

Town of Rockport Zoning Board of Appeals

Meeting Minutes

Monday, December 22, 2025

Location: Opera House GCPR

Attendees: Geoff Parker, Robert Hall, Maxwell MacCoole, Bill Freeman

Absent: Terri Mackenzie

Staff Attendees: Orion Thomas, Director of Planning and Development
Kimberlee Graffam, Select Board Liaison
John Viehman, Select Board

Meeting recording link: <https://www.youtube.com/watch?v=L-liWyzlJHA>

Meeting was called to order at 5:52pm.

There were technical issues with TEAMS, so the meeting was moved to Zoom. It will be recorded and will be posted on YouTube.

1. Vote in Chair and Vice-Chair

a. Chair

Motion: Mr. Freeman moved for Mr. Parker to be Chair.

Seconded: Mr. Hall seconded.

Discussion: No further discussion.

Vote: 4-0-0

b. Vice-Chair

Motion: Mr. Freeman moved for Mr. Hall to be Vice-Chair.

Discussion: No further discussion.

Vote: 4-0-0

2. Public comment on non-agenda items

No comments received for public comments nor non-agenda items.

3. Demo of ZBA SharePoint document archive

Director Thomas discussed SharePoint and how to access. Members will use their Rockportmaine.gov email address for secure address. Director Thomas will add personal emails for access.

4. Review Bylaws

Last approved by the Select Board on February 14, 2022.

Motion: Mr. Freeman moved to approve Bylaws as written.

Second: Mr. Hall seconded.

Discussion: No further discussion.

Vote: 4-0-0

5. Establish monthly meeting date

3rd Wednesday of month at 5:30pm @ Rockport Opera House

Next meeting 01.21.2026 @ 5:30pm

6. Adjourn

Motion: Mr. Hall motioned to adjourn the meeting.

Vote: 4-0-0

Meeting was adjourned at 6:09pm.

DRAFT