

- PUBLIC MEETING -
Rockport Select Board
Monday, July 23, 2024
GCPR – Opera House - 5:00 p.m.

AGENDA

- I. Call Meeting to Order**
- II. Amendments to the Agenda**
- III. Consent Agenda**
- IV. Action Items**
 - a. Appoint Members of Wastewater Exploratory Task Force
- V. Discussion Items**
- VI. Wastewater Commissioners**
 - a. FY 25 Wastewater Budget
- VII. Select Board Liaison Reports**
- VIII. Adjourn**

Future Meetings, Office Closures, Etc.

Monday, August 19, 2024 – Select Board Meeting
Monday, September 2, 2024 – Town Offices closed Labor Day
Monday, September 9, 2024 – Select Board Meeting
Monday, October 14, 2024 – Town Offices closed Indigenous Peoples' Day
**Tuesday, October 15, 2024 – Select Board Meeting



Bylaws of the Wastewater Exploratory Task Force of the Town of Rockport, Maine

Mission Statement:

The Task Force is formed to study the costs and benefits of a collaborative approach for improving wastewater treatment systems in the Towns of Rockport and Camden, including a municipal utility district, and the task force shall report its findings to the Select Board prior to the 2025 Rockport Town Meeting, such that any recommendations that need voter approval can be placed on the 2025 Town Meeting ballot. The Task Force work shall be governed by the following guiding principles:

- **Fair Price:** Sewage treatment must be available for a fair price to all residents who use the sewer system in Rockport.
- **Sufficient Treatment Plant Capacity:** Additional wastewater treatment plant capacity must be available, thus preserving or expanding Rockport's ability to pursue economic development (*e.g.*, workforce housing or commercial business expansion).
- **Business Model Innovation:** Look for innovative ways to develop a business structure and financial solution that is consistent with these guiding principles. That shall include the concept of a Municipal Utility District (MUD) for both towns (and perhaps include Rockland) or having a new plant in Rockport accept flows currently sent to Camden (*e.g.*, the landfill) to relieve stress on their plant. Nothing should be eliminated from consideration.

In addition, Article 15 provides for having a report prior to June 2025 Town Meeting. The issue of wastewater treatment is of critical importance to the Town of Rockport and its future, so it will be important to have monthly updates from the Task Force so the Town can continue to evaluate what is in the best interests of all residents, along the lines of the following:

The task force shall provide monthly status reports to the Board. If the Camden Select Board has not established a committee with a similar mission and at least one meeting of the two groups has not occurred by September 9, 2024, that information shall be reported to the Rockport Select Board and the Board will consider options to protect the interests of its residents. If Camden does establish a similar task force, the final report of the Rockport

Wastewater Exploratory Task Force shall be provided to the Rockport Board by the March 10, 2025, Select Board meeting, prior to the 2025 Rockport Town Meeting, to allow for potential voter consideration of the Task Force recommendations.

Section 1. Purpose

The purpose of these bylaws is to establish reasonable rules of procedure for task force meetings and to promote the fair, orderly and efficient conduct of the task force's proceedings and affairs in accordance with the mission statement. These bylaws shall govern the task force's practices and procedures except as otherwise provided by law and shall be liberally construed to accomplish their purpose.

The task force's work shall be in service to the direction provided by the Select Board in the task force's creation. Should the work of the task force extend beyond one year, the task force shall develop a workplan for all tasks remaining to complete the task force's work.

Section 2. Officers

Officers of the Committee shall consist of a Chair, Vice Chair and Secretary to be chosen annually at the first regular meeting in each fiscal year by and from among task force members unless otherwise provided by law. The Chair shall preside at all task force meetings and shall have authority to rule on questions of procedure, to maintain order and determine their course of proceedings, and to take such other action as may be necessary and consistent with these bylaws or other laws to enable the task force to perform its duties and conduct its affairs.

The Chair also shall set the agenda for each meeting. In the absence of the Chair, the Vice-Chair shall preside and shall have the same authority as the Chair. The Secretary shall maintain a permanent record of all task force meetings on a committee report.

Section 3. Meetings

Regular meetings of the task force shall be held. Special meetings may be called at the discretion of the Chair or upon request by a quorum of the Committee, provided, however, that notice thereof shall be given to each member at least 48 hours in advance.

Notice of all task force meetings shall be given as required by law, and all such meetings shall be open to the public except as otherwise provided by law.

No business may be conducted by the task force except at a duly called and noticed meeting or without a quorum.

Committee reports, or meeting minutes, shall be recorded and publicly available.

If the task force chooses to adopt a Remote Participation Policy, meetings of the task force may not be held with remote components (video conferencing or conference call), in full or in part, until the policy has been adopted following a public hearing.

Section 4. Voting

Any action of the task force shall require an affirmative vote of a majority of those present and able to vote.

No member may participate or vote in any matter in which the member has a conflict of interest or other disqualification as defined by law. Any question of whether a member has a conflict of interest or other disqualification shall be decided by a majority vote of the remaining members.

All members who are present and not disqualified as provided herein shall vote in every matter to be voted upon unless excused by the Chair for compelling cause shown.

Section 5. Waivers; Amendments

These bylaws, or any provision thereof, may be waived but only if they remain consistent with applicable law. These bylaws may be amended at any time in writing by majority vote of the task force after notice on the proposed amendment but shall not be effective until approved by the Select Board.

Adopted by the Rockport Voters on June 11, 2024

Article 15 - "Do you favor requiring the Rockport Select Board to appoint an advisory committee to study the costs and benefits of a collaborative approach for improving wastewater treatment systems in the Towns of Rockport and Camden, including a municipal utility district, and to have such committee report findings to the Board prior to the 2025 Rockport Town Meeting and prior to funding the construction of a new wastewater treatment plant?"

APPLICATION FOR COMMITTEE SERVICE

Town of Rockport • 101 Main Street • Rockport, ME 04856

Name: Sally Cook

Home Address: 16 Church St Work Address: _____

Mailing Address (if different): PO BOX 447

Phone Number: (Home) 236-8469 (Work) _____

E-mail Address: sallycook1@mac.com

Committee you wish to serve on: Wastewater

Why do you want to serve on this committee?

BECAUSE I BELIEVE THERE SHOULD
BE A THOROUGH INVESTIGATION
OF CONTINUING TO SHARE WASTE-
WATER TREATMENT WITH CAMDEN
BEFORE GOING FURTHER TOWARDS
A STAND ALONE

Do you have any background that would be helpful to this committee?

I HAVE LIVED IN ROCKPORT
FOR 30 YEARS AND AM VERY
AWARE OF THE HISTORY OF
ROCKPORTS INTER-LOCAL AGREEMENT
WITH CAMDEN.

Land Use philosophy: (if applicable)

SHARING AND COOPERATION
WHATEVER POSSIBLE.

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

A very complete investigation
of short and long-term
benefits and costs of continuing
with Camden — OR the opposite.

Are you interested in serving on other committees?

No.

Interview comments:

Appointment Date: _____

APPLICATION FOR COMMITTEE SERVICE
Town of Rockport . 101 Main Street . Rockport, ME 04856

Name: Sam Temple

Home Address: 1 Main St Work Address: 1 Main St

Mailing Address (if different): PO Box 731

Phone Number: (Home) 207.701.6075 (Work) 207.236.9651

E-mail Address: samueltemple@gmail.com

Committee you wish to serve on: Wastewater Exploratory Committee

Why do you want to serve on this committee?

I'm interested in helping the Town navigate this issue which has many

long term ramifications to the community I care about.

Do you have any background that would be helpful to this committee?

I have closely followed this issue since the first proposals in Cramer Park. Since then, I've gained education
and familiarity with the various options and have been part of a citizens working group interested in giving the
consideration to all options as described by question 15.

Land Use philosophy: (if applicable)

I will advocate that whatever solution is chosen is the well-informed decision of the citizens of Rockport.

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

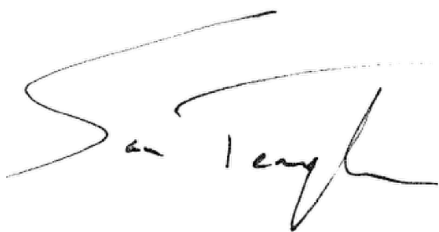
I am open to multiple technical, political and geographic solutions. Clearly the wastewater solution needs to be long term, balance environmental, technical and economic factors and be guided by public opinion. The solution should allow for growth and *consideration* of including Camden, Rockland and MCSW.

Are you interested in serving on other committees?

I presently chair the Harbor Committee. The HC and this committee will be all my free time allows for.

Interview comments:

Appointment Date: _____



June 22, 2024

APPLICATION FOR COMMITTEE SERVICE
Town of Rockport • 101 Main Street • Rockport, ME 04856

Name: _____

Home Address: _____ Work Address: _____

Mailing Address (if different): _____

Phone Number: (Home) _____ (Work) _____

E-mail Address: _____

Committee you wish to serve on: _____

Why do you want to serve on this committee?

Do you have any background that would be helpful to this committee?

Land Use philosophy: (if applicable)

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

Are you interested in serving on other committees?

Interview comments:

Appointment Date: _____

APPLICATION FOR COMMITTEE SERVICE

Town of Rockport • 101 Main Street • Rockport, ME 04856

Name: Steve Smith *work address*
Home Address: 12 Branchup Work Address: Camden, Maine
Mailing Address (if different): P.O. Box 726
Phone Number: (Home) 207-236-8064 (Work) _____
E-mail Address: ssmith@ssmitharchitects.com
Committee you wish to serve on: Waste Water

Why do you want to serve on this committee?

To help confirm the construction
cost of the projects

Do you have any background that would be helpful to this committee?

Yes, I am an architect and
deal with construction costs
daily in my practice

Land Use philosophy: (if applicable)

NA

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

*Approve & build a system
good for both towns from
an economic standpoint*

Are you interested in serving on other committees?

No. not at this time.

Interview comments:

Appointment Date: _____

APPLICATION FOR COMMITTEE SERVICE

Town of Rockport • 101 Main Street • Rockport, ME 04856

Name: TAYLOR ALLEN

Home Address: 193 VINKLE ST. Work Address: 1 MAIN ST.

Mailing Address (if different): BOX 954

Phone Number: (Home) 601-0280 (Work) _____

E-mail Address: TAYLOR@ROCKPORTMAINE.COM

Committee you wish to serve on: ARTICLE 15 ADVISORY COMMITTEE

Why do you want to serve on this committee?

I BELIEVE COOPERATION WITH CAMDEN BENEFITS
BOTH TOWNS ON A NUMBER OF ISSUES. I WANT
TO FIND OUT IF SHARED WASTE WATER IS
ONE OF THEM

Do you have any background that would be helpful to this committee?

I WAS PART OF THE EFFORT IN THE LATE 1980'S
WHEN ROCKPORT BUILT ITS OWN WASTE WATER
NETWORK AND ENTERED INTO AN INTERLOCAL
AGREEMENT WITH CAMDEN. ALSO HELPED
DEVELOP CSJ HIGH SCHOOL IN THE LATE 1990'S

Land Use philosophy: (if applicable)

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

TO DETERMINE IF THERE IS MUTUAL
BENEFIT IN CONTINUING TO SHARE
WASTEWATER TREATMENT WITH CAMDEN

Are you interested in serving on other committees?

Interview comments:

Appointment Date: _____

APPLICATION FOR COMMITTEE SERVICE
Town of Rockport • 101 Main Street • Rockport, ME 04856

Name: Richard Aroneau

Home Address: _____ Work Address: 593 West Street / Rockport

Mailing Address (if different): P.O. Box 188 / West Rockport, ME 04865

Phone Number: (Home) 207 763 3707 (Work) 207 712 4782

E-mail Address: richardaroneau@planetmarketplace.com

Committee you wish to serve on: Sewer Advisory Committee

Why do you want to serve on this committee?

To insure wastewater treatment capacity adequate to support the needs of

Rockport's residential and business communities for decades to come.

Do you have any background that would be helpful to this committee?

I am a solutions-oriented and consensus- building person, who, if appointed,

will work hard to listen to all voices and work toward solutions beneficial to all

members of our community.

Land Use philosophy: (if applicable)

I strongly believe that the economic and social health of the entire Midcoast

will depend on our ability to create housing and economic opportunities for

young, talented people (many of whom were born and raised here) and their

growing families who cannot currently afford to build their futures here.

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

To maintain the character, unique beauty and community spirit of Rockport and our Midcoast
villages and towns by providing opportunities for responsible, smart growth, economic development
and thriving schools for our young families, and insuring affordable housing opportunities
for our older residents on limited incomes to continue to live here in the place they love.

Are you interested in serving on other committees?

Not at this time

Interview comments:

Appointment Date: _____

Subject: FW: Richard Aroneau - Sewer Advisory Committee Application - Additions
Date: Tuesday, July 23, 2024 at 8:07:40 AM Eastern Daylight Time
From: Diane Hamilton
To: Jonathan Duke, Select Board
Attachments: ~WRD0003.jpg

From: Richard Aroneau <richard@planetmarketplace.com>
Sent: Monday, July 22, 2024 4:06 PM
To: richardremsen@me.com
Cc: Diane Hamilton <dhamilton@rockportmaine.gov>
Subject: RE: Richard Aroneau - Sewer Advisory Committee Application

A couple of additions to my application:

My home address is 246 Howe Hill Road, Camden. I've lived there with my family since 1985.

Also, in terms of experience:

I served for 8 years on the Citizens Committee for Harbor Park and Amphitheater, which was responsible for the rehabilitation and extensive renovation of these historic national landmarks. The work involved lengthy, patient and ultimately successful outreach efforts to bridge the different goals of various constituencies around town with an interest in the parks and the Library.

**Thank you,
Richard Arnoneau**

[Richard Aroneau - Sewer Advisory Committee Application](#)



Virus-free www.avg.com

APPLICATION FOR COMMITTEE SERVICE
Town of Rockport \$ 101 Main Street \$ Rockport, ME 04856

Name: Des FitzGerald

Home Address: 9 Winter Street Work Address: _____

Mailing Address (if different): PO Box 177

Phone Number: (Home) 207-400-0981 (Work) _____

E-mail Address: des@bluemarvel.com

Committee you wish to serve on: Wastewater Joint Town Task Force

Why do you want to serve on this committee?

I think this is a critical issue for Rockport and I would like to see both Camden and
Rockport work closer together now and in the future join order to preserve
Resources, limit financial obligations and bring a sense of shared resolutions to
both towns.

Do you have any background that would be helpful to this committee?

I have served on many Boards through my 50 years living and working in the mid
coast. I started Ducktrap River Farm in 1978 and sought Leadership in the U Main
Maine (Orono and Belfast) business school as an adjunct professor. I have served
on the Board of th4 Camden Conference, ClIFF/Points North, Coastal Mountain
Land Trust.

Land Use philosophy: (if applicable)

APPLICATION FOR COMMITTEE SERVICE – continued

Are there objectives you wish to see accomplished?

A satisfactory outcome to the work with Camden. Best solution for Rockport and
Camden with cleaner treated waste flowing into Camden Harbor and a timely
outcome for the decision making.

Are you interested in serving on other committees?

Not at this time

Interview comments:

I understand the impulse to make the meetings public but, given that Select board
members from both towns will be in attendance, I think there should be some
sessions without the need for public participation. Results should always be aired
publicly but the process needs autonomy at times to build trust and provide
for proper blue sky thinking.

Appointment Date: Not certain of this date.



Town of Rockport, Maine

Town Manager's Office
Town Office
101 Main Street
Rockport, Maine 04856

Jonathan Duke, Town Manager
Telephone: 207-236-0806 x3
Fax: 207-230-0112
Email: jduke@rockportmaine.gov

Date: July 22, 2024
To: Rockport Wastewater Commissioners
Re: FYE 2025 Wastewater Budget

Dear Wastewater Commissioners –

Following this cover letter, is the proposed FYE 2025 Wastewater Budget. I wanted to provide a brief overview of what is presented in the budget.

As you are aware sewer bills are broken out into two parts, first is the debt service rate, and the second is the usage rate. The amount of debt service charged to a property is based on the number of equivalent users (EU) that has been assigned to the property, the usage amount is based solely on the amount of water that is used by the property.

Debit Service

In the proposed budget the debt service fee will be decreasing to \$290 annually per EU, this is down slightly from \$292 annually per EU. We were able to decrease the debt service fee due to the number of EU's that we were able to add to the system over the past year. This number had the largest impact from an audit that was conducted of all the properties currently either connected, or able to connect the system. Had we not added these users to the system, the annual debt service payment would have been about \$325, and an increase of \$33 per EU annually.

The debt service fee covers all debt and capital expenses to the system. This will allow us to replace the pump facing its end of life at Beauchamp, finish the upgrades at the Eastward pump station, installing generator at the Sea Street pump station to avoid overboard discharges into the harbor, and to overall keep up with health and safety requirements of the system.

Usage Rate

In the proposed budget the usage rate is being increased from \$20 per 100 cubic feet (hcf) to \$21.25 per hcf. The usage rate covers all operational expenses of the system.

Overall expenses are down 5.1%, and this is largely coming from a reduction in contingency money. Treatment for our wastewater is only up slightly from \$704,190 to \$718,486 for both Camden and Rockland treatment, but the increase shown is one only from a budgetary standpoint. For Fiscal Year 2025, Camden wastewater rate increased by 8% and Rockland's

wastewater rate increased by 6%. Our budget for FY '24 for treatment was higher than usual due to expected costs to pay Camden for unpaid amounts in prior years.

Revenues are down about 10.2% and this is due to the lessened use of the capital reserve. We don't have as many large capital projects this year, which drives this impact easing. Last year, we subsidized the debt service fee with additional funding from the capital reserve to try to keep the rates lower, this is not needed this year.

Overall, with the changes to both the debt service fee and the usage rate, the average user would see an increase in their bill of about 3.87%, which is a smaller increase than our users have seen in recent years. The impact of capital expenditures and an attempt to reduce labor staffing is how we ensure the Town is looking high and low to keep our rates as low as possible.

I attempted to be as conservative as possible with the changes to this budget, as we know wastewater rate payers are hurting with the high bills they receive. I feel this budget continues to keep our system in great operating condition and allows us to accomplish the things that we need to get done.

Thank you!

Jon Duke
Town Manager



TOWN OF ROCKPORT

Wastewater Budget -and- Capital Improvement Plan Fiscal Year 2024-2025

Photo Credit: Ryan Gates

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

TABLE OF CONTENTS

	<u>Page Numbers</u>
Table of Contents	3
Municipal Officials	5
Organization Chart	6
Executive Summary	7
Demographic Information	8
Age Analysis	9
Gender; Household Income	10
Wastewater Commission Governed by Charter	11
Geographical Information	12
Reading the Budget	15
Financial Plan, Budgeting Policy, Lien Process	17
Capital Budget	19
Funding the CIP and Capital Reserve	20
Budget Summary	21
User Fees and Rates Calculations	23
Expenditures Summary	24
Expenditures - Manager's Recommendations	25
Revenue Summary	26

Departmental Budgets - Expenditures and Revenues

	<u>Page Numbers</u>
General Government	
0200 Administration	27
Operations	
0300 Operations	31
Woodard & Curran Budget	33
Debt/Capital Maintenance	
0400 Long-Term Debt and Capital Maintenance	35
Debt Schedule	37
Glossary	39

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

Wastewater Commissioners

Five Members - Three Year Terms

<p>Denise Munger Chair 2 Harbor View Drive 303-668-7528 Term Expires: June 2027</p>	<p>Michelle Hannan Vice-Chair Term Expires: June 2027</p>	<p>Kimberly Graffam Select Board Member 148 Main Street Term Expires: June 2026</p>	<p>Michael Thompson Select Board Member 24 Spear Street Term Expires: June 2026</p>	<p>Jon Veihman Select Board Member Term Expires: June 2025</p>
--	---	--	--	--

Town Officials

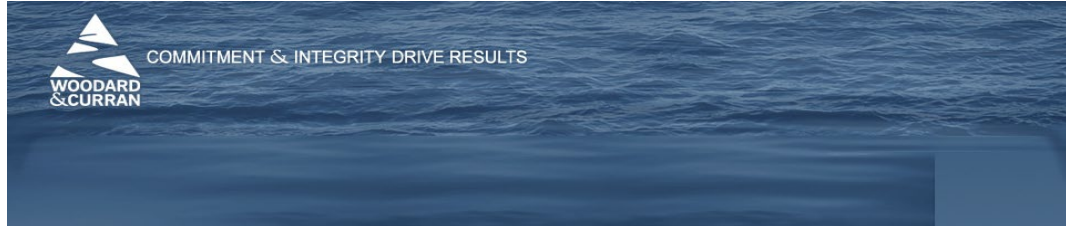
Town Offices: 236-9648 - 101 Main Street, Rockport

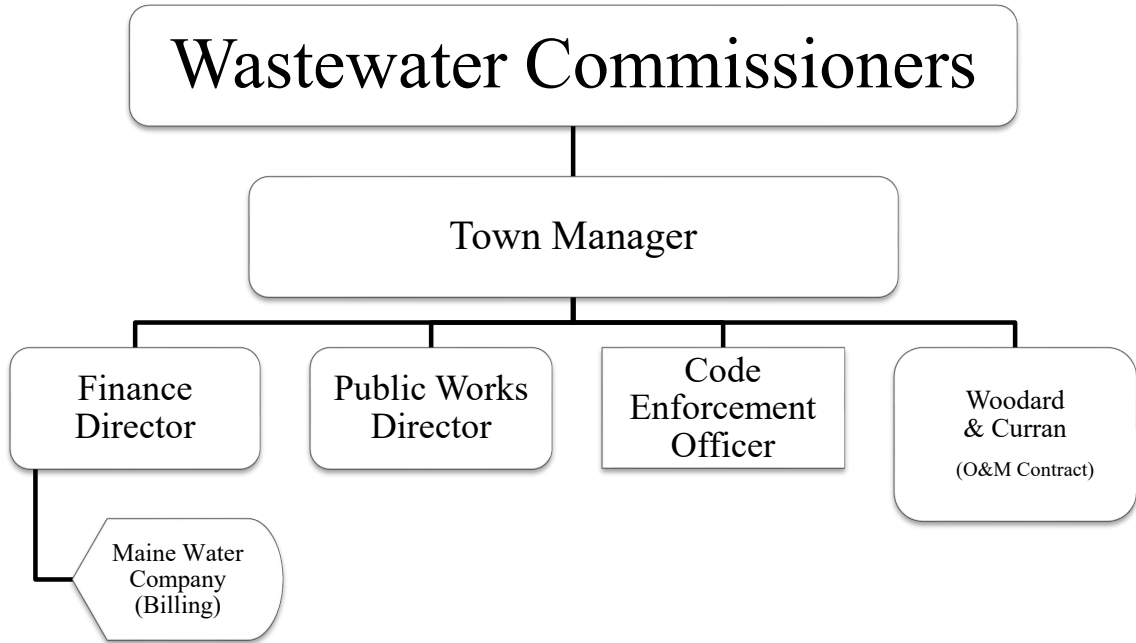
<p>Jonathan R. Duke Town Manager 236-0806</p>	<p>Michael Young Public Works Director 236-6245</p>	<p>Megan A. Brackett Finance Director 230-0180</p>	<p>Scott Bickford Code Enforcement Officer 236-0989</p>
--	--	---	--

Contracted Engineering Firm

WOODARD & CURRAN
Engineering-Science-Operations
www.woodardcurran.com

Andrew Field
Plant Manager





Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

Executive Summary

Introduction

The fiscal year 2024-2025 Wastewater budget for the Town of Rockport, Maine is presented to the Wastewater Commissioners at a special meeting in June. The budget establishes the operational goals of the Wastewater department for the upcoming year. The budget is developed based on recommendations of the municipal officials and is reviewed and amended by the Town Manager before presenting the budget to the Wastewater Commissioners for review. Final approval of the budget is granted by the Wastewater Commissioners.

Town Departments - Functions

The Town Manager oversees the operations of the Wastewater facilities, with the assistance of the Finance Director, Public Works Director, Code Enforcement Officer, and the personnel of Woodard & Curran. Woodard & Curran is the engineering company hired by the town to annually maintain the wastewater system.

Administration: The Administration Department provides the necessary funding for the municipal personnel required to provide support to the Wastewater department, as well as minimal office expenses to perform and maintain financial responsibilities. Insurances, billing costs and other miscellaneous expenses also are paid through the Administration budget. Billing for Wastewater charges is provided by the Maine Water Company; financial records are then forwarded to the Finance Director for review and financial records are updated and maintained by the Town. The Finance Director, along with the Town Manager, is responsible for tracking accounts and implementing the lien process whenever necessary, for unpaid sewer fees.

Operations: The Operations budget provides funding for contractual obligations, including funding to hire Woodard & Curran to maintain the Wastewater facilities; funding to pay both Camden and Rockland for use of their Wastewater treatment facilities and payment for the treatment of wastewater from the Samoset. This budget also provides funds for any capital item requirements dealing with building upgrades and/or improvements, as well as equipment needs.

Long-Term Debt/Capital Maintenance: The long-term debt and capital maintenance budget includes the Town's bonded indebtedness for past Wastewater bonded debts. Also included are funds for Rockport's share of Camden's debt for the upgrade to their Treatment Plant. Fees are also collected in anticipation of necessary repairs and/or upgrades to the current system. These fees are classified as "capital maintenance". Woodard & Curran develops a capital improvement plan, which looks at the needs of the system projected for a five period. The system is ageing and requires maintenance. This budget continues with the capital improvement plan and extends the plan out an additional year in keeping with a five year projection for capital improvements.

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

Demographics

The Town of Rockport, Maine was incorporated in February of 1891. It is located in the Penobscot Bay along the mid-coast of the state. Rockport has a land area of 22.58 square miles and a population of approximately **3,373** (U. S. Census 2010). The Town is empowered by the state to levy a property tax on both real and personal property within its boundaries. The Town of Rockport is a municipal government, non-profit organization.

Rockport's census population indicates that the town grew by 121 from year 2000 to year 2010 (3.8% increase). 1,604 of the population in 2010 consisted of males and 1,726 of the population was made up of females.

In year 2000 the average household size was 2.3. The State of Maine average is 2.4, whereas the US average is 2.61. Rockport's household size estimated for 2009 is 2.61.

The average family size is 3.11; State average family size is 2.82; and the average family size in the US is 3.19.

The median family income in Rockport is \$59,267 (in 2012 - inflation adjusted dollars); the US median family income is \$46,709, both of which are lower that reported for 2009.

The per capita income in Rockport in year 2012 was \$27,141; State per capita income was \$26,824; and the US per capita income was \$28,155. Rockport's per capita income (in 2009 inflation-adjusted dollars) is estimated at \$32,727; US per capital income is estimated at \$27,041.

Owner Occupied Homes in Rockport averaged \$171,900 in value in year 2000; the average owner occupied home in the State was \$170,500; owner occupied homes in the US averaged \$185,200. Estimated median value on owner-occupied homes in 2009 was \$317,908 (in US \$185,400; \$177,500 Maine).

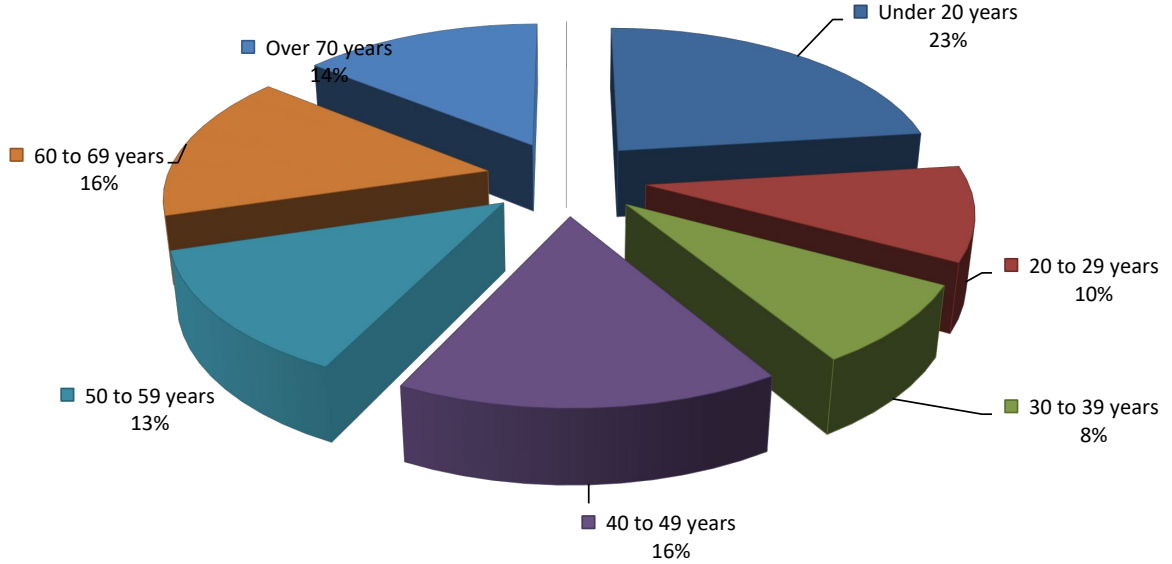
The median age of Rockport residents in 2010 was 48.8. 4.53% of the population was under the age of 5 years; 73.81% was 18 years and over and 2.61% of the population was 85 years and older.

Wastewater Residential Units		Wastewater Commercial Units		
Single units:	586	Single	71	Public Authority: 3
Multi units:	57	Multi	11	
Seasonal Units:	12	Seasonal	2	
TOTAL	655	TOTAL	84	TOTAL CUSTOMER COUNT 742

Following are charts depicting the demographic age and gender breakdowns, as well as the breakdown of household income.

Note: Not all census data available for 2012.

Town of Rockport - Age Analysis



Population dynamics:	Number	Percent
Under 20 years	776	22.00%
20 to 29 years	334	6.90%
30 to 39 years	283	7.30%
40 to 49 years	536	11.30%
50 to 59 years	442	15.40%
60 to 69 years	523	19.80%
Over 70 years	479	17.40%
Total	3,373	100.10%

Median Resident Age Estimates
48.8 Years Rockport
42.4 Years Maine

Source: US Census 2012 Estimates

Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

Wastewater Management

Town Government

The Town operates under the Select Board - Town Manager form of municipal government. Policy making and legislative authority are vested in the five member Select Board, which is elected. The Select Board members are elected to serve staggered three-year terms. The Select Board represents the executive branch of the municipal government, of which the Select Board members are the chief executive officers. The duty of the Select Board is to execute the will of the people, to manage Town affairs and to provide leadership and oversight on issues of importance to the Town. The Select Board is charged under the Town Charter to serve as the Wastewater Commissioners and are empowered to perform all duties and functions authorized and established by state statute or municipal ordinance to operate and maintain the wastewater facility and sewer system within the town limits.

Administrative: The Administrative Department provides the municipal staffing support and office expenses to maintain the office operations required to maintain the wastewater financial operations and staff support for the infrastructure.

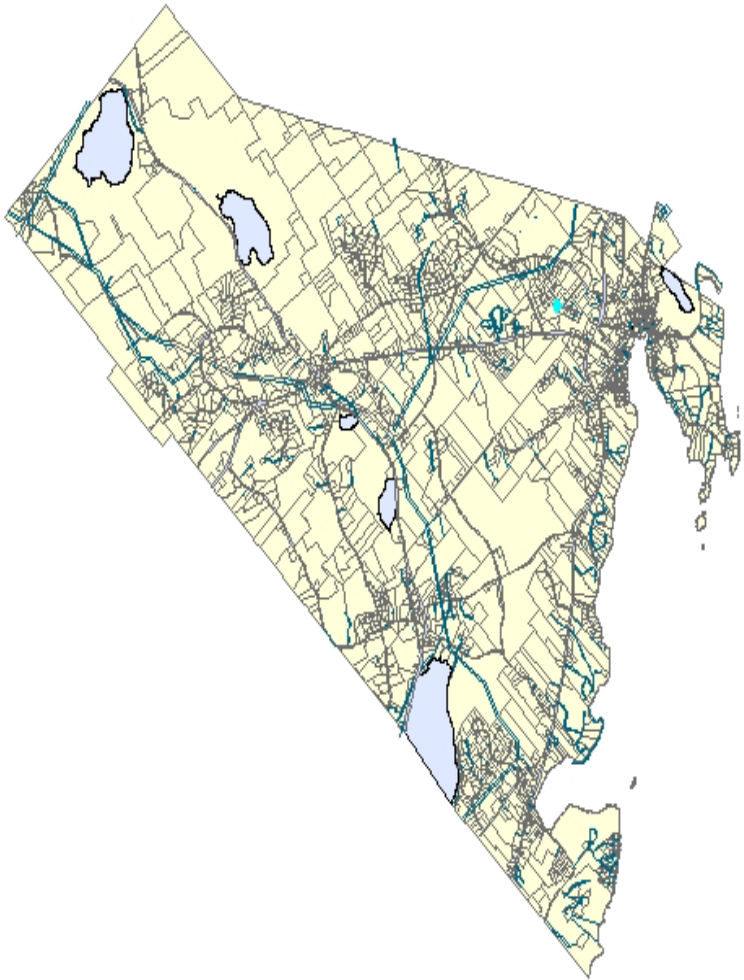
Operations: Operations provides funding for the Town to hire an engineering firm to provide staff to maintain the wastewater system; the Public Works Director provides assistance and back up whenever necessary. Operations also includes funding to help maintain the treatment systems for both Rockland and Camden for which the town's wastewater is collected and treated.

Debt/Capital Maintenance: The Wastewater debt includes Rockport's share of debt related to the Camden Treatment Plant upgrade. The bonds issued in November 1992 and May 1993 culminated a sewer construction project, which included installation of sewer lines and upgrading the Town's sewer system. The final payment on these bonds was made in 2012. Future debt has been procured to extend the U S Route 1 sewer line and additional fees may be collected in preparation of anticipated repairs and upgrades to the current sewer lines.

The town also has a TIF (Tax Incrementing Financing) bond related to the sewer line that was extended along Commercial Street. Payment of this bond is through the town's general fund budget annually. Said bond runs through November 2020.

Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

Geographically, Rockport is situated in mid-coast Maine, in the County of Knox. It is approximately 40 miles from the state capitol of Augusta. It is approximately 57 miles from Bangor, and 79 miles from Portland, two of the largest cities in the State of Maine. The closest airport is the Knox County Regional Airport in Owls Head, which is 10 miles away.



2010 US Census Population:	3,330	Population per square mile of land area:	142.9
Land area (square miles)	21.7	Housing units per square mile of land area:	74.6
Miles of streets/roads	64.4		
Water area (square miles)	12.4		



Town of Rockport, Maine
Wastewater Budget Fiscal Year 2024-2025



An Overview of How to Read the Budget Document

The budget notebook is broken out into a number of different sections. The first sections leading up to the actual "numbers" is informational about the community, including demographics and statistical information about the Town.

Organizational Chart

The organization chart depicts the town manager form of government, and designates the municipal officials involved in maintaining and supporting the Wastewater department.

Financial Policies

The town has a number of **Financial policies** that are a matter of practice. The financial policies include the use of the lien process for unpaid wastewater fees.

Budget Summary

The Summary of the proposed expenses and revenues, as well as previous budgets - both budgeted and actual costs.

Budget Process

The Wastewater budget is separate from the town's general fund budget, as it operates as an Enterprise Fund. In governmental accounting, an Enterprise Fund provides goods or services to the public for a fee that makes the entity self-supporting.

User Rates and Fees

This is the calculation of the user rates and fees based on the budgeted expenses and revenues, as well as the number of customers and the cubic foot usage of the system.

Budget Comparisons (Budget v. Actual)

Budget requests of the Town Manager and Wastewater Commissioners are compared to previous year's budgets.

Expenditures Summary

The **Expenditures Summary** includes totals from all departments, comparing proposed expenses to previous year's budgets.

Expenditures Chart

A chart of proposed expenses.

Revenues Summary

The **Revenues Summary** includes totals from all departments, comparing proposed revenues to previous year's estimated revenues.

Revenues Chart

A chart of proposed revenues.

Departmental Budgets

Each budget includes both appropriations (also known as expenses) and revenues applicable to a particular department.

Each department page header includes the department name and number. The department number represents the first set of numbers used in accounting reports and becomes the entire "line item number". The second set of numbers represents the second set of numbers in the line item number.

Expenditures are named next to their corresponding line item number. Across the page are columns representing the budget requests for the coming year (Manager and Commission.), as well as budget v. actual for the current budget year and two previous years, and actual expenses and revenues for the fiscal year of three years previous.

Following is an example of the header of a budget page:

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

General Government

Administration - Dept. 0200

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Budget	YTD	FY 24-25 Commission
--	--------------------	--------------------	--------------------	--------------------	-----	------------------------

At the beginning of each departmental budget there is a summary page. The summary page summarizes the requests for Personnel Services, Employee Benefits, Purchased and Contractual Services, Other Contractual Services, Supplies, and Capital Outlay, as applicable, noted in the left-hand corner of the summary document. The summary page also includes graphs depicting the expenses and revenues pertaining to each department over time.

In the detailed pages of the departmental budget that follow the summary page the appropriation number column indicates both the line number and the description of the account. As an example: 0200-2115 Finance Director's Salary. This appropriation number would indicate the department (0200), followed by the account number (2115) which represents the municipal officer.

Account Name

Each account is assigned a name. Account descriptions are universal so comparisons between departments are easily made. For example, computer supplies would be the same account name and number in each department.

FY 20-21 Actual

Actual Expenses and Revenues during the fiscal year July 2020 through June 2021.

FY 21-22 Actual

Actual Expenses and Revenues during the fiscal year July 2021 through June 2022.

FY 22-23 Actual

Actual Expenses and Revenues during the fiscal year July 2022 through June 2023.

FY 23-24 Budget/Y-T-D

Budget v Year-To-Date Expenses and Revenues for the fiscal year July 2023 through June 2024.

FY 24-25 Budget

After review and consideration of the Town Manager's recommendations the Wastewater Commission adopts a final budget. The last column will form the basis for the next fiscal year budget.

Glossary

A glossary of budgetary and financial terms is included in the budget document, providing definitions and a better understanding.

Putting it all Together

The budget is a series of spreadsheets whereby budget requests are presented by department. Recommendations are considered at various stages and carefully reviewed. The design of the budget is methodical in nature, in an order and format that helps the user to easily access information.

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

Financial Plan

The Town's financial plan is based on minimal increases in spending while attempting to maintain and plan for future upgrades and maintenance of the sewer system.

Overall Goals

The overall goals for the Town include the following:

Fiscal Conservatism to ensure that the Town is financially sound. This will include balancing the budget, paying bills in a timely manner, while being ever mindful of future financial needs of the Town.

Flexibility to ensure that the Town is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.

Adherence to Accounting and Management Practices as established by the Government Finance Officers' Association (GFOA) standards for financial reporting and budgeting, the GFOA Standards Board, and other professional standards.

Operating Budget Policies

The operating budget establishes the allocation of resources that enables the Town to deliver services on an annual basis. Services are delivered to the residents at a level that meets the real needs of the public as efficiently and effectively as possible.

Balanced Budget

Appropriations are limited to the total estimated revenues, including the amount to be billed to customers using the wastewater system. Financial reports are frequently issued and reviewed in order to track spending. Through the warrant process, all expenditures are reviewed to ensure appropriate use of Town funds. The result is a financially well-managed organization that operates within its budget authority.

Lien Process

The Wastewater Commissioners commit monthly the fees and charges related to the debt and usage of the sewer system. Once the commitment has been made, the Treasurer then has the authority to collect any outstanding balances.

Once the wastewater charges have been committed, then at the end of the fourth quarter billing for the fiscal year (June each year) and 30 days have passed on the fourth quarter billing date, a "Notice of Commitment" is sent to customers with outstanding balances.

After 90 days from the date the "Notice of Commitment" was mailed, the "Notice of Lien" can be sent by certified mail, with certified mailing costs added to the charges. On the 30th day from the date of the "Notice of Lien" a lien must then be recorded in the Registry of Deeds, including mailing costs for each certified mailing associated with the property and also the filing and discharge of the lien. A copy of the lien must be sent to the customer and any lien holders of the property by certified mail on the day the lien is recorded at the Registry.

Eighteen (18) months from the date of the liens is the foreclosure date. A "Notice of Foreclosure" can be sent out no earlier than 45 days before the actual Foreclosure date. A "Notice of Foreclosure" gets sent certified mail to property owners and any lien or mortgage holders recorded at the Registry.

If the lien is not paid before the date of foreclosure, then the town becomes the owner of the property.

This process is similar to the process utilized by the town for unpaid property taxes, and carries the same consequences.

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

Capital Improvement Budget

During FYE 2014 town officials worked on developing a Capital Improvement Plan for the Wastewater department.

The capital budget plan included looking at immediate capital needs of the Wastewater department, as well as the capital needs over the next five years. Each year the CIP is updated; one year drops off and another year is added.

The capital improvement plan includes capital requirements for the proposed budget as well as the most likely requirements for an additional four year period.

Capital Items for "above ground" and "below ground" are listed separately, and are shown in the overall budget under different appropriation numbers.

Above Ground Capital Items can be found in the Operations Budget: E 0300-7355
Below Ground Capital Items can be found in the Debt Service/Capital Maintenance Budget: E 0400-7355

The Wastewater Commissioners can vote annually to place unspent capital items in a reserve account for the purpose of helping pay for future capital costs. The replacement cost of the Maine Sport Pump Station may require funding appropriations over several years to help pay for the entire cost of this capital item. In anticipation of that replacement, funds have been budgeted to begin gathering money to hold in reserve for the replacement of the pump station known as "the Maine Sport Pump Station". The CIP helps the Town monitor capital needs, both current and future, and alleviates significant budget swings.

Funding Proposed for FY 16-17 includes the following:

Above Ground Capital	E 0300-7355	395,800
Below Ground Capital	E 0400-7355	40,000
TOTAL CAPITAL BUDGET FY 15-16		435,800
Change to Capital Reserve		-185,800
NET CAPITAL		250,000

See "Funding the CIP" for estimated Capital Reserve funds at FYE June 30, 2025. Budgeting for the capital needs for the FY 24-25 and adding funds to the Capital Reserve, can help maintain a NET capital budget (Expenses plus or minus Reserve funds) to \$250,000. This helps to level the budget funding for capital expenses on an annual basis.

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

Capital Improvement Projects Estimates
- provided by Woodard & Curran

Rockport Maine Wastewater Collection System

Item #	Equipment/System/Structure		FYE	FYE	NEW	NEW	NEW	NEW
			6/30/2024	6/30/2025	6/30/2026	6/30/2027	6/30/2028	6/30/2029
			Completed	Year 1	Year 2	Year 3	Year 4	Year 5
ABOVE GROUND CAPITAL ITEMS			Capital Items					
1	Beauchamp	New pump.		\$ 120,000				
2	Brook	New pump.						
3	Camden St. Flow Metering Station	Replace flow meter and control panel / SCADA						
4	Clam Cove	New station in 2011 & low residential use.						
5	Country Inn	New SCADA/control panel and flow meter (and eliminate Seacoast Security oversight).	\$ 160,000					
6	CSD (high School)	New pump						
7	Eastward	New SCADA/control panel (FY24) / Replace Pumps & Piping (FY25)	\$ 120,000	\$ 28,000				
8	Fox Ridge	New pump.						
9	Goose River	New SCADA/control panel to replace softstarts and bubbler level system.						
10	Harbor View	New generator completed in 2015						
11	Health, Safety & Compliance	Arc flash assessment (FYE 2016), arc flash mitigation subsequent years	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
12	Main St Extension	New pump.	\$ 120,000					
13	Marine Park	New in 2002. Minimal winter season flow.						
14	Mechanic	New pump.			\$ 100,000			
15	Miscellaneous Controls/Electrical	Unexpected electrical failures such as motors, panels, main disconnects, transfer switches.	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
16	Operations Building	Replace lights throughout building		\$ 5,000				
17	Pines	New pump possibly with station reaching 15 yrs old.						
18	Pump Station Miscellaneous Repairs	Piping repairs for the stations.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
19	Romaha	Spare pump		\$ 4,000				
20	SCADA- Services	Comprehensive review of existing system & maintenance contract	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
21	SCADA System	To upgrade and replace the current SCADA computer system.						
22	Sea Street	50 kW Stand-by Emergency Generator		\$ 135,000				
23	Ship	Very low flow.						
24	Spruces	New pump.						
25	Teledesign Radio	New radio system for all pumpstations - current company is going out of business.	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
26	Treatment Plant Upgrades Reserve	Upcoming treatment plant upgrades in Rockland and Camden.		\$ -	\$ -			
27	Vehicle Lease Payment	Wastewater Truck Investment	\$ 18,787	\$ 18,800	\$ 18,800	\$ 18,800	\$ 18,800	\$ 18,800
28	Warrenton	New SCADA/control panel with expansion of Rt 1 sewer and addition of hospital flow into station.						
Total Above Ground Capital Items (Operations Budget-0300)			\$ 503,787	\$ 395,800	\$ 203,800	\$ 103,800	\$ 103,800	\$ 103,800
BELOW GROUND CAPITAL ITEMS			Capital Items					
24	Fiscal Sustainability Plan	create plan for evaluation and long term maintenance of system (DEP match 50% total)	\$ 25,000					
25	~15 miles gravity sewer	Jet and camera the entire system (Village and Glen Cove).	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
26	~15 miles gravity sewer	Repair/replace areas targeted for improvement following analysis of camera survey	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
27	249 Manhole structures	Thorough inspection of each structure and repair as necessary.		\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
		Contingency		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Total Below Ground Capital Items (Debt/Capital Maintenance Budget-0400)			\$ 35,000	\$ 40,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
TOTAL ANNUAL CAPITAL IMPROVEMENTS			\$ 538,787	\$ 435,800	\$ 278,800	\$ 178,800	\$ 178,800	\$ 178,800

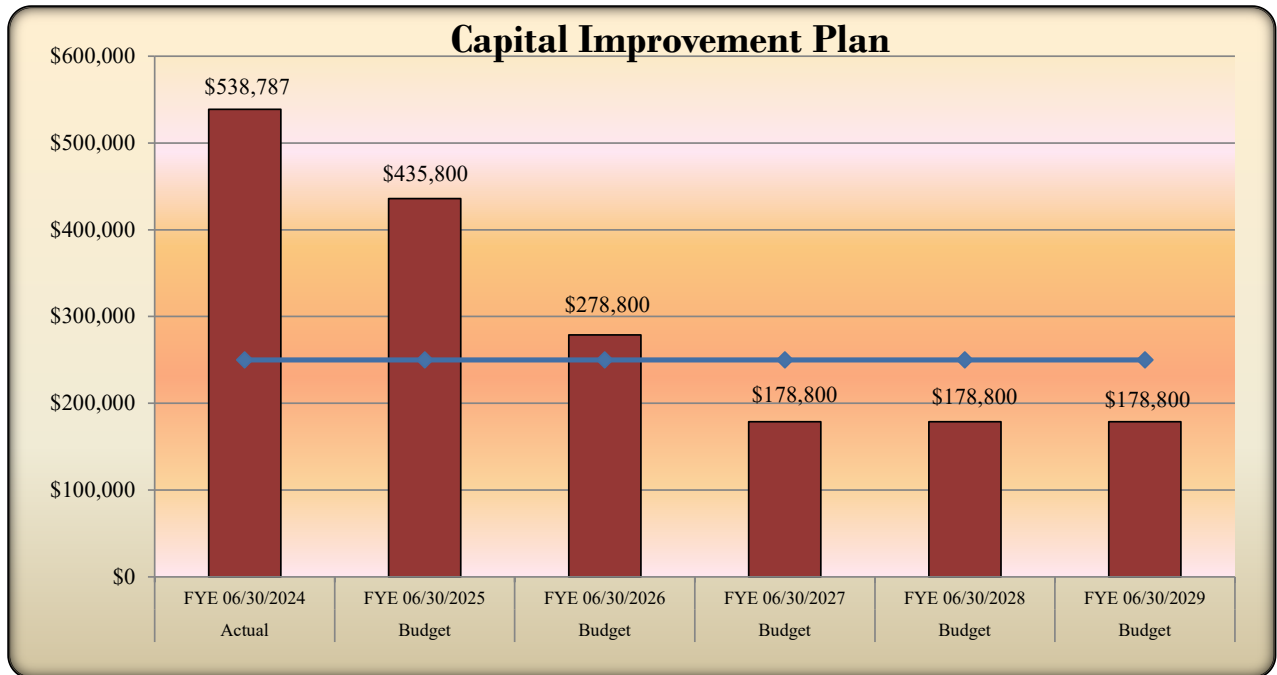
Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

By using and maintaining a reserve fund, the net effect on the budget each year is the same even though the CIP might require more funding in a particular year of the plan.

At this point in time the needs for the FYE 06/30/2028 are unknown.

	Budget FYE 06/30/2024	Actual FYE 06/30/2024	1 Budget FYE 06/30/2025	2 Budget FYE 06/30/2026	3 Budget FYE 06/30/2027	4 Budget FYE 06/30/2028	5 Budget FYE 06/30/2029
CIP and BUDGET							
Level Budget Funding	\$ 250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
CIP Expenditures to Budget:							
Above Ground Capital	\$ 503,800	\$ 503,787	\$ 395,800	\$ 203,800	\$ 103,800	\$ 103,800	\$ 103,800
Below Ground Capital	\$ 100,000	\$ 35,000	\$ 40,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Total Annual CIP	\$ 603,800	\$ 538,787	\$ 435,800	\$ 278,800	\$ 178,800	\$ 178,800	\$ 178,800
Difference between Budget and Level Funding	\$ (553,800)	(\$288,787)	(\$185,800)	(\$28,800)	\$ 71,200	\$ 71,200	\$ 71,200
	Use Reserve	Use Reserve	Use Reserve	Use Reserve	Add to Reserve	Add to Reserve	Add to Reserve
NET (Expenditures +/- Reserve)	\$ 50,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000

RESERVE ACCOUNT	FYE 06/30/2024	FYE 06/30/2024	FYE 06/30/2025	FYE 06/30/2026	FYE 06/30/2027	FYE 06/30/2028	FYE 06/30/2029
Reserve Account Estimates							
Beginning Balance estimate	\$ 557,900	\$ 557,900	\$ 314,113	\$ 173,313	\$ 189,513	\$ 305,713	\$ 421,913
Add to Reserve	\$ 45,000	\$45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
Use from Reserve	\$ (553,800)	\$ (288,787)	\$ (185,800)	\$ (28,800)	\$ 71,200	\$ 71,200	\$ 71,200
Balance Fiscal Year End	\$ 49,100	\$ 314,113	\$ 173,313	\$ 189,513	\$ 305,713	\$ 421,913	\$ 538,113



**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

Budget Summary from FY 19-20 thru Proposed FY 23-24

Expenditures Less Revenues	FY 20-21	FY 21-22	FY 22-23	FY 23-24		FY 24-25		
	Actual	Actual	Actual	Budget	YTD	Manager	Commission	
EXPENDITURES	983,022	1,143,981	1,083,412	2,229,229	1,927,550	2,156,095	-3.3%	2,156,094
REVENUES	(1,350,531)	(1,300,710)	(1,266,919)	(2,252,665)	-	(2,022,400)	-10.2%	(2,022,400)
Net Budget	\$ (367,509)	\$ (156,729)	\$ (183,507)	\$ (23,436)	\$ 1,927,550	\$ 133,695		\$ 133,694

Budget Process

The Wastewater budget is separate from the town's general fund budget, as it operates as an Enterprise Fund. In governmental accounting, an Enterprise Fund provides goods or services to the public for a fee that makes the entity self-supporting.

How many gallons in a cubic foot?

7.48052

Rate History		
Month/Year	Usage Rate per 100 cubic feet	Debt Fee
October, 2006	\$6.60	\$48.00
January, 2008	\$8.38 26.97%	\$51.00 6.25%
July, 2008	\$8.27 -1.31%	\$47.00 -7.84%
July, 2009	\$8.80 6.41%	\$45.00 -4.26%
July, 2010	\$9.38 6.59%	\$46.00 2.22%
July, 2011	\$9.38 0.00%	\$45.00 -2.17%
July, 2012	\$9.38 0.00%	\$41.00 -8.89%
July, 2013	\$9.15 -2.45%	\$41.00 0.00%
July, 2014	\$9.20 0.55%	\$42.00 2.44%
July, 2015	\$9.85 7.07%	\$48.00 14.29%
July, 2016	\$10.00 1.52%	\$48.00 0.00%
July, 2017	\$10.10 1.00%	\$49.00 2.08%
July, 2018	\$11.05 9.41%	\$49.00 0.00%
July, 2019	\$11.91 7.78%	\$53.00 8.16%
July, 2020	\$13.50 13.35%	\$61.79 16.58%
July, 2021	\$15.00 11.11%	\$59.06 -4.42%
July, 2022	\$15.50 3.33%	\$65.22 10.43%
July, 2023	\$21.25 37.10%	\$72.50 11.16%

Rates are proposed based on expenditures and revenues.

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

DEBT and Capital Maintenance		
Bonds	Principal & Interest	Total
Bond Anticipation Interest	\$0	\$0
Bond-Sewer Expansion \$0.55 million	29,589	29,589
Bond-Sewer Expansion \$4.5 million	244,715	244,715
Use of TIF for Bond	(150,000)	(150,000)
Other		
	Principal & Interest	
Camden Treatment Plant and Pump Station		
Rockport's Share	\$5,299	\$5,299
Reserve for Capital Maintenance		
Below Ground Upgrades	\$40,000	\$40,000
Above Ground Upgrades	\$395,800	\$395,800
Add to Capital Reserve	\$45,000	\$45,000
Use of Capital Reserve	\$ (185,800)	\$ (185,800)
TOTAL Debt and Capital Maintenance		
	\$424,604	\$424,604

USAGE		
	Cubic Feet Estimate (cf 100's)	Rate Proposed
Quarterly	39,144	\$21.25
Monthly	15,848	
Less Adjustments	(5,070)	
Total Annual Estimate	49,922	50,000
		\$ 1,062,500

USAGE CALCULATION			
Appropriations	2,156,094		
Less Debt	(279,605)		
Less Above Ground Capital Maintenance	(395,800)		
Less Below Ground Capital Maintenance	(40,000)		
Less Capital Reserve	(45,000)	1,395,689	
Entrance Fees	(6,000)		
Interest (Checking)	(20,000)		
TIF Proceeds	(150,000)		
Late Fees	(3,000)		
General Fund Reimbursement	(30,000)		
Samoset Fees	(100,000)	(309,000)	
Total to be Raised	1,086,689	1,086,689	

DEBT and Capital Maintenance CALCULATION		
Number of Equivalent Users	1,590	Annual
Fee for each User (Annual)	\$290	Calculation
Fee for each User (Quarter)	\$72.50	\$461,100

Proposed Debt/Capital Maintenance Rate Change		
July 2017-June 2018	\$49.00	
July 2018-June 2019	\$53.00	8.16%
July 2019-June 2020	\$61.79	16.58%
July 2020-June 2021	\$68.58	10.99%
July 2021-June 2022	\$59.06	-13.88%
July 2022-June 2023	\$65.55	-4.42%
July 2023-June 2024	\$73.00	6.45%
July 2024-June 2025	\$72.50	-0.85%

Example for Cost of Usage and Debt/Capital Maintenance for One Quarter:						Total Usage and Debt/Capital Maintenance estimated each Quarter.	
John and Jane Smith							
Usage in Cubic Feet (100's)	Usage for one Quarter			Debt/Capital Maintenance (1 Equivalent User)			
<i>7 gallons = 1 cubic foot</i>	7	x rate =					
July 17-June 18	\$11.05	x rate =		\$77.35	\$49.00	\$126.35	
July 18-June 19	\$11.91	x rate =		\$83.37	\$49.00	\$132.37	4.76%
July 19-June 20	\$13.50	x rate =		\$94.50	\$53.00	\$147.50	11.43%
July 20-June 21	\$18.10	x rate =		\$126.70	\$61.79	\$188.49	27.79%
July 22-June 22	\$15.00	x rate =		\$105.00	\$68.58	\$118.70	-37.03%
July 22-June 23	\$15.50	x rate =		\$108.50	\$59.06	\$167.56	41.16%
July 23-June 24	\$20.00	x rate =		\$140.00	\$73.00	\$213.00	27.12%
July 24-June 25	\$21.25	x rate =		\$148.75	\$72.50	\$221.25	3.87%

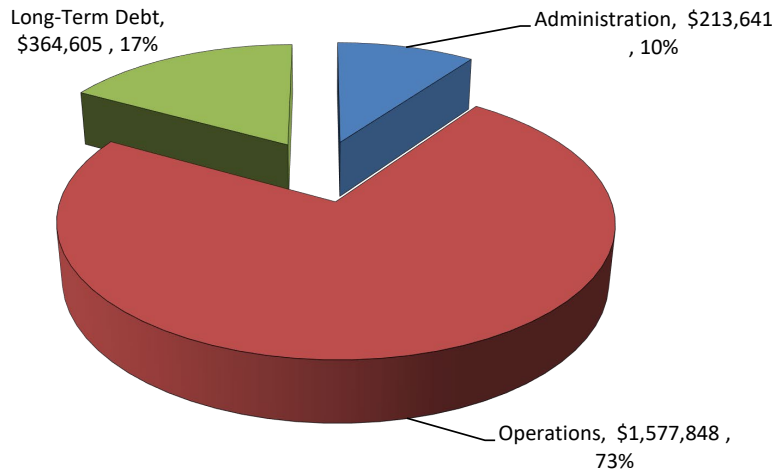
DEBT and MAINTENANCE SERVICE FEE BREAKDOWN		
	Quarterly	Annual
Bond (Sewer Expansion)	\$21.22	\$84.90
Camden Bonds	\$0.90	\$3.62
Below Ground Cap. Maint.	\$6.83	\$27.32
Above Ground Cap. Maint.	\$67.58	\$270.33
Added to Reserve	\$7.68	\$30.73
Used from Reserve	(\$31.72)	(\$126.90)
	\$72.50	\$290.00

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

EXPENDITURES SUMMARY

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Budget	06/30/24 YTD	Manager	FY 24-25 Commission
ADMINISTRATION							
0200 Administration	92,998	244,670	252,973	226,898	155,514	213,640	-5.8%
Administration	92,998	244,670	252,973	226,898	155,514	213,640	-5.8%
OPERATIONS							
0300 Operations	846,883	864,316	766,351	1,632,389	1,597,057	1,577,848	-3.3%
Operations	846,883	864,316	766,351	1,632,389	1,597,057	1,577,848	-3.3%
DEBT							
0400 Debt/Capital Maintenance	43,142	34,994	64,088	369,942	174,979	364,605	-1.4%
Debt/Capital Maintenance	43,142	34,994	64,088	369,942	174,979	364,605	-1.4%
Gross Town Expenditures	\$ 983,022	\$ 1,143,981	\$ 1,083,412	\$ 2,229,229	1,927,550	2,156,094	-3.3%
		16.37%	-5.29%	105.76%	86.47%	-3.28%	-3.28%

Expenses



**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

EXPENDITURES SUMMARY

Manager's Proposal

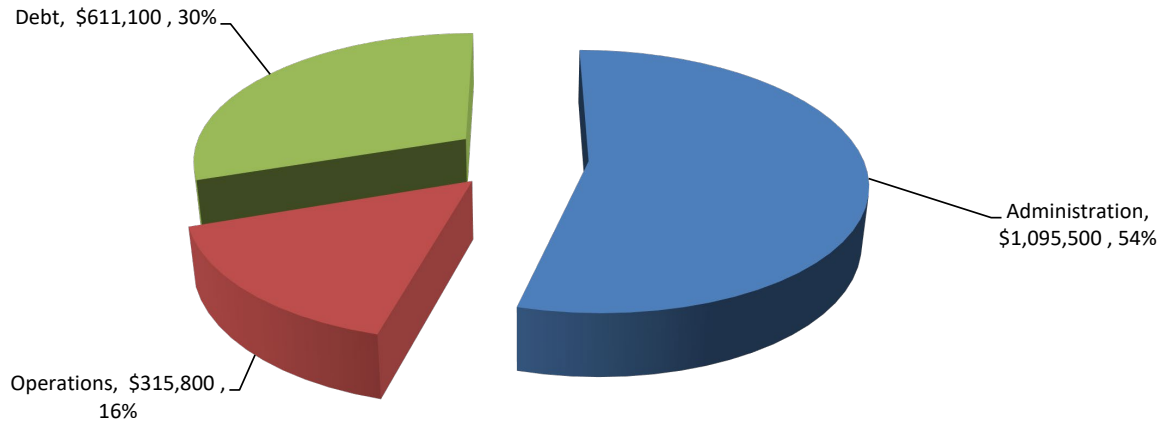
Department	Personnel Services	Employees Benefits	Purchased and Contractual Services	Other Contractual Services	Supplies	Debt	Capital Items	TOTAL
General Government								
0200 Administration	83,766	47,567	39,308	40,100	2,900		-	213,640
Total General Government	\$ 83,766	\$ 47,567	\$ 39,308	\$ 40,100	\$ 2,900	\$ -	\$ -	\$ 213,640
Operations								
0300 Operations			1,139,648		42,400		395,800	1,577,848
Total Operations	\$ -	\$ -	\$ 1,139,648	\$ -	\$ 42,400	\$ -	\$ 395,800	\$ 1,577,848
Debt								
0400 Debt/Cap. Maint.						364,605		364,605
Total Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 364,605	\$ -	\$ 364,605
TOTALS	\$ 83,766	\$ 47,567	\$ 1,178,956	\$ 40,100	\$ 45,300	\$ 364,605	\$ 395,800	\$ 2,156,094
								\$ 2,156,094

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

REVENUES SUMMARY

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Budget	FY 23-24 YTD	FY 24-25	
						Manager	Commission
GENERAL GOVERNMENT					6/30/2024		
0200 Administration	929,823	924,257	797,685	1,018,955	-	1,095,500 7.5%	1,095,500 7.5%
General Government	\$ 929,823	\$ 924,257	\$ 797,685	\$ 1,018,955	\$ -	\$ 1,095,500 7.5%	\$ 1,095,500 7.5%
Operations							
0300 Operations	88,679	94,249	137,257	643,800	-	315,800 -50.9%	315,800 -50.9%
Operations	\$ 88,679	\$ 94,249	\$ 137,257	\$ 643,800	\$ -	\$ 315,800 -50.9%	\$ 315,800 -50.9%
Debt							
0400 Debt/Capital Maintenance	332,030	282,204	331,976	589,910	-	611,100 3.6%	611,100 3.6%
Debt/Capital Maintenance	\$ 332,030	\$ 282,204	\$ 331,976	\$ 589,910	\$ -	\$ 611,100 3.6%	\$ 611,100 3.6%
GROSS REVENUES	\$ 1,350,531	\$ 1,300,710	\$ 1,266,919	\$ 2,252,665	\$ -	\$ 2,022,400 -10.2%	\$ 2,022,400 -10.2%

Revenues



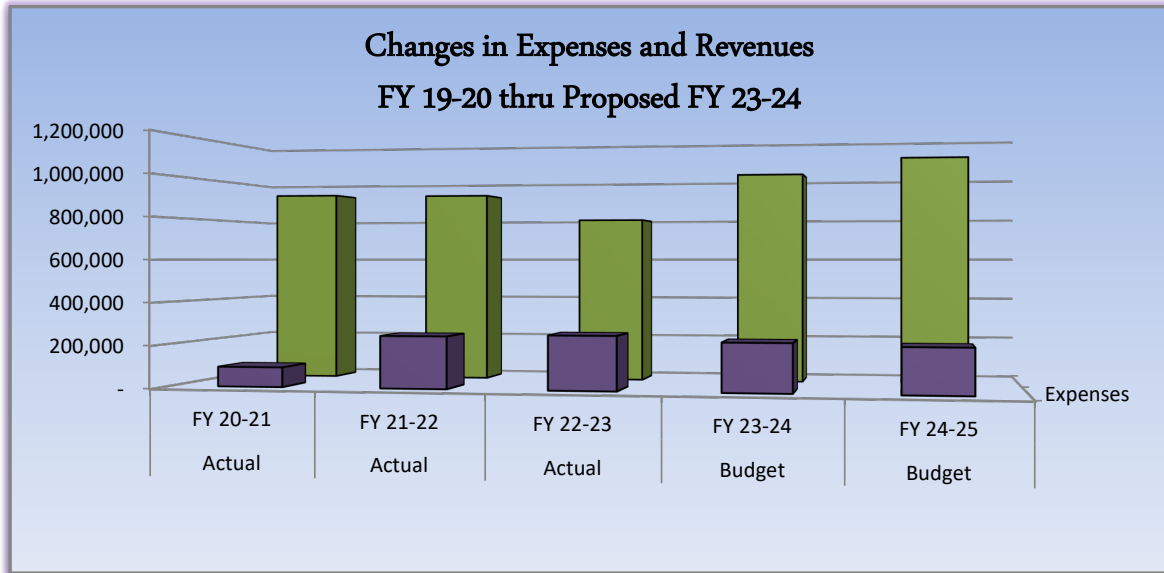
**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

**General Government
Administration - Dept. 6000**

Purpose:

The Administration budget provides funding for management, financial reporting and tracking, and staff required to provide support to wastewater operations.

	FY 20-21	FY 21-22	FY 22-23	FY 23-24		FY 24-25			
	Actual	Actual	Actual	Budget	YTD	Manager	Commission		
EXPENDITURES					6/30/2024				
2000 Personnel Services	51,562	47,283	59,246	75,272	75,252	83,766	11.3%	83,766	11.3%
2500 Employee Benefits	21,133	21,768	27,417	44,641	35,127	47,567	6.6%	47,567	6.6%
3000 Purchased and Contractual Services	7,552	106,759	46,811	38,985	31,432	39,308	0.8%	39,308	0.8%
4000 Contractual Services	11,250	61,188	111,911	65,100	11,603	40,100	-38.4%	40,100	-38.4%
5000 Supplies	1,500	1,673	2,588	2,900	2,099	2,900	0.0%	2,900	0.0%
7000 Capital Outlay	-	6,000	5,000	-	-	-		-	
TOTAL -Administration Expenses	\$ 92,998	\$ 244,670	\$ 252,973	\$ 226,898	\$ 155,514	\$ 213,640	-5.8%	\$ 213,641	-5.8%
		163.09%	3.39%	-10.3%	68.54%	-5.8%		-5.8%	
TOTAL -Revenues	\$ 929,823	\$ 924,257	\$ 797,685	\$ 1,018,955	\$ -	\$ 1,095,500	7.5%	\$ 1,095,500	7.5%
		-0.60%	-13.69%	27.7%	0.00%	7.5%		7.5%	
NET Administration Budget	\$ (836,825)	\$ (679,586)	\$ (544,713)	\$ (792,057)	\$ 155,514	\$ (881,860)	11.3%	\$ (881,859)	11.3%
		-18.79%	-19.85%	45.4%	-19.63%	11.3%		11.3%	



Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

General Government
Administration - Dept.6000

		FY 20-21	FY 21-22	FY 22-23	FY 23-24		FY 24-25	
		Actual	Actual	Actual	Budget	YTD	Manager	Commission
EXPENDITURES								
Personnel Services								
6/30/2024								
2105	Commissioners' Stipends (5%)	1,100	1,100	1,100	1,712	1,549	1,772 3.5%	1,772 3.5%
2110	Manager's Salary (18%)	9,804	11,683	15,255	22,307	22,307	24,172 8.4%	24,172 8.4%
2111	Finance Director's Salary (30%)	18,216	17,219	18,503	25,603	25,603	30,100 17.6%	30,100 17.6%
2112	Public Works Director & Asst Dretr's Salary (0%)	11,884	8,007	7,083	-	-	- 0.0%	- 0.0%
2125	Code Enforcement Officer(10%)/Planner (15%)	2,423	6,767	14,062	21,922	21,922	23,333 6.4%	23,333 6.4%
2120	Finance Assistant (6%)	8,135	2,507	3,242	3,728	3,871	4,389 17.7%	4,389 17.7%
2220	Intern	-	-	-	-	-	- 0.0%	- 0.0%
		\$ 51,562	\$ 47,283	\$ 59,246	\$ 75,272	\$ 75,252	\$ 83,766 11.3%	\$ 83,766 11.3%
Employee Benefits								
2505	Unemployment Compensation	1,567	1,437	1,887	1,938	2,288	2,546 31.4%	2,546 31.4%
2510	Workers Compensation insurance	-	-	825	7,466	926	1,254 -83.2%	1,254 -83.2%
2520	Income Protection	383	424	507	609	580	617 1.3%	617 1.3%
2530	Deferred compensation	2,653	288	3,088	5,090	6,560	7,479 46.9%	7,479 46.9%
2540	Health Insurance	12,885	16,001	16,360	24,312	19,018	28,992 19.3%	28,992 19.2%
2550	FICA and Medicare Taxes	3,645	3,617	4,750	5,226	5,757	6,678 27.8%	6,678 27.8%
2555	Other Employee Benefits	-	-	-	-	-	- 0.0%	- 0.0%
		\$ 21,133	\$ 21,768	\$ 27,417	\$ 44,641	\$ 35,127	\$ 47,567 6.6%	\$ 47,567 6.6%
Purchased and Contractual Services								
3005	Accounting and Auditing Services	2,750	2,750	2,750	2,750	2,750	2,750 0.0%	2,750 0.0%
3015	Software Maintenance	-	-	-	-	-	- 0.0%	- 0.0%
3040	Legal Fees	-	100,000	30,000	15,000	9,939	15,000 0.0%	15,000 0.0%
3060	Consulting Fees	-	-	9,696	15,000	14,952	15,000 0.0%	15,000 0.0%
3720	Insurance-Bldgs/Liability/Vehicles	3,135	3,135	3,135	3,135	3,135	3,758 19.9%	3,758 19.9%
3805	Advertising	-	-	-	1,000	-	1,000 0.0%	1,000 100.0%
3825	Liens and Discharges	1,667	874	1,102	1,800	631	1,500 -16.7%	1,500 -16.7%
3910	Miscellaneous Expenses	-	-	127	300	25	300 0.0%	300 0.0%
		\$ 7,552	\$ 106,759	\$ 46,811	\$ 38,985	\$ 31,432	\$ 39,308 0.8%	\$ 39,308 0.8%
Other Contractual Services								
4126	Fire Ext Inspection	74	44	-	100	-	100 0.0%	100 0.0%
4325	Maine Water Co. Billing Charges	11,177	11,144	11,911	15,000	11,603	15,000 0.0%	15,000 0.0%
4450	Contingency	-	50,000	100,000	50,000	-	25,000 -50.0%	25,000 -50.0%
		\$ 11,250	\$ 61,188	\$ 111,911	\$ 65,100	\$ 11,603	\$ 40,100 -38.4%	\$ 40,100 -38.4%
Supplies								
5405	Computer Supplies	-	173	388	700	599	700 0.0%	700 0.0%
5420	Office Supplies	-	-	700	700	-	700 0.0%	700 0.0%
5425	Postage	1,500	1,500	1,500	1,500	1,500	1,500 0.0%	1,500 0.0%
		\$ 1,500	\$ 1,673	\$ 2,588	\$ 2,900	\$ 2,099	\$ 2,900 0.0%	\$ 2,900 0.0%
Capital Items								
7315	Computer Equipment-Finance (18% share)	-	-	-	-	-	- 0.0%	- 0.0%
7316	Accounting Software (18% share)	-	-	-	-	-	- 0.0%	- 0.0%
7335	Equipment-Bookcases	-	-	5,000	-	-	- 0.0%	- 0.0%
7355	Maintenance	-	6,000	-	-	-	- 0.0%	- 0.0%
7401	Engineering Study	-	-	-	-	-	- 0.0%	- 0.0%
		\$ -	\$ 6,000	\$ 5,000	\$ -	\$ -	\$ - 0.0%	\$ - 0.0%
TOTAL -Administration Expenses		\$ 92,998	\$ 244,670	\$ 252,973	\$ 226,898	\$ 155,514	\$ 213,640 -5.8%	\$ 213,641 -5.8%
		11.8%	163.09%	3.39%	-10.3%	68.5%	-5.8%	-5.8%

Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Budget	YTD	Manager	FY 24-25 Commission
REVENUES							
R6015 Entrance Fees	-	1,000	7,000	6,000		6,000 0.0%	6,000 0.0%
R6020 Billing Variance (Usage)	922,863	911,300	760,408	980,000		1,062,500 8.4%	1,062,500 8.4%
R6030 Interest Earned	957	1,737	20,432	15,000		20,000 33.3%	20,000 33.3%
R6036 Interest Earned-Investment	139	111	1,425	500		1,000 100.0%	1,000 100.0%
TIF Proceeds for TIF work	-	-	-	-		- 0.0%	- 0.0%
Legal Fees Carry Over Funds			-	12,455		- -100.0%	- -100.0%
R6040 Late Fees	1,164	2,390	3,482	2,000		3,000 50.0%	3,000 50.0%
R6041 Lien Fees	3,642	1,884	3,088	2,500		2,500 0.0%	2,500 0.0%
R6050 Surcharges	-	-	-	-		- 0.0%	- 0.0%
R6065 Miscellaneous	1,058	5,834	1,850	500		500 0.0%	500 0.0%
R5080 Transfer from General Fund	-	-	-	-		- 0.0%	- 0.0%
TOTAL -Revenues	\$ 929,823	\$ 924,257	\$ 797,685	\$ 1,018,955	\$ -	\$ 1,095,500 7.5%	\$ 1,095,500 7.5%
		-0.60%	-13.69%	27.74%	0.00%	7.5%	7.5%
NET Administration Budget	\$ (836,824)	\$ (679,586)	\$ (544,713)	\$ (792,057)	\$ 155,514	\$ (881,860) 29.8%	\$ (881,859) 11.3%
		-18.79%	-19.85%	45.41%	-19.63%	11.3%	11.3%

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

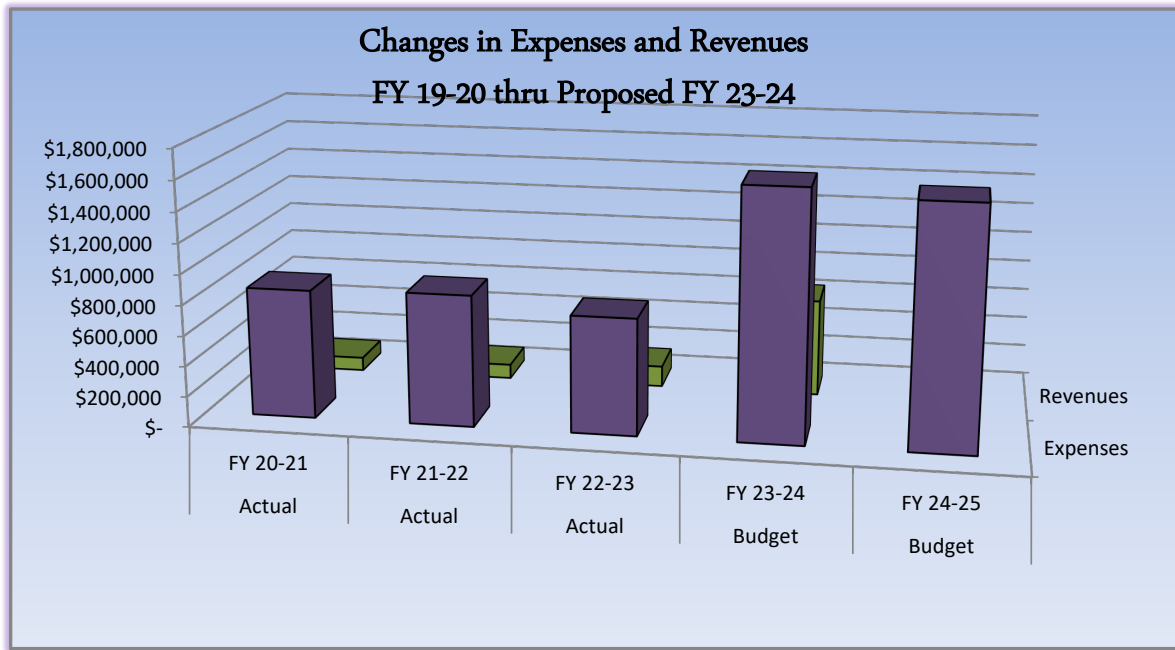
Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

General Government
Operations- Dept. 6001

Purpose:

The Operations budget includes funding to contract with Woodward & Curran to operate the town's Wastewater system, and also provides funds to pay both Camden and Rockland for the use of their sewer treatment facilities.

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Budget	YTD	Manager	FY 24-25 Commission		
6/30/2024									
EXPENDITURES									
3000 Purchased and Contractual Services	714,546	622,549	678,373	1,094,589	1,258,219	1,139,648	4.1%	1,139,648	4.1%
5000 Supplies	32,000	32,000	35,355	34,000	42,931	42,400	24.7%	42,400	0.0%
5000 Capital Outlay	100,337	209,767	52,623	503,800	295,907	395,800	-21.4%	395,800	-21.4%
TOTAL -Operations Expenses	\$ 846,883	\$ 864,316	\$ 766,351	\$ 1,632,389	\$1,597,057	\$ 1,577,848	-3.3%	\$ 1,577,848	-3.3%
		2.06%	-11.33%	113.01%	97.84%				
TOTAL -Revenues	\$ 88,679	\$ 94,249	\$ 137,257	\$ 643,800	\$ -	\$ 315,800	-50.9%	\$ 315,800	-50.9%
		6.28%	45.63%	369.05%	0.00%				
NET Operations Budget	\$ 758,204	\$ 770,067	\$ 629,093	\$ 988,589	\$1,597,057	\$ 1,262,048	27.7%	\$ 1,262,048	27.7%
		1.56%	-18.31%	57.15%	161.55%				



Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

General Government
Operations- Dept. 6001

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Budget YTD		Manager	FY 24-25 Commission		
EXPENDITURES									
Purchased and Contractual Services 6/30/2024									
3060 Misc. Professional Fees	8,439	9,528	360	10,000	360	-	0.0%	-	0.0%
3090 Woodard & Curran Contract Labor	259,103	259,103	278,544	290,399	287,442	240,962	-17.0%	240,962	-17.0%
3092 Camden Treatment	211,091	34,930	96,092	436,565	645,232	477,639	9.4%	477,639	9.4%
3093 Rockland Treatment	151,860	224,660	214,999	267,625	227,214	240,847	-10.0%	240,847	-10.0%
3094 Samoset Treatment	84,053	94,328	88,377	90,000	97,970	100,000	11.1%	100,000	11.1%
3095 Technical Support Contract						5,500	100.0%	5,500	100.0%
3096 Outside Contractor						9,600	100.0%	9,600	100.0%
3305 Electricity						64,000	100.0%	64,000	100.0%
3306 Chemicals						1,100	100.0%	1,100	100.0%
	\$ 714,546	\$ 622,549	\$ 678,373	\$ 1,094,589	\$ 1,258,219	\$ 1,139,648	4.1%	\$ 1,139,648	4.1%
Supplies									
5330 Operational Supplies						8,000	100.0%	8,000	100.0%
5340 W&C Maintenance (cap)	32,000	32,000	35,355	34,000	42,931	34,400	1.2%	34,400	1.2%
	\$ 32,000	\$ 32,000	\$ 35,355	\$ 34,000	\$ 42,931	\$ 42,400	24.7%	\$ 42,400	24.7%
Capital Items									
7110 Landscaping	-	-	-	-	-	-	0.0%	-	0.0%
7205 Bldg Improvements (W&C)	-	-	-	-	-	-	0.0%	-	0.0%
7206 Truck Payment/Equipment (W&C)	-	-	-	-	-	-	0.0%	-	0.0%
7355 Capital Maint. (Above Ground)	100,337	209,767	52,623	503,800	295,907	395,800	-21.4%	395,800	-21.4%
	\$ 100,337	\$ 209,767	\$ 52,623	\$ 503,800	\$ 295,907	\$ 395,800	-21.4%	\$ 395,800	-21.4%
TOTAL -Operations Expenses	\$ 846,883	\$ 864,316	\$ 766,351	\$ 1,632,389	\$ 1,597,057	\$ 1,577,848	-3.3%	\$ 1,577,848	-3.3%
		2.06%	-11.33%	113.01%	97.84%	-3.3%		-3.3%	

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Budget YTD		Manager	FY 24-25 Commission		
REVENUES									
R6800 Debt Service & Maintenance Billing	-	-	-	-	-	-	0.0%	-	0.0%
R6805 Use of Capital Reserve			40,624	553,800		185,800	-66.4%	185,800	-66.4%
R6860 Samoset Fees	83,728	94,249	96,633	90,000		100,000	11.1%	100,000	11.1%
New General Fund Payback for Contract	-	-	-	-		30,000	100.0%	30,000	100.0%
R5075 W&C Contract Savings Payback	4,951	-	-	-		-	0.0%	-	0.0%
TOTAL -Revenues	\$ 88,679	\$ 94,249	\$ 137,257	\$ 643,800	\$ -	\$ 315,800	-50.9%	\$ 315,800	-50.9%
		6.28%	45.63%	369.05%	0.00%	-50.9%		-50.9%	

NET Operations Budget	\$ 758,204	\$ 770,067	\$ 629,093	\$ 988,589	\$ 1,597,057	\$ 1,262,048	27.7%	\$ 1,262,048	27.7%
		1.56%	-18.31%	57.15%	161.55%	27.7%		27.7%	

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**



Contract period July 2024 through June 2025

Personnel Services	240,962
Technical & Management Support	5,491
Utilities	63,962
Chemicals	1,055
Equipment	1,108
Supplies	6,821
Outside Services	<u>9,600</u>
Sub-Total	328,999
Preventive and Corrective Maintenance	
Capital Items (now part of CIP)	-
Maintenance Cap	<u>34,400</u>
Total Cost	363,399

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

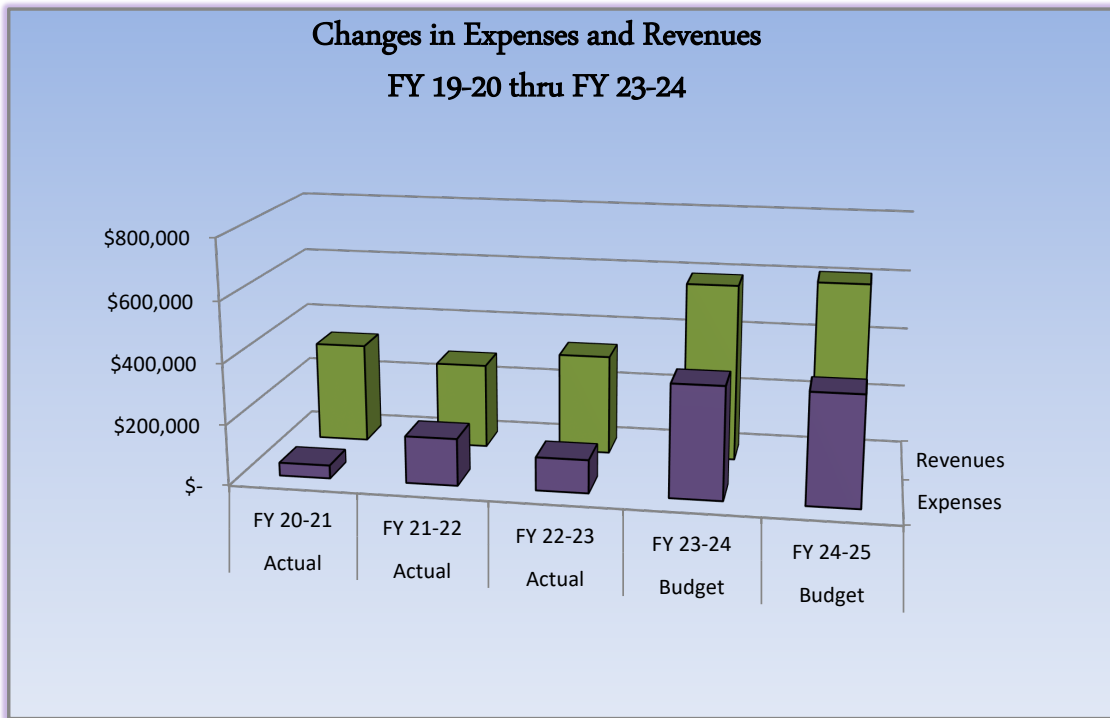
**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

**General Government
Debt/Capital Maintenance - Dept 6002**

Purpose:

The Debt includes funding for two bonds as well as Rockport's share of Camden's bond to upgrade their sewer treatment system. Maintenance fees collected will be reserved for future repairs/replacement of sewer lines, pumps, etc.

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24		FY 24-25	
				Budget	YTD	Manager	Commission
6/30/2024							
EXPENDITURES							
3000 Purchased and Contractual Services	-	-	-	-	-	-	-
6000 Debt	43,142	34,994	64,088	224,942	123,926	279,605	24.3%
7000 Capital Maintenance	-	120,000	45,000	145,000	51,053	85,000	-41.4%
TOTAL -Debt/Capital Maintenance	\$ 43,142	\$ 154,994	\$ 109,088	\$ 369,942	\$ 174,979	\$ 364,605	-1.4%
		259.27%	-29.62%	239.12%	47.30%	-1.4%	-1.4%
Revenues	\$ 332,030	\$ 282,204	\$ 331,976	\$ 589,910	\$ -	\$ 611,100	3.6%
		-15.01%	17.64%	77.70%	0.00%	3.6%	3.6%
NET Debt/Capital Maintenance Budget	\$ (288,888)	\$ (127,210)	\$ (222,888)	\$ (219,968)	\$ 174,979	\$ (246,495)	12.1%
		-55.97%	75.21%	-1.31%		12.1%	12.1%



**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

**General Government
Debt/Capital Maintenance- Dept 6002**

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Budget YTD		Manager	FY 24-25 Commission	
EXPENDITURES								
Purchased and Contractual Services 6/30/2024								
3505 Interest on Bond Anticipation	-	-	-	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt								
6105 Bonds Payable (\$1.7 million)	-	-	-	-	-	-	-	-
6106 Bonds Payable (\$.5 million)	-	-	-	-	-	-	-	-
6105 Bonds Payable (\$0.55million)	26,521	26,640	26,760	26,881	26,881	27,001	0.45%	27,001 0.45%
6107 Bonds Payable (\$4.5 million)	-	-	-	150,000	88,984	144,759	0.00%	144,759 0.00%
6106 Upgrades (Camden)	12,942	4,972	4,972	5,351	5,351	5,299	-0.97%	5,299 -0.97%
6205 Interest & Fees on Bonds	3,678	3,382	32,356	42,710	2,710	102,545	140.10%	102,546 140.10%
TOTAL -Debt	\$ 43,142	\$ 34,994	\$ 64,088	\$ 224,942	\$ 123,926	279,605	24.30%	279,605 24.30%
Capital Maintenance								
7355 Below Ground CapitalMaintenance	-	75,000	-	100,000	6,053	40,000	-60.0%	40,000 -60.0%
7500 Capital Reserve	-	45,000	45,000	45,000	45,000	45,000	0.0%	45,000 0.0%
	\$ -	\$ 120,000	\$ 45,000	\$ 145,000	\$ 51,053	\$ 85,000		\$ 85,000
TOTAL -Debt Expenses	\$ 43,142	\$ 154,994	\$ 109,088	\$ 369,942	\$ 174,979	\$ 364,605	-1.4%	\$ 364,605 -1.4%
		259.27%	-29.62%	239.12%	47.30%	-1.4%		-1.4%

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Budget YTD		Manager	FY 24-25 Commission	
REVENUES								
6/30/2024								
R6900 Use of TIF (for Bond Payment)	-	-	-	194,250		150,000	-22.8%	150,000 -22.8%
R6910 Debt Service Billing	332,030	282,204	331,976	395,660		461,100	16.5%	461,100 16.5%
R5100 Bond Interest Refund	-	-	-	-		-		-
TOTAL -Revenues	\$ 332,030	\$ 282,204	\$ 331,976	\$ 589,910	\$ -	611,100	3.6%	611,100 3.6%
			17.64%	77.70%	0.00%	3.6%		3.6%

NET Debt/Capital Maintenance								
Budget	\$ (288,888)	\$ (127,210)	\$ (222,888)	\$ (219,968)	\$ 174,979	\$ (246,495)		\$ (246,495)
		-55.97%	75.21%	-1.31%		12.1%		12.1%

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

Wastewater Outstanding Debt

FY 24-25

Camden Rawson Avenue Pump Station Upgrade (Rockport's Share: 11.7%)									
Date of Issue	Due Date	Rockport's Share	Rate	Payment Due	Total	FY Total	Beginning Balance Share	Balance Year End	Final Payment Due
1/15/2011	07/15/24	\$ 5,272.81		\$ 5,272.81	\$ 5,272.81				
	01/15/25	\$ 26.10	1.000%	\$ 26.10	\$ 26.10	\$ 5,298.91	\$ 10,545.61	\$ 5,246.70	15-Jul-25
0400-6110						\$ 5,298.91			
Wastewater Sewer Expansion - US Route 1 - Jul-Sept 2014 0.45%									
Date of Issue	Due Date	Principal	Interest & Fees	Payment Due	Total	FY Total	Beginning Balance	Balance Year End	Final Payment Due
11/1/2014	11/01/24	\$ 27,001.00	2,001.02	\$ 29,002.02	\$ 29,002.02		295,884.46		
	05/01/25		587.19	\$ 587.19	\$ 587.19	\$ 29,589.21		\$ 266,295.25	1-Nov-33
						\$ 29,589.21			
Wastewater Sewer Expansion - US Route 1 - 2023 2.40%									
Date of Issue	Due Date	Principal	Interest & Fees	Payment Due	Total	FY Total	Beginning Balance	Balance Year End	Final Payment Due
5/20/2024	10/01/24	\$ 144,759.39	47,061.30	\$ 191,820.69	\$ 191,820.69		4,342,784.31		
	04/01/25		52,895.11	\$ 52,895.11	\$ 52,895.11	\$ 244,715.80		\$ 4,198,024.92	1-Oct-53
						\$ 244,715.80			
Wastewater F350 with Equipment 2.35%									
Date of Issue	Due Date	Principal	Interest & Fees	Payment Due	Total	FY Total	Beginning Balance	Balance Year End	Final Payment Due
1/11/2022	05/30/24	\$ 18,355.83	431.36	\$ 18,787.19	\$ 18,787.19	\$ 18,787.19	75,148.78	\$ -	17-May-24
						\$ 298,391.11			

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

TOWN OF ROCKPORT

GLOSSARY

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

ACCOUNTING SYSTEM:

The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of town government.

ACCRUAL BASIS:

The basis of accounting under which transactions are recognized when they occur, regardless of timing of related cash receipts and disbursements.

ADOPTED BUDGET:

Refers to the budget amounts as originally approved by the Wastewater Commissioners, applicable to a single fiscal year.

APPROPRIATION:

An authorization granted by the Select Board that permits officials to incur obligations against and to make expenditures of town resources.

ASSESSED VALUATION:

The total value of all real and personal property in the Town that is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

BOND:

A written promise to pay a specified sum of money (called principal or face value) at a specified future date, plus periodic interest paid at a specified percentage of the principal (interest rate) In the budget document these payments are identified as "Long-Term Debt".

BUDGET:

The financial plan for the operations of the Town for the year.

CAPITAL BUDGET:

The capital budget includes projects that exceed \$5,000 and may be budgeted, leased, mortgaged, or bonded for a period of three to five years or more. A capital budget is separate from the annual budget, but may be included in the annual budget for informational purposes and as a means of tracking the long term project expenses.

CAPITAL ITEMS (Capital Outlay):

A category of account codes that identify major expenditures of public funds beyond maintenance and operating costs. Items may include vehicles, computer equipment, office furniture, and the acquisition or construction of a needed physical facility or improvements to land and/or buildings. Capital items have a value of \$3,000 or more and have a useful economic lifetime of more than one year.

CARRY-OVER FUNDS:

Carry-over funds are the result of unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected, and increased revenues over estimated amounts. These funds are brought forward from the preceding fiscal year reserves. Appropriated carry-over funds are known as unreserved fund balance.

CASH MANAGEMENT:

Management of cash flows in such a way that interest and penalties paid are minimized and interest earned is maximized. Checks received are deposited in a timely manner, and bills are paid no later than the due date unless discounts can be obtained by paying early. Future cash needs are determined, and cash on hand invested in interest-bearing secure accounts.

COMPARATIVE DATA:

Information from prior fiscal periods provided to enhance the analysis of financial data of the current fiscal period.

COST:

The amount of money or value exchanged for property or services.

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

DEBT:

An obligation resulting from the borrowing of money.

DEBT SERVICE:

The accounting for payments of principal and interest on long-term debt.

DEFICIT:

- (1) The excess of the liabilities of a fund over its assets.
- (2) The excess of expenditures over revenues during an accounting period.

DEPARTMENTAL BUDGET:

The financial plan for the operations off an individual department within the municipal government for the year.

EFFECTIVENESS:

Term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

ENTERPRISE FUND:

In governmental accounting, an enterprise fund provides goods or services to the public for a fee that makes the entity self-supporting.

ENCUMBRANCE:

A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds usually are reserved or encumbered once a contracted obligation has been signed for an item, but prior to the cash payment actually being dispersed. Funds are often encumbered from one year to another, based on an anticipated expense.

EXPENDITURE:

Payment in cash for current operating expenses, debt, and capital outlays.

Employee benefit expenditures in the budget are the Town's share of employees' fringe benefits, including FICA, health insurance, life insurance, retirement, deferred compensation, unemployment, disability insurance, workers' compensation.

EXPENSES:

Charges incurred, whether paid or unpaid, for operations, maintenance, interest and other charges which are presumed to benefit the current fiscal year.

FAIR LABOR STANDARDS ACT (FLSA):

The FLSA sets minimum wage, overtime pay, recordkeeping, and youth employment standards for employment subject to its provisions. Non-exempt, covered employees must be paid at least the minimum wage and not less than one and one-half times their regular rates of pay for overtime hours worked.

FEES

A general term used for any charges levied by the Town associated with providing a service permitting an activity, or imposing a fine or penalty. Major types of fees include business and non-business licenses, fines, and user charges.

FISCAL POLICY:

The Town government's policies with respect to taxes, spending and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR:

In the Town of Rockport, the twelve months beginning July 1 and ending the following June 30.

Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025

FUND:

A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE:

The excess of a fund's assets over its liabilities and reserves. The excess balance is often referred to as "surplus". A negative fund balance is sometimes called a "deficit".

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Government accounting and financial reporting is guided by what are referred to as "generally accepted accounting principles" (GAAP) applicable to governmental units. These standards were formulated through the voluntary action of several professional groups and are evaluated and updated by the Government Accounting Standards

GENERAL FUND:

Accounts for the general operations of the Town. This fund accounts for all financial transactions and resources not required to be accounted for in an enterprise fund.

GOAL:

A long-range desirable development attained by time-phased objectives designed to implement a strategy.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB):

The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA):

An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting

GOVERNMENTAL FUNDS:

Funds generally used to account for tax-supported activities. There are five types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments.

INTERGOVERNMENTAL REVENUES:

Revenue from other governments primarily Federal and State grants, but also payments from other local governments.

INVESTMENT:

Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LIABILITY:

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date, not including encumbrances.

LINE ITEM:

A specific expenditure category within a departmental budget, i.e. rent, travel, telephone, postage, printing, or office supplies. Defined by an appropriation number.

OTHER CONTRACTUAL SERVICES:

A category of account codes which includes items such as alarm/security monitoring, street lights, public agency funding, government and school assessments, and miscellaneous grants.

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

PERSONNEL SERVICES:

A category of account codes which identifies various classification of wages, salaries, and overtime expenses.

POSITION:

Placement of position within town government, describing duties and responsibilities to be performed by a person on a full-time, part-time, seasonal, temporary, or stipend basis. For the purpose of the Town's budget, the following definitions are used solely in describing the status and funding of positions:

Full-time Employee: Appointment of a budgeted position to work a standard work week of no less than 40 hours on a continuing and indefinite basis. All benefits apply in conformity with established personnel policy.

Part-time Employee: Appointment of a budgeted position to work less than a standard work week on a continuing basis. Part-time employees are paid only for hours actually worked, and are not eligible for any other benefits except those mandated by federal and state laws.

Temporary Employee: Appointment to work a standard work week, or less, on a regular basis but for a definite limited period of time, usually not to exceed six (6) months. Temporary employees are paid for hours worked and overtime is paid where applicable, but they receive no other benefits except those mandated by federal and state laws.

Seasonal Employee: Appointment to a temporary position on a seasonal basis. The employee is terminated at the end of the applicable season, and such employees are paid only for hours actually worked, and are not eligible for any other benefits except those mandated by federal and state laws.

On-Call Employee: Appointment to work on an intermittent and as-needed basis. Employees who are on call do not have a regular schedule but work as available and as needed. Such employees are paid only for hours worked or by annual stipend, and are not eligible for any other benefits except those mandated by federal and state laws.

Contracted Individual: Retained under a contract between the Town and the individual. Such individual receives payments as negotiated by contract, and has no claim to benefits, except as specifically negotiated.

PROPOSED BUDGET:

The recommended budget submitted by the Town Administrator to the Wastewater Commissioners.

PURCHASED AND CONTRACTUAL SERVICES:

A category of account codes which reflects services provided by contract (either written or verbal); subcontracts, advertising, printing, mileage reimbursement, training costs, and other services.

REVENUE:

Funds which the government receives as income. It includes such items as fees from specific services, property taxes, grants and interest income.

SALARIES AND WAGES:

FLSA Exempt Employees are paid a salary based on the work week; FLSA Non-Exempt Employees are paid hourly wages, subject to wages and overtime provisions of FLSA.

SUPPLIES:

Supplies includes supplies of all types, which are consumed or deteriorated through use or which lose their identity through fabrication or incorporation into different or more complex units or substances.

TAX INCREMENTAL FINANCING DISTRICT (TIF):

Financing mechanism used to finance certain public improvements throughout a certain area defined within the town. Expenditures from these projects are recouped in future years via an incremental tax levied upon the districts "captured assessed value" at the inception of the TIF agreement.

UNENCUMBERED BALANCE:

The year-end cash balance of a fund less outstanding encumbrances. The unencumbered balance at year-end in a fund together with the estimated revenues for the upcoming year determine the maximum amount available for appropriation in the next year's budget.

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**

UNAPPROPRIATED FUND BALANCE:

Fund balance at the close of a fiscal year that is not included in the annual budget.

**Town of Rockport Maine
Wastewater Budget Fiscal Year 2024-2025**