

NAME	ATTEND
Michelle Hannan, Chair	
Mark Kelley, Vice-Chair	
Eric Boucher	
Jim Annis	
Jonathan Duke, Town Manager	
Rockport AV Staff	
General Public	



July 11, 2022 – 6:00 p.m.

Geoffrey C. Parker Room – Rockport Opera House

- PUBLIC MEETING -
Rockport Select Board
Monday, August 8, 2022
Geoffrey C. Parker Meeting Room, 6:00 p.m.
Streamed at vimeo.com/rockportmaine
Town Manager Goals Workshop 5:30 p.m.

AGENDA

I. Call Meeting to Order

II. Town Manager's Report/Update

III. Public Input on Non-Agenda Items

IV. Amendments to the Agenda

V. Consent Agenda

- a. Committee Resignation(s):
 - Kim Kimball – Conservation Commission
- b. Approve Meeting Minute(s):
 - July 11, 2022

VI. Action Items

- a. Act on EMS Contract – North East Mobile Health Services
- b. Act on ORC Workplan
- c. Act on Committee Bylaws
 - Village Partnership Initiative Task Force

VII. Discussion Items

- a. Pedestrian Safety Parking Ordinance Update
- b. Committee Discussion – Elect Chair/Vice-Chair/Workplans

VIII. Select Board Liaison Reports

IX. Executive Session

- a. Discussion with Town Counsel pursuant to 1 M.R.S. Section 405(6)(E) to discuss a legal matter

X. Adjourn

Future Meetings, Office Closures, Etc.

Wednesday, August 24, 2022 – Employee Barbeque 11:30 – Closed Afternoon

Tuesday, August 30, 2022 – Special Election 12-8 – Lobby Closed

Monday, September 5, 2022 – Town Offices Closed Labor Day

Monday, September 12, 2022 – Select Board Meeting

Town of Rockport, Maine



Town Manager's Office

Town Office
101 Main Street
Rockport, Maine 04856
Telephone: 207-236-0806 x3
Fax: 207-230-0112

Jonathan Duke, Town Manager

Email: jduke@rockportmaine.gov

Diane Hamilton, Executive Assistant and General Assistance Administrator

Email: dhamilton@rockportmaine.gov

Town Manager's Report & Update August 8, 2022

Town Clerk:

Elections. A special election will be on Tuesday, August 30th from 12-8 p.m. in the Richardson Room at the Town Office. This election will fill a 2-year term vacancy on the Select Board due to John Strands resignation. On the ballot for this seat will be Denise Munger, Ralph "Doc" Wallace, and Dana Jackson. Absentee ballots are available now and can be picked up at the Town Office during normal business hours.

Boston Post Cane. Boston Post Cane was presented to Doris C Johnson the oldest citizen of Rockport. Doris is 103 ½ years old. We would like to thank Seasons Downeast for donating the beautiful flower arrangement and Laugh Loud Smile Big for the cupcake donation. Doris's daughter Claire and husband Dean Orwig, and their son Karl were with her to accept this award.

Tax Collection: excise taxes collected were \$81,690.72, and real estate were \$107,897.43. Working on New Tax Club Booklets, anyone interested in joining the tax club or more information, please stop by the Town Office.

Cemeteries: Cemetery Working Group will be meeting in August to discuss the new Columbarium.

Assessing:

Mil Rate. The Town's property tax commitment is done, and tax bills will be in the mail shortly. The new Mil Rate is 15.45 which is \$1.60 less than last year's rate of \$17.05. While the rate decreased by more than 10%, individual property values were adjusted at varying rates based upon fair market value. Following the property value equalization project, the new median property value is \$352,200. As always, if you have any question about your property value, please contact our Assessors' Office.

Help Is on The Way. A pair of new state laws have garnered a great deal of media attention as they may be quite helpful for many Maine residents. The property tax stabilization program will allow certain qualified senior-citizen residents to "freeze" the property taxes on their homestead. This program currently requires annual application to remain in the program and application forms and program rules are just now being circulated to municipalities across the state. Additionally, a second program, which allows qualified senior citizens and disabled individuals to defer property taxes was approved this spring by the Legislature. I will note these are very new programs and our office is doing its best to understand this new law and help our residents

make the most of its benefits. If you are interested in either of these programs or have more questions, please contact Assessor Kerry Leichtman.

Public Works:

Paving Projects. The contractor for the Town's paving work, Performance Paving, completed the reclaim and pave project on Meadow Street from the Route 90 intersection to Park Street through to the Camden town line. Sadly, the pavement in this section had failed so conclusively the best option available to the Town was to reclaim the pavement by grinding up the pavement, mixing the top several inches of gravel, reshaping the roadbed, rolling the new road, and then paving. This year we will only pave an initial "binder" coat before returning next year to finish this project with a finish coat of pavement. Unfortunately, the record dry weather combined with speeding traffic to create very dusty conditions which were surely an issue for residents through this stretch of road.

Much work has been done on Alexander Drive/Ledgewood Drive/Homestead Lane. We have ditched, dug up about 900' of pavement, rebuilt portions of the road because the roadbed consisted of clay, which was caused the pavement to crumble and break up. A large number of rocks were removed from within the roadbed, as they had started to punch up through the pavement. We have put down 2 ½ inches of binder in preparation of the upcoming pavement season, replaced the culvert at the intersection and improved the sharp corner, by adding a new culvert. Brush was also cut along the sides of the road. We have replaced a long culvert on Homestead Lane and fixed another culvert that had sinkhole, did some ditching, and cut back the brush in preparation of new pavement. I suspect these roads have not been adequately ditched in a long time and it was quite alarming for residents to see such deep ditch lines. However, given the investment in new paving and the substantial amount of water running through this area, it is necessary to do our very best to move water away from our road and toward Goose River.

Currently our public works crew is working on Hope Street, ditching the roadside, and replacing the cross culverts and drainage culverts as needed, and cutting the brush in preparation of new pavement.

Additional paving will occur over the next month on Camden Street, Hope Street, Ledgewood Drive, the Rockville Street loop, Alexander Drive, Bonny Street, Homestead Lane, and Kathy's Lane.

A new part-time employee has been hired part-time to help with lawn mowing and weed whacking in the village and other locations.

Streetlights. Motorists may have notices added or moved streetlights over the last few weeks. New streetlights have been added at multiple intersections throughout town. Kimberly Drive, Winding Way and Hope Street were just a few locations which saw changes to the streetlights in their neighborhoods.

Annual Town Reports:

2022 Annual Town Reports are available at the Town Office for pick up, or you can view on our website at <https://rockportmaine.gov/annualreports>

Civic Ready:

Included with your tax bill was information explaining our new Civic Ready Alert System. We encourage all residents to sign up for this, if you are interested in knowing what is happening in the Town of Rockport. What is great about this system is that you decide which types of information you receive whether it is a reminder when property taxes are due to information on an upcoming event at the Opera House or when a public works project is happening in your neighborhood; Civic Alert can keep you informed. Those interested can also sign up for alerts on our website at <https://rockportmaine.gov/civicready>

Emergency Management:

Town officials toured a series of locations which sustained damage in the Halloween storm. This is the third tour with a different set of officials from FEMA to review Rockport's damage and some nine months after the storm ravaged portions of our community we have no guarantees as to whether the damaged incurred will be covered. Thankfully, we are progressing with our engineers at Gartley and Dorsky on appropriate stream crossing solutions and seeking the necessary permitting. However, the lack of support from the Federal government is frustrating and adds unnecessary layers to this process.

Harbor:

Summer Concerts. The Happenings on the Harbor Summer Concert Series are free live music events scheduled on Sundays from 4-8 p.m. at the Marine Park in Rockport Harbor. Several food trucks are present and begin serving food and drink at 4pm and the music begins at 5p.m. This is a great event for the whole family, so bring a chair or blanket and come down and enjoy!

Upcoming Events:

- August 14 – Jazz on the Water
- September 25 – To Be Announced

To Go. The Harbormaster just purchased a new “To Go” bag to have on the boat, which will be helpful to assist others while out on the water if needed.

Parking. With the busy summer months, parking continues to be an issue. It is important to be respectful of others regarding where you are parking and for how long. New striping and signage have arrived, and we want to make sure everyone has a chance to enjoy Rockport Harbor. Unless otherwise marked, parking at Marine Park is 2-hour parking though we have added a pair of loading zones for those who merely need to park for a short spell to load onto their boat. Some trailer parking exists next to the launch ramp, but additional trailer parking exists in Cramer Park. Interest in Rockport Harbor has exploded over the last few years, and it is becoming even more challenging to find a parking spot at the harbor. To ensure everyone has their chance to enjoy our harbor, we need all users of this space to obey parking rules and be courteous as they use this facility.

Dockage. Parking struggles also extend to the water as dockage continues to be an issue and we are doing our best to try and accommodate everyone's needs and docking space.

Protect our harbor. It is important to remember not to throw trash in or around the harbor, pick up after yourself and be respectful of others if you are holding a special event.

Lastly, while rain has been infrequent during this drought filled summer, occasionally we experience issues at the beach with bacteria often due to infrequent rainstorms flushing unwanted

run off into the harbor. When bacteria levels are deemed unhealthy, a sign will be displayed for your protection. Please be aware of these signs and proceed with caution.

Fire Department:

The fire department has been quite busy with car accidents. We have had 127 calls so far this year, unfortunately most of these calls have been on nights and weekends when volunteers are sometimes difficult to find. We appreciate all our volunteers, as we know it is an extremely busy time of the year, especially with increase of tourist and families visiting and being short staffed due to our volunteers taking time off for their own family vacations. We are also always looking for new recruits to the volunteer force, for those interested in learning more, please contact Chief Peasley.

Employment Opportunities:

We have several job openings with the Town of Rockport, stop by the Town Office for an application or call and we can email you an application. Also, job applications are available on our town website, along with a detailed job description. <https://rockportmaine.gov/jobs>
All applications will be accepted until the positions are fill. The Town of Rockport is an Equal Opportunity Employer.

- **Public Works Truck Driver/Equipment Operator/Laborer-** This position involves manual work in road construction, repair, and maintenance, snow and ice removal, and other seasonal public works projects. A CDL is preferred This is a full-time year-round position.
- **Maintenance Custodian** – This position is responsible for maintenance, general cleaning, and minor repairs for the Town. This is a full-time year-round position.
- **Video Technician** – This position primary responsibilities are to operate the video and audio equipment at the Rockport Opera House for recording and Livestreaming meetings and events. This is a part-time year-round position with lots of flexibility (most hours are evenings with some occasional weekends needed).

Library:

Comings and Goings. We regret to announce that our Youth Services Librarian Charlie Gluck's last day at the library will be August 20th. We wish Charlie all the best on her future endeavors.

We are excited to announce Stephanie Miller has accepted the Youth Services Librarian position. Stephanie has been working part-time at the library for several years and will be working closely with Charlie to ease in her transition into this new role.

Events. Many events are happenings at the library through August so please keep an eye on the Rockport Public Library website and Facebook page. We will also provide a list of events in our Rockport Resource Fall Edition Newsletter which will be in mailboxes mid-September.

Opera House:

Another free event for live music organized by the Town is the Mary Lea Music in the Park concert series. These concerts start at 4pm on Sunday afternoons in Mary Lea Park, next to the Opera House.

Upcoming Events:

- August 28 – Beleza
- September 4 – Bills Group

Currently working on a holiday winter concert series and a donut festival for the spring. Events will be split between the opera house and the harbor.

Planning and Community Development:

Grants. Planning and Community Development Director Orion Thomas announced the Town received a \$50,000 grant for a generator for the public works building. Obviously, our public works department must remain operative in the event of an emergency event or power outage, so this generator will go a long way toward preserving our ability to deliver services to our community if Mother Nature acts up.

Welcome to Rockport. I was pleased to join the Penobscot Bay Chamber of Commerce in holding a ribbon cutting with the opening of Freya's European Style Ice Cream last week. Freya's sells gelato and will be open from 11 a.m. – 8 p.m. Thursday through Monday. They are located on 7 Main Street, and offer gluten free options, coffee, soda, and soon will have crepes. After tasting a few samples, I can confirm the gelato is amazing! Stop by and welcome Freya's to Rockport!

TIF District Update. Orion and the Town's legal firm at Bernstein and Shur are preparing updates to the Town's TIF districts. Any changes to the districts will require voter approval but tax increment financing can be particularly problematic for a municipality if not handled properly. More information will be forthcoming on this effort in the months to come.

Comprehensive Plan. A pair of surveys are circulating which require feedback from Rockport residents. The first concerns the comprehensive plan effort and those receiving tax bills will see an insert within the envelope requesting they take a moment to fill out the survey which will help in the drafting of the new comprehensive plan.

MIDC. Secondly, the Midcoast Internet Development Corporation is sending out surveys that will help in their efforts to bring state-of-the-art high-speed internet to all residents and businesses in the area. The survey will have a couple of questions and it will send in your actual internet speed to Midcoast Internet rather than relying upon the often-inaccurate speeds claimed by the larger telecom companies. This data is important and useful in these efforts, and we look forward to your participation. You can also fill out the survey by going to <https://midcoast.vetro.io>

Police Department:

Speed. Rockport officers have been conducting numerous traffic details this month. At least 46 radar details have been conducted to date. Officers have found great voluntary compliance in many areas. They have also issued summonses and warning in others.

A speed study was recently conducted on Spruce Street between July 12-18. Of 499 vehicles monitored the 85 percent were traveling at 22 mph. There were no vehicles recorded over 40 mph. One vehicle 36-40, Six vehicles 31-35 mph, thirty-four vehicles 26-30.

Training. Officers Del Vecchio from Rockport and Officer Littlefield from Camden attended Active

Shooter Instructor School last week in Rockland. This will provide at our disposal two in-house instructors to train other staff members.

Officer Del Vecchio and Officer Bixhaku recently attended "Drug Interdiction Technique" training.

Chief Carroll Rockland Police Department and Chief are currently discussing some joint school related training for our agencies.

Appreciation. Chief would like to recognize Officer Antonio "Tony" Del Vecchio for his Off-duty actions last week while on vacation with his family at the Sebago Lake Camping area. While camping last Thursday a severe weather event hit the campground where Tony and his family were staying. This event caused numerous trees to fall, powerlines and poles down, and considerable damage. Tony and his family were safe but there was a need for help as first responders were having trouble getting to the area. Tony heard that there was a vehicle that a tree had fallen on with injuries. Tony immediately went to the scene to assist. Upon arrival Tony administered first aid to one of the young passengers. Tragically a nine-year-old passenger lost their life. Tony remained on scene giving support to the mother of the victim. Our hearts all go out to the family of this tragic incident.

Officer Del Vecchio traveled back to the area and took part in the crisis debrief of the incident. Tony is the type of Officer who both on and off duty is prepared for any event. He has earned the nickname "Tactical Tony" from his peers for how well he is always prepared for anything.

Tony, on behalf of the Rockport Police Department, and the Town of Rockport I cannot thank you enough for stepping into action and doing everything you could do.

Wastewater:

The Wastewater Route 1 Sewer Extension Project is now complete.

The Town is one of twenty Maine communities to receive funding from the Maine Jobs & Recovery Plan toward solving our wastewater challenges. Rockport is marked to obtain \$1 Million toward this goal. We are much appreciative to the Governor's office and the Maine Department of Environmental Protection in supporting our community's wastewater needs.

Recreation Committee:

The Marge Jones Sports Fields are very busy this summer. If you want to schedule the use of a field, email rockportrec@rockportmaine.gov.

Rockport Resource Newsletter:

If you would like to receive the Rockport Resource Newsletter via email you can sign up through our website.

Consent Agenda

- a. Committee Resignation(s):
 - Kim Kimball – Conservation Commission
- b. Minute(s):
 - July 11, 2022

Suggested Motion:

I move the Board Approve the Consent Agenda as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						

Additional Comments:

NAME	ATTEND
Michelle Hannan, Chair	✓
Mark Kelley, Vice-Chair	✓
Eric Boucher	✓
Jim Annis	✓
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	✓



July 11, 2022 – 6:00 p.m.

Geoffrey C. Parker Room – Rockport Opera House

Consent Agenda

- a. Minute(s):
June 27, 2022 – Executive Session
June 27, 2022 – Regular Meeting

Suggested Motion:

I move the Board Approve the Consent Agenda as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair	✓			✓		
Mark Kelley, Vice-Chair	✓			✓		
Eric Boucher				✓		
Jim Annis		✓		✓		

Warrant

Mark-Motion ✓

Eric - 2nd ✓

Noon - 8 p.m.

All in Favor ✓

Action Item

- a. Act on Committee Application(s):
 Village Improvement Plan Task Force:

- 1 Douglas Cole
- 2 Michelle Gallant ✓
- 3 Denise Mungert ✓
- 4 Mary Jane Young ✓
- 5 Clare Tully ✓

6. Sally Cook ✓
 7. Kimberlee Graffam ✓

Manager's Comments: Action Item

We have received five applications from residents who wish to participate on the Village Improvement Plan Task Force the Board created in May. The Task Force's responsibility is to establish a plan that integrates needs throughout the village including parking, utility burial, pedestrian and bike improvements, and other items of critical importance to the vitality of Rockport Village. Simultaneously this group will serve as the Bridge Advisory Committee and assist in the improvements to the Goose River Bridge which Maine DOT plans to undertake in the near future.

When the Board discussed this Task Force in May, it was suggested the committee should be no larger than 9 people and staff for this committee should include the Public Works Director, the Planning and Community Development Director and potentially the Police Chief and Town Manager. If three staff members are chosen, and all of those who applied to participate are chosen, that would put the total membership on the committee at 8.

Suggested Motion:

I move the Board approve the committee applications as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair	✓			✓		
Eric Boucher				✓		
Jim Annis		✓		✓		

Additional Comments:

Action Item

- b. Approve Community Resilience Partnership Resolution – Bill Bow

Manager's Comments: Action Item

The Conservation Commission headlined a working group of residents who have compiled the attached resolution for potential adoption by the Board. The resolution comes after a public process was undertaken to gather comments from the community. Adopting this resolution allows the Town to apply for a \$50,000 grant which can be used to assist our community by solving issues which are or could be impacted by a changing climate.

Suggested Motion:

I move the Board approve the Community Resilience Partnership Resolution as presented.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair	✓			✓		
Eric Boucher		✓		✓		
Jim Annis				✓		

Additional Comments:

d

Action Item

- c. Act on Town Manager Contract Amendment

Manager's Comments: Action item

This contract amendment was due to be on your agenda in June, but somehow missed out with the vast number of items on that agenda. These changes correspond to recommendations from the Town Attorney and the Finance Director to ensure the contract complies with Personnel Policy.

Suggested Motion:

I move ~~to~~ approve the amended Town Manager contract as presented.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair	✓			✓		
Eric Boucher		✓		✓		
Jim Annis			✓			

Additional Comments:

reclaimed base. This repair will consume almost a third of the funds available but whereas Park Street is among the busiest of Town roads, it appears bold action must be taken immediately.

The remainder of the roads are largely side streets, but given the extensive preparation needed in the Alexander Drive/Ledgewood Drive neighborhood, we must tackle these lighter travel roads sooner than we have or we will be forced to rebuild roads all over town.

If the Board approves the work proposed, \$169,152 would remain in the reserve for road construction. I am only seeking approval for the projects currently ready for pavement or are projected to be ready over the next month. Using the full budgeted amount of \$788,450 puts the Town back on its 10-year paving cycle and as I mentioned numerous times through the budget process, even completing all of this work will not dig us out of the hole we are in. My hope is in using the full \$788,450 is that we do not fall further behind.

Suggested Motion:

I move the Board authorize spending \$619,297.85 from the Road Reconstruction Reserve for the purpose of paving roads.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair		✓		✓		
Eric Boucher	✓			✓		
Jim Annis				✓		

Additional Comments:

Action Item

- d. Approve use of Road Construction Reserve for Annual Maintenance Paving

Manager's Comments: Action item

On Tuesday, I opened paving bids for this summer, and I was pleasantly surprised to see the bids well within our budget for work to be completed this fiscal year. With this spring's increase in oil prices, I was deeply concerned we would be unable to begin our robust plan to get back on schedule with our road maintenance. We received two bids, one from Northeast Paving at \$136/ton and \$155/ton and another from Performance Paving at \$99/ton and \$103/ton for 12.5mm and 9.5mm, respectively. Given this pricing, I feel it is prudent to push forth on our paving and not delay further.

NAME / AREA	SQUARE FEET	Estimated Costs
Camden St (Main St. to town line) 3268' x 21'	Shim: 3268' x 21' x 0.75" Overlay: 3268' x 21' x 1.50"	837.261T \$86,237.88
Park St. Full depth reclaim 8100' x 20'	Binder: 8100' x 20' x 2" Overlay: 8100' x 20' x 1.50"	Reclaim \$75,600 Binder: 1976.4T \$195,663.6
Hope St 3062' x 21'	Shim: 3062' x 21' x 0.75" Overlay: 3062' x 21' x 1.50"	784.484 T \$80,801.89
Ledgewood Dr 2904' x 19'	Shim: 2904' x 19' x 0.75" Overlay: 2904' x 19' x 1.5"	673.147T \$69,334.14
Loop portion of Rockville 1200' x 21'	Shim: 1200' x 21' x 0.75" Overlay: 1200' x 21' x 1.50"	307.44T \$31,666.32
Alexander Dr 2428' x 18'	Shim: 2428' x 18' x 0.75" Overlay: 2428' x 18' x 1.25"	133.297T \$13,729.59
Bonny St 1689' x 21'	Shim: 1689' x 21' x 0.75" Overlay: 1689' x 21' x 1.25"	108.180T \$11,142.54
Homestead Ln 897' x 18'	Shim: 897' x 18' x 0.75" Overlay: 897' x 18' x 1.25"	196.981T \$20,288.94
Kathy's Ln 1320' x 21'	Shim: 1320' x 21' x 0.75" Overlay: 1320' x 21' x 1.25"	338.184T \$34,832.95

The most costly of the proposed repairs concerns Park Street. The decline seen on Park Street from the beginning of our capital planning process last fall to this spring was deeply troubling. A contractor who did not bid on our paving, due to having more work elsewhere, prescribed a repair which involves reclaiming the road (where the pavement is ground up and mixed with the upper foot of gravel beneath – thus creating a better base) and then paving on top of the

Adjourn

Suggested Motion:

I move the Board adjourn the meeting.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Eric Boucher		✓		✓		
Jim Annis	✓			✓		

Action Item

- a. Act on EMS Contract – North East Mobile Health Services

Manager's Comments: Action item

Though the Board discussed the pending contract for EMS services at its May meeting, and found no issues at that time, the actual approval of the contract did not occur as we had expected an EMS Review Committee meeting would be held prior to approval. That meeting never got off the ground, but there are no changes to this draft contract as the one the Board discussed months ago.

Suggested Motion:

I move the Board Approve the EMS Contract as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						

Additional Comments:



**SERVICE CONTRACT AMENDMENT
EXTENSION OF EMERGENCY MEDICAL SERVICES AGREEMENT**

Amendment entered into on the 1st day of July 2022 by and between North East Mobile Health Services ("NEMHS") and the Inhabitants of the Town of Rockport ("TOWN") for Emergency Medical Services for the agreement dated July 1, 2021 and expiring June 30, 2022.

WHEREAS the town wishes to continue engagement with NEMHS to provide Emergency Medical Services; and

WHEREAS NEMHS wishes to provide the aforementioned services;

NOW, it is hereby agreed to amend the agreement as follows:

Section I.A. - TERM:

The term of this service Agreement shall be for an additional three (3) years commencing on July 1, 2022 and except for termination pursuant to the original Agreement or this amendment, shall continue until June 30, 2025.

Section III.B. - CONTRACT PRICE

For the contract year commencing July 1, 2022, the subsidy for the Town of Rockport shall be \$109,438.68

Payments of the contract price shall be made in equal monthly payments of \$9,119.89 due and payable starting on July 1, 2022.

The compensation paid under this Agreement to NEMHS will increase each year by the greater of 4% or by the Consumer Price Index for All Urban Consumers (CPI-U), U.S. City Average, All Items, not seasonally adjusted, 1982-84 = 100 reference base, published by the United States Department of Labor, Bureau of Labor Statistics, using the month of May index that is expected to be published in mid-June, with the escalated amount being the previous year's compensation.

Notwithstanding any other provision of this Agreement, the parties agree that the contract price is payable by the Town from appropriation by Town Meeting each year. In the event an insufficient amount to fund this Agreement for any contract year is appropriated, this Agreement may be terminated by the Board of Selectmen without further obligation of the Town. In such event, the Board of Selectmen shall certify to the Contractor that sufficient funds have not been made available to the Town to meet the obligations of this Agreement, and such certification shall be conclusive upon the parties

Section XII.A. – Termination Without Cause

Either party may terminate this agreement without cause upon One Hundred Eighty (180) days written notice to the other party.



IN WITNESS WHEREOF, the parties have executed this instrument with seals affixed as of the day and year first above written.

Town of Rockport

By: _____ Date: _____

Its: _____

Name: _____

North East Mobile Health Services

By:  _____

Date: 7/26/22

Robert Russell, CEO

Action Item

- b. Act on ORC Workplan

Manager's Comments: Action item

The ORC is submitting for your approval their work plan for the November ballot. Due to the timeliness of the situation, this work plan is already in progress. If the ORC completes their work, I would expect the Board may need to meet at the end of August for a very brief meeting to approve the ballot questions on the various item's amendments to the land use ordinance.

Suggested Motion:

I move the Board Approve the ORC Workplan as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						

Additional Comments:

To: Town of Rockport Select Board

From: Orion Thomas, Planning and Development Director, and the Ordinance Review Committee

Subject: ORC Work Plan – November season 2022

Below is a list of amendments to strengthen and streamline the subdivision ordinance, Land Use Ordinance, Solar Ordinance, and to prepare for housing legislation LD 2003.

- Subdivision Ordinance. Hold off on complete overhaul until Comprehensive Plan is complete.
 - - 7.1.C - remove underlined: "Prior to or at the meeting ..." Most of the subsequent requirements in this section cannot be fulfilled at the time of meeting.
 - 7.2.C. Reduce the submission requirement to 2 hard copies and 1 digital copy.
 - 8.2.K - References 910.7.8 - this does not exist. Not sure what this was. Might need an older ordinance to compare with.
 - 12.2.B.2.a. References 805.3 and performance standards. LUO 805.3 does not have performance standards. Just refers to Private Ways.
 - 11.6.A. This should probably reference the Sewer Ordinance.
 - Number 1 section references the comprehensive plan. This should be removed.
 - 12.4.D.1 to add the ability to use plastic culverts in addition to what is already mentioned.
 - Article 13 - Performance Guarantee to be reviewed.
 - Town attorneys believe the 125% is not too aggressive. Some towns/cities have a 200% requirement. Also, the last paragraph of 13.1 says the conditions and amount will be determined by the Town Manager.
 - Town attorney advised to remove Bond Requirement. 13.1.B for these are hard to access if ever the need were to occur.
 - 13.3 Escrow Account.
 - "...co-owner, and the consent of the Town of Rockport shall be required for a withdrawal." The Finance Director has recommended this to be removed, for this set of conditions is hard to implement at a Bank. If a co-owner exists then they can withdraw from the account without the other having to sign.
 - 13.7 Release of Guarantee

Action Item

- c. Act on Committee Bylaws
 - Village Partnership Initiative Task Force

Manager's Comments: Action item

The new Village Partnership Initiative Task Force met a few times since the Board's last meeting had had minor adjustments to the bylaws.

Suggested Motion:

I move the Board approve the Committee Bylaws as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						

Additional Comments:



Bylaws for Village Partnership Initiative Task Force of the Town of Rockport, Maine

Commented [OT1]: Change name to Village Partnership Initiative Task Force - Motion to be made at meeting

Section 1. Purpose and Scope

The purpose of these bylaws is to establish reasonable rules of procedure for task force meetings and to promote the fair, orderly and efficient conduct of the task force's proceedings and affairs in accordance with the mission statement. These bylaws shall govern the task force's practices and procedures except as otherwise provided by law and shall be liberally construed to accomplish their purpose.

The task force's work shall be in service to the direction provided by the Select Board in the task force's creation.

The Task Force shall be comprised of ten members, three of which shall be the public works director, planner, and town manager. The mission of the task force shall be to establish an improvement plan for the village, assist Maine DOT as the Bridge Advisory Committee relating to the repair or replacement of the Goose River Bridge, and seek out federal, state, and private funds to support village improvements within the plan. – Select Board meeting May 16, 2022

Section 2. Officers; Duties

Officers of the Taks Force shall consist of a Chair, Vice Chair and Secretary to be chosen annually at the first regular meeting in each year by and from among task force members unless otherwise provided by law. The Chair shall preside at all task force meetings and shall have authority to rule on questions of procedure, to maintain order and determine their course of proceedings, and to take such other action as may be necessary and not inconsistent with these bylaws or other law to enable the task force to perform its duties and conduct its affairs.

The Chair also shall, set the agenda for each meeting. In the absence of the Chair, the Vice-Chair shall preside and shall have the same authority as the Chair. The Secretary shall

maintain a permanent record of all task force meetings and all correspondence of the task force.

Section 4. Meetings

Regular meetings of the task force shall be held. Special meetings may be called at the discretion of the Chair or upon request by a quorum of the Task Force, provided, however, that notice thereof shall be given to each member at least 48 hours in advance.

Notice of all task force meetings shall be given as required by law, and all such meetings shall be open to the public except as otherwise provided by law.

No business may be conducted by the task force except at a duly called and noticed meeting or without a quorum.

Meeting minutes shall be recorded and publicly available.

If the task force chooses to adopt a Remote Participation policy, meetings of the task force may not be held with remote components (video conferencing or conference call), in full or in part, until the policy has been adopted following a public hearing.

Section 5. Voting

Any action of the task force shall require an affirmative vote of a majority of those present and able to vote.

No member may participate or vote in any matter in which the member has a conflict of interest or other disqualification as defined by law. Any question of whether a member has a conflict of interest or other disqualification shall be decided by a majority vote of the remaining members.

All members who are present and not disqualified as provided herein shall vote in every matter to be voted upon unless excused by the Chair for good cause shown.

Section 6. Waivers; Amendments

These bylaws, or any provision thereof, may be waived but only if they remain consistent with applicable law. These bylaws may be amended at any time in writing by majority vote of the task force after notice on the proposed amendment but shall not be effective until approved by the Select Board.

Adopted by the Town Manager September 13, 2021
Approved by the Select Board on September 13, 2021

Discussion Items

b. Committee Discussion – Elect Chair/Vice-Chair/Workplans

Manager's Comments: Discussion item

This section is merely a reminder of the role each committee must play in its annual changing of the guard. Last year, the Board approved a Committee Membership policy which creates the ground rules for all town boards and committees. The first meeting for each committee following the Annual Town Meeting should elect new officers for the coming year. If the committees you are the liaison for have not yet elected officers for the coming year, they must.

However most importantly, each committee should begin work now toward their annual work plan, which are due by November 1. As a reminder, the work plan is template from which the committee will work from over the next year and their work plans must be adopted by the Select Board. The reason for this is to ensure the policies the committees wish to pursue are aligned with the Select Board's vision. Further, these workplans which require funding in the municipal budget for next fiscal year must get in the same line as all of our municipal departments.

I would expect the Board will be asked to approve all of the workplans presented by Town boards and committees in its meetings in November and December.

Additional Comments: (Time:)

Executive Session

- a. Discussion with Town Counsel pursuant to 1 M.R.S. Section 405(6)(E) to discuss a legal matter

Suggested Motion:

I move to enter pursuant to 1 M.R.S. Section 405(6)(E) to discuss a Legal Matter

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						

Suggested Motion:

I move to exit executive session and return to regular session.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						

Additional Comments: (Time:)

Adjourn

Suggested Motion:

I move the Board adjourn the meeting.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						