

Rockport Public Library  
PO Box 8, Rockport, ME 04856  
207-236-3642 (www.rockport.lib.me.us)  
Library Committee Meeting, May 21, 2018 at Town Office/RR  
Meeting called to order at 3:31 p.m. by LC Chair, Ann Filley

**Present:**

**Library Committee:** Chair, Ann Filley (2016-19); Sect. Stephanie Kumble (2013-16/2016-19); Treas. Eliza Haselton (2015-18); Heaven Bartlett, (2017-2020); Cheryl Liechty (2017-18 filling vacancy of 3-year 2015-18 term from Stephanie Lash 2016 resignation).

**Library Director:** Ben Blackmon

**Friends' Liaison:** No current liaison

**Select Board Liaison:** Doug Cole

**Guests:** None

**Announcements/Introductions:** None

**Consideration of Agenda:** As is

**Public Comment:** None

**Reports:**

1) **Secretary:** Bartlett motion, Haselton second to approve February minutes as written: approval unanimous, 5/0

6) **Director:** (see attached May report)

- a) 543 program people in April
- b) new library staff baby - Ben Ogdren & wife welcomed Annie Bird Ogdren! (Ogdren on family leave)
- c) Pris Wood retiring to on call status as of June 28 (thank-you party on July 1).
- d) 11-hour/week position to be posted
- e) Blackmon helped with interviews for Opera House manager
- f) newsletter at printer
- g) program with Wendy Thompson on college admissions and in July with Amy Bass emmy award winning author
- h) May Desk Income: \$2380
- i) May volunteer hours @ hours @ \$value to town (@ \$12.50/hr).

The RPL Behavior Policy approved: Leichty motion to approve RPL Behavior Policy, Bartlett second: unanimous approval, 5-0

Blackmon reported on the website investigation. Currently he's looking at 3 sites with a wide range of services and a wide range of cost, up to \$20,000. Blackmon is looking at the different webmasters by examining different library sites as well as other sites the companies have done. An additional consideration is maintenance provision.

3) **Warrant(s):** (town catching up - 3 warrants signed)

February, 2018: \$1729 (website host/site fee @ \$600)  
March, 2018: \$3822 (two fuel bills)  
April, 2018: \$3192

**4) Treasurer:** Haselton presented 3rd quarter in April. report attached to April minutes. Repeated info:

\*Total value of all accounts for current fiscal year (July 1, 2017- March 31, 2018):

\$1,056,588.(Same time period last year: \$988,338).

\*Discussion in re. clearer way to delineate the Library proportion of budget income/expenses and show the amount/level of donations monthly/annually. Perhaps simple pie chart of where income comes from (how total Library accounts funds break down --- original dollars/income earned/donations).

**4) Friends:** No report, no liaison

**5) Select Board:** No report

***Unfinished Business:***

a) Investment Policy (revisions will continue with more discussion next month, following elections - introducing new members to the material.

b) Update on library building --- Work continues with tweaking by all parties, mainly to keep budget in hand. Filley continues to represent us on both the Building Committee and the CCC.

c) Recognition of Haselton and Leichtey who are “retiring” at the end of their term: Both were recognized for their ongoing services and contributions to the LC particularly in the financial area, both philosophical and hands on.

***New Business:***

a) Role discussion for June transition mtg. and June regular mtg. Brief, with feelers in re.to officers.

b) LC Mission statement --- RPL has a mission statement, but the LC doesn't - to be discussed further.

***Adjournment:*** Bartlett motion, Haselton second; unanimously approved approved 5-0; adjourned at 4:47 p.m.

**Respectfully submitted,  
Stephanie Kumble, Secretary**

**Upcoming Meetings, etc:**

\* LC mtg on 6/14/18 @.3:30 p.m.

***Addendums:***

1) Agenda

2) Library Director May Report

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*Reports and addendum items are filed chronologically by category in back of Sec't written report notebook.*

*Current categories include:*

- 1. LC Information Packet containing basic organizational/historical LC working materials*
- 2. Treasurer's reports*
- 3. Library Director reports*
- 4. RPL policies*
- 5. Materials for ongoing LC projects (ie/Annual Appeal)*
- 6. Newsletters*
- 7. Misc. clippings re. libraries in general*

*In addition, there is a separate notebook relating to the ongoing "new" RPL project (gathered since the Nov. 2017 vote), including SBd agendas, newspaper articles, materials used for/related to the project - i.e. survey and letters to the editor).*