

**11/15/19 RPL/LC Reg. Mtg. Minutes (Approved 11/29/18)**

Rockport Public Library  
PO Box 8, Rockport, ME 04856  
207-236-3642 (www.rockport.lib.me.us)  
Library Committee Meeting:  
Thursday November 15, 2018 at Town Office/RR  
Meeting called to order at 10:30 a.m. by LC Chair, Heaven Bartlett

**Present:**

**Library Committee:** Chair, Heaven Bartlett (2018-20); Treas. Ann Filley (2016-19); Elizabeth Dailey (Liz) (2018-2021); Helen Shaw, (2018-2021);

excused absence: Sect. Stephanie Kumble (2013-16/2016-19)

**Library Director:** Ben Blackmon

**Select Board Rep:** Doug Cole not at meeting

**Friends' Liaison:** (no official rep)

**Guests:** None

**Announcements/Introductions:** Filley will take minutes in Kumble's absence

**Consideration of Agenda:** As is

**Public Comment:** None

**Reports:**

**1) Secretary:** Draft Minutes for 09/20/2018 and 10/18/2018 were reviewed and both unanimously approved by LC: Motion Dailey/second Shaw; Motion Shaw/second Dailey.

**2) Director:** (see attached Lib. Dir. report for November)

\* The bond passed!!

\* 654 people attended programs in October. The library sees upticks in visits and program attendance.

Halloween themed events were big and well attended

Great Seafaring events (the sailing life of Captain Anderson and the  
Frogtown Puppeteers)

\* Blackmon, Drago and Odgren continue with the Stand Up for Health Class ?

\* A series of events are

planned for Thanksgiving vacation

\* VR system has been to the middle school and now the library is beginning  
to see more kids coming in to use.

**3) Warrant(s):** Library Director, Blackmon presented the October warrant in the amount of \$3,997.73. The warrant was signed by a quorum and will be disbursed to town by LC treasurer.

**4) Treasurer:** Filley reported that even with the \$15,000.00 transfer from the trust fund for the purpose of paying the costs of the CCC, the Scwab account is valued at \$983,779.41. This reflects the volatility of the market as well. The balance of the money market account is \$17,216.40 at the end of October. Five-page attachment provided which includes monthly spreadsheet report, copy of statement, copy of Scwab account and undesignated expenses approved and spent by the LC. (This has also been provided to the town's Finance Director).

Undesignated (outside the standard town budget) expenses are as follows:

Capital Campaign and Rockport Foundation budget was approved as \$79,800. Current expenditures are \$57,640.55, leaving a balance of \$22,159.45.

**5) Select Board:** Bartlett reported that the LC liaison Cole will not be able to make most meetings due to increase of other responsibilities. However, he would like to have an update periodically and has met with Bartlett to discuss.

Bartlett also reported on the sudden loss of the Deputy Town Clerk's son and will send a card on behalf of the LC.

**6) Friends:** No report, no liaison

***Unfinished Business:***

Updated working agreements were approved with the correction of the committee dates for Helen Shaw and Elizabeth Dailey. Updated and approved Motion to accept Dailey, second /Shaw). Document will be sent out to LC.

***New Business:***

Election results were very exciting-Go library! Ben discussed that it will spring before the old library will be removed from the site due to erosion concerns. What can be done now will be, such as removing stone work/railings and salvaging brick and granite walks for new building. Other discussion ensued regarding the possibility of recycling windows or book shelves. Ben indicated that the town will be in touch with Restore, but that the costs of complete salvage outweighs the benefits. In hiring PHI builders, the town is now working to make sure that all bid costs will come in close to estimates. Bid documents are tentatively scheduled for some time in February. The tentative building schedule is an estimate, but town is focused on staying on target.

Annual appeal last year sent out about 1700 requests, with only a limited number of returns. Blackmon has pulled adult and current patrons and the number has been reduced to 1300. However, it was determined that if we focus on a strong 1000 mailing that it will be more cost effective for us in the long run. Review of annual letter(s) created an amalgam of Daily/Shaw letter and CCC letter. Shaw will complete and resend; Filley will follow up with Camden printing on letter printing and envelopes.

Update of 1980 agreement: Shaw contacted Don Willard and Bob Duke to better understand agreement between town and Library Committee. Stated that who would pay for which part of library expenses was made between the town manager and select board. The understanding was that since the budget was approved and passed, that the split responsibility was also approved. Filley and Shaw will schedule meeting with Rick Bates to discuss updating agreement as previously discussed.

***Adjournment:***

Meeting was adjourned at 12:00 pm by Heaven Bartlett. .

The next meeting will be November 29, 2018 for budget review at 10:30 am and located at the town office.

**Respectfully submitted,**  
Ann Filley

**Approved:** LC 11/29/2018

