

**ROCKPORT SELECT BOARD
MEETING MINUTES
MONDAY, AUGUST 13, 2018
7:00 P.M.
ROCKPORT OPERA HOUSE
GEOFFREY C. PARKER COMMUNITY MEETING ROOM**

Present: Chair Douglas Cole, Vice Chair Kenneth McKinley, Mark G. Kelley and Debra Hall.
Absent: Jeffrey Hamilton. Also present: Richard C. Bates, Town Manager; Department Heads: William Najpauer, Planning & Community Development Director and Abbie Leonard Harbormaster, Pathway Committee Members, Geoffrey Scott, Leni Gronros and Helen Shaw and members of the public

- I. CALL MEETING TO ORDER – Chair Douglas Cole called the meeting to order at 7:00 p.m.

Doug – I would like to send our best wishes to our fellow Select Board member Jeff. He is home recuperating from a procedure.

- II. PUBLIC HEARING – None this meeting

- III. MINUTES, MEETINGS AND ANNOUNCEMENTS

- a. Approval of the minutes of the previous meetings:

- Monday, June 25, 2018, meeting of the Select Board

Kenneth McKinley moved to approve the minutes of the June 25, 2018 meeting of the Select Board as presented and modified. Page 6 of 9, new sentence at the end of the paragraph on the Opera House and Recreation Committee. “It should read, “we don’t have the manpower but that they should have a liaison, so in the meanwhile we will rely on the staff to keep us updated.” “Ken if no one else wants to take the ZBA I will keep it.” Add “Debra is the backup to Ken on the ORC.” Debra Hall seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- Monday, July 9, 2018, meeting of the Select Board

Kenneth McKinley moved to approve the minutes of the July 9, 2018 meeting of the Select Board as presented and modified. Page 5 of 10, last motion on the page the vote should be “Vote: 4 For – 0 Opposed- 1 Abstained (Hall).” Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- Thursday, July 12, 2018, meeting of the Select Board Executive Session

Kenneth McKinley moved to approve the minutes of the July 12, 2018 Executive Session of

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the Select Board as presented. Debra Hall seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- Monday, July 23, 2018, meeting of the Select Board

Tabled until next month. Do not have a quorum to approve.

- b. Announcements of upcoming Select Board meeting(s) – See agenda
- c. Announcements of upcoming Select Board Workshop(s): - See agenda
- d. Announcement(s) and/or Training (s) - See agenda
- e. Committee Openings: – See agenda
- f. Agenda Changes

Doug – I would like to table item g. until next month. It is the Vehicle Use Policy and needs more buffing up by Debra.

Debra - Changes that were made at a workshop were never made. I received my Select Board Packet late Friday and spent my day Sunday making changes and sent them out. Rick never received my email, so the changes were not made.

Agreed to table the item.

- g. Public Comments

Paul Charbonneau – this summer’s heat wave we had to keep our windows closed with the events at the harbor, the amplified music from the park and the loud boisterous voices. It has disturbed the peace and quiet of high-priced homes. There are a lot of sick, elderly or grieving residents that live on Pascal Avenue. This loud noise has interfered with “the quiet enjoyment of our homes.” It does not enhance the quality of our homes. I wish that you would reconsider the policy.

IV. TOWN MANAGER’S REPORT – See attached

V. UNFINISHED BUSINESS

- a. None this evening.

V. NEW BUSINESS

- a. Committee Application(s):

- Thomas Laurent – Board of Assessment Review

Mark Kelley moved to appoint Thomas Laurent to the Board of Assessment Review for a term to expire June 30, 2021. Ken McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

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- b. Consideration to hold a Special Town Meeting for the revision of the Commercial Street TIF District on August 27th

Ken – I want to give a shout out to Bill for getting the grant.

Kenneth McKinley moved to hold a public hearing on Monday, August 27, 2018 in the Geoffrey C. Parker Community Meeting Room at the Rockport Opera House beginning at 7:00 p.m. to consider an Amendment to the Municipal Tax Increment Financing District known as the “Commercial Street Municipal Development and Tax Increment Financing District” (“Commercial Street TIF District”) and to its Development Program. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Kenneth McKinley moved to hold a Special Town Meeting on Monday, August 27, 2018 in the Geoffrey C. Parker Community Meeting Room at the Rockport Opera House immediately following the Public Hearing held at 7:00 p.m., to consider an Amendment to the Municipal Tax Increment Financing District known as the “Commercial Street Municipal Development and Tax Increment Financing District” (“Commercial Street TIF District”) and to its Development Program and to approve the Warrant for the Special Town Meeting. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- c. Proposed ordinance to ban Polystyrene take-out food containers in Rockport

Debra Hall moved to hold a public hearing on the proposed ban on polystyrene take-out food containers to be held on August 27th at a meeting of the Select Board at the Geoffrey C. Parker Community Room at the conclusion of the Public Hearing and Special Town Meeting scheduled on that night. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

d. Consideration of possible ordinance that would ban unencapsulated Polystyrene floats in docks on coastal waters, harbors, rivers, lakes and ponds in Rockport

Doug – Kim Kimball thinks that it is not ready yet.

Debra – it needs more contemplation of the Harbor committee concerns. It is not logically sensible.

Mark – I would like to see it on the ballot.

Ken - I need more information.

Doug – we should not be pushing it through to quickly. We should have the lawyer look it over.

- e. Review bond language for proposed Rockport Library

Kenneth McKinley moved to hold a Public Hearing on the proposed Library Construction bond, to be held on August 27th at a meeting of the Select Board at the Geoffrey C. Parker

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Community Room at the conclusion of the Public Hearing and Special Town Meeting scheduled on that night. Debra Hall seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Kenneth McKinley moved to hold a public hearing on the proposed General Obligation Bond, to be held on August 27th at a meeting of the Select Board at the Geoffrey C. Parker Community Room at the conclusion of the Public Hearing and Special Town Meeting scheduled that night. Debra Hall seconded the motion. VOTE: 4 FOR – 0 OPPOSED

f. Discuss and vote on Pathways Reserve in the amount of \$26,909.12

Kenneth McKinley moved to approve the withdrawal of \$26,909.12 from the Pathways Reserve account. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

g. Approval of Municipal Vehicle Operation Policy

This item was tabled to next month.

h. Approval of Ambulance Contract

Mark Kelley moved to authorize the Town Manager to sign the contract with the North East Ambulance Service as presented. Kenneth McKinley seconded the motion. VOTE: 4 FOR -0 OPPOSE.

i. Approve withdrawal from the Public Works Equipment Reserve Account

Mark Kelley moved to approve the withdrawal from the Public Works Vehicle Equipment Reserve in the amount of \$150,000 for the purpose of a rebuild of the Oshkosh 4-wheel drive plow truck. Kenneth McKinley seconded the motion. VOTE: 4 FOR -0 OPPOSED

It could take five months to repair.

Ken – I hope that it will give us many more years of service.

j. Acknowledgment of gifts to the Town:

- FM Global Fire Prevention Grant \$2,397.00 to purchase three iPads for the Fire Trucks

Doug - Jason worked hard to get the grant for the iPads.

Mark Kelley moved to accept the FM Global Fire Prevention Grant in the amount of \$2,397.00 for the purchase of three iPads for the fire trucks. Debra Hall seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Ken – the letter we received from our insurance company was very complimentary.

Doug -we need to give Jason credit for it.

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- k. Approval of the Order of Municipal Officers regarding payment of outstanding or delinquent property taxes

Kenneth McKinley moved to approve the Order of Municipal Officers regarding payment of outstanding or delinquent property taxes. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- l. Authorize Town Manager to submit the ballot for the Maine Municipal Association slate of officers

Kenneth McKinley moved to authorize the Town Manager to sign the voting ballot for the next slate of officers as presented. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- m. Discuss the format of the Town’s current Tax Bill

Doug – we have very little control over the school bid for \$5 million dollars. It is a very large portion of our tax bill. The school is run independently.

The Board discussed the idea of putting an insert in with the bills explaining the breakdown of the school costs. Mark suggested highlighting it and to only show Rockport’s portion of the cost.

Debra – I support the concept of including an insert in the tax bill to show the percentage of school/county and Town expenses. When I was on past Boards, such an insert was included and was very helpful. The Board should not, however, micromanage the insert and we should leave it to staff to format the insert.

Ken - I don’t want to spend a lot of time or money for this as I feel the bill is already well spaced and there is little room for anything to be added.

It was decided that Linda, Rick and Kerry would look at it.

VII. WASTEWATER COMMISSIONERS

Kenneth McKinley moved to leave as Select Board and enter as Wastewater Commissioners. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- a. Approval of the Order of Wastewater Commissioners regarding payment of outstanding or delinquent wastewater charges

Kenneth McKinley moved to approve the Order of Wastewater Commissioners regarding payment of outstanding or delinquent wastewater charges. Debra Hall seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Kenneth McKinley moved to exit as Wastewater Commissioners and to go back into session as Select Board. Mark Kelley seconded the motion. VOTE: 4 FOR 0 – OPPOSED

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VIII. LIAISON REPORTS

Mark – the Conservation Committee is gearing up for their annual road side cleanup of trash. They find old tires, and various of other items on the side of the roads.

Debra – the Technology Committee will need additional members. JohnViehman, Rick Bates and I had a conference call with the executive director of Downeast Broadband. They funded their broadband network by creating a utility district that did not increase taxes.

Doug – I will advocate for it. I hope that we have learned from what went on before. It sounds like there are a lot of changes.

Mark – if it is a public utility, will we have to pay for it if it goes by our house even if we do not connect into to?

Debra – that is not true. Calais and Baileyville have used this approach. You only pay for the broadband service if you sign up for it.

Ken – the Library Design Team has been meeting a lot lately.

Doug – MCSW meet. Planning Board did not meet. Keep Rockport Beautiful Committee people could not meet. Mary Lea Park was redone, and the Public Works did a fantastic job on the hottest most humid day. They put down fabric and pea stone. Kudos to the Public Works guys.

Mark – we need all 28 job descriptions reviewed. We need to find five towns that fit our jobs and maybe in January choose five people and do a salary survey.

IX. EXECUTIVE SESSION – None this month

X. ADJOURNMENT

Kenneth McKinley moved to adjourn the meeting at 8:50 p.m. Debra Hall seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Respectfully submitted,

LINDA M. GREENLAW
TOWN CLERK as RECORDING SECRETARY