

NAME	ATTEND
Denise Munger, Chair	
Eric Boucher, Vice-Chair	
Jim Annis	
Kim Graffam	
Michael Thompson	
Jonathan Duke, Town Manager	
Rockport AV Staff	
General Public	
Bob Kollmar	

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October 10, 2023 – 6:00 p.m.

Library

**- PUBLIC MEETING -
Rockport Select Board**

Tuesday, October 10, 2023

Rockport Room at the Library - 6:00 p.m.

https://www.youtube.com/playlist?list=PLa_oEsFzrKUU4-MMNdCIVf-1-7HXDeqF

AGENDA

I. Call Meeting to Order

II. Public Hearing

- a. Public Hearing for November 7, 2023, Warrant Articles

III. Town Manager's Report/Update

IV. Public Input on Non-Agenda Items

V. Amendments to the Agenda

VI. Consent Agenda

- a. Committee Resignation(s):
 - Bob Kennedy – Conservation Commission
 - Bob Kennedy - WRRF
- b. Approve Meeting Minute(s):
 - September 11, 2023

VII. Action Items

- a. Committee Application(s):
 - Bob Kollmar – WWRF
- b. Act on Abatement 360PP
- c. Act on Abatement 2374RE
- d. Act on Park Street Property
- e. Act on Harbor Kayak Policy
- f. Act on Bond Anticipation Note for Short Term Financing – West Rockport Fire Station
- g. Act on SAD 28 School Warrant

VIII. Discussion Items

- a. Knox County Budget – Bob Duke, Rockport Rep. Knox County Budget Committee
- b. Committee Workplan Scheduling
- c. Parking Ordinance Implementation – Central/Union/Main Streets

IX. Select Board Liaison Reports

X. Adjourn

Future Meetings, Office Closures, Etc.

Tuesday, October 17, 2023 Workshop – Philbrick Project - Rockland

Tuesday, November 7, 2023 – Election Day – Town Office Closed

Friday, November 10, 2023 – Veterans’ Day (observed)

Monday, November 13, 2023 – Select Board Meeting

Thursday, November 23, 2023 – Thanksgiving Day

Friday, November 24, 2023 – Thanksgiving Friday

Monday, December 11, 2023 – Select Board Meeting

Public Hearing

- a. Special Town Meeting Warrant Referendum Election – November 7, 2023

Manager's Comments: Action Item

This hearing is meant to provide the community the opportunity to discuss and learn more about the 16 articles it will vote upon on November 7th. A copy of the warrant and the exact language of each amendment is also available.

Those speaking in favor of the article.

Those speaking against the article

Those speaking neither for/nor against the article

Following the end of all articles...

The Public Hearing is closed.

TOWN OF ROCKPORT
******* PUBLIC HEARING NOTICE *******
WARRANT ARTICLES

The Select Board of the Town of Rockport will hold a public hearing on Tuesday, October 10, 2023, at 6:00 p.m. at the library to give interested members of the public an opportunity to comment on the warrant articles that will be voted on on November 7, 2023.

The warrant articles are available for review at the Rockport Town Office, 8:00 a.m. to 4:00 p.m., Monday through Friday.

TOWN OF ROCKPORT

SPECIAL TOWN MEETING WARRANT

Tuesday, November 7, 2023

To: Randy Gagne, Constable of the Town of Rockport, in the County of Knox, State of Maine

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Rockport in said County, qualified by law to vote in Town affairs, to meet at the Rockport Opera House, of the said Town of Rockport, on Tuesday, the 7th day of November, 2023 from 8:00 a.m. to 8:00 p.m. to vote on Articles 1 through 17 at which time the meeting will adjourn.

Article 1. To elect a moderator to preside at said meeting.

Article 2. Shall the Town approve the amendment to the Town of Rockport Charter summarized below?

Summary of amendment: miscellaneous changes to the Town of Rockport Charter that revise pronouns, update terminology, remove inapplicable language, make language use consistent throughout the Charter, and add clarifying language, but make no substantive change in the operation of the Charter with respect to these revised sections, be enacted?

A copy of the proposed amendments is available on file in the Office of the Town Clerk.

Article 3. Shall the Town approve an amendment to Article II Select Board, Section 17 of the Town of Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 4. Shall the Town approve an amendment to Article II Select Board, Section 7 of the Town of Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 5. Shall the town approve the amendment to Article III Town Manager, Sections 5 and 6 of the Town of Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 6. Shall the Town approve the amendment to Article IV Administrative Organization, Part B. Section 4 of the Town of Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 7. Shall the Town approve the amendments to Article IV Administrative Organization, Part C, and Article VIII, Section 10(D) of the Town of Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 8. Shall the Town approve the amendments to Article VI Financial Procedures, Sections 3, 4, 5, 6, 8 and 9 of the Town of Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 9. Shall the Town approve the amendments to Article VIII General Provisions, Sections 1, 2 and 3 the Town of Rockport Charter reprinted below?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 10. Shall the Town approve the amendments to Article VIII General Provisions, Section 4 of the Town of Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 11. Shall the Town approve the amendment Article VIII General Provisions, with a new Section 11, to the Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 12. Shall the Town approve the amendment Article VIII General Provisions, with a new Section 12, to the Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town

Clerk.

Article 13. Shall the Town approve the amendment Article VIII General Provisions, with a new Section 13, to the Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 14. Shall the Town approve the amendment Article VIII General Provisions, with a new Section 14, to the Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 15. Shall the Town approve the amendment Article VIII General Provisions, with a new Section 15, to the Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 16. Shall the Town approve the amendment Article VIII General Provisions, with a new Section 16, to the Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Article 17. Shall the Town approve the amendment Article VIII General Provisions, with a new Section 17, to the Rockport Charter?

A copy of the proposed amendment is available on file in the Office of the Town Clerk.

Date: September 11, 2023

Denise Munger, Chair

Eric Boucher, Vice-Chair

James Annis

Kimberlee Graffam

Michael Thompson

ROCKPORT SELECT BOARD

Attest:

Elizabeth Lowe, Town Clerk

Town of Rockport, Maine



Town Manager's Office

Town Office
101 Main Street
Rockport, Maine 04856
Telephone: 207-236-0806 x3
Fax: 207-230-0112

Jonathan Duke, Town Manager

Email: jduke@rockportmaine.gov

Diane Hamilton, Executive Assistant and General Assistance Administrator

Email: dhamilton@rockportmaine.gov

Town Manager's Report & Update October 10, 2023

Storm Update:

Rockport was impacted by a significant storm formerly named Hurricane Lee on Saturday, September 16th. At the storm's height, we experienced high winds and rain which caused tree damage throughout the town and knocked out power to more than half of the Town's residents. Downed trees and limbs leaning on power lines closed many streets, but within 24 hours power was restored and roads were re-opened. Many thanks go out to our public works crew and our fire department volunteers who worked through the storm to protect our residents. Further, town staff were deeply engaged with this storm event with extensive planning the week prior to the storm to ensure the Town's response was as effective and efficient as it can be.

A big help with this event as compared to the Halloween 2021 storm was the use of the Civic Ready emergency alert system. While we utilize the Town's Facebook and Twitter accounts to inform the public, the ability through Civic Ready for our residents to receive text or email alerts on issues in their neighborhoods is incredibly useful. None of the contact information gathered to use this service can or will be used for any other reason than for town alerts. We are trying to help our residents be informed about everything from big events like a hurricane hitting Rockport to even a road construction impacting their street to reminding residents about tax due dates or election times. The best part of the service is that you select what information you wish to receive. If you don't know how to sign up, call our office and we can either walk you through it over the phone or do so when you come in to pay taxes or register your car.

Knox County Dispatch Update:

Knox County Commissioners Ed Glaser and Sharyn Pohlman visited the Select Board's meeting last month to provide an update on the status of the Knox County Regional Communications Center. The Commissioners outlined how the county is addressing this matter and when the county expects to return to stable footing in terms of the center's operations. The Board voted following the discussion to release the funds for the dispatch services.

The county commissioners and Select Board agreed conversation must continue to incorporate the municipalities and county. Through this saga, experienced public safety officials and municipal leaders have reached out to help avert catastrophe as the municipalities recognize the value of the dispatch service. Time will tell if these offers to help will be welcomed and true collaboration can begin to flourish.

Upcoming Town Office Closures:

Monday, October 9th town buildings will be closed to observe Indigenous Peoples' Day.

Town Clerk:

Tax Due Date. The first property tax payment is due on Tuesday, October 17th. Our online tax payment system is now live on the Town website. Reminder letters have recently gone to those who have not yet paid property taxes and we have already received over 230 payments online. The tax bills sent out last month included information about how to use this service.

Election Day. Rockport's polling place will be open Tuesday, November 7th from 8 AM – 8 PM at the Rockport Town Office in the Richardson Room. Please enter through the side door which will be clearly marked. All ballot information will be available on our town website at rockportmaine.gov. Absentee ballots will be available next Tuesday, October 17th but residents are able to request their ballots now. Those without extenuating circumstances must request an absentee ballot by November 2nd.

Dog Licenses. Will be available in a couple of weeks to register your dog.

Planning and Community Development:

New Hire. Sierra Lary started on September 25th as our new Office Assistant for the Planning and Community Development Office. Some in the community may know Sierra from her role teaching fitness classes at the Penobscot Bay YMCA, but Sierra has spent many years working in title and law offices.

Comprehensive Plan. Following direction from the Select Board, the process for a new Comprehensive Plan has moved into a new gear. Planning and Community Development Director Orion Thomas is working to draft the varied sections of the plan before placing those drafts before our Comp Plan committee.

Fire Department:

Calls. We are once again on pace to set a record for calls for the department for a year with 215 calls thus far this calendar year.

West Rockport Fire Station Updates: Construction has begun at the corner of Route 90 and Route 17 toward a new fire station. Farley Inc. has begun their site work and preparing the ground for the pouring of the foundation. The dumpster on the corner is not the ideal spot to welcome travelers to West Rockport but the tight lot layout doesn't provide better options. Maine Coast Construction is proceeding with an aggressive timeline to help us get this building constructed in use.

For those interested in learning more about joining the fire department, please contact Chief Peasley at jpeasley@rockportmaine.gov

Buildings and Grounds:

With our mowing season slowing down, our Buildings and Grounds staff are now preparing for the change in seasons and tackling some of the projects that are too time-consuming to tackle in the summer. Most notably, Glen and Matt will be assisting in building a 10 x 18 shed at the Town Office for additional storage space.

Police Department:

New Hire. Officer Philip D'Ariano started on September 25th. He will be our newest Patrol Officer and will be attending Phase 2 Law Enforcement training at the Criminal Justice Academy in Vassalboro before hitting the road under the supervision of more seasoned officers.

Training. In kind with Officer D'Ariano's arrival, Officer Celjeta Bixhaku will be attending Field Officer training to provide our department with yet another officer who can support the training of new officers. With so many job vacancies in law enforcement, Rockport has to be as well prepared as possible to support prospective officers who have are new to this field.

Public Works:

Retirement. After 35 years of service to the Town of Rockport, Greg Howard will finally be able to avoid those early morning phone calls to come in and plow. As of October 1, Greg is retiring from our public works department. While we were able to hire Greg's replacement, earlier this fall, his departure and his wide smile will be missed by all of us. Congratulations Greg and enjoy your newly found time hiking and spending time in the woods.

Our public works department has lost over 100 years of experience over the last few months, but our newly promoted crew leaders, Devin Field and Keith Massengale, are helping to fill that void. Also, I want to welcome our aforementioned new hire, Greg Bowman, to our public works crew. "New Greg" as he has been aptly named, lives in Washington with his family and has been a great addition to our team.

Projects. Public Works will be working on Kathy's Lane, Amsbury, Birch Street, Pine Street, and Camden Street over the next couple of weeks to prepare paving in the middle of October. We are hoping to use our Civic Ready alert system to update residents of those roads all as those on Forrest Street West, Forrest Glen, and Winding Way on the status of those projects. We are trying to make a greater attempt to reach out to residents prior to work commencing on town roads and sending letters to homeowners on each of those roads with maps of the areas we are working so they can better understand where the Town's ownership of the road begins and ends. In most cases, the town's right of way extends well into what most homeowners consider as part of their property, so the better residents understand what they do, or don't, own the easier it is for the Town to complete projects efficiently.

Parking: Additional painting and signage will soon be installed through the densest portion of Rockport Village in the aftermath of the Select Board's recently approved Parking Traffic Ordinance. Unless otherwise marked, all parking will be 2-hour parking, and No Parking locations will be clearly marked. The fall is usually a time when parking spots are more abundant in the Village and therefore, we will provide time for this adjustment for our residents, employees of businesses in this area, or patrons of our businesses. This is not a situation where the Town is eager to jump to enforcement but rather hopes for compliance with these new rules.

Harbor:

With fall here and boats beginning to be removed from their moorings, our Deputy Harbormaster Jared Cummings will be departing as of October 15th. This means after this date, Harbormaster Abbie Leonard will be a one woman show at the harbor. Though Abbie is a full time employee, that frequently does not let someone be available at all times at the harbor. Please contact me via phone or email if you need to reach Abbie or set up a time to meet, if necessary.

Assessing:

Announcement. Maine Association of Assessor's presented our Kerry Leichtman the Maine Assessor's Award. A plaque was given to both Camden and Rockport towns to display at the town offices. Though my initial experiences with Kerry came through his long-term role as chair of the Planning Board over two decades ago, most of our residents are most familiar with Kerry's recent role as Rockport's assessor. Though Kerry is officially an employee of the Town of Camden with whom Rockport has a contract, there is no doubt in my mind how deeply cares for Rockport and its people. That Kerry's colleagues across Maine see his professionalism and the strong role he played in fixing a very troubling property tax stabilization law to give him this award is a testament to how good Kerry is at his craft. However, Rockport residents have, for many years, recognized how good we've had it with Kerry at the controls. Being an assessor is not without challenges, certainly rapidly increasing property values amplify those challenges, but from those of us around Rockport town government from two decades ago, a good assessor is invaluable, and we certainly have one in Kerry Leichtman.

Training. Kerry, Caitlin and Rebecca attended the Maine Association of Assessor's conference for three days.

Library:

Closed. The Rockport Public Library experienced a burst sprinkler pipe during the brief but brutal cold snap on the first weekend of February 2023. Thankfully, emergency responders were on the scene within minutes, and the flood was quickly contained. While the library's book collection was spared, the wooden floors took the brunt of the damage and need to be replaced.

In order to make repairs, the Rockport Library will be closed to the public during the month of October, beginning Monday, October 2. The anticipated date for reopening is in early November. Patrons are encouraged to check the library's website (rockportlibrary.net) and **Facebook** page for construction updates and service announcements.

The book drop will be locked at 4:30 p.m. on Saturday, September 30. If you are not ready (or are unable) to return the books you have checked out by that time, please hold onto the books, and return them once the library reopens in November. There will be no fines or overdue penalties. The library urges you to stop in soon and stock up so that you have plenty of material to enjoy during the closure.

Rockport Library members can also bring their library cards to nearby Camden and Rockland libraries to check out books, DVDs, and audiobooks. A physical card must be presented at these libraries. **Please come by the Rockport Library before September 30 if you need a replacement card.**

Patrons will not be able to request books through interlibrary loan after September 20 and through the duration of the closure. Library staff will not be onsite during the closure to answer telephone calls. However, staff can be reached by emailing questions to: **rpl@rockport.lib.me.us**.

The staff of the library appreciates your patience and will work diligently to return to regular operating hours and services as soon as possible.

Outside Events.

Saturday October 21st - 10:30 AM - 11:30 AM - Pumpkin Painting in Memorial Park (Across from the Library) Get into the spirit of the season with a family pumpkin painting event in Memorial Park (across from the Rockport Library). One pumpkin will be provided to each child participating. Stephanie will have all the paint and supplies needed for kids to create their perfect Halloween pumpkin. The rain date will be October 24 at 4pm.

Wednesday, October 25th - 4:00 PM - 5:00 PM - Halloween Costume Parade in Memorial Park (Across from the Library) Families are invited to dress up and join Stephanie in Memorial Park (across from the Rockport Library) for a Halloween parade through Rockport Village. At the conclusion of the parade, families can gather back in Memorial Park to enjoy a cup of cider or hot chocolate and a homemade treat. Stephanie will also be reading a special Halloween story. The rain date for this event is October 26 at 4pm.

Keep an eye on the Rockport Public Library website and Facebook page. We will also provide a list of events in our Rockport Resource Newsletter.

Opera House:

Good News - the Opera House is open!

Events. **Saturday, October 21st - 7:00 PM – 9:00 PM - A Dancer's Journey to Live!** A one-woman show with dancer Korinn Mowrey. A performance about the art of manifestation through the power of intention. Korinn Mowrey has created a new work about the art of manifestation, her journey overcoming addiction, and the power of intention. Through dance, story, and humor, Korinn lifts the audience, and teaches us the power to prevail.

Founder of Makin' Waves in Health and Fitness, Korinn specializes in coaching clients on whole-food nutrition, personal training, and shifting personal narratives of struggle into intentional living with meaning and gratitude. Korinn's work centers on empowerment as she delivers a unique dance performance, guiding the audience on an interactive journey. Join us for this open-hearted, important event! Show will be 90 minutes followed by a Q and A

The Town will also be hosting a New Years Eve Party with the outstanding local band Creatures of Habit. More information soon.

Civic Ready:

We encourage all residents to sign up for this, if you are interested in knowing what is happening in the Town of Rockport. What is great about this system is that you decide which types of information you receive whether it is a reminder when property taxes are due to information on an upcoming event at the Opera House or when a public works project is happening in your neighborhood; Civic Alert can keep you informed. Those interested can also sign up for alerts on our website at <https://rockportmaine.gov/civicready>

Employment Opportunities:

We have several job openings with the Town of Rockport, stop by the Town Office for an application or call and we can email you an application. Also, job applications are available on our town website, along with a detailed job description. <https://rockportmaine.gov/jobs>

All applications will be accepted until the positions are filled. The Town of Rockport is an Equal Opportunity Employer.

- **Opera House - Marketing and Booking Agent** – The Marketing/Booking Agent is responsible for marketing the Opera House to any individual or group for private events. The House Marketing/Booking Agent will be involved with the renter on all aspects of the event, including but not limited to, rental contracts and licensing, logistics and table floor plans. The Marketing/Booking Agent will be present during events as needed, quite often this requires working evenings and weekends. The Marketing/Booking Agent collaborates with local organizations for Community events, as needed. The Marketing/Booking Agent is responsible for developing and implementing a marketing strategy, materials, and advertisements, for the Opera House, and other events as needed.
- **Video Technician** – This position's primary responsibilities are to operate the video and audio equipment at the Rockport Opera House for recording and Livestreaming meetings and events. This is a part-time year-round position with a lot of flexibility (most hours are evenings with some occasional weekends needed).

Wastewater:

Maine Water Assistance Program. Is a federally funded program to help support eligible households in having access to drinking water and wastewater utility services. Households will be required to have water liability in order to be eligible for the drinking water/wastewater program. To receive an application, you can call 888-623-6762 or email water@mainehousing.org.

Recreation Committee:

If you want to schedule the use of a field for next year, email rockportrec@rockportmaine.gov.

Rockport Resource Newsletter:

If you would like to receive the Rockport Resource Newsletter via email you can sign up through our website. Our next edition will be coming out in the next few weeks!

Consent Agenda

- a. Committee Resignation(s):
 - Bob Kennedy – Conservation Commission and WRRF
- b. Approve Meeting Minute(s):
 - September 11, 2023, Meeting Minutes

Suggested Motion:

I move the Board Approve the Consent Agenda as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						

NAME	ATTEND
Denise Munger, Chair	✓
Eric Boucher, Vice-Chair	✓
Jim Annis	✓
Kim Graffam	✓
Michael Thompson	✓
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	✓

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September 11, 2023 – 6:00 p.m.

Library

Consent Agenda

- a. Approve Meeting Minute(s):
August 28, 2023, Meeting Minutes

Suggested Motion:

I move the Board Approve the Consent Agenda as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair				X		
Eric Boucher, Vice-Chair				X		
Jim Annis				X		
Kim Graffam	✓			X		
Michael Thompson		✓		X		

Action Item

- a. Act on Committee Workplan(s):
 - Library Committee

Manager's Comments: Action item

In your packet is a work plan for your approval.

Each committee is required to have a work plan approved by the Select Board each year so we can plan for any upcoming budgetary items. The Select Board has the opportunity to alter and adjust the committee's proposed workplan to account for items and priorities in line with the vision the Select Board has for the committee's efforts over the next year. This is the Board's opportunity to ensure the direction the Board has in mind for this committee is memorialized in this document.

Certainly the availability of parking is a significant issue for patrons of the library and the town at large. It would seem reasonable to request of the Library Committee an amendment of their workplan to assist in this pursuit.

Library Committee: The proposed work plan is sufficient to meet the needs of the committee's base line. The relationship between the committee and the Select Board does not provide the Board with oversight of their activities. However, this process for adoption of a work plan is meant to support synergy between the Board and the various committees. Perhaps this occurs through a communication of goals through this process.

Suggested Motion:

I move the Board approve the workplan(s) as presented (or amended).

w/ a recommendation to consider parking additional for the budget

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair				↓		
Eric Boucher, Vice-Chair						
Jim Annis		✓				
Kim Graffam	✓					
Michael Thompson						

Additional Comments:

Action Item


b. Act on General Assistance Ordinance

Manager's Comments: Action item

Following the completion of the public hearing at the outset of Tuesday's meeting, the Board will need to approve the General Assistance Maximums for Knox County for the Town to use these figures in our calculations for general assistance eligibility. This process is mandated by state law.

Suggested Motion:

I move the Board adopt the 2023 General Assistance Ordinance as presented.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair		✓				
Jim Annis	✓					
Kim Graffam						
Michael Thompson						

Additional Comments:

Action Item

c. Act on Vulcan Sign Eagle Scout Project

Manager's Comments: Action item

For well over a year, Legacy Rockport ^{new} has been working with a Rockport Eagle Scout candidate, James Lent, concerning ~~improving~~ the signage around the Vulcan locomotive at Marine Park. Last summer saw a tremendous undertaking as Legacy Rockport fundraised to restore the Vulcan and with the support of town staff, Rockport Steel and Rockport Marine... that project became a reality. James noticed the need for more information in and around the Vulcan ~~wanted to be part of telling the story of the locomotive and of the role trains played in Rockport's past.~~ ^{and}

+ Bill Chapman

The Board will be asked to approve the placement of a new sign at Marine Park for this purpose.

Suggested Motion:

I move the Board approve the Vulcan Sign ^{placement w/ potential changes to the text} as presented (or amended)

as approved by the town mgmt

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair	✓					
Jim Annis						
Kim Graffam						
Michael Thompson		✓				

Additional Comments:

Action Item

d. Act on Special Town Meeting Warrant

Manager's Comments: Action item

The warrant for the November 7, 2023 Special Town Meeting referendum election is attached. This is a very complicated matter as each article impacts the charter but we have to present each item individually to reflect these are separate ideas which may or may not be combined to alter the charter following the vote.

All items presented are not considered impactful items which alter the form of government Rockport operates under. Instead, these changes are largely items which are brought about by the fact that time has marched on since the 2005 adoption of the initial charter. The most impactful of these, is in Article 2 which provides changes to the grammar, gender neutral pronouns, and simple updates to law changes over the last 18 years. These changes are reflected in the draft of the charter which falls first in this section of your packet. For each article after article 2, there is an individual proposal which shows all edits for that article. The Town Attorney has reviewed all of these amendments and the structure of the warrant.

Suggested Motion:

I move the Board approved the Special Town Meeting Warrant as presented. (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair	X					
Jim Annis		X				
Kim Graffam						
Michael Thompson						

Additional Comments:

Adjourn

Suggested Motion:
I move the Board adjourn the meeting.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis		×				
Kim Graffam	×					
Michael Thompson						

Action Item

- a. Act on Committee Application(s):
➤ Bob Kollmar - WWRF

Manager's Comments: Action item

Bob will be in attendance to answer any questions you may have about him.

Suggested Motion:

I move the Board approve Bob Kollmar's application for the Water Resource Advisory Task Force. There are no terms on the task force.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						

Additional Comments:

APPLICATION FOR COMMITTEE SERVICE

Town of Rockport • 101 Main Street • Rockport, ME 04856

Name: _____

Home Address: _____ Work Address: _____

Mailing Address (if different): _____

Phone Number: (Home) _____ (Work) _____

E-mail Address: _____

Committee you wish to serve on: _____

Why do you want to serve on this committee?

Do you have any background that would be helpful to this committee?

Land Use philosophy: (if applicable)

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

Are you interested in serving on other committees?

Interview comments:

Appointment Date: _____

Action Item

b. Act on Abatement 360PP

Manager's Comments: Action item

This is a simple matter where the owner of this personal property had already sold the assets taxed and therefore should not have been taxed for this tax year.

Suggested Motion:

I move the Board approve the Abatement for 360PP.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						

Additional Comments:

TOWN OF ROCKPORT, MAINE
CERTIFICATE OF ABATEMENT
Title 36 M.R.S.A. §841

File Number: **MO1-2022**
Tax Year: **2022**
Account: **360 PP**

Location: Various
MAP/LOT: N/A
TIF District: N/A

Property Owner: Yamaha Motor Finance Corporation
PO BOX 24770
Nashville, TN 37202

2022

<i>Total Value Abated</i>	\$	6,000	
<i>Tax Rate</i>	X	15.45	
Abatement	\$	92.70	+ Interest

Reason: Assessment Error – Business disposed of assets on 3/15/2022 but did not file notice with the town until 4/18/2023

I hereby certify to Elizabeth Lowe, Tax Collector for the Town of Rockport, Maine, that an abatement of property tax has been granted by me to the above-named property owner in the amount of **\$92.70**.

You are hereby discharged from any further obligation to collect the amount abated as provided by law.

Given under my hand this **tenth** day of **October, 2023**.

Denise Munger
Select Board Chair

Jim Annis
Select Board

Eric Boucher
Select Board Vice-Chair

Kimberlee Graffam
Select Board

Michael Thompson
Select Board

Original to be affixed to the 2022 commitment book

Rockport Town Assessor
101 Main Street
DORCHESTER ME 04055-0010

Maine Revenue Services - Property Tax Division
Business Equipment Tax Exemption Application
(36 M.R.S. §§ 691 – 700-B)

This application must be filed every year with the municipal assessor no later than May 1

Name of Business: _____ Type of Business: Specialty - Leasing
Business Address: 6555 Katella Avenue, Cypress, CA 90630 5101 Account # 0360
Name of Owner: Yamaha Motor Corporation USA ~D~

(See instructions on reverse page)

	Description of the Exempt Equipment (please be specific)	Purchased / Placed in Service in Maine (Month / Year)	Current Age	Cost or Value New	Estimate of Current Value	Physical Address of Equipment (Leased Equipment Only)	To be Completed by the Assessor		
							TIF (Y / N)	BETE Eligible (Y / N)	Assessed Value
1	SEE ATTACHED								
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

Applicant (or property owner) signature: Under penalties of perjury, I declare that I have examined this application and accompanying schedules and, to the best of my knowledge and belief, they are true, correct and complete. Declaration of preparer (other than applicant) is based on all the information of which the preparer has knowledge.

Applicant Signature Matt But Date 04/13/2022
Preparer Signature Matt But Date 04/13/2022

Assessor (or agent of the assessor) signature: Under penalties of perjury, I declare that I have examined this application and accompanying schedules and, to the best of my knowledge and belief, they are true, correct and complete.

Assessor (Agent) Signature _____
Date _____

2023 Disposed Assets

Account Number: 0360

Tax Payer Name: Yamaha Motor Corporation USA ~D~

Location Address: Various Locations, ME

Acq. Date	Disp. Date	Asset Number	Asset Description	Cost (\$)
04/01/2015	03/15/2022	29371	2 YT2AN	13,717.17
Grand Total				13,717.17

From: [Liz Lowe](#)
To: [Caitlin Thompson](#); matt.burket@ryan.com
Subject: 360PP
Date: Friday, April 14, 2023 11:44:39 AM

Hi Caitlin,

Matt just called and asked about his April tax payment. The business officially closed on 4/15/22 and he sent the town a letter stating so on 4/13/22 and can provide proof of the postmarked letter. I told him I would reach out to you to guide us if there is anything he needs to do. I do see that he still owes the second half. His number is 615-514-6403.

Thanks,

Liz Lowe

Town of Rockport

101 Main St

Rockport, ME 04856

207-236-9648 207-236-0112 (fax)





Certificate of Mailing — Firm (Domestic)



ZIP 37219 \$ 002.35⁰
02.4W
0000361957 APR 13 2022

Name and Address of Sender Yamaha Motor Finance Corporation c/o Ryan, LLC PO Box 24770 Nashville, TN 37202	TOTAL NO. of Pieces Listed by Sender 4	TOTAL NO. of Pieces Received at Post Office 4	Affix Stamp Here Postmark with Date of Receipt
Postmaster, per (name of receiving employee) <i>[Signature]</i>		NASHVILLE TN ARCADE STA APR 13 2022 USPS - 37219	

RB135198

USPS Tracking Number Firm-specific Identifier	Address (Name, Street, City, State, and ZIP Code™)	Postage	Fee	Special Handling	Parcel/Airift
RP1349250 2022 Personal Property Tax Returns	Rockport Town Assessor 101 Main Street Rockport, ME 04856-0010		\$0.47		
RP1349256 2022 Personal Property Tax Returns	Town of Bristol Assessor PO Box 339 Bristol, ME 04539		\$0.47		
RP1349259 2022 Personal Property Tax Returns	Town of Bristol Assessor 300 Hammett Road Bristol, ME 04539		\$0.47		
RP1349261 2022 Personal Property Tax Returns	Town of Jonesboro PO Box 96 Jonesboro, ME 04648		\$0.47		
RP1349252 2022 Personal Property Tax Returns	Town of Litchfield Assessor 2400 Hollowell Rd Litchfield, ME 04350		\$0.47		
RP1349263 2022 Personal Property Tax Returns	Wilcox Town Assessor 156 Weld Road Wilcox, ME 04294		\$0.47		

Action Item

c. Act on Abatement 2374RE

Manager's Comments: Action item

This abatement concerns an error in the assessment because the parcel was missed during a transfer in 2021.

Suggested Motion:

I move the Board approve the Abatement for 2374RE.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						

Additional Comments:

CURRENT OWNER			TOPO TYPE	UTILITY	STREET	LOCATION		CURRENT ASSESSMENT			PREVIOUS ASSESSMENTS (HISTORY)				3611 ROCKPORT, ME														
SUSCA, PETER M POLLOCK, BETSY G 111 WEST OLMOS DRIVE			3 Below Street					Description	Code	Assessed	Year	Code	Assessed																
			TOPO WET	EASEMENT	TRAFFIC	CORNER	RES LAND	1320	14400	2019	1320	19,300																	
			5 Sleep	2 Suburban																									
			DRAINAGE		VIEW	COMMUNITY																							
						3 Unpaved																							
			SUPPLEMENTAL DATA																										
SAN ANTONIO TX 78212			Alt Ptd ID W0540R SUBDIVISIO																										
			ZONE DIST 903: TIF																										
			LD-290																										
			Parcel User _																										
			Parcel User _																										
GIS ID 014-069			NOTES																										
RECORD OF OWNERSHIP			BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC	OTHER ASSESSMENTS																				
SUSCA, PETER M HALLIGAN, BEATRICE P WEAVER, DORIS SNOW			4776 0202	02-27-2014	U	V	310,000	1	Year	Code	Assessed	Year	Code	Assessed															
			3868 0001	10-03-2007	Q	V	23,000		2021	1320	19,300	2020	1320	19,300															
			0491 0223		U	V	0																						
			Total																										
			Total																										
This signature acknowledges a visit by a Data Collector or Assessor																													
APPRAISED VALUE SUMMARY																													
Appraised Bldg. Value (Card)																													
Appraised Xf (B) Value (Bldg)																													
Appraised Ob (B) Value (Bldg)																													
Appraised Land Value (Bldg)																													
Special Land Value																													
Total Appraised Parcel Value																													
Valuation Method																													
Exemption																													
Adjustment																													
NET PARCEL VALUE																													
14,400																													
VISIT / CHANGE HISTORY																													
Permit	Issue Date	Type	Comments	Amount	Insp Date	% C	Date Comp	Date	Type	Is	Id	Cd	Purpose/Result																
								10-25-2004			FD	99	Vacant Land																
LAND LINE VALUATION SECTION																													
B	Use Co	Description	Zone	D	Fronta	Depth	Land Units	Unit Price	I. Fact	S.A.	Ac Di	C. Fact	St. Idx	Adj	Notes	Special Pricing	Size A	Adj Unit Pric	Land Value										
1	1320	Res Land Und					8,826 SF	4.35	1.500	3	1.000	0.20	70	1.25	SIZE		0	1.000	1.63	14,400									
Total Card Land Units															0.20	AC	Parcel Total Land Area:	0.20	Total Land Value										14,400

CONSTRUCTION DETAIL				CONSTRUCTION DETAIL (CONTINUED)									
Element	Code	Description	Element	Code	Description								
Style	99	Vacant Land	Usrflid 108										
Model	00	Vacant	Usrflid 101										
Grade			Usrflid 102										
Stories			Usrflid 100										
Occupancy			MIXED USE										
Ext Wall 1			Code	Description	Percentage								
Ext Condition			1320	Res Land Undev	100								
Roof Struct					0								
Roof Cov					0								
Int Wall 1			COST / MARKET VALUATION										
Int Condition			Base Rate										
Int Fir			Rcn		0								
Int Fir 2			Net Other Adj		0								
Heat Fuel			AYB										
Heat Type			Effective Year Built										
AC Type			Depreciation Code										
# Bedrooms			Remodel Rating										
# Bath			Year Remodeled		0								
# Half Baths			Depreciation %		0								
Xtra Fixtures			Functional Obsol		0								
# Rooms			Economic Obsol		0								
Bath Style			Cost Trend Factor		1								
Kit Style			Condition		100								
# Kitchens			% Complete										
Condition			RCNLD		0								
Usrflid 103			Dep % Ovr										
Usrflid 104			Dep Ovr Comment										
Usrflid 105			Misc Imp Ovr										
Usrflid 106			Misc Imp Ovr Comment										
Basement			Cost to Cure Ovr										
# Park													
Fireplaces													
Endtn Cond			Cost to Cure Ovr Comment										
OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)													
Code	Description	Su	Sub Type	Lan	Units	Unit Price	Yr Blt	%	Dep.	Cond	Gra	Qual	Apprais Va
BUILDING SUB-AREA SUMMARY SECTION													
Subarea	Description	Living		Gross	Eff Area	Unit Cost	Undeprec Value						
Total Liv / Gross / Eff Area		0		0	0	0							

No Sketch

TOWN OF ROCKPORT, MAINE
CERTIFICATE OF ABATEMENT
Title 36 M.R.S.A. §841

File Number: **MO2-2022**
Tax Year: **2022**
Account: **2374 RE**

Location: Wildwood Lane
MAP/LOT: 014-069
TIF District: N/A

Property Owner: Peter Susca & Betsy Pollock
111 West Olmos Drive
San Antonio, TX 78212

2022		
<i>Total Value Abated</i>	\$	14,400
<i>Tax Rate</i>	X	.01545
Abatement	\$	222.48 + Interest

Reason: Assessment Error – Second parcel was missed when transferred 5/19/21

I hereby certify to Elizabeth Lowe, Tax Collector for the Town of Rockport, Maine, that an abatement of property tax has been granted by me to the above-named property owner in the amount of **\$222.48**.

You are hereby discharged from any further obligation to collect the amount abated as provided by law.

Given under my hand this **tenth** day of **October, 2023**.

Denise Munger
Select Board Chair

Jim Annis
Select Board

Eric Boucher
Select Board Vice-Chair

Kimberlee Graffam
Select Board

Michael Thompson
Select Board

Original to be affixed to the 2022 commitment book

Real Estate Transfer Tax Paid

Receipt # 129447 KNOX SS: RECEIVED	
ERECORDED	VOL 5775 PG 72 08/16/2021 08:09:49 AM 3 Pages
Instr # 2021-8920 ATTEST: Madelene F. Cole, Knox Co Registry of Deeds	

DLN:1002140149354

WARRANTY DEED
Short Form

WE, PETER N. SUSCA and BETSY G. POLLOCK of San Antonio, Texas, for consideration paid, give, grant, bargain, sell and convey unto RICHARD KREMENTZ and BARBARA KREMENTZ whose mailing address is PO Box 1184, Rockport, ME 04856, their heirs and assigns, as joint tenants with *WARRANTY COVENANTS*, a certain lots or parcels of land with the buildings and improvements thereon situated in the Town of Rockport, County of Knox and State of Maine, said premises being more particularly bound and described as follows:

Parcel One

BEGINNING on the westerly side of Ballard Avenue, so called, and at a brass marker in the ledge which is 218 feet, southwesterly from a stone wall, said stone wall running from the Atlantic Highway to the shore of Penobscot Bay on a bearing South 22° East; then North 55° West 288 feet more or less to a point, then South 36° West 300 feet more or less to a point. Then South 55° East 270 feet more or less to the westerly side of Ballard Avenue. Then northeasterly following Ballard Avenue to place of beginning containing 2 acres more or less.

EXCEPTING a certain lot or parcel of land conveyed by Beatrice P. Halligan to Jon A. Bauer and Katherine H.K. Bauer in a deed dated April 24, 1998, and recorded at the Knox County Registry of Deeds in Book 2222, Page 179, bounded and described as follows:

BEGINNING in the common boundary between land of Halligan and land of Bauer at a point lying North 73° 44' 41" West and forty-five (45) feet from a brass circle in ledge at the northeasterly corner of land of Halligan; thence North 73° 44' 41" West by other land of Bauer forty (40) feet; thence southerly at a right angle to the first course herein and by other land of Halligan five (5) feet; thence South 73° 44' 41" East by other land of Halligan forty (40) feet; thence at a right angle to the last described course and by other land of Halligan five (5) feet to the place of beginning.

FOR REFERENCE see the plan entitled "Rockport Ledges Master Plan, Made for Northland Investment Corporation" by Main-Land Development Consultants, Inc., dated September 3, 1980, approved by the Town of Rockport Planning Board, September 15, 1980, and recorded at said Registry in Cabinet 3, Sheet 196.

ALSO CONVEYING a right of way for foot and vehicular traffic and for electric transmission lines and all other utility lines or pipes from the first described lot to the second described lot in a deed from Gilbert Harmon and Harold F. Halligan, Executors under the Will of

Olive L. Halligan, dated September 12, 1979 and recorded at the Knox County Registry of Deeds in Book 768, Page 155, over Ballard Avenue as shown on a plan by Adin L. Hopkins for George E. Allen, and over Wildwood Avenue as shown on said plan and over a strip of land twenty (20) feet in width running from Wildwood Avenue along the westerly boundary of Radloff to the northeast corner of the second described lot described in said deed at Book 768, Page 155. Also conveying a right of way in common with others for foot and vehicular traffic and for electric transmission lines and all other utility lines or pipes from U. S. Route 1 to the first and second parcels described in said deed recorded at said Registry in Book 768, Page 155, over Wildwood Avenue as shown on the plan by Adin L. Hopkins for George E. Allen. For reference see deed Pamela G. Terry, Personal Representative of the Estate of Harold F. Halligan to Beatrice P. Halligan dated February 27, 2014 and at the Knox County Registry of Deeds in Book 4776, Page 201.

Parcel Two

BEGINNING on the easterly side of the private way on the southwest corner of Sarah L. Pascal's cottage lot; thence South 69½° East one hundred ten (110) feet to a stake and stone; thence South 20° West eighty (80) feet to a stake and stone; thence North 69½° West one hundred ten (110) feet to a stake and stone; thence North 20° East eighty (80) feet to a stake and stone, to the place of beginning.

The last-described course bounds on the private way.


Together with the right of way from said lot to the Rockland Road.

MEANING AND INTENDING to describe and to convey herein the same premises described in a deed from Beatrice P. Halligan to Peter N. Susca and Betsy G. Pollock, dated February 27, 2014, and recorded in the Knox County Registry of Deeds in Book 4776, Page 202.

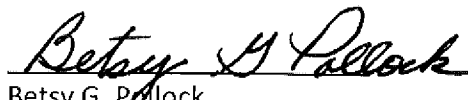
WITNESS our hands and seals this 19th day of May, 2021.

Signed, Sealed and Delivered
in the Presence of:

Witness


Peter N. Susca

Witness

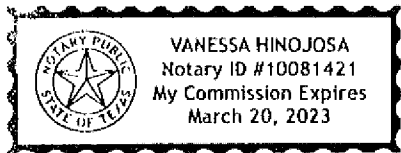

Betsy G. Pollock

STATE OF TEXAS

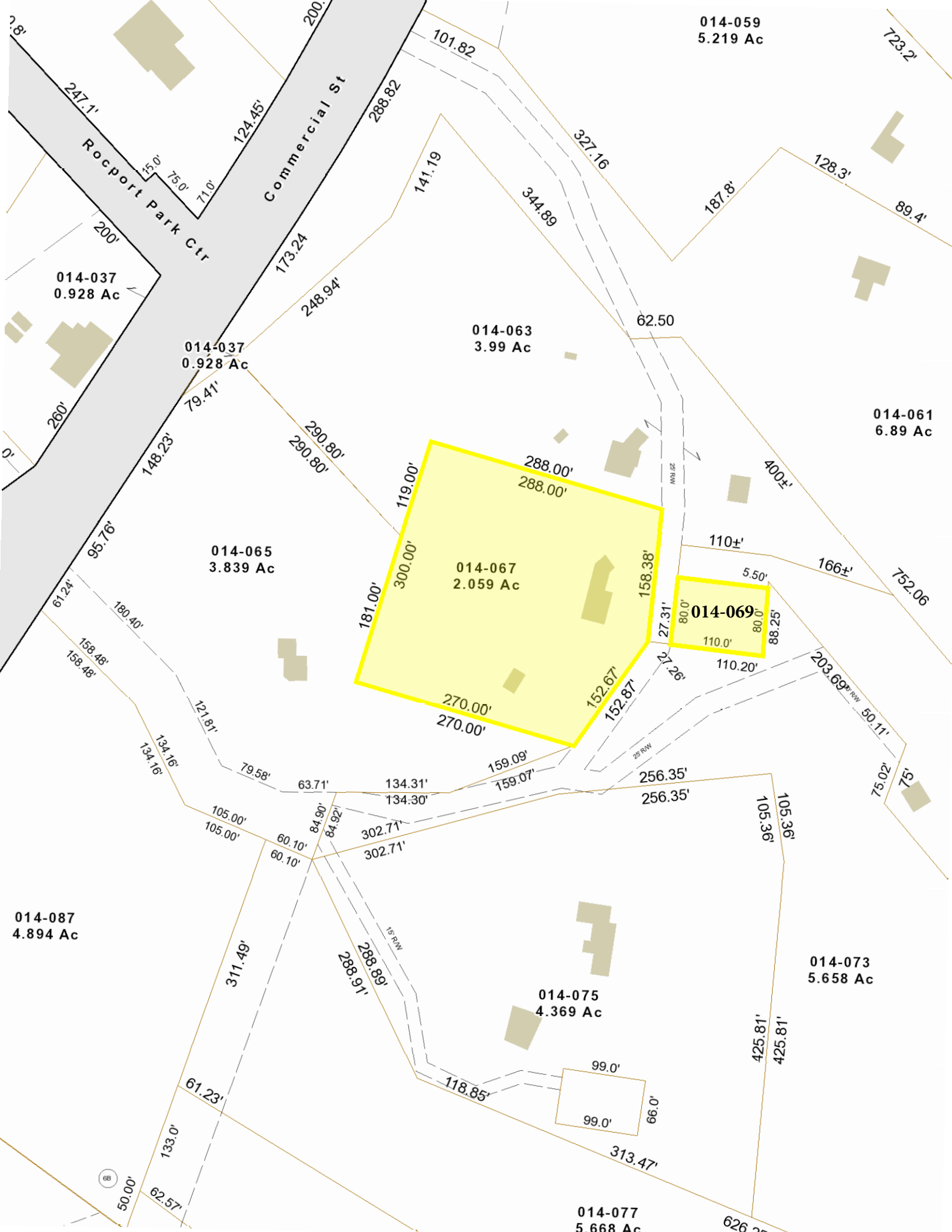
COUNTY OF BEXAR _____, SS

Dated: May 19 _____, 2021

Then personally appeared before me, the above-named Peter N. Susca and Betsy G. Pollock and acknowledged the above instrument to be their free act and deed.



Vanessa Hinojosa
Notary Public
Vanessa Hinojosa
(Stamp or Print Name of Notary)



Action Item

d. Act on Park Street Property

Manager's Comments: Action item

Attached is a letter from Code Enforcement Officer Scott Bickford asking for the Board to decide as to how it wishes to move forward regarding the property at 150 Park Street. The Town has received complaints regarding the dilapidated status of the home at this location and the Code Enforcement Officer was asked to investigate. Scott's letter describes the options available to the Board to consider.

The owner of the property and her engineer are expected to be present.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						

Additional Comments:

Action Item

- e. Act on Harbor Kayak Policy

Manager's Comments: Action item

Over the last several months the Parks and Beautification Committee has been working on addressing the kayak racks in Marine Park. The advent of these racks are meant to assist residents in utilizing smaller, self-powered watercraft without requiring trailers and clumsy drop-offs. However, what has resulted from the presence of these racks is that most users leave their watercraft on the racks year-round and many of them go unused through a season. The hope is that those who use the racks will better represent active users of those services and allow a tidier appearance in that section of the park.

The Harbor Committee met and reviewed this policy at their meeting last month.

My only suggestion would be to strike the section that defines a cost for the use of the rack from this policy and instead place the fee within the Harbor Fee Schedule annually adjusted by the Select Board.

Suggested Motion:

I move the Board approve the Kayak Policy as presented. (Or amended).

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						

Additional Comments:



Town of Rockport Kayak Policy



Rockport, Maine – October 10, 2023

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EFFECTIVE DATE:	3
ADOPTION AND SIGNATURES:	3

INTRODUCTION & BACKGROUND

The purpose of the Kayak Policy is to guide the Harbor Master in the regulation of kayak storage rental within Harbor Park. The Policy was developed by the Parks and Beautification Committee with input from the Harbor Master. A meeting with the Harbor Committee established that the Parks and Beautification Committee would have the authority to create policy recommendations around issues occurring on terra firma within Rockport's parks.

AUTHORITY:

The Town Manager shall oversee the implementation of the Kayak Policy. The Harbor Master will be authorized to follow the guidelines for rental and removal, when necessary, of the criteria set forth in the Policy.

POLICY GUIDELINES:

TIMING RENTAL PERIOD

- Kayak rental space will be available between May 1 and November 15.
- Harbormaster is authorized to remove any kayak deemed abandoned or any kayak left on the rack after November 15.
- Renters must remove their kayaks by November 15. Abandoned kayaks and any craft left in the racks will be removed by the harbor master and taken to the Public Works facility. Removal fee will be a minimum of \$100.

PARK RACK LIMITS AND PLACEMENTS

- Slot allocation will continue to be first come, first serve with tenure. As slots are limited, preference will be given to Rockport residents annually for new, open slots.
- It should be the responsibility of the renter to secure their kayaks. Stolen kayaks are not the responsibility of the town.

PRICING

- Annual pricing is \$150 Rockport resident, \$225 non-resident.
- Fees cover launch costs for the season.

SEVERABILITY:

If any section, sentence, or clause of this policy is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of the policy.

EFFECTIVE DATE:

This policy shall be in force from and after its approval by the Rockport Board of Selectmen and recorded according to law.

ADOPTION AND SIGNATURES:

The Rockport Select Board approved the Kayak Policy on

Denise Kennedy Munger, Chair

Eric Boucher, Vice Chair

Jim Annis, Select Board Member

Kim Graffam, Select Board Member

Michael Thompson, Select Board Member

Action Item

f. Act on Bond Anticipation Note for Short Term Financing – West Rockport Fire Station

Manager's Comments: Action item

Due to the timing of the contract approval, the Town was unable to take part in the Municipal Bond Bank's fall issue of bonds. While we are delayed by a few more months until converting our financing into a long-term agreement, this tide over the Town to cover the fire station construction costs until that time.

Suggested Motion:

I move the Board To authorize the Chair of the Select Board and Treasurer of the Town of Rockport to issue up to \$3,000,000 in temporary financing on behalf of the Town, said Bond Anticipation Note to be awarded on such terms and conditions as the Chair and Treasurer determine to be in the best interest of the Town, and further, to authorize the Chair, Treasurer and Clerk to execute any and all documents necessary to issue said Note, and to make such Internal Revenue Code elections and take such other action as they may deem necessary to accomplish the issuance of said Note.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						

Additional Comments:

Action Item

- . Act on SAD 28 School Warrant

Manager's Comments: Action item

The SAD 28 School Board has developed a warrant article for voters this November to replace the failed geothermal heat system in Camden Rockport Elementary School. This is effectively a rubber stamping of what the School Board has already approved.

Suggested Motion:

I move the Board approve the SAD 28 school warrant as presented.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						

Additional Comments:

Discussion Item

- a. Knox County Budget – Bob Duke, Rockport Rep. Knox County Budget Committee

Manager's Comments:

Following the last Board meeting, I reached out to Rockport's county budget committee representative to provide his perspective on the county dispatch crisis, the forthcoming county budget, and other matters where county government intersections with Rockport municipal needs.

Discussion Item

- b. Committee Workplan Scheduling

Manager's Comments:

With many committees expected to come forth over the next couple months, this an opportunity for the Board to discuss the schedule and process for workplan consideration.

Discussion Item

c. Parking Ordinance Implementation – Central/Union/Main Streets

Manager's Comments:

As noted in my report, the Public Works department has begun implementing the new Parking Ordinance standards approved by the Board last month. The focus has been around the densest portion of the Village and surely will cause further discussion and amendment of the ordinance. Enforcement by our police department will slowly increase as our residents, patrons, and employees will adjust to these refined rules. The focus, at first, is to keep no parking areas clear.

Our library employees are also in focus as once the library reopens, they also would be asked to follow the 2-hour limits on parking. The Board has some latitude to approve temporary waivers where necessary and perhaps this is one such area of note.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						

Adjourn

Suggested Motion:

I move the Board adjourn the meeting.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Jim Annis						
Kim Graffam						
Michael Thompson						