

**Approved**  
**Rockport Public Library**  
**Library Committee Meeting, November 15, 2019**  
**at Town Office/RR**  
**Meeting called to order at 10:31 by LC Chair, Heaven Bartlett**

**Present:**

Library Committee: Heaven Bartlett, Chair; William Chapman, Treasurer; Elizabeth Dailey, Secretary; Helen Shaw, and Stephanie Kumble.

**Library Director:** Ben Blackmon

**Friends' Liaison:** Ann Filley

**Select Board Liaison:** Doug Cole, Absent

**Guests:** none

**Announcements/Introductions:**

**Consideration of Agenda:** As is

**Public Comment:**

**Reports:**

**1) Secretary:** Draft minutes were reviewed and unanimously approved by committee. Motion/ B. Chapman, Second/H. Shaw.

**2) Treasurer:** B. Chapman reviewed the treasurer's report and noted that a second warrant from the previous month had not yet cleared. B. Chapman also included an overview of the expenditures going toward the new library effort from our committee.

**3) Warrants(s):** B. Blackmon reported that this was a standard warrant for \$3,762.79. The November warrant was signed by a quorum and will be disbursed to the town by committee treasurer

**4) Director:** Activities - B. Blackmon noted that it was a successful stuffed animal sleepover. Photos shared some of the activities of the stuffed animal guests.

B. Blackmon mentioned that Sam Sharff is taking over the running of the book group from Keith Drago. This frees up Keith to do tech classes.

During the first round, we were not awarded the grant for the bank of computers for the new library. B. Blackmon with reapply later on in the spring.

**5) Friends:** The group is creating a sample membership card that will highlight annual membership dates. Friends continues to look at streamlining the book sale concept. Suggestions include coordinating the book sales with activities already occurring in common, such as the Camden Conference, Easter, the August Kitchen Tour to name a few. And during September 17-20, a featured book sale at the new library and the Rockport Opera House is being considered.

**6) Select Board:** none

**Unfinished Business:**

Bylaws- Heaven Bartlett entertained a motion to accept the Bylaws. B. Chapman motioned and H. Shaw, seconded. Passed unanimously.

**New Business:**

Library Budget – Ben Blackmon used the majority of time to review the new budget line by line. He noted that there was a significant increase of \$45,300.23 and of that amount \$36,000 was a one-time expenditure. (\$30,000 for moving company and \$6,000 for alarm, camera installation etc.) Motion by B. Chapman to approve the budget as presented. H. Shaw seconded, and passed unanimously.

**Adjournment:** at 12:00pm. Chapman moved and seconded by Shaw, passed unanimously.

**Respectfully submitted,  
Elizabeth Dailey, Secretary**

December agenda:  
Investment discussion

**Next meeting is January 17, 2020 at 10:30am.**