

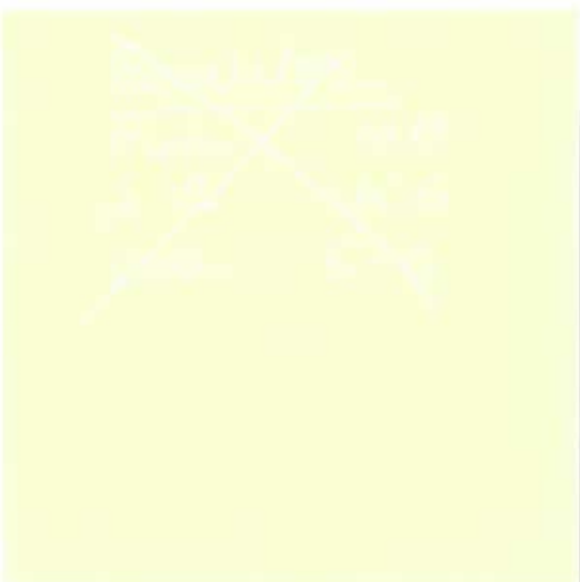
Minutes

NAME	ATTEND
Denise Munger, Chair	✓
Michelle Hannan, Vice-Chair	✓
Kim Graffam	✓
Michael Thompson	✓
John Viehman	✓
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	✓



August 19, 2024 – 6:00 p.m.

GCPR – Opera House



Consent Agenda

- a. Approve Meeting Minutes
 - July 8, 2024
 - July 23, 2024

Manager's Comments: Action item

Suggested Motion:

I move to approve Consent Agenda as presented.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						
John Viehman						

Additional Comments:

PROPOSED VOTE

VOTED by the Select Board for the Town of Rockport, Maine as follows:

VOTED: (1) That a Capital Acquisition Project (the "Project") consisting of the Lease of a Takeuchi TB2150 Excavator with related equipment, is hereby approved; and

(2) That the financing for the Project in the principal amount of \$239,269 is awarded to Androscoggin Bank at an interest rate of 6.49%; and

(3) That the Town Manager is hereby authorized to execute a Municipal Lease Purchase Agreement, and all other documents reasonably necessary to accomplish the purpose of this vote; and

(4) That the Select Board hereby confirms its determination that the term of the Lease does not exceed 120% of the economic life of the Project.

(5) That said Lease is hereby designated a "bank qualified tax-exempt obligation" of the Town for the 2024 calendar year under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Motion: M Hannan
2nd K Graffam
Vote: unanimous
in favor
DMurger
M Hannan
K Graffam
M Thompson
JViehman

Action Item

- a. Act on Order Special Town Meeting Warrant Articles to be Drafted – November 5, 2024

Manager's Comments: Action item

This memo is the first step toward creation of ballot questions to be potentially considered by voters at the November election. This list should be inclusive and broad enough to provide the clerk the areas needed for article creation but a final decision on these topics inclusion is made at the Board's meeting in September when the warrant will be set. Comments on each of these items suggested are below.

1. The clean-up of items in chapters 300, 500, 600 and 1300 is related to a variety of smaller issues and edits.
2. The addition of a fire prevention and protection section provides several changes to the existing ordinance to clarify the roles of our public safety officials in managing existing life safety responsibilities.
3. In conjunction with the fire prevention and protection section, these edits add licensing requirements for those operating lodging and restaurants in Rockport. Unfortunately, our fire and police departments have encountered an increasing number of circumstances in their roles of finding code deficiencies which impact the health and safety of employees and patrons of those establishments. This section will also provide greater clarity to the itinerant peddler licensing.
4. ~~The Board last spring discussed the goal of seeing the Comprehensive Plan on the ballot in November. The Comprehensive Plan committee is nearly complete with their revisions on the draft compiled by Orion and will be present at Monday's meeting to discuss their progress with you. They have devised a public engagement process through this fall/winter if the Board agrees to wait on a vote.~~
5. As discussed in last spring's budget process, the Town has a long list of critical stream crossings which require replacement and often enlargement to meet current Maine DEP or Army Corps of Engineers standards. I've attached a list of these critical crossings updated since the budget process to include the Main Street – Miller Farm crossing which has recently come to light as needing immediate attention. We are currently seeking grant funding on each of these crossings but we have not yet received an answer on the status of those applications. Given our experiences with the Robinson Drive matter, we must begin our process on these crossings as soon as possible with hopes we could hit the tight construction window for projects such as these between July 15 and September 30th. We are also working with MCOG who is working regionally on these issues and should have additional avenues for funding. With Robinson Drive soon off the table, and including all projects rated Critical, Poor, and Below Average, the total cost without any grant support

Possible
June
2025
ballot →

is \$3,814,000. We are also seeking updated numbers from Gartley and Dorsky to ensure their estimates are as accurate as possible before voters might consider this package.

6. Lastly, there are a number of sewer line “in-fill” extension projects which could be completed to promote housing developments in Town. The Town received a grant in the amount of \$1 million from the Northern Borders Regional Commission to support these efforts this summer and they are eager to support these housing needs in Rockport. This article would authorize voter to approve \$2 million to add smaller sewer extensions which could connect housing projects to the existing sewer system.

7. Pole ordinance as reviewed at July 8, 2024 select Board meeting.

Suggested Motion:

I move to authorize the Town Clerk to draft articles for the November 5, 2024 Special Town Meeting referendum election as proposed from the memo as presented (or as amended).

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam						
Michael Thompson		✓				
John Viehman						

Additional Comments:

Action Item

- b. Act on Harbor Strategic Plan Task Force

Manager's Comments: Action item

As discussed through this last budget process, there is an overdue need for an extensive review of Rockport Harbor. Between the impacts of climate change battering the infrastructure to new and exciting uses within the harbor, a comprehensive review of the harbor and its stakeholders can greatly help improve planning for capital expenditures and ensure Rockport Harbor remains the jewel it has been for decades.

The attached task force mission will provide the background for this effort. I would hope at the Board's next meeting on September 9th a broad base of stake holders can be appointed to begin work on finalizing the RFP so that the contractor can begin work later this fall.

Suggested Motion:

I move to approve the Harbor Strategic Plan Task Force as ~~presented~~, (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						
John Viehman						

Additional Comments:
