

- PUBLIC MEETING -
Recreation Committee
Wednesday September 8th; 5:00 pm
Marge Jones Fields RT 90

Committee Members; Craig Wilson, Barrett Brown, Jen Roper, Brian Fitzpatrick, Michael Archer

AGENDA

I. Call Meeting to Order

II. Action Items

- a. Introductions
- b. Approve Officers
 - i. Chair
 - ii. Vice Chair
 - iii. Secretary
 - iv. Staff Liaison (Fire Chief) will help oversee all meetings, budget meetings with Select Board, projects, working with highway department and paperwork
 - v. Public hearing on September 27th regarding remote participation policy, need at least 3 members there to vote
- c. Approve Bylaws
 - i. Establish Committee Purpose
 - ii. Meeting Frequency (Monthly, Bi-Monthly, Quarterly?)
 - iii. Workplan/Budget
- d. Select meeting schedule, Monthly, bi-monthly, which months
- e. Develop an annual workplan/budget
 - i. Needs Assessment – Establish baseline for structures/equipment (Meet at Marge Jones)
 - ii. Yearly maintenance contracts (Sports Fields of Maine) All three balls fields spring work
 - iii. Supplies and equipment
 - iv. Staffing
 - v. Capital Improvement needs for property (items over \$25,000 Typically)
 - vi. Expansion
 - vii. Town manager working on Pesticide Policy to allow spray of fields
- f. Outreach
 - i. Five Town Little League
 - ii. Babe Ruth
 - iii. Pen Bay Soccer
 - iv. Others (Five Town Basketball, CoEd Softball, Five Town Football)

III. Adjourn