

Harbor Strategic Task Force Meeting

Date: December 5th, 2024

Time: 5:30pm

Location: Opera House, GCPR

Attendance: Bill Bow, Sam Temple, Nancy Albertson, Robert Kollmar, Kerry Keefe, Josh Gerritsen, Bradford Scott, W. Davis Lee.

Staff: Abbie Lenard, Harbor Master, and Orion Thomas, Planning & Development Director, John Viehman, Select Board Liaison.

Absent: Jennifer Seavey, Doug Cole

Meeting Started at 5:30pm.

1. Discussion of proposal review and scoring results

Chair Bill Bow reviewed the scoring results and lead a discussion about proposals.

Task Force Members discussed proposals in detail.

2. Determine firms to interview

The Task Force discussed if top two or three should be interviewed. The Task Force felt, from the proposals submitted, that we couldn't go wrong with any of the firms.

The Task Force decided to interview all five firms over the course of two days, January 7th and 8th.

3. Interview format

The Task Force discussed the format to be in 45 minute blocks, with the first 15 minutes to be for the firm to present their approach and qualifications. The remaining 30 minutes will be for questions from the task force and staff.

The Task Force decided to interview the firms in alphabetical order.

4. Bidder notification process

Orion will notify firms of invitation to interview and their day/time slot.

5. Adjourn at 6:40pm