsibilities, which might be helpful for a new group of committee members and can be covered at next months' meeting in conjunction with new business. There is no warrant this month, there was an accounting error and needs to be corrected, so in August there should be an end of year (June 30<sup>th</sup>) warrant and a July warrant. Fizz, Boom, Read, the summer reading program, was a great success. Again many thanks to the Friends for their continuing work on behalf of the library and a fabulous book sale. Ann is still interviewing for the Youth Services position and Michelle is supporting the process. The library plans to have the person in place by mid-August.

Michelle made a suggestion that the library should be in close discussion with Deb Mersevey (Middle school librarian) and Ian Mackenzie (Technology Integrator) to better advertise programs for students.

### **III. Roundtable**

There was a discussion on the upcoming public meeting on August 5<sup>th</sup> and Kathleen outlined the process, stating that as she understood the decision of the Select Board, people will sign in and stand in line to speak. There will be a three minute time limit and people can provide written documentation at the same time. The meeting should begin at 6:30 and end at 10:00 and the Select Board will see where they are at that time. For example, what if there are there more speakers? Will the select board make a decision on that date? No mention of a moderator or official time keeper, however Rick mentioned that it is likely that a timing mechanism of some kind will be used. The event won't be televised, but taped. Those that are eligible to speak are residents, tax payers or renters. Nonresidents will have a chance to speak after residents. Just a

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reminder that it is important to be able to help provide information to residents that are not as informed.

The meeting was adjourned at 6:45pm.

Submitted by: Ann Filley