

| NAME | ATTEND |
|-----------------------------|---------------|
| Michelle Hannan, Chair | X |
| Mark Kelley, Vice-Chair | X |
| Eric Boucher | X |
| Jim Annis | X |
| Denise Munger | X |
| Jonathan Duke, Town Manager | X |
| Rockport AV Staff | X |
| General Public | X |
| Abby Leonard | X |
| Orion Thomas | X |
| | |



September 6, 2022 – 6:00 p.m.

Geoffrey C. Parker Room – Rockport Opera House

Consent Agenda

Committee Resignation(s):

Jerod Cronkite – Budget Committee

Ralph “Doc” Wallace – Harbor Committee

Helen Shaw – Pathways Committee

Minute(s):

August 8, 2022

Managers Comments:

Helen, Jerod and Doc have served both committees for many years and their contributions will be missed by all three groups.

The Budget Committee absence will require the Board to appoint a replacement until the next annual town meeting to fill this seat temporarily.

Suggested Motion:

I move the Board Approve the Consent Agenda as presented (or amended)

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | | X | | X | | |
| Mark Kelley, Vice-Chair | X | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | | X | | | |
| Denise Munger | | | X | | | |

Action Item

- a. Act on Committee Application(s):
Kristin Johns – CR Pathways Committee

Manager's Comments: Action Item

Kristin has been looking for opportunities to give back and found what had been an alternate position on the pathways committee. However, with Helen Shaw's resignation as a regular member a seat has become available, so Kristin will be filling the remainder of Helen's term, ending in June 2024.

Kristin will be at the meeting to answer any questions you may have for her.

Suggested Motion:

I move the Board appoint Kristin Johns to the CR Pathways Committee with a term expiring in June 2024.

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | | | | X | | |
| Mark Kelley, Vice-Chair | | X | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | | | X | | |
| Denise Munger | X | | | X | | |

Additional Comments:

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Action Item

- b. Act on Committee Bylaws - Economic Development Committee

Manager's Comments: Action Item

The Economic Development Committee has prepared a set of bylaws for your consideration. They had also provided a workplan but my sense from the draft approved was that it was too broad and lacked specificity. I'll leave it up to the Board to determine, but the section highlighting specific initiatives is too specific for a set of bylaws. I'd recommend removing or reworking that section to provide broad strokes as to the committee's scope now and in the years to come.

Suggested Motion:

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | | | | X | | |
| Mark Kelley, Vice-Chair | | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | X | | X | | |
| Denise Munger | X | | | X | | |

Additional Comments:

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| Remove the highlighted section and move to the work plan |
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Action Item

- c. Act on Peddler's Permit – Josh Goodman d/b/a Native Sauna

Manager's Comments: Action item

This is certainly a unique application for a Peddler's Permit. Josh Goodman has started a business which places a sauna on a trailer which can be relocated and has windows such that one can enjoy a sauna and the view in Rockport Harbor. He had hoped to make your meeting in August, but unfortunately the application came in a tad too late. However, with parking issues eased, this may be a better time to see what is possible for this new venture. In addition to the information in this packet, I've requested some photos and a new set of dates of operation which I hope to have to you prior to

Suggested Motion:

I move approve a Peddler's Permit to Josh Goodman d/b/a Native Sauna as presented.

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | | | | X | | |
| Mark Kelley, Vice-Chair | X | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | | | X | | |
| Denise Munger | | X | | X | | |

Additional Comments:

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| Approved through October 31, 2022 |
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Action Item

d. Act on Special Town Meeting Warrant – November 8, 2022, Referendum Election

Manager's Comments: Action item

This proposed warrant consists of 10 articles which will require the Board's approval for the voters to consider in November.

Article 2 was generated by the Harbor Committee in response to requests to locate large vessels in the Middle Harbor despite that location being inappropriate for that use. The Harbor Committee believes this adjustment will allow the Harbormaster the authority she needs to address this concern.

Article 3 is meant to clarify the requests for studies relating to off-street parking and the ability for the CEO and Planning Board to utilize these studies.

Article 4 is a change to the Land Use Ordinance to simplify language enacted from a petition approved by voters in 2020 to limit the number of hotel rooms in a given inn or hotel. The ORC and Planning Board have unanimously endorsed this amendment and legal counsel has approved this amendment.

Article 5 is an amendment to the Subdivision Ordinance to ensure consistency between that ordinance and the recent amendments to the Sewer Ordinance which were approved by the voters in June.

Article 6 allows the Planning and Development Director a place in process during the review of an application before the Planning Board specifically in regards to the need for a complete application. Of late numerous applications have reached the Planning Board but lack the detail and specificity needed to adequately review the applications, this amendment allows Orion to provide the Planning Board a preview of the review of a complete application and assist the applicant, so they are aware when a given application is lacking.

Article 7 amends the existing Downtown TIF district in Rockport Village to update the potential uses for TIF revenues and includes funding debt service payments for the wastewater treatment solutions up to, and including, the construction of a water resource recovery facility in Rockport.

Article 8 creates a new TIF district along Route 90 where the proceeds from the TIF will generate funds to offset debt service payments for the extension of wastewater lines along Route 90. Included in this new district is the Ingraham Corners project near the intersection of Route 90 and Route 17.

Article 9 amends the Town Charter to simplify the Town Manager search process.

Article 10 amends the Town Charter to require those who are willing to accept appointment to offices they are elected to via write in ballot to declare their interest in writing prior to the opening of polls on Election Day.

Once each article is considered, the Board should vote their recommendation votes on that article.

as amended

Suggested Motion:

I move the November 8, 2022, Special Town Meeting Warrant as presented (or amended).

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|---------------|---------------|----------------|------------|-----------|-------------|
| Michelle Hannan, Chair | | | | X | | |
| Mark Kelley, Vice-Chair | | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | X | | | X | | |
| Denise Munger | X | | | X | | |

Additional Comments:

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Action Item

e. Act on Use of Playground Equipment Reserve

Manager's Comments: Action item

In conjunction with support from the Parks and Beautification Committee, and after an exhaustive months-long review of the options available, an order has been placed for a new merry-go-round for Walker Park. The reserve currently has a balance of \$24,234.52 which will clearly cover the entire cost of the merry-go-round and its installation.

Suggested Motion:

I move the Board approve the use of the Playground Equipment Reserve to pay for the Merry Go Round from Game Time in the amount of \$12,988.37. Not to exceed 12,988.37

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | | | | X | | |
| Mark Kelley, Vice-Chair | | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | X | | X | | |
| Denise Munger | X | | | X | | |

Action Item

f. Act on Board Liaisons

Manager's Comments: Action item

With the return of Denise, the Board finally has a full complement of board members so action can be taken to support these groups. As a reminder, the Committee Policy places the Board liaisons in a support role to assist the committee and create communication between the Select Board and the committees created by them to support the Board's efforts to create policy. Attendance isn't necessary for Board members at these meetings. Ideally, the annual approval of workplans for each committee will provide guidance from the entire Board to support their efforts through the year. If the Board is careful and deliberate in its review of these workplans, the Board should be able to delegate more policy creation to the committees and allow these experts to feed back to the Board solid proposals.

Suggested Motion:

I move the Board approve the new slate of Select Board liaisons as amended.

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | X | | | X | | |
| Mark Kelley, Vice-Chair | | X | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | | | X | | |
| Denise Munger | | | | X | | |

Additional Comments:

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Action Item

g. Act on MCOG Representative

Manager’s Comments: Action item

With some reorganization of MCOG over the last year, they have reshuffled their organization and now require the Town to send a pair of representatives to serve on their General Assembly. Additionally, given Rockport’s future plans it may make good sense to involve ourselves on a seat with the Board of Directors for MCOG. Denise has served in this role over the last year and some municipalities have chosen to send one staff member to represent their community’s interests as well. Orion is willing to serve in this capacity as well if a staffer welcomed and I think he would be an excellent choice.

Suggested Motion: move the board approve Orion Thomas and Eric Boucher as the MCOG representative.
I move the Board approve the new slate of Select Board liaisons as amended.

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | X | | | X | | |
| Mark Kelley, Vice-Chair | | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | | | X | | |
| Denise Munger | | X | | X | | |

Additional Comments:

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| Orion Thomas and Eric Boucher to represent |
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Action Item

h. Act on MCSWC Director Appointments

Manager’s Comments: Action item

These appointments are yet another area the Board had to put off until a full group was present. Currently Debra Hall and Eric serve as Directors representing Rockport. Jim has served for many years on this Board and had expressed an interest in continuing his service.

Suggested Motion: move the Board approve Jim Annis and Eric Boucher as the MCSWC representatives

I move the Board approve the new slate of Select Board liaisons as amended.

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | | | | X | | |
| Mark Kelley, Vice-Chair | X | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | | | X | | |
| Denise Munger | | X | | X | | |

Additional Comments:

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Executive Session

- a. Discussion of a Legal Matter

Suggested Motion:

I move the Board enter executive session to discuss a legal matter pursuant to 1 M.R.S.A. Section 407 6c.

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|--------------|
| Michelle Hannan, Chair | | | | X | | 8:16 p.m. |
| Mark Kelley, Vice-Chair | | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | X | | X | | |
| Denise Munger | X | | | X | | |

Suggested Motion:

I move the Board exit executive session.

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | | | | X | | |
| Mark Kelley, Vice-Chair | | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | X | | X | | |
| Denise Munger | X | | | X | | |

Additional Comments: (Time:)

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Adjourn

Suggested Motion:

I move the Board adjourn the meeting.

| NAME | MOTION | SECOND | ABSTAIN | YES | NO | Time |
|-------------------------|--------|--------|---------|-----|----|------|
| Michelle Hannan, Chair | | | | X | | |
| Mark Kelley, Vice-Chair | | | | X | | |
| Eric Boucher | | | | X | | |
| Jim Annis | | X | | X | | |
| Denise Munger | X | | | X | | |