

| NAME                        | ATTEND |
|-----------------------------|--------|
| Michelle Hannan, Chair      |        |
| Mark Kelley, Vice-Chair     |        |
| Eric Boucher                |        |
| Jim Annis                   |        |
| Denise Munger               |        |
| Jonathan Duke, Town Manager |        |
| Rockport AV Staff           |        |
| General Public              |        |
|                             |        |
|                             |        |
|                             |        |



**October 11, 2022 – 6:00 p.m.**

**Geoffrey C. Parker Room – Rockport Opera House**

**- PUBLIC MEETING -**  
**Rockport Select Board**  
Tuesday, October 11, 2022  
Geoffrey C. Parker Meeting Room, 6:00 p.m.  
Streamed at [vimeo.com/rockportmaine](https://vimeo.com/rockportmaine)

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**AGENDA**

**I. Call Meeting to Order**

**II. Public Hearing**

- a. Public Hearing to give interested members of the public an opportunity to comment on the Amendments to the General Assistance Ordinance and Appendices A-H effective October 1, 2022
- b. Public Hearing for Downtown TIF Amendment
- c. Public Hearing for Route 90 TIF Approval
- d. Public Hearing for all other items on November 7, 2022, Referendum Election Ballot

**III. Town Manager's Report/Update**

**IV. Public Input on Non-Agenda Items**

**V. Amendments to the Agenda**

**VI. Consent Agenda**

- a. Committee Resignation
  - Rick Cowan – Parks and Beautification
  - Andrea Hungerford – Parks and Beautification
- b. Approve Meeting Minute(s):
  - September 6, 2022

**VII. Action Items**

- a. Act on Committee Workplan(s):
  - ORC
- b. Act on Committee Appointment(s):
  - Geoff Parker – Budget Committee
  - Lynn Rutter – Alternate, Parks and Beautification
- c. Act on GA Ordinance and Appendices
- d. Act on School Warrant
- e. Act on Peddlers Permit Extension – Native Sauna
- f. Act on Tricia Dixon, and Sally Cook to move from Alternate to Regular Members on the Rockport Parks and Beautification Committee

**VIII. Discussion Items**

- a. Discuss EMS Provider Update - North East Mobile Health Services
- b. Discuss Utility Easement Authorization – Special Town Meeting
- c. Thank our Deputy Harbormasters for the summer
- d. Discuss Traffic Ordinance Updates

- e. Discuss Route 90 Sewer Project
- f. Discuss RES Site Progress in June vote
- g. Discuss Winter/Summer maintenance new Rt.1 sidewalk.
- h. Discuss ARPA Fund Availability
- i. Discuss Route 17 Foreclosure
- j. Discuss Maine DOT lot
- k. Discuss Reduction in Mowing/Alternate Landscaping
- l. Discuss Salary Surveys/Incentive Plans
- m. Discuss Environmental Issues/Storms

**IX. Select Board Liaison Reports**

**X. Adjourn**

**Future Meetings, Office Closures, Etc.**

Tuesday, November 8, 2022 – Election Day – Town Office Closed for Business

Thursday, November 11, 2022 – Veterans’ Day

Monday, November 14, 2022 – Select Board Meeting

Thursday, November 24, 2022 – Thanksgiving Day

Friday, November 25, 2022 – Thanksgiving Friday

**TOWN OF ROCKPORT**  
**\*\*\*\*\* PUBLIC HEARING NOTICE \*\*\*\*\***  
**NOTICE OF GENERAL ASSISTANCE ORDINANCE AMENDMENTS**

The Select Board of the Town of Rockport will hold a public hearing on Tuesday, October 11, 2022, to give interested members of the public an opportunity to comment on the Amendments to the General Assistance Ordinance Appendices A-H October 1, 2022 – September 30, 2023.

Said hearing will be held at 6:00 p.m. at the Rockport Opera House Geoffrey C. Parker Room.

The Amendments to the General Assistance Ordinance are available for review at the General Assistance Office at the Rockport Town Office, 8:00 a.m. to 4:00 p.m., Monday through Friday.

# **NOTICE OF PUBLIC HEARINGS TOWN OF ROCKPORT**

**Regarding**

**The designation of Municipal Development and Tax Increment Financing District to be known as the  
“Route 90 Municipal Development and Tax Increment Financing District”**

**and**

**The Second Amendment to the Municipal Development and Tax Increment Financing District and Development Program  
Known as:**

**“Rockport Downtown Municipal Development Tax Increment Financing District”**

Notice is hereby given that the Town of Rockport will hold two public hearings at its Select Board Meeting on

**October 11, 2022**

**at Geoffery C. Parker Room – Rockport Opera House  
located at 6 Central Street Rockport, ME 04856 at 6:00 p.m.**

The purpose of the public hearings is to receive public comment on the items identified above, pursuant to the provisions of Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended.

The proposed district known as Route 90 TIF District is approximately 230 acres located along Route 90 between U.S. 1 and HWY 17.

The proposed Second Amendment to the Rockport Downtown TIF District seeks to amend the development program to add municipal project costs and extend the term of the district to the maximum of 30 years. This district is approximately 18.92 acres and encompasses the downtown/village area of the Town.

All interested persons are invited to attend the public hearings and will be given an opportunity to be heard at that time. A copy of the materials relating to the proposed District and the Amendment will be on file at the Town Clerk’s office prior to the public hearings and can also be obtained by calling the Town Clerk at 207-236-9648 Ext.1 during normal business hours and requesting that a copy be mailed to you.

Please see the Town of Rockport’s website at [www.rockportmaine.gov](http://www.rockportmaine.gov) in advance of the meeting to find out if there will be a remote participation option.

Public comments will be taken at the meeting and written comments should be submitted to [lgreenlaw@rockportmaine.gov](mailto:lgreenlaw@rockportmaine.gov) no later than October 11, 2022 at 4:00 p.m.

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## Town of Rockport, Maine

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### Town Manager's Office

Town Office  
101 Main Street  
Rockport, Maine 04856  
Telephone: 207-236-0806 x3  
Fax: 207-230-0112

### Jonathan Duke, Town Manager

Email: [jduke@rockportmaine.gov](mailto:jduke@rockportmaine.gov)

### Diane Hamilton, Executive Assistant and General Assistance Administrator

Email: [dhamilton@rockportmaine.gov](mailto:dhamilton@rockportmaine.gov)

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## Town Manager's Report & Update October 11, 2022

### Annual Report:

I am pleased to announce that Rockport was selected as the “superior” second place winner of the 2022 Annual Report Competition in the 2,500 to 4,999 population categories.

The criteria used by MMA’s three-person review panel focused on the attractiveness of the cover and layout, as well as reader appeal; the presentation of the materials, including financial statements, statistics, and trends; and the use of tables of contents, photos, and graphics to succinctly inform readers of your community’s achievements.

Our report was on display during MMA’s Annual Convention held on October 5 and 6 in Bangor, Maine. Additionally, a framed certificate of your accomplishment will be sent to us to hang on the wall at the Town Office.

Community and municipal officials are to be commended for their work in gathering the information that goes into these annual reports, and special thanks to Diane Hamilton, whose tireless efforts resulted in this award-winning report.

### Fuel Bid:

The Town opened bids for fuel for the coming year on September 29<sup>th</sup>. We received two bids from Dead River and Maritime Energy. We requested bids on #2 heating fuel, propane and diesel fuel and the bid was awarded to Dead River, which were the lowest bidder in each category with. The low bid prices were #2 heating fuel: \$3.65/gallon, propane: \$1.65/gallon and diesel at \$3.73/gallon.

### Town Clerk:

Elections. In preparation for the Tuesday, November 8, 2022, election, absentee ballots will be available next week. Residents may come into the office and vote in person, or they can call or use the Secretary of State’s online service to request receiving a ballot via mail. Of course, voters can always vote on election day from 8 a.m. to 8 p.m. in the Richardson Room at the Town office.

Tax Collection: As a reminder, the first payment for property taxes is due October 17<sup>th</sup>. In September, we collected \$69,046.12 in excise taxes and \$1,902,027.51 in real estate. Anyone interested in joining the tax club or more information, please stop by the Town Office.

### Maine Municipal Workers Compensation Audit

We recently met with MMA Loss Control Consultant Kyle Sheridan for our audit and have completed and advanced to the tier 3 verification for the Workers Compensation Safety Incentive Program.

Maine Municipal Association developed this Workers' Compensation Safety Incentive Program to help reduce the incidents and impact of workplace injuries by implementing workers compensation best practices. MMA provides necessary written program information and assistance to participants in this program. There are three tiers of compliance in the program, and each includes a percentage reduction in workers' compensation insurance rates.

Because of the Town's current safety plans and SHAPE compliance status, the Town is qualified for tier 3, which provides the Town with a 10 % reduction in workers' compensation insurance premiums.

**Assessing:**

Thus far this fall we have received 5 property tax abatements, and 200 stabilization applications which is a relatively small number of applications, considering across the state it is much higher. Residents who have questions about the new property tax stabilization program should call the Town Office for more information.

Training. Our assessing department attended a pair of conferences over the past month. First, International Association Assessing Officers Conference in Boston which was the first such event since the pandemic began in 2020. Then Kerry and Caitlin attended the Maine Association of Assessing Officers Conference in Phippsburg last week. With the rapid changes in state laws and coupled with still robust real estate market, these opportunities to collaborate with colleagues across the state, and around the world, are important.

**Buildings and Grounds:**

Over the past few weeks, our staff have compiled a list of maintenance and repair needs for each building. Overall, these needs will be inputted into our budget, capital improvement plan, and our forthcoming work order system. However some needs could not wait, so Matthew and Glen went to work at the Opera House with some painting and significant cleaning of the bottom level and basement. With this department finally fully staffed, our Buildings and Grounds department will be assuming cleaning services for all town buildings next week.

**In lieu of Taxes:**

Many thanks to Maine Media College which donated \$3,000 in lieu of taxes.

**Public Works:**

Though this is not a Town project, the impact of the milling and repairs along Route 90 have been a significant disruption for so many residents. Wait times when the Maine DOT's contractor has held one way traffic have improved, but the contractor has not held up their of the bargain struck between town and school officials to avoid repairs during school hours. At present, plans for this section of road will call for a shim coat of pavement to hold the road over the winter followed by significant ditching and a final coat of pavement next summer.

Public Works Generator: The generator, which will be funded in part from a significant grant award has been ordered. We hope the generator will arrive soon to help over the winter months

should our Public Works garage lost power, so our crew will be able to open the garage doors and keep our employees warm when they are not out plowing.

Project Updates: Over the past several weeks our Public Works department has been out and about wrapping up projects with summer traffic slowing down and fall in the air.

A great deal of vegetation was removed from the hillside around the Goose River bridge and more will be removed in the weeks to come.

Culvert replacements on Meadow Street, Forrest Street West, and Lexington Drive.  
Address depression in road on Reflection Pond Drive  
Paint Stop bars at Simonton's Corner  
Install signs for pedestrians, engine brake noise  
Catch basin cleaning

Forthcoming projects include:

Assist our wastewater department installing risers on sewer manholes due to forthcoming paving on Pascal/Central/Union streets  
Install new culvert on Mount Pleasant Street  
Pave storm damaged section of Mount Pleasant, and rough area on Meadow Street

Lastly, the crew have put up the winter sand in preparation for this winter. While we still have time before we put the sanders into the Town's trucks, the plows have been painted and cutting edges are being prepared. One can never plan too far ahead.

### **Civic Ready:**

We encourage all residents to sign up for this, if you are interested in knowing what is happening in the Town of Rockport. What is great about this system is that you decide which types of information you receive whether it is a reminder when property taxes are due to information on an upcoming event at the Opera House or when a public works project is happening in your neighborhood; Civic Alert can keep you informed. Those interested can also sign up for alerts on our website at <https://rockportmaine.gov/civicready>

### **Emergency Management Update:**

The Town has been diligently working with FEMA to obtain the necessary reimbursement related to the storm damage from last October's rain event. This process has been incredibly slow and frustrating. However, progress is beginning to arrive as we were able to close out sections of our repairs which should allow the Town to begin receiving funds to recoup our costs.

Unsurprisingly repairs on Robinson Drive, West St Extension and Chris Road remain unresolved with FEMA as the requirements of state and federal agencies run counter to FEMA's stated desire to fund repairs to return to its prior condition. I expect additional paving to be added to the Robinson Drive temporary repair to shore up this access area through the winter season.

### **Harbor:**

Offseason Hours. With the departure of our deputy harbormasters, Rob, and Drew, we will be back to Abbie being our sole harbor employee available for the public. Abbie is available for questions and concerns at the Harbormaster's building in the Marine Park during normal business hours.

Holiday on the Harbor. Save the date... this coming New Year's Eve the fireworks will return to Rockport harbor with food vendors, luminaries, and more details to come!

### **Fire Department:**

The department has totaled 169 calls so far year to date with a healthy portion of that amount consisting of car accidents.

Chief Peasley met with the Thomaston Fire Department and Midcoast Maine NEMBA to explore the bike trails in Thomaston's Town Forest with the new side by side UTV. Recently there have been many accidents in the forest, and we want to become more familiar with the trails to help with our response time.

The fire department is also always looking for new recruits to the volunteer force, for those interested in learning more, please contact Chief Peasley at [jpeasley@rockportmaine.gov](mailto:jpeasley@rockportmaine.gov)

### **Employment Opportunities:**

We have several job openings with the Town of Rockport, stop by the Town Office for an application or call and we can email you an application. Also, job applications are available on our town website, along with a detailed job description. <https://rockportmaine.gov/jobs>

All applications will be accepted until the positions are fill. The Town of Rockport is an Equal Opportunity Employer.

The Town has received over 40 applications for the soon-to-be vacant position of Town Clerk. We will be reviewing the applications received thus far and setting up interviews with several applicants in the weeks ahead.

- **Public Works Truck Driver/Equipment Operator/Laborer** - This position involves manual work in road construction, repair, and maintenance, snow and ice removal, and other seasonal public works projects. A CDL is preferred This is a full-time year-round position.
- **Administrative Assistant – Planning and Development Office** – The ideal candidate will be a charismatic individual, dedicated to the municipality's goals, who is punctual with their work hours, highly organized, and can work well within a team environment. The ideal candidate will have strong computer skills, proficient with Microsoft products, capable of managing multiple tasks throughout the day, ability to use scanners/printers and the traditional office phone. This position will be the front line of this office, and the ideal candidate will show their professionalism in both attire and personality for this position will handle a lot of in person questions, phone calls and emails.
- **Video Technician** – This position primary responsibilities are to operate the video and audio equipment at the Rockport Opera House for recording and Livestreaming meetings and events. This is a part-time year-round position with a lot of flexibility (most hours are evenings with some occasional weekends needed).

### **Library:**

Comings and Goings. We are excited to announce Julia Pierce as our new Deputy Library Director who is replacing Keith Drago. Julia is coming to us from the Camden Public Library

where she served as the Programs Director. We look forward to Julia joining us starting on October 24<sup>th</sup>.

Events. Many events are happenings at the library so please keep an eye on the Rockport Public Library website and Facebook page. We will also provide a list of events in our Rockport Resource Newsletter.

#### Happenings.

Caroline Saxe-Cobaugh, our new part time employee, has taken over our Facebook page and Instagram accounts and is doing an excellent job. Social media engagement is key in today's world.

#### **Opera House:**

Events. We have 5 events scheduled for October plus any town meetings/events. Currently working on a holiday winter concert series and a donut festival for the spring. Events will be split between the opera house and the harbor. Stay tuned to the Opera House's Facebook/Instagram accounts for more updates or the Opera House calendar on the Town's website.

Upgrades: Matt and Glen from the Buildings and Grounds department did a wonderful job cleaning the downstairs area, they will be replacing the auditorium entry way floor and the stairs going down to the meeting room in the weeks ahead.

#### **Planning and Community Development:**

TIF District Update. The Board will hold a public hearing on Tuesday on creating a new TIF district on Route 90 and updating the existing Downtown TIF in the village. These TIFs allow the town to fund a variety of infrastructure needs but most notably the expansion of sewer along Route 90 and upgrades needed to treat the Town's wastewater. The public hearing will allow residents to ask questions about these TIFs.

Comprehensive Plan – "Tour of Rockport". The Comp Plan Committee held three public engagement meetings throughout the Town over the month of September. One each at the West Rockport Baptist Church, Samoset Resort, and Rockport Masonic Center. The intent for this Tour of Rockport was to go to the community to have their voices heard and provide a chance for people to ask questions to better understand the Comp Plan Process and how it plays into a Rockport's future. Each meeting had a good conversation and a decent turn out.

The largest takeaway from these meetings is that the community wants balance across the spectrum. This includes balance to ensure Rockport has a resilient economy to weather the economic downturns, balance of housing options to ensure a healthy workforce, balance of transportation options so those that live/visit here can choose how they want to see Rockport, and to balance all this with the environment to ensure the most important part of Rockport is forever preserved.

If you were not able to attend any of these meetings and want to contribute to the future vision of Rockport, the survey is still open until the end of October. Use this link to send us your feedback in the survey: <https://planmyrockport.mysocialpinpoint.com/>

Comings and Goings. Administrative Assistant for Planning and Codes, Shenley Neely's last day will be Tuesday, October 18<sup>th</sup>. Shenley will be moving on to become the Assistant Planner

for the Town of Camden. We wish her all the best in her future endeavors.

GovPilot. The Town's new online building permit application is now live! Applications can now be submitted online.

Appeals. The Town received an appeal for the application from Hope for The Future project at the former medical office buildings along Route 1, the ZBA will be meeting on this appeal on October 12<sup>th</sup>.

Electric Vehicle Stations Grant. Planning and Community Development Director Orion Thomas will be meeting with Efficiency Maine to take advantage of a new grant program which will fund the cost of electric vehicle charging stations on municipal properties open to the public.

MIDC. The Midcoast Internet Development Corporation sent out surveys that will help in their efforts to bring state-of-the-art high-speed internet to all residents and businesses in the area. The survey will have a couple of questions and it will send in your actual internet speed to Midcoast Internet rather than relying upon the often-inaccurate speeds claimed by the larger telecom companies. This data is important and useful in these efforts, and we look forward to your participation. You can also fill out the survey by going to <https://midcoast.vetro.io>

#### **Finance:**

Salary and Personnel Policy Survey The group conducting the survey of Maine communities and their salary and benefit structures met last week to discuss the criteria of the study and the communities from which the survey data will be requested. The committee chose 23 communities to request information from and hope to have the data in hand in early November

Outsourced Payroll System. The Town is continuing to work with Payroll Management to implement a new payroll system which we would hope to implement in the weeks ahead.

Budget Committee. Held their annual organizational meeting on October 4<sup>th</sup> The new chair is Clay Tolman, Vice-Chair is Clay Tolman, and Secretary is Mark Kelley.

#### **Police Department:**

School is open and in full swing. Officers are monitoring the school zones morning and afternoon. We are also making checks of the school areas throughout the day as well.

The October unwanted medication collection day is Saturday, October 29, 10 am - 2 pm at Camden PD.

One of the two new Police cruisers has arrived. It is in line for the install of lights and equipment, but it is expected to take some time because it seems a number of cruisers are being delivered to local departments at the same time. While we had hopes, the second of the cruisers would be in this month, that does not appear to be likely.

Just received word we will be receiving \$2,991.00 in Drug Forfeiture money from a 2020 drug case involving MDEA, Rockland PD, Knox County SO, and Rockport PD. You can make that #6 on the update.

#### **Wastewater:**

Maine Water Assistance Program. Is a federally funded program to help support eligible households in having access to drinking water and wastewater utility services. Households will be required to have a water liability in order to be eligible for the drinking water/wastewater program. To receive an application, you can call 888-623-6762 or email [water@mainehousing.org](mailto:water@mainehousing.org).

Final pay has been received for the Route 1 project, will be able to close out soon.

**Recreation Committee:**

If you want to schedule the use of a field, email [rockportrec@rockportmaine.gov](mailto:rockportrec@rockportmaine.gov).

**Rockport Resource Newsletter:**

If you would like to receive the Rockport Resource Newsletter via email you can sign up through our website.

## **Consent Agenda**

- a. Committee Resignation(s):  
Rick Cowan and Andrea Hungerford – Rockport Parks and Beautification
- b. Minute(s):  
September 6, 2022

### ***Suggested Motion:***

***I move the Board Approve the Consent Agenda as presented (or amended)***

| <b>NAME</b>                 | <b>ATTEND</b> |
|-----------------------------|---------------|
| Michelle Hannan, Chair      | X             |
| Mark Kelley, Vice-Chair     | X             |
| Eric Boucher                | X             |
| Jim Annis                   | X             |
| Denise Munger               | X             |
| Jonathan Duke, Town Manager | X             |
| Rockport AV Staff           | X             |
| General Public              | X             |
| Abby Leonard                | X             |
| Orion Thomas                | X             |
|                             |               |



**September 6, 2022 – 6:00 p.m.**

**Geoffrey C. Parker Room – Rockport Opera House**

## Consent Agenda

Committee Resignation(s):

Jerod Cronkite – Budget Committee

Ralph “Doc” Wallace – Harbor Committee

Helen Shaw – Pathways Committee

Minute(s):

August 8, 2022

### *Managers Comments:*

Helen, Jerod and Doc have served both committees for many years and their contributions will be missed by all three groups.

The Budget Committee absence will require the Board to appoint a replacement until the next annual town meeting to fill this seat temporarily.

### *Suggested Motion:*

*I move the Board Approve the Consent Agenda as presented (or amended)*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        | X      |         | X   |    |      |
| Mark Kelley, Vice-Chair | X      |        |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        |        | X       |     |    |      |
| Denise Munger           |        |        | X       |     |    |      |

## Action Item

- a. Act on Committee Application(s):  
Kristin Johns – CR Pathways Committee

### Manager's Comments: Action Item

Kristin has been looking for opportunities to give back and found what had been an alternate position on the pathways committee. However, with Helen Shaw's resignation as a regular member a seat has become available, so Kristin will be filling the remainder of Helen's term, ending in June 2024.

Kristin will be at the meeting to answer any questions you may have for her.

### *Suggested Motion:*

*I move the Board appoint Kristin Johns to the CR Pathways Committee with a term expiring in June 2024.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         | X   |    |      |
| Mark Kelley, Vice-Chair |        | X      |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        |        |         | X   |    |      |
| Denise Munger           | X      |        |         | X   |    |      |

Additional Comments:

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## Action Item

- b. Act on Committee Bylaws - Economic Development Committee

### Manager's Comments: Action Item

The Economic Development Committee has prepared a set of bylaws for your consideration. They had also provided a workplan but my sense from the draft approved was that it was too broad and lacked specificity. I'll leave it up to the Board to determine, but the section highlighting specific initiatives is too specific for a set of bylaws. I'd recommend removing or reworking that section to provide broad strokes as to the committee's scope now and in the years to come.

### Suggested Motion:

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         | X   |    |      |
| Mark Kelley, Vice-Chair |        |        |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        | X      |         | X   |    |      |
| Denise Munger           | X      |        |         | X   |    |      |

Additional Comments:

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|--|
| Remove the highlighted section and move to the work plan |
|  |

## Action Item

- c. Act on Peddler's Permit – Josh Goodman d/b/a Native Sauna

### Manager's Comments: Action item

This is certainly a unique application for a Peddler's Permit. Josh Goodman has started a business which places a sauna on a trailer which can be relocated and has windows such that one can enjoy a sauna and the view in Rockport Harbor. He had hoped to make your meeting in August, but unfortunately the application came in a tad too late. However, with parking issues eased, this may be a better time to see what is possible for this new venture. In addition to the information in this packet, I've requested some photos and a new set of dates of operation which I hope to have to you prior to

### *Suggested Motion:*

*I move approve a Peddler's Permit to Josh Goodman d/b/a Native Sauna as presented.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         | X   |    |      |
| Mark Kelley, Vice-Chair | X      |        |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        |        |         | X   |    |      |
| Denise Munger           |        | X      |         | X   |    |      |

Additional Comments:

|                                   |
|-----------------------------------|
| Approved through October 31, 2022 |
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|                                   |

## **Action Item**

d. Act on Special Town Meeting Warrant – November 8, 2022, Referendum Election

### **Manager's Comments: Action item**

This proposed warrant consists of 10 articles which will require the Board's approval for the voters to consider in November.

Article 2 was generated by the Harbor Committee in response to requests to locate large vessels in the Middle Harbor despite that location being inappropriate for that use. The Harbor Committee believes this adjustment will allow the Harbormaster the authority she needs to address this concern.

Article 3 is meant to clarify the requests for studies relating to off-street parking and the ability for the CEO and Planning Board to utilize these studies.

Article 4 is a change to the Land Use Ordinance to simplify language enacted from a petition approved by voters in 2020 to limit the number of hotel rooms in a given inn or hotel. The ORC and Planning Board have unanimously endorsed this amendment and legal counsel has approved this amendment.

Article 5 is an amendment to the Subdivision Ordinance to ensure consistency between that ordinance and the recent amendments to the Sewer Ordinance which were approved by the voters in June.

Article 6 allows the Planning and Development Director a place in process during the review of an application before the Planning Board specifically in regards to the need for a complete application. Of late numerous applications have reached the Planning Board but lack the detail and specificity needed to adequately review the applications, this amendment allows Orion to provide the Planning Board a preview of the review of a complete application and assist the applicant, so they are aware when a given application is lacking.

Article 7 amends the existing Downtown TIF district in Rockport Village to update the potential uses for TIF revenues and includes funding debt service payments for the wastewater treatment solutions up to, and including, the construction of a water resource recovery facility in Rockport.

Article 8 creates a new TIF district along Route 90 where the proceeds from the TIF will generate funds to offset debt service payments for the extension of wastewater lines along Route 90. Included in this new district is the Ingraham Corners project near the intersection of Route 90 and Route 17.

Article 9 amends the Town Charter to simplify the Town Manager search process.

Article 10 amends the Town Charter to require those who are willing to accept appointment to offices they are elected to via write in ballot to declare their interest in writing prior to the opening of polls on Election Day.

Once each article is considered, the Board should vote their recommendation votes on that article.

as amended

***Suggested Motion:***

***I move the November 8, 2022, Special Town Meeting Warrant as presented (or amended).***

| <b>NAME</b>             | <b>MOTION</b> | <b>SECOND</b> | <b>ABSTAIN</b> | <b>YES</b> | <b>NO</b> | <b>Time</b> |
|-------------------------|---------------|---------------|----------------|------------|-----------|-------------|
| Michelle Hannan, Chair  |               |               |                | X          |           |             |
| Mark Kelley, Vice-Chair |               |               |                | X          |           |             |
| Eric Boucher            |               |               |                | X          |           |             |
| Jim Annis               | X             |               |                | X          |           |             |
| Denise Munger           | X             |               |                | X          |           |             |

Additional Comments:

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## Action Item

e. Act on Use of Playground Equipment Reserve

### Manager's Comments: Action item

In conjunction with support from the Parks and Beautification Committee, and after an exhaustive months-long review of the options available, an order has been placed for a new merry-go-round for Walker Park. The reserve currently has a balance of \$24,234.52 which will clearly cover the entire cost of the merry-go-round and its installation.

### *Suggested Motion:*

*I move the Board approve the use of the Playground Equipment Reserve to pay for the Merry Go Round from Game Time in the amount of \$12,988.37. Not to exceed 12,988.37*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         | X   |    |      |
| Mark Kelley, Vice-Chair |        |        |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        | X      |         | X   |    |      |
| Denise Munger           | X      |        |         | X   |    |      |

## Action Item

f. Act on Board Liaisons

### Manager's Comments: Action item

With the return of Denise, the Board finally has a full complement of board members so action can be taken to support these groups. As a reminder, the Committee Policy places the Board liaisons in a support role to assist the committee and create communication between the Select Board and the committees created by them to support the Board's efforts to create policy. Attendance isn't necessary for Board members at these meetings. Ideally, the annual approval of workplans for each committee will provide guidance from the entire Board to support their efforts through the year. If the Board is careful and deliberate in its review of these workplans, the Board should be able to delegate more policy creation to the committees and allow these experts to feed back to the Board solid proposals.

### *Suggested Motion:*

*I move the Board approve the new slate of Select Board liaisons as amended.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  | X      |        |         | X   |    |      |
| Mark Kelley, Vice-Chair |        | X      |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        |        |         | X   |    |      |
| Denise Munger           |        |        |         | X   |    |      |

Additional Comments:

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**Action Item**

g. Act on MCOG Representative

**Manager’s Comments: Action item**

With some reorganization of MCOG over the last year, they have reshuffled their organization and now require the Town to send a pair of representatives to serve on their General Assembly. Additionally, given Rockport’s future plans it may make good sense to involve ourselves on a seat with the Board of Directors for MCOG. Denise has served in this role over the last year and some municipalities have chosen to send one staff member to represent their community’s interests as well. Orion is willing to serve in this capacity as well if a staffer welcomed and I think he would be an excellent choice.

**Suggested Motion:** move the board approve Orion Thomas and Eric Boucher as the MCOG representative.  
*I move the Board approve the new slate of Select Board liaisons as amended.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  | X      |        |         | X   |    |      |
| Mark Kelley, Vice-Chair |        |        |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        |        |         | X   |    |      |
| Denise Munger           |        | X      |         | X   |    |      |

Additional Comments:

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| Orion Thomas and Eric Boucher to represent |
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## Action Item

h. Act on MCSWC Director Appointments

### Manager's Comments: Action item

These appointments are yet another area the Board had to put off until a full group was present. Currently Debra Hall and Eric serve as Directors representing Rockport. Jim has served for many years on this Board and had expressed an interest in continuing his service.

*Suggested Motion:* move the Board approve Jim Annis and Eric Boucher as the MCSWC representatives

*I move the Board approve the new slate of Select Board liaisons as amended.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         | X   |    |      |
| Mark Kelley, Vice-Chair | X      |        |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        |        |         | X   |    |      |
| Denise Munger           |        | X      |         | X   |    |      |

Additional Comments:

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## Executive Session

- a. Discussion of a Legal Matter

***Suggested Motion:***

***I move the Board enter executive session to discuss a legal matter pursuant to 1 M.R.S.A. Section 407 6c.***

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time         |
|-------------------------|--------|--------|---------|-----|----|--------------|
| Michelle Hannan, Chair  |        |        |         | X   |    | 8:16<br>p.m. |
| Mark Kelley, Vice-Chair |        |        |         | X   |    |              |
| Eric Boucher            |        |        |         | X   |    |              |
| Jim Annis               |        | X      |         | X   |    |              |
| Denise Munger           | X      |        |         | X   |    |              |

***Suggested Motion:***

***I move the Board exit executive session.***

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         | X   |    |      |
| Mark Kelley, Vice-Chair |        |        |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        | X      |         | X   |    |      |
| Denise Munger           | X      |        |         | X   |    |      |

Additional Comments: (Time:        )

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## Adjourn

*Suggested Motion:*

*I move the Board adjourn the meeting.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         | X   |    |      |
| Mark Kelley, Vice-Chair |        |        |         | X   |    |      |
| Eric Boucher            |        |        |         | X   |    |      |
| Jim Annis               |        | X      |         | X   |    |      |
| Denise Munger           | X      |        |         | X   |    |      |

## Action Item

- a. Act on Committee Workplan(s):
  - ORC

### Manager's Comments: Action item

The proposed ORC workplan for the first half of 2022. Most notable of the items to be discussed by the ORC is the implementation of LD2003 which was approved by the Legislature last summer in an attempt to resolve the affordable housing crunch in Maine. Unfortunately, this law steamrolls over the concept of home rule and the ability for Maine residents to make decisions for their own communities what might be responsible standards for housing. The proposed workplan creates a small subcommittee of the ORC which will explore changes to the town ordinances to implement this new law.

Orion will be present to answer questions concerning the ORC work plan.

### *Suggested Motion:*

*I move the Board approve the ORC workplan as presented (or amended).*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         |     |    |      |
| Mark Kelley, Vice-Chair |        |        |         |     |    |      |
| Eric Boucher            |        |        |         |     |    |      |
| Jim Annis               |        |        |         |     |    |      |
| Denise Munger           |        |        |         |     |    |      |

Additional Comments:

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**Approved By Select Board on  
13 December 2021**

TO: Rockport Select Board Members

FROM: Orion Thomas, Planning and Development Director, and Ordinance Review Committee

DATE: 27 September 2022

SUBJECT: Work Plan for Ordinance Review Committee

The Ordinance Review Committee has made great progress with the original list of ordinance's to be revised. This work plan is amended from the previous version you approved to include the LD 2003 requirements and to adjust setback and landscaping requirements for US 1 and Rt 90. The intent for the setback and landscaping adjustments are to promote developments on US 1 and Rt 90, and to bring the developments closer to the road so they are visible. The current setback requirements makes the developments less attractive due to the extensive cost of a roadway, sewer, water, power, etc. Additionally, business' are not seen from the main-road with this current ordinance requirement. The intent is to also allow these businesses, located on US 1 and Rt 90 to be closer to the main-road for visibility purposes.

This workplan is on a timetable for the June 2023 ballot.

- Solar Ordinance to be revised. Should add a restriction of chemical treatments.
- Subdivision Ordinance 12.4.D. Culverts for driveways to include plastic versions in Materials section. This is a recommendation from the Public Works Director.
- LD 2003 to be started by Planning & Development Director, Town Manager, and town attorney, then proceed with the ORC afterwards.
- Adjust Setback requirements & Landscaping Requirements for zones on US 1 and Rt 90 to make lots more attractive for developments to bring developments closer to the road.

**Some clean up throughout the Land Use Ordinance.**

- Entrance grade requirements in the Land Use Ordinance to match DOT requirements. 808.3.1.d for grades. Planning Board reviews have gotten hung up in this section because our Land Use Ordinance conflicts with DOT requirements.

**Action Item**

- b. Act on Committee Appointment(s):
  - Geoff Parker – Budget Committee
  - Lynn Rutter – Alternate Parks and Beautification

**Manager’s Comments: Action item**

Due to the resignation of Jerod Cronkite, it will be up to the Board to appoint a replacement until June where the remainder of Jerod’s term will be up for election. Geoff Parker has served on the Budget Committee for many years and is interested in serving out this interim position.

Lynn Rutter has submitted an application to serve as an alternate member of the Parks and Beautification and she would fill vacancy of Andrea Hungerford, whose term ends June 2025

***Suggested Motion:***

***I move the Board appoint Geoff Parker to the Budget Committee to fill the vacancy created by Jerod Cronkite’s resignation, with Parker’s term ending in June 2023 when this committee seat’s remaining tenure will be up for election***

***I move the Board appoint Lynn Rutter to the alternate member position with a term ending in June 2025.***

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         |     |    |      |
| Mark Kelley, Vice-Chair |        |        |         |     |    |      |
| Eric Boucher            |        |        |         |     |    |      |
| Jim Annis               |        |        |         |     |    |      |
| Denise Munger           |        |        |         |     |    |      |

Additional Comments:

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**APPLICATION FOR COMMITTEE SERVICE**  
**Town of Rockport • 101 Main Street • Rockport, ME 04856**

Geoffrey C Parker

Name: \_\_\_\_\_  
40 School St 40 school St.

Home Address: \_\_\_\_\_ Work Address: \_\_\_\_\_

Mailing Address (if different): P.O.Box 35

Phone Number: (Home) 207-236-3637 (Work) 207-691-3637  
geoffreycparker@mac.com

E-mail Address: \_\_\_\_\_  
Budget Committee

Committee you wish to serve on: \_\_\_\_\_

Why do you want to serve on this committee?

Now that I can see my health improving, I am willing and able to continue my

\_\_\_\_\_ membership with this committee. I am pleased and willing to be a voice in the

\_\_\_\_\_ dialog that takes place in town come the budget season.

Do you have any background that would be helpful to this committee?

After 30+ years of elected and appointed service to Rockport, I feel that I have a

\_\_\_\_\_ reasonably broad and detailed knowledge of what makes Rockport tick.

\_\_\_\_\_ This allows me to help frame a budget with respect to the "bigger picture."

\_\_\_\_\_ That and having run a small business for 50 years gives me the confidence to

\_\_\_\_\_ hold up my position to scrutiny.

Land Use philosophy: (if applicable)

One could discuss Land Use philosophy as it pertains to public ownership and

\_\_\_\_\_ infrastructure, but I won't bore you.

**APPLICATION FOR COMMITTEE SERVICE – continued**

---

Are there objectives you wish to see accomplished?

Cultivation (and continuance) of an atmosphere of polite values exchange.

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Split votes don't bother me, but argumentative environments do.

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Long term support for our employees is critical to running a smooth ship.

---

Are you interested in serving on other committees?

My dance card is full now, thanks.

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Interview comments:

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Appointment Date: \_\_\_\_\_

**APPLICATION FOR COMMITTEE SERVICE**  
**Town of Rockport • 101 Main Street • Rockport, ME 04856**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ Work Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Committee you wish to serve on: \_\_\_\_\_

Why do you want to serve on this committee?

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Do you have any background that would be helpful to this committee?

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Land Use philosophy: (if applicable)

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**APPLICATION FOR COMMITTEE SERVICE – continued**

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Are there objectives you wish to see accomplished?

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Are you interested in serving on other committees?

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Interview comments:

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Appointment Date: \_\_\_\_\_

## Action Item

- c. Act on GA Ordinance and Appendices

### Manager's Comments: Action item

Following the completion of the public hearing at the outset of Tuesday's meeting, the Board will need to approve the General Assistance Maximums for Knox County for the Town to use these figures in our calculations for general assistance eligibility.

### *Suggested Motion:*

*I move the Board adopt the 2022 General Assistance Maximums for Knox County as presented.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         |     |    |      |
| Mark Kelley, Vice-Chair |        |        |         |     |    |      |
| Eric Boucher            |        |        |         |     |    |      |
| Jim Annis               |        |        |         |     |    |      |
| Denise Munger           |        |        |         |     |    |      |

Additional Comments:

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Oct 1, 2022 to Sept 30, 2023

**OVERALL MAXIMUMS**

**Persons in Household**

|       |       |         |         |         |
|-------|-------|---------|---------|---------|
| 1     | 2     | 3       | 4       | 5       |
| \$844 | \$848 | \$1,038 | \$1,378 | \$1,471 |

Household of 6 = \$1,546

\* Add \$75 for each additional person

**HOUSING MAXIMUMS**

| BEDROOM | UNHEATED |         | HEATED |         |
|---------|----------|---------|--------|---------|
|         | Weekly   | Monthly | Weekly | Monthly |
| 0       | \$165    | \$709   | \$193  | \$831   |
| 1       | \$157    | \$673   | \$193  | \$831   |
| 2       | \$189    | \$811   | \$237  | \$1,017 |
| 3       | \$256    | \$1,101 | \$315  | \$1,354 |
| 4       | \$263    | \$1,129 | \$335  | \$1,442 |

**ELECTRIC**

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

| Number in Household | Weekly  | Monthly  |
|---------------------|---------|----------|
| 1                   | \$19.95 | \$85.50  |
| 2                   | \$22.52 | \$96.50  |
| 3                   | \$24.97 | \$107.00 |
| 4                   | \$27.53 | \$118.00 |
| 5                   | \$29.88 | \$128.50 |
| 6                   | \$32.55 | \$139.50 |

NOTE: For each additional person add \$10.50 per month.

2) Electricity Maximums for Households with Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

| Number in Household | Weekly  | Monthly  |
|---------------------|---------|----------|
| 1                   | \$29.63 | \$127.00 |
| 2                   | \$34.07 | \$146.00 |
| 3                   | \$39.67 | \$170.00 |
| 4                   | \$46.32 | \$198.50 |
| 5                   | \$55.65 | \$238.50 |
| 6                   | \$58.68 | \$251.50 |

NOTE: For each additional person add \$14.50 per month.

**1-800-442-6003**

**FOOD MAXIMUMS**

| Persons | Weekly   | Monthly |
|---------|----------|---------|
| 1       | \$65.35  | \$281   |
| 2       | \$120.00 | \$516   |
| 3       | \$172.09 | \$740   |
| 4       | \$218.37 | \$939   |
| 5       | \$259.53 | \$1,116 |
| 6       | \$311.40 | \$1,339 |
| 7       | \$344.19 | \$1,480 |
| 8       | \$393.26 | \$1,691 |

Add \$211 per month for each + person

**PERSONAL CARE & HOUSEHOLD SUPPLIES**

| Number in Household | Weekly Amount | Monthly Amount |
|---------------------|---------------|----------------|
| 1-2                 | \$10.50       | \$45.00        |
| 3-4                 | \$11.60       | \$50.00        |
| 5-6                 | \$12.80       | \$55.00        |
| 7-8                 | \$14.00       | \$60.00        |

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

**HEATING FUEL**

| Month     | Gallons | Month    | Gallons |
|-----------|---------|----------|---------|
| September | 50      | January  | 225     |
| October   | 100     | February | 225     |
| November  | 200     | March    | 125     |
| December  | 200     | April    | 125     |
|           |         | May      | 50      |

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

**SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5**

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

| Number of Children | Weekly Amount | Monthly Amount |
|--------------------|---------------|----------------|
| 1                  | \$12.80       | \$55.00        |
| 2                  | \$17.40       | \$75.00        |
| 3                  | \$23.30       | \$100.00       |
| 4                  | \$27.90       | \$120.00       |

\*\*\*New - Appendix H Revisions

Burial Maximum: \$1,475  
Cremation Maximum: \$1,025

# GENERAL ASSISTANCE ORDINANCE APPENDICES A-H 2022-2023

The Municipality of the Town of Rockport adopts the MMA Model Ordinance GA Appendices (A-H) for the period of Oct. 1, 2022 - September 30, 2023. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S. §4305(4).

Signed the 11th day of October 2022 by the municipal officers:

|  |             |
|--|-------------|
| _____                                  | _____       |
| D. Michelle Hannan, Chair (Print Name) | (Signature) |
| _____                                  | _____       |
| Mark Kelley, Vice-Chair (Print Name)   | (Signature) |
| _____                                  | _____       |
| Denise Munger (Print Name)             | (Signature) |
| _____                                  | _____       |
| Eric Boucher (Print Name)              | (Signature) |
| _____                                  | _____       |
| John Strand (Print Name)               | (Signature) |

## Action Item

d. Act on School Warrant

### Manager's Comments: Action item

The school committee returned to the voters last Friday evening to consider a revised budget due to errors in the budget presented to voters in June. Thankfully, none of the adjustments required impact the commitment of taxes.

### *Suggested Motion:*

*I move the Board approve the school warrant as presented.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         |     |    |      |
| Mark Kelley, Vice-Chair |        |        |         |     |    |      |
| Eric Boucher            |        |        |         |     |    |      |
| Jim Annis               |        |        |         |     |    |      |
| Denise Munger           |        |        |         |     |    |      |

Additional Comments:

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**WARRANT AND NOTICE OF ELECTION  
CALLING MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 28  
CORRECTIVE BUDGET VALIDATION REFERENDUM  
(20-A M.R.S. § 1486)**

TO: Peter Orne, a resident Maine School Administrative District No. 28 (the "District") composed of the Towns of Camden and Rockport, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely, the Towns of Camden and Rockport, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective Municipal Officers. The Municipal Officers shall meet forthwith and countersign this warrant and notice of election. The Municipal Officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF ROCKPORT  
CORRECTIVE BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Knox County, ss.

State of Maine

TO: Randy Gagne, Constable of Rockport: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

**TO THE VOTERS OF ROCKPORT:** You are hereby notified that a corrective District budget validation referendum election will be held at Town Office Building, 101 Main Street in the Town of Rockport on Tuesday, November 8, 2022 for the purpose of determining the following question:

**Question 1:** Do you favor approving the corrected Maine School Administrative District No. 28 budget for the 2022-2023 school year that was adopted at the Corrective District Budget Meeting held October 7, 2022?

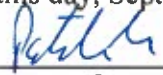
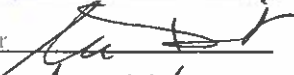
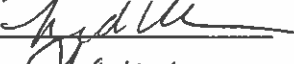
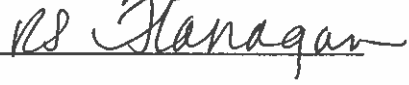
**Information for voters:** The correction to the 2022-2023 District Budget as approved at the October 7, 2022 Corrective District Budget Meeting is provided separately. Approval of this Question 1 will have no net effect on local property taxes.





The polls must be opened at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.


Given under our hand this day, September 21, 2022 at Camden, Maine.

Patrick McCafferty, Chair   
Marcia Dietrich, Vice Chair   
Sarah Bradley Prindiville   
Becky Flanagan 

Brianna Gutierrez   
Marcus Mrowka   
Taylor Pohlman   
Rick Thackeray 

A majority of the School Board of Regional School Unit No. 28

A true copy of the Warrant and Notice of Election, attest:

  
Peter Orne  
Resident of  
Maine School Administrative District No. 28

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2022 at Rockport, Maine.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A majority of the Municipal Officers of Rockport, Maine

A true copy of the Warrant and Notice of Election, attest:

\_\_\_\_\_  
Linda Greenlaw, Municipal Clerk  
Rockport, Maine

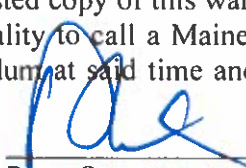
RETURN

Knox County, ss.

State of Maine

TO: The School Board of Maine School Administrative District No. 28  
SEP 22, 2022

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of Rockport, an attested copy of this warrant and notice of election, directing the Municipal Officers of said municipality to call a Maine School Administrative District No. 28 corrective budget validation referendum at said time and place and for the purposes therein stated.



\_\_\_\_\_  
Peter Orne  
Resident of  
Maine School Administrative District No. 28

RETURN

Knox County, ss.

State of Maine

TO: The Municipal Officers of the Town of Rockport

I certify that I have notified the voters of the Town of Rockport of the time and place of the Maine School Administrative District No. 28 corrective budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

| <u>DATE</u> | <u>TIME</u> | <u>LOCATION OF POSTING</u> |
|-------------|-------------|----------------------------|
| _____       | _____       | _____                      |
| _____       | _____       | _____                      |
| _____       | _____       | _____                      |
| _____       | _____       | _____                      |

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at Rockport, Maine: \_\_\_\_\_, 2022

\_\_\_\_\_  
Randy Gagne, Constable  
Rockport, Maine

## Action Item

- e. Act on Peddlers Permit Extension – Native Sauna

### Manager's Comments: Action item

At the Board's last meeting in September, Native Sauna was granted a peddler's permit which would expire on October 31<sup>st</sup> and they wish to extend the time they wish to use this location until March 31, 2023

Josh from Native Sauna will be present to answer any questions.

### *Suggested Motion:*

*I move the Board approve the extension of the Peddlers Permit to Native Sauna until March 31, 2023.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         |     |    |      |
| Mark Kelley, Vice-Chair |        |        |         |     |    |      |
| Eric Boucher            |        |        |         |     |    |      |
| Jim Annis               |        |        |         |     |    |      |
| Denise Munger           |        |        |         |     |    |      |

Additional Comments:

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## OFFICE OF PLANNING AND COMMUNITY AND ECONOMIC DEVELOPMENT

101 Rockport Main St  
Rockport, ME 04856  
rockportmaine.gov/planning\_communitydevelopment  
207-236-0989 x 2

Orion Thomas, MCRP  
Planning and Development  
Director  
othomas@rockportmaine.gov

Shenley Neely, MUP  
Administrative Assistant  
sneely@rockportmaine.gov

Scott Bickford,  
Code Enforcement Officer,  
Plumbing Inspector, Health  
Officer  
sbickford@rockportmaine.gov

Reference # MPP-26-0025  
Date Entered: 09/26/2022

### Property Information

|                      |                         |                    |                    |
|----------------------|-------------------------|--------------------|--------------------|
| <u>Property Type</u> | <u>Property Address</u> | <u>Parcel ID #</u> | <u>Subdivision</u> |
| Harbor Village       | 111 PASCAL AVE          | ROCT M:029 B:091   |                    |

### Owner Information

|                |                         |                |                            |
|----------------|-------------------------|----------------|----------------------------|
| <u>Name</u>    | <u>Business</u>         | <u>Phone #</u> | <u>Email</u>               |
| ROCKPORT TOWN  |                         | (207) 295-4948 | aleonard@rockportmaine.gov |
| <u>Address</u> | <u>City, State, ZIP</u> |                |                            |
| 101 MAIN ST    | ROCKPORT ,ME 04856      |                |                            |

### Applicant Information

|                                |                |                      |                         |
|--------------------------------|----------------|----------------------|-------------------------|
| <u>Name/Business Name</u>      | <u>Phone #</u> | <u>Address</u>       | <u>City, State, ZIP</u> |
| Joshua P. Goodman/Native Sauna | (207) 295-4948 | 54 South Ridge Drive | ,                       |

### Contact Person (For Inspections)

|                          |              |                |
|--------------------------|--------------|----------------|
| <u>Contact Person is</u> | <u>Title</u> | <u>Phone #</u> |
|--------------------------|--------------|----------------|

### Primary Contractor Information

|                                  |                           |                      |                        |
|----------------------------------|---------------------------|----------------------|------------------------|
| <u>Contractor Same as Owner?</u> | <u>Type of Contractor</u> | <u>Business Name</u> | <u>Contractor Name</u> |
|                                  |                           |                      | Joshua P. Goodman      |
| <u>Address</u>                   | <u>City, State, ZIP</u>   | <u>Phone #</u>       | <u>Email</u>           |
| 54 South Ridge Dr                | Lincolnvillle, ME 04849   | (207) 295-4948       | Josh@NativeSauna.com   |

### Additional Contractors

| Name of Contractor | Type of Contractor | Business Name | Address | City | State | ZIP | Phone # | Email |
|--------------------|--------------------|---------------|---------|------|-------|-----|---------|-------|
|                    |                    |               |         |      |       |     |         |       |

### Responsible Person Information

|             |                |              |
|-------------|----------------|--------------|
| <u>Name</u> | <u>Phone #</u> | <u>Email</u> |
|-------------|----------------|--------------|

Beth Goodman

(207) 208-9889

Beth@NativeSauna.com



**Engineer Information**

|                         |                |              |                |
|-------------------------|----------------|--------------|----------------|
| <u>Name</u>             | <u>Phone #</u> | <u>Email</u> | <u>Address</u> |
| <u>City, State, ZIP</u> |                |              |                |

''

**Proposed Activity**

**Work Type:** Accessory Structure

**Property Type:**{ MERGFIELD cf[65cc4]}

**Work Description** We request to continue to operate our propane-fueled Original mobile sauna in Rockport Marine Park for Sauna Sessions: 75 minute block per session. Serves 4-6 people per session. Business Owner/Employe is continuously present while sauna is in service. Our request is to extend the days of operation from October 31, 2022 (end date of previous approval) to March 31, 2023.

We request to also operate our Wood-Fired mobile sauna at times in which the Original sauna is unavailable. Serves 4-6 people per session. Business Owner/Employe is continuously present while sauna is in service.

Both saunas and the business are fully insured.

**Information about Proposed Project**

|  |  |   |                                 |
|--|--|---|---------------------------------|
| <u>Zoning District</u>                     | <u>Size of Parcel</u>                              | <u>Type Water Supply</u>                          | <u>Type Wastewater Disposal</u> |
| Harbor Village                             |  |   |                                 |
| <u>Road Frontage</u>                       | <u>Foundation Type</u>                             | <u>Subdivision</u>                                | <u># of Proposed Lots</u>       |
|  |  | No  |                                 |
| <u># of Proposed Dwelling Units</u>        | <u>Mobile Home?</u>                                | <u>Mobile Home Model</u>                          | <u>Mobile Home Year</u>         |
|  | No   |   |                                 |
| <u>1st Floor</u>                           | <u>2nd Floor-6' of Headroom-Finished (sq. ft.)</u> | <u>2nd Floor-6' Headroom-Unfinished (sq. ft.)</u> | <u>Decks (sq. ft.)</u>          |
|  |  |   | 48                              |
| <u>Porches (sq. ft.)</u>                   | <u>Proposed Lot Coverage (%)</u>                   | <u>Building Height (ft.)</u>                      | <u>Crawl Space (sq. ft.)</u>    |
|  |  | 10  |                                 |
| <u>Garage/Accessory Building (sq. ft.)</u> | <u>Cellar Finished 6' Headroom (sq. ft.)</u>       | <u>Cellar Unfinished 6' Headroom (sq. ft.)</u>    |                                 |
| 112  |  |   |                                 |

**Estimated Fees**

**Total Fee:**

**Application Fee:**\$100.00

MAP/LOT:  
029-091

# TOWN OF ROCKPORT BUILDING/USE PERMIT

BP-ID: 7241  
DATE: 09/07/2022

PERMIT TYPE: Vender & Peddler

DISTRICTS: 901 - Harbor Village District

**DETAILS:**

911E ADDR: 111 Pascal Avenue

Peddler & Vendor---Sauna Sessions at Marine Park September 8 through October 31st as paid in full

OWNER: Town of Rockport - Abbie Leonard

APPLICANT: Goodman Josh (DBA Native Sauna)

PHONE: 236-0676

PHONE:

ADDR: P.O. Box 10, Rockport, ME 04856

ADDR: 54 South Ridge Drive Lincolnville, ME.  
04849



LOT USE: Municipal

SQ FT FOR BUILDING:

WASTE: Town Sewer

HEIGHT:

WATER: unknown

**REQUIREMENTS:**

- 1) Meet all requirements of the Rockport LUO with particular focus on the standards of Section #901- Harbor Village District
- 2) State permits if applicable such as but not limited to D.E.P. & State Fire Marshal is the applicants responsibility to obtain if applicable
- 3) Site may be inspected by Code Enforcement Officer
- 4) Proof of insurance is required before permit is valid
- 5) Remove all trash at the end of each day.
- 6) Signs shall not block any of the official Rockport Signs
- 7) The Harbor Master has final authority about use of the harbor areas
- 8) Vehicular traffic line of sight shall not be impeded at any time by signage

**NOTES:**

- 1) Application and supporting documentation is on file at the Planning Office
- 2) Select Board Approved use until the end of October 2022

Good luck with your sauna!

FEE: \$530.00

Fee Paid: Check #:

CEO: Scott E. Bickford CE

ConsCost:

NOTE: MUST MEET ALL STATE AND LOCAL REQUIREMENTS

*All parties to this process including applicants, owners, architects, engineers, surveyors, and all contractors working on this site must ensure that the land use standards of the Town of Rockport and the State of Maine are met.*

PLEASE POST PERMIT FROM R.O.W. - THIS PERMIT MAY BE APPEALED W/I 30 DAYS

## Action Item

f. Act on Tricia Dixon and Sally Cook to move from Alternate to Regular Members on the Parks and Beautification Committee

### Manager's Comments: Action item

This matter is a simple elevation from alternate members to regular members for Sally and Tricia.

### *Suggested Motion:*

*I move the Board approve the appointment of Sally Cook and Tricia Dixon as regular members of the Parks and Beautification Committee.*

| NAME                    | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair  |        |        |         |     |    |      |
| Mark Kelley, Vice-Chair |        |        |         |     |    |      |
| Eric Boucher            |        |        |         |     |    |      |
| Jim Annis               |        |        |         |     |    |      |
| Denise Munger           |        |        |         |     |    |      |

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## Discussion Items

- f. Discuss RES Site Progress in June vote

### Manager's Comments:

Following the Board's workshop in July to discuss the NewHeight Group's presentation in June, the Economic Development Committee was tasked with exploring the financial viability of the proposal. While that work remains in the process, it was clear there was a strong sentiment by attendees to both meetings that the level of housing density was too much for Rockport in that location.

I've asked Town Attorney Phil Saucier to provide an email to you on Tuesday which explains the Town's responsibilities in regards to the sale of the property. Also, the Economic Development Committee should be returning to the Board for the consideration of their workplan and this may be a good opportunity for further discussion.

Additional Comments: (Time:        )

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## Discussion Items

- i. Discuss Route 17 Foreclosure

### Manager's Comments:

The Town of Rockport has long been concerned with the status of a property on Route 17 which has been eligible for foreclosure by the Town for unpaid taxes, but the Town has reserved its right to not accept ownership due to issues with the title. Code Officer Scott Bickford, Town Attorney Phil Saucier, Police Chief Randy Gagne and I have discussed this matter. We are exploring all options available to the Town some of which may involve action by the Board as soon as your November meeting.

Additional Comments: (Time:        )

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## Discussion Items

m. Discuss Environmental Issues/Storms

### Manager's Comments:

The Board adopted the Community Resilience Partnership in July which allows the Town to pursue grant funding in the amount of \$50,000 to address issues in the community relating to the type of storm impacts we are seeing of late. The Conservation Commission is working on this effort and will be working with Orion to submit a grant application for this purpose to inventory the weak points in Rockport's defenses from climate matters. This inventory and study should help the commission and the Town to invest wisely in areas which can have the most impact to our bottom line and our environment.

The Conservation Commission will be returning to the Board in the next two months for the adoption of their workplan and more specific details can be focused in the adoption of that plan.

Additional Comments: (Time:        )

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# Adjourn

*Suggested Motion:*

*I move the Board adjourn the meeting.*

| <b>NAME</b>             | <b>MOTION</b> | <b>SECOND</b> | <b>ABSTAIN</b> | <b>YES</b> | <b>NO</b> | <b>Time</b> |
|-------------------------|---------------|---------------|----------------|------------|-----------|-------------|
| Michelle Hannan, Chair  |               |               |                |            |           |             |
| Mark Kelley, Vice-Chair |               |               |                |            |           |             |
| Eric Boucher            |               |               |                |            |           |             |
| Jim Annis               |               |               |                |            |           |             |
| Denise Munger           |               |               |                |            |           |             |