

9/20/18 RPL/LC Reg. Mtg. Minutes (APPROVED 11/18/16)

Rockport Public Library  
PO Box 8, Rockport, ME 04856  
207-236-3642 (www.rockport.lib.me.us)  
Library Committee Meeting, Thursday September 20, 2018 at Town Office/RR  
Meeting called to order at 10:30 a.m. by LC Chair, Heaven Bartlett

**Present:**

**Library Committee:** Chair, Heaven Bartlett (2018-20); Sect. Stephanie Kumble (2013-16/2016-19);  
Treas. Ann Filley; (2016-19); Elizabeth Dailey (Liz), (2018-2021); Helen Shaw, (2018-2021)

**Library Director:** Ben Blackmon

**Friends' Liaison:** (no official rep)

**Select Board Liaison:** Doug Cole (absent)

**Guests:** None

**Announcements/Introductions:** None

**Consideration of Agenda:** As is

**Public Comment:** None

**Reports:**

1) **Secretary:** August minutes were approved as written (by Filley in Kumble's Aug. absence), Shaw motion, Dailey 2nd; vote 4-0-1 abstention (Kumble - not at Aug. mtg).

2) **Director:** (see attached September report)

- a) request to change Nov. mtg. date because of 2019-20 budget prep due Dec. 12. (Mtg. changed to 11/29/18 @ 10:30 a.m.).
- b) Staffing change Beth ??? took full time job @ ???; Sam (Samantha ??? hired, library exp., getting MLS, will work 15 hrs/wk
- c) Blackmon did presentation at MLA
- d) RPL staff will go to HS every Tuesday from 3:30-4:30
- e) two new programs - Baby Story Time and Therapy Dog
- f) table @ elem school Open House - identifying new bldg
- g) mural of new bldg proposal on old library wall - post vote, "cut up" to make library tote bags for fund-raising
- h) September Desk Income: \$15,350 (\$5 online)
- i) September Volunteer Hours @ 35 hours @ \$435 value to town (@ \$12.50/hr).

3) **Warrant(s):** August warrant: \$3285 (detailed breakdown attached)

4) **Treasurer:**

a) Filley requested that LC approve an additional \$2700 (from \$2000 to \$4700) to cover cost of RPL Foundation legal fees for 501 LC filing. Filley motion, Kumble second; passed unanimously, 5-0.

b) Filley also requested that she be authorized to ask Putnam for \$40,000 transfer from RPL Trust Fund towards the additional \$55,800 the LC has approved to cover LC's commitment to RPL Foundation/Cap Campaign funds. (Money allocated covers prof fees for consultant - administrative; additional consultants; advertising). Filley motion, Shaw second to "authorize treasurer to contact Putnam to transfer from gen'l RPL Trust to RPL checking acct. at CNB." Approved unanimously, 5-0.

c) Advertising mural cost is \$985. Kumble motion, Shaw second to "allocate \$985 from dedicated \$55,800 Cap Campaign funds to cover mural cost." Approved 5-0.

d) Filley reported that Friends gave RPL \$12,000 from book sale. In addition they pledged \$5000 towards bldg. fund.

e) Motion Shaw, second Dailey, to "receive Treas. report;" unanimous, 5-0.

5) **Friends:** No report, no liaison

6) **Select Board:** No report

**Unfinished Business:**

1) RENEWAL OF WORKING AGREEMENTS - tabled

**New Business:**

1) BOND DISCUSSION:

\* Budget Committee recommended passage of both bond issues (only 5 members voting - vote 4 for/1 against each question). If passed, would cost taxpayers 11 cents/day.

\* promotion/advertising continues from many sources

\* PHI Builders managing cost measurements: \$2,764,000 construction of bldg; \$500,000, soft costs; \$3,200,000, total

2) ANNUAL APPEAL: Do regular appeal in addition to Cap Campaign. Last time, about 2700 letters, probably with refined lists, 1000 this time.

3) POSSIBLE WORKSHOP DISCUSSION: After much investigation and research, Shaw is putting together historical timelines of the RPL LC/town officials roles governing Rockport Library. She's collected numerous documents, some conflicting with each other, checked municipal/state statutes, RPL LC By-Laws, etc.

It was determined that there definitely needs to be agreement with LC/town officials clarifying duties, responsibilities, legal standing. Still some question re. possibility of LC becoming non-profit. Shaw will develop draft agreement based on results of her research and LC will continue to develop with goal of completing by spring and holding workshops as needed.

**Adjournment:** Kumble motion, Shaw second, unanimously approved; adjourned at 12:29 p.m.

Respectfully submitted,  
Stephanie Kumble, Secretary

**Upcoming Meetings, etc:**

\* LC mtg. Thursday, October 18 @ 10:30 a.m.

**Addendums:**

- 1) Agenda
- 2) Library Director September Report
- 3) detailed August warrant items

In addition, numerous items were added to the new Library Building section.

