

- PUBLIC MEETING -

Rockport Select Board

Tuesday, October 13, 2020 – 5:30 p.m.

Streamed at <https://livestream.com/Rockportmaine>

Please note: Due to the pandemic, the Select Board has been authorized by the state to meet remotely. At this meeting, the Board will be using a videoconference format.

Public comments or questions should be sent to the Town Manager at wpost@rockportmaine.gov or can be provided remotely through the livestream of the meeting.

AGENDA

I. Call Meeting to Order

II. Public Hearing

- a. Public Hearing to give interested members of the public an opportunity to comment on the Amendments to the General Assistance Ordinance Appendices A-H effective October 1, 2020

III. Town Manager’s Report/Update

IV. Public Input on Non-agenda Items

Public comment should be directed at issues not under discussion on this evening’s agenda. Comment from the public will be welcome at the direction of the Chair for each agenda item. Further comment will be granted only by permission from the Board. All public comment should be brief and to the point.

V. Amendments to the Agenda

VI. Consent Agenda

- a. Meeting Minute(s):
 - September 8, 2020

VII. Action Items

- a. Act on Committee Application(s):
 - Richard Anderson – Economic Development Committee
 - Susan Kauck – Rockport Parks and Beautification - Regular to Alternate
 - Douglas Cole – Rockport Parks and Beautification Committee - Regular
- b. Act on General Assistance Ordinance Appendices A-H
- c. Act on Property Tax Abatement – Mid-Coast Tech

VIII. Discussion Items – None

IX. Select Board Liaison Reports

X. Executive Session

- a. Convene in Executive Session for Discussion of a Personnel Matter pursuant to 1 M.R.S. Section 405 (6) (A)

XI. Adjourn

Future Meetings, Office Closures, Etc.

Monday, October 19, 2020 – Select Board Goal Setting Workshop

Monday, October 26, 2020 – Select Board Meeting

Tuesday, November 3, 2020 – Election Day

Monday, November 9, 2020 – Select Board Meeting

Wednesday, November 11, 2020 – Town Offices Closed for Veterans' Day

TOWN OF ROCKPORT
******* PUBLIC HEARING NOTICE *******
NOTICE OF GENERAL ASSISTANCE ORDINANCE AMENDMENTS

The Select Board of the Town of Rockport will hold a public hearing on Tuesday, October 13, 2020, to give interested members of the public an opportunity to comment on the Amendments to the General Assistance Ordinance Appendices A-H October 1, 2020 – September 30, 2021. Said hearing will be held at 5:30 p.m. at the Rockport Opera House Auditorium.

The Amendments to the General Assistance Ordinance are available for review at the General Assistance Office at the Rockport Town Office, 8:00 a.m. to 5:00 p.m., Monday through Friday.



Town of Rockport, Maine

Town Manager's Office

Town Office
101 Main Street
Rockport, Maine 04856
Telephone: 207-236-0806 x3
Fax: 207-230-0112

William S. Post, Town Manager

Email: wpost@rockportmaine.gov

Diane Hamilton, Executive Assistant and General Assistance Administrator

Email: dhamilton@rockportmaine.gov

Town Manager's Report & Update October 8, 2020

Financial Update – 1st Quarter FY21

Included with this report is the first quarter financial report. Some highlights for the Board's information are:

- Overall expenditures are at 21.49% expended (as compared
- Overall revenues are at 19.95% collected
- Excise tax collections are at approximately \$275,000, or about 34% collected for the FY21 budgeted amount
- State Municipal Revenue Sharing collections are at approximately \$78,000, or 36% of the budgeted amount
- Revenues are down for the Harbor (16.8% collected) and Opera House (0.3%) because of the pandemic

Overall, the Town is in good financial shape for the first quarter of the fiscal year.

Pascal Avenue Bridge Light

I have been communicating with the MDOT regional bridge manager about the non-functioning streetlight on the Pascal Avenue bridge. The most recent information that I have is that the light pole needs to be replaced and an electrician is also reviewing the issue.

MMA Safety Grant

The Town was awarded a safety grant in the amount of \$687.01 to cover two-thirds of the cost for purchasing four traffic control sign paddles for the Fire Department. Thanks to Executive Assistant Diane Hamilton and Fire Chief Jason Peasley for pursuing this grant.

Town Website Upgrade

The Town budgeted for an upgrade to its website during this fiscal year. Executive Assistant Diane Hamilton has been working with GovOffice on this project. Several other municipal website designs were presented to the Town by GovOffice to choose a layout. Customized titles, colors and 130 pictures were sent to govoffice to begin the design process. Last week we received a draft of the design to view to make sure fonts, colors, layout, and pictures were the way we wanted to proceed forward onto the next step.

Currently GovOffice is finishing up the design process on the home page. The next step is the approval of the interior page, which is used to add additional photos to pages and to showcase

the content and show some visual interest to each page. Then the approval of the final design will be accomplished. The new website will then be in an “edit/test” mode so we can add additional information to each tab/section to enter our own content.

Govoffice has been very good to work with, very accommodating to our wants and needs. The goal is for the new website to be user friendly to our residents and guests and easy to navigate as well as mobile friendly meaning that it will resize itself depending on what device type of device is accessing the site (i.e. phone, computer, tablet).

Once the new website design is complete, a banner at the top of the page will say “Welcome! - Our new website is a work in progress, thank you for your patience” until everything is updated by Town staff. We hope to have it completed in November.

Library Update

The main level of the new library is substantially complete. There are some glass doors that still need to be installed as well as a railing. Phi expects to be fully complete on the main level by October 16th. Approximately 80% of the books have been moved from the temporary library and installed in the new library and 50% of the furniture is in as well. The Town greatly appreciates Phi’s willingness to work around the furniture installation and movers. We know it was not easy. The end caps and panels for the bookshelves will be installed the week of October 19th.

The lower level is progressing nicely and should be substantially complete by third week of October. Lower level furniture arrives in two weeks or so.

The Town and contractor are still waiting for permanent power to be installed from CMP. CMP has been delayed because of outages throughout the state due to windstorms. Phi needs three to four weeks to finish and test systems after permanent power is installed.

The intersection work and Limerock Street work continue. The concrete pathways in Memorial Park were placed the week of October 5th and the grading and curbs were also completed. The week of October 12th will see excavation in front of the building by Russell Avenue, installing curbs, and sidewalk thereafter. Paving is expected to be completed by the end of October.

Backfill around the building will start soon and the landscaping contractor can begin October 19th. Four trees for Memorial Park were planted by Friday, October 9th. These trees were purchased from a generous donation received by the Town previously.

Wastewater Update – Camera Work

Previous camera work was completed in 2014 when 1.1 miles of pipe were inspected and in 2016 when 2.3 miles of pipe were inspected. Camera work will begin soon, and we have enough funds to inspect approximately 2 miles of pipe. This will bring the total to 5.4 miles of pipe that will have been inspected. The entire system contains 17 miles of pipe.

Wastewater Update – Billing

Finance Director Megan Brackett has still been working through some wastewater issues with users of the system and strongly believes this was not a billing issue. She has spoken to several

customers that have had plumbers come out and discover leaking toilets and in some cases that was the equivalent of leaving a faucet running all day. There have been many cases that residents felt they watered outside more than what they have in the past, and we have had several people put meters on their outside spigots. Some residents already had meters and those residents saw their bills reduce by 75% or more once they called in the meter reading to Maine Water. This truly has turned into a case by case issue and working with the sewer users to determine based on individual circumstances. The people that saw large bills in July, will be receiving their next quarterly bill in October, and Megan has several residents that she will follow up with once they receive that bill.

Consent Agenda

- a. Meeting Minute(s):
 - September 8, 2020

Suggested Motion:

I move the Board approve the consent agenda as presented. (or amended after any discussion/changes).

**ROCKPORT SELECT BOARD
MEETING MINUTES
TUESDAY, SEPTEMBER 8, 2020, 4:30 P.M.
ROCKPORT OPERA HOUSE AUDITORIUM
Streamed at <http://livestream.com/rockportmaine>**

Present: Chair Debra Hall, Vice-Chair Denise Munger, Jeffrey Hamilton, Mark Kelley, and D. Michelle Hannan. Also, present: William S. Post, Town Manager; Randy Gagne, Police Chief, Celjeta Bixhaku, Patrol Officer, several other Rockport and Camden Police Officers, David Pio, and Lynn Rutter.

I. CALL MEETING TO ORDER – Chair Hall called the meeting to order at 4:30 p.m.

II. EXECUTIVE SESSION

a. Convene in Executive Session Pursuant to 1 M.R.S. 405 (6) (E) to discuss a Legal Matter

At 4:31 p.m., Board Member Kelley moved to enter Executive Session pursuant to 1 M.R.S. 405 (6) (E) to discuss a Legal Matter. Board Member Hamilton seconded the motion. VOTE: 5 FOR – 0 OPPOSED

At 5:17 p.m., Vice Chair Munger moved to go out of Executive Session. Board Member Kelley seconded the motion. VOTE: 5 FOR – 0 OPPOSED

Chair Hall reconvened the meeting at 5:30 p.m.

III. PINNING CEREMONY FOR OFFICER CELJETA BIXHAKU

Police Chief Randy Gagne introduced Officer Celjeta Bixhaku. Chief Gagne stated that Jeta came to the United States in 2015 and speaks four languages. She worked in retail sales and shortly after joined the Rockland Police Department. The Town of Rockport hired Jeta in July and she has been doing a great job and is well liked by her peers. Jeta has deescalated at least two situations. The department looks forward to a long working relationship with Jeta and hope that she will work with us for a long time.

Officer Bixhaku stepped forward and her mother pinned the badge on her uniform.

Chair Hall welcomed her to the Rockport Police Department. Officer Bixhaku thanked the Select Board for letting her be a part of the department.

Chair Hall wished her good luck and stated that she has the Board's support.

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IV. TOWN MANAGER'S REPORT/UPDATE

The Town Manager stated that the Town received one bid for the vehicle exhaust removal systems at the Public Works Garage and Public Safety Building. Fire Chief Peasley and Public Works Director Young are looking into what is needed for electrical materials/additions and what the cost might be.

The Parking Task Force is looking into possible new parking areas.

The LED streetlight project should be complete in two weeks.

It looks like the Library Building is on schedule.

The Homestead Exemption increased by \$5,000 to \$25,000 this year resulting in a reduction in the Town's valuation. Even with the reduced valuation. The tax rate decreased for the first time since 2004.

The paving projects funded from the 2019 infrastructure bond for this construction season are complete. The streets that were paved include Gurney Street, Mill Street, Beech Hill Road, South Street and Park Street.

Chair Hall asked what the best way is to get the word out to the public when the roads are being paved. Town Manager Post replied that information was reported in our first newsletter. He also stated that the Town has received a lot of good feedback on the newsletter. Residents are very pleased with the information being reported.

The Town Manager stated that the Public Safety Parking lot was reconstructed with underground drainage added as well as rock and fabric placed in front of the garage bay doors to eliminate any future rutting issues. In addition, a catch basin was added in the lawn area between the parking lot and Camden Street to eliminate a water problem. The parking lot was the paved and striped. This project is also part of the infrastructure bond.

Vice Chair Munger asked if the Public Works labor and equipment was being included in the cost of the job. Town Manager Post replied that he is trying to calculate this as it has not been done in the past.

Board Member Hamilton stated that at a previous Capital Improvement Plan Committee meeting he attended with Board Member Kelley there was discussion about tracking these costs with the employee time sheets. Town Manger Post stated that they are estimating their time spent on a job.

Board Member Hamilton stated that the newsletter is exceptional and includes a great deal of information. Town Manager Post thanked his Assistant Diane Hamilton and the Finance Assistant Molli Bennett for getting the newsletter done and for all their work... "Kudos to them."

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Board Member Hamilton stated that it makes the department heads document what they have accomplished each month and what their plans are for the upcoming month.

Board Member Hannan stated that she likes that it gives everyone including those who are not computer savvy, information on what is happening in the Town of Rockport.

Chair Hall asked about the status of gathering an email list to be able to send the newsletter in that manner in addition to paper copies, noting that those who spend their winters elsewhere will not have the benefit of the newsletter.

V. PUBLIC INPUT ON NON-AGENDA ITEMS

Board Member Kelley asked what is the time frame when Camden is rebuilding their new wastewater system? Town Manager Post stated that it is in the planning stage and believes it is scheduled to go out to bid this fall or winter.

Board Member Kelley discussed that the Town had gone through the budget, knowing that some residents are having trouble paying their tax bills and the Town reduced its share of the taxes. He wished that the school districts would have done the same. He stated that he would like to hear from the School Board Representatives for Rockport.

Board Member Hamilton also expressed concern that the county and school district did not appear to undertake similar emergency activities to reduce their budgets when Covid 19 hit.

Vice Chair Munger stated that we never receive any information from the school.

Chair Hall stated that it is in the Town Charter that the school board representatives update the Select Board. She stated that the Board should ask them for dialog and send them an invitation or request to attend a meeting. The Town Manager stated that he would do that.

VI. AMENDMENTS TO THE AGENDA - None at this meeting

VII. CONSENT AGENDA

- a. Meeting Minutes of August 19, 2020
- b. Quit Claim Deed for John & Sandra Lynch, Map T01, Lot B03-033

Board Member Hamilton moved to approve the Consent Agenda as presented. Vice Chair Munger seconded the motion. VOTE: 5 FOR – 0 OPPOSED

VIII. ACTION ITEMS

- a. **Act on Committee Application(s)**
 - **Planning Board – David Pio**
 - **Conservation Commission – Lynn Rutter**

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David Pio stated that he has been a resident of Rockport for a year or so and is interested in the Planning Board. His background is applicable to that Board. He worked in Denver and Chicago with developers. He stated that he wants to be a part of the community that he lives in.

Lynn Rutter stated that it is an honor to sit in front of the Board. She stated that she has an education in Environmental Education and is interested in water quality and native plant species.

Vice Chair Munger moved that the Board appoint Lynn Rutter to the Conservation Commission as an Associate Member for a term ending June 30, 2023 and David Pio to the Planning Board for a term ending June 30, 2023. Board Member Kelley seconded the motion. VOTE: 5 FOR – 0 OPPOSED

b. Act to Place Solar Farm Ordinance and Fireworks Ordinance on Special Town Meeting Warrant

Town Manager Post stated that the Solar Farm Ordinance was reviewed by the Planning Board. The Fireworks Ordinance was what was brought to the Select Board earlier on consumer fireworks regulations. The Solar Farm Ordinance is a stand-alone ordinance and not part of the Land Use Ordinance because of the hearing requirements needed if it is part of the Land Use Ordinance. If the Select Board wants the Town to vote on this ordinance in November, it must be a stand-alone ordinance. The Board could decide to incorporate it into the Land Use Ordinance for June

The Board discussed all the work that had gone into getting the ordinances ready. They reviewed some typos that need to be corrected.

Board Member Kelley moved that the Board place the Solar Farm Ordinance on the Special Town Meeting Warrant for November 3, 2020 as amended with changes as recommended and the grammatical change that was referenced. Vice Chair Munger seconded the motion. VOTE: 5 FOR – 0 OPPOSED

Board Member Hamilton stated the ordinance is to ban fireworks and not to regulate them, so the title of the ordinance may need to be changed.

Town Manager Post stated that he believes the wording as presented is what the Town needs to have in the ordinance. He also stated that he had run the proposed ordinance by the Town's Attorney.

The Board discussed definitions and, better drafting. Board Member Munger suggested that the ordinance reference, state law governing fireworks and not the federal law because the state law itself references the federal law. Chair Hall noted that the ordinances need to have a common and consistent numbering system even the two before the Board now were inconsistent, with the Solar Farm Ordinance being the preferred format.

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Chair Hall and Board Member Munger noted that the Town should have a book of ordinances (this is even required by the Charter) that has all ordinances in one place. Those ordinances should have a consistent format and numbering system.

Board Member Kelley moved that the Board place the Ordinance to Regulate the Use of Consumer Fireworks on the Special Town Meeting Warrant for November 3, 2020 as amended. Vice Chair Munger seconded the motion. VOTE: 5 FOR – 0 OPPOSED

c. Act on Special Town Meeting Warrant

Town Manager Post explained how a moderator is elected and what the role of a moderator is.

Board Member Hamilton moved to approve the Special Town Meeting Warrant for November 3, 2020 as presented. Board Member Kelley seconded the motion. VOTE: 5 FOR – 0 OPPOSED

d. Act on Select Board Liaisons to Board and Committees

The Board discussed who would be liaison on each Town Committee. See attached.

e. Act on Old Rockland Street Project Award

Town Manager Post explained the project to the Board. The sidewalk adjacent to the road by the Rockville Church down to the intersection with Gurney Street will be replaced. The sidewalk is used as observed when he and Public Works Director Mike Young were looking at the proposed project.

Board Member Kelley stated that he is pleased that a local company will be awarded the bid and that it is so much lower than the other bids.

Town Manager Post stated that Allstate Asphalt will be the paving subcontractor for Rhino Services.

Board Member Hamilton moved that the Board award the Old Rockland Street Reconstruction Project to Rhino Services, LLC for a cost of \$389,609 to be executed in the spring of 2021. Vice Chair Munger seconded the motion. VOTE: 5 FOR – 0 OPPOSED

VOTE: 5 FOR – 0 OPPOSED

IX. DISCUSSION ITEMS

a. Discuss Select Board Bylaws

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Chair Hall stated that it was not her intent to draft new bylaws. She suggested that the current bylaws be amended to remove the reference to two specific dates. She suggested that in reviewing samples from other municipalities it would be appropriate to draft a Select Board manual to address some of the procedural details that the Select Board follows. For example, it would be helpful to list the number of days required for taking certain actions such as hearings needed on warrant articles to be placed on a ballot.

Chair Hall noted that she had received some great comments from Board Member Hannan. She asked that the Board get their comments to her and she asked Board Member Hannan to work with her on drafting a manual for the Board's review. Town Manager Post said he would appreciate this assistance.

Board Member Hamilton noted that some Towns incorporate that information in their Charter. He agrees that there should be a Select Board manual (handbook) and that the Board procedures should be transparent to the public.

Chair Hall stated that it would be helpful to have a list of what needs to be done when a resident becomes a member of the Select Board. The Town Manager stated that he and staff have developed a "new member packet" for new Select Board members as well as new members of other boards and committees.

Vice Chair Munger moved to approve the bylaws with a change to the quorum on page 2, section 7. Board Member Hannan seconded the motion. VOTE: 5 FOR – 0 OPPOSED

X. SELECT BOARD LIAISON REPORTS

Board Member Kelley reported that the Parks and Beautification Committee meets the next day.

Vice Chair Munger reported that Legacy Rockport met and reported that work is being done on the lime kilns to determine if they are moving or not.

Board Member Hamilton reported that the Harbor Committee met, but he was unavailable to attend. The Pathways Committee has not met, and the Recreation Committee is in the process of getting new members and to start up again.

XI. EXECUTIVE SESSION

- a. Convene in Executive Session Pursuant to 1 M.R.S. Section 405 (6) (C) for discussion of property

At 7:43 p.m., Vice Chair Munger moved to enter Executive Session with Town Counsel pursuant to 1 M.R.S. Section 405 (6) (C) for discussion of property. Board Member Hannan seconded the motion. VOTE 5 – FOR – 0 OPPOSED

At 8:10 p.m., Board Member Kelley moved to exit the Executive Session. Board Member Hamilton seconded the motion. VOTE: 5 FOR – 0 OPPOSED

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Vice Chair Munger moved to put the property located on Tax Map 007, Lot 137 out to bid with a minimum bid of \$30,000 with the condition that the property is sold as is and buyer assumes all liability. Board Member Kelley seconded the motion. VOTE: 5 FOR – 0 OPPOSED

XII. ADJOURNMENT

Board Member Kelley moved to adjourn the meeting at 8:15 p.m. Board Member Hamilton seconded the motion. VOTE: 5 FOR – 0 OPPOSED

FUTURE MEETINGS, OFFICE CLOSURES, ETC.

- Monday, September 28, 2020 – Select Board Meeting
- Monday, October 12, 2020 – Town Offices Closed – Indigenous Peoples' Day
- Tuesday, October 13, 2020 – Select Board Meeting
- Monday, October 26, 2020 – Select Board Meeting
- Tuesday, November 3, 2020 – Election Day

Respectfully submitted,

LINDA M. GREENLAW
TOWN CLERK as RECORDING SECRETARY

Action Items

- a. Act on Committee Application(s):
 - Richard Anderson – Economic Development Committee
 - Susan Kauck – Rockport Parks and Beautification Committee – Regular to Alternate Member
 - Douglas Cole – Rockport Parks and Beautification Committee – Regular Member

Manager's Comments: Action item

Richard Anderson – Regular Member, term expiration June 30, 2023

Richard Anderson has submitted an application for membership on the Economic Development Committee.

Susan Kauck – Regular to Alternate Member:

Susan Kauck has asked to be moved from a regular member on the Parks & Beautification Committee to an alternate member position. This leaves an opening for a regular member.

Douglas Cole – Regular, term expiration June 30, 2023

Doug Cole submitted an application to be appointed as a regular member on the Parks and Beautification Committee.

Suggested Motions:

I move the Board appoint Richard Anderson to the Economic Development Committee for a term ending June 2023.

I move the Board move Susan Kauck from Regular Member to Alternate Member to the Rockport Parks and Beautification Committee with a term ending June 30, 2022.

I move the Board appoint Douglas Cole to the Rockport Parks and Beautification Committee for a term ending in June 2023.

APPLICATION FOR COMMITTEE SERVICE

Town of Rockport • 101 Main Street • Rockport, ME 04856

Name: Richard M. Anderson

Home Address: 14 Limerock Street Work Address: _____

Mailing Address (if different): _____

Phone Number: (Home) 207.542.9147 (Work) _____

E-mail Address: richanderson.me@gmail.com

Committee you wish to serve on: Economic Development Committee

Why do you want to serve on this committee?

I want to help assure that the Town of Rockport engages in economic development which is sensitive to: matters of esthetics; tax rates; access to and protection of natural resources; business and non-profit balance; and traffic, parking, transportation and pedestrian safety; while assuring: healthy citizen participation; job, recreation and housing for all citizens; and a broad mix of generational, social and economic characteristics.

Do you have any background that would be helpful to this committee?

I owned companies for 37 years, creating publications sensitive to market characteristics and general-public desires and needs. I was deeply involved in the collaborative planning processes of each of these entities. I have worked closely with public officials, company leaders and have served as presidents or chairs of five non-profits and owner of a company in my 24 years living and working in Camden, Rockport and Rockland.

Land Use philosophy: (if applicable)

Economic development has unintended and sometimes negative impact. While increasing tax revenue, job opportunities and property values for some, economic development can decrease environmental quality, property value and life quality for others. It will be important for this committee to bring forth proposals with emphasis on balancing these positive and negative impacts. Doing so will assure Rockport is a desirable place to locate due to its affordable housing for all levels of income, business development opportunities and cultural and esthetic attractiveness.

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

To build upon the unique resources of Rockport and its neighboring communities to promote equitable and sustainable economic growth. To do so with a multi-stakeholder partnership acknowledging: the private sector’s ability to drive the growth; the public sectors enabling role: and that a good economy thrives when there is transparent and accountable governance.

Are you interested in serving on other committees?

Interview comments:

Appointment Date: _____

APPLICATION FOR COMMITTEE SERVICE

Town of Rockport • 101 Main Street • Rockport, ME 04856

Name: Douglas cole

Home Address: 103 russell ave Work Address: _____

Mailing Address (if different): _____

Phone Number: (Home) _____ (Work) _____

E-mail Address: dspcole@gmail.com

Committee you wish to serve on: Parks

Why do you want to serve on this committee?

I ave a longstanding interest in the town parks and beautification of the town

Do you have any background that would be helpful to this committee?

previous experience with the Parks committee

Land Use philosophy: (if applicable)

A combination of volunteerism and department of public works can go a long ways to keeping the town look nice

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

I look forward to continuing the good work the Parks committee has done .

Are you interested in serving on other committees?

Not at this time

Interview comments:

Appointment Date: _____

Action Items

- b. Act on General Assistance Ordinance Appendices A-H

Manager's Comments: Action item

Each year, DHHS in conjunction with the Maine Municipal Association, updates the maximum allowed amounts for the basic needs for General Assistance. These updates are done by county and region to reflect current costs. By state statute, the Select Board holds a public hearing to receive comments and then acts to approve the ordinance under action items. If the Board desired to change any of the amounts in the appendices, a market study would need to be performed by the Town and then these numbers would need to be presented to DHHS for their review and approval.

Suggested Motion:

I move the Board approve the General Assistance Ordinance Appendices A-H as presented.

Oct 1, 2020 to Sept 30, 2021

OVERALL MAXIMUMS

Persons in Household				
1	2	3	4	5
\$792	\$795	\$799	\$1,291	\$1,390

Household of 6 = \$1,465

* Add \$75 for each additional person

HOUSING MAXIMUMS

BEDROOM	UNHEATED		HEATED	
	Weekly	Monthly	Weekly	Monthly
0	\$148	\$638	\$172	\$739
1	\$148	\$638	\$172	\$739
2	\$170	\$733	\$211	\$907
3	\$231	\$994	\$281	\$1,207
4	\$238	\$1,024	\$299	\$1,287

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

Number in Household	Weekly	Monthly
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

FOOD MAXIMUMS

Persons	Weekly	Monthly
1	\$47.44	\$204
2	\$86.98	\$374
3	\$124.42	\$535
4	\$158.14	\$680
5	\$187.67	\$807
6	\$225.35	\$969
7	\$249.07	\$1,071
8	\$284.65	\$1,224

Add \$146 per month for each + person

PERSONAL CARE & HOUSEHOLD SUPPLIES

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

HEATING FUEL

Month	Gallons	Month	Gallons
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

***New - Appendix H Revisions

Burial Maximum: \$1,475
Cremation Maximum: \$1,025

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

1-800-442-6003

Revised 7/22/20

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Russell, Program Manager, General Assistance
Date: September 3, 2020
Subject: New GA Maximums

Enclosed please find the following items:

- MMA's new (October 1, 2020–September 30, 2021) “**General Assistance Ordinance Appendices**” (A – H).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Appendix A – H

The enclosed Appendices A – H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – H. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly**.

The Adoption Process

The **municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site www.memun.org).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

2020-2021 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	775	879	1,116	1,397	1,956
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	883	926	1,197	1,649	1,882
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	741	798	1,025	1,287	1,633
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	741	742	981	1,229	1,341
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,179	1,284	1,668	2,180	2,654
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	821	933	1,095	1,449	1,691

Appendix A

Effective: 10/01/20-09/30/21

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	918	980	1,212	1,539	1,720
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,136	1,165	1,539	1,926	2,699

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	649	710	831	1,119	1,200
Franklin County	683	729	837	1,102	1,480
Hancock County	836	871	1,047	1,319	1,445
Kennebec County	769	786	979	1,284	1,371
Knox County	792	795	979	1,291	1,390
Lincoln County	868	886	1,057	1,349	1,554
Oxford County	764	767	936	1,322	1,537
Piscataquis County	659	708	874	1,158	1,396
Somerset County	709	744	959	1,249	1,338
Waldo County	818	871	997	1,339	1,705
Washington County	710	713	926	1,160	1,254

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/20 to 09/30/21

2020-2021 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2020, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 47.44	\$ 204
2	86.98	374
3	124.42	535
4	158.14	680
5	187.67	807
6	225.35	969
7	249.07	1,071
8	284.65	1,224

Note: For each additional person add \$153 per month.

2020-2021 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! Municipalities should ONLY **consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See Instruction Memo for further guidance.)**

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	117	504	141	606
1	123	528	154	663
2	139	599	180	776
3	195	840	246	1,057
4	200	859	262	1,126
<u>Franklin County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	125	538	149	640
1	127	547	159	682
2	141	605	182	782
3	191	823	242	1,040
4	265	1,139	327	1,406
<u>Hancock County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	159	682	182	783
1	159	682	188	809
2	186	801	227	975
3	238	1,022	287	1,235
4	251	1,079	312	1,342
<u>Kennebec County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	143	615	167	716
1	143	615	168	724
2	170	733	211	907
3	230	987	279	1,200
4	234	1,005	295	1,268

Non-Metropolitan FMR Areas

<u>Knox County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	148	638	172	739
1	148	638	172	739
2	170	733	211	907
3	231	994	281	1,207
4	238	1,024	299	1,287
<u>Lincoln County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	166	714	190	815
1	166	714	192	824
2	189	811	229	985
3	245	1,052	294	1,265
4	276	1,188	337	1,451
<u>Oxford County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	142	610	165	711
1	142	610	165	711
2	160	690	201	864
3	238	1,025	288	1,238
4	272	1,171	333	1,434
<u>Piscataquis County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	116	501	142	609
1	119	512	152	652
2	146	627	189	811
3	200	862	253	1,086
4	241	1,037	305	1,312
<u>Somerset County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	129	555	153	656
1	129	555	159	682
2	166	713	206	887
3	221	952	271	1,165
4	226	972	287	1,235

Non-Metropolitan FMR Areas

<u>Waldo County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	154	664	178	765
1	157	676	188	809
2	175	751	215	925
3	242	1,042	292	1,255
4	311	1,339	373	1,602

<u>Washington County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	129	556	153	657
1	129	556	153	657
2	158	680	199	854
3	201	863	250	1,076
4	206	888	268	1,151

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	144	621	168	722
1	159	684	190	817
2	202	870	243	1,044
3	256	1,100	305	1,313
4	370	1,590	431	1,853

<u>Cumberland Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	170	729	193	830
1	170	731	201	864
2	221	951	262	1,125
3	314	1,352	364	1,565
4	353	1,516	414	1,779

<u>Lewiston/Auburn MSA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	137	587	160	688
1	140	603	171	736
2	181	779	222	953
3	230	990	280	1,203
4	295	1,267	356	1,530

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	137	587	160	688
1	137	587	160	688
2	171	735	211	909
3	217	932	266	1,145
4	227	975	288	1,238
<u>Portland HMFA</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	238	1,025	262	1,126
1	253	1,089	284	1,222
2	331	1,422	371	1,596
3	438	1,883	487	2,096
4	532	2,288	593	2,551
<u>Sagadahoc Cty. HMFA</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	155	667	179	768
1	172	738	203	871
2	197	849	238	1,023
3	268	1,152	317	1,365
4	308	1,325	369	1,588
<u>York Cty. HMFA</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	178	764	201	865
1	183	785	213	918
2	225	966	265	1,140
3	289	1,242	338	1,455
4	315	1,354	376	1,617
<u>York/Kittery/S. Berwick HMFA</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	228	982	252	1,083
1	228	982	257	1,103
2	301	1,293	341	1,467
3	379	1,629	428	1,842
4	543	2,333	604	2,596

2020-2021 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2020 to September 30, 2021.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 47.44	\$ 204
2	86.98	374
3	124.42	535
4	158.14	680
5	187.67	807
6	225.35	969
7	249.07	1,071
8	284.65	1,224
NOTE: For each additional person add \$153 per month.		

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i>, should be inserted here.)				

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

2020-2021 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Controller. The current rate for approved employment and necessary medical travel etc. is 45 cents (45¢) per mile.

Please refer to the Office of State Controller for changes to this rate:
Telephone: 626-8420 or visit: <http://www.state.me.us/osc/>

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees

Appendix H

Effective: 10/01/20-9/30/21

- a secured death certificate or obituary
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

GENERAL ASSISTANCE ORDINANCE

APPENDICES A-H

2020-2021

The Municipality of the Town of Rockport adopts the MMA Model Ordinance GA Appendices (A-H) for the period of Oct. 1, 2020—September 30, 2021. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S. §4305(4).

Signed the 13th day of October 2020 by the municipal officers:

_____	_____
Debra Hall, Chair (Print Name)	(Signature)
_____	_____
Denise Munger, Vice-Chair (Print Name)	(Signature)
_____	_____
Mark Kelley (Print Name)	(Signature)
_____	_____
Jeffrey Hamilton (Print Name)	(Signature)
_____	_____
Delores Michelle Hannan (Print Name)	(Signature)

Action Items

- c. Act on Property Tax Abatement – Mid-Coast Tech

Manager's Comments: Action item

Mid-Coast Tech was located at 534 West Street Rockport. They moved and opened in Belfast in May 2018. The current tax year has been abated by the assessor. This abatement is for the two prior years, 2018 and 2019 and must be abated by the Board as they are non-current years.

Suggested Motion:

I move the Board approve Tax abatement 09-2020 for Mid-Coast Tech in the amount of \$170.50 plus interest for fiscal year 2019 and \$164.02 plus interest for fiscal year 2018.

**TOWN OF ROCKPORT, MAINE
CERTIFICATE OF ABATEMENT**

Title 36 M.R.S.A. §841

File Number: **09-2020**
Tax Year: **2019 & 2018**
Account: **492 PP**

Location: 534 West Street
MAP/LOT: N/A
TIF District: N/A

Property Owner: Mid-Coast Tech
Alex Barnes
38C Starrett Drive
Belfast, ME 04915

2019

Total Value Abated	\$	25,000	
Tax Rate	X	16.81	
Abatement	\$	170.50	+ Interest

2018

Total Value Abated	\$	25,000	
Tax Rate	X	16.81	
Abatement	\$	164.02	+ Interest

Reason: Assessment Error – Business left May 2018

I hereby certify to Linda Greenlaw, Tax Collector for the Town of Rockport, Maine, that an abatement of property tax has been granted by me to the above-named property owner in the amount of **\$170.50 + Interest, \$164.02 + Interest.**

You are hereby discharged from any further obligation to collect the amount abated as provided by law.

Given under my hand this _____ day of **October, 2020.**

Debra Hall
Select Board Chair

Mark Kelley
Select Board

Denise Munger
Select Board Vice-Chair

Jeffrey Hamilton
Select Board

Michelle Hannan
Select Board

Original to be affixed to the 2020 commitment book

Executive Session

- a. Convene in Executive Session for Discussion of a Personnel Matter pursuant to 1 M.R.S. Section 405 (6) (A)

Suggested Motion:

I move the Board convene in Executive Session for Discussion of a Personnel Matter pursuant to 1 M.R.S. Section 405 (6) (A)