

Rockport Public Library  
PO Box 8, Rockport, ME 04856  
207-236-3642 (www.rockport.lib.me.us)  
Library Committee Meeting, Thursday July 19, 2018 at Town Office/RR  
Meeting called to order at 10:30 a.m. by LC Chair, Heaven Bartlett

**Present:**

**Library Committee:** Chair, Heaven Bartlett (2018-20); Sect. Stephanie Kumble (2013-16/2016-19);  
Treas. Ann Filley; (2016-19); Elizabeth Dailey (Liz), (2018-2021); Helen Shaw, (2018-2021)

**Library Director:** Ben Blackmon

**Friends' Liaison:** (no official rep)

**Select Board Liaison:** Doug Cole (absent)

**Guests:** None

**Announcements/Introductions:** None

**Consideration of Agenda:** As is

**Public Comment:** None

**Reports:**

1) **Secretary:** Motion Filley, second Shaw to approve June 28 minutes; approval unanimous, 5/0. Motion, Shaw; second, Dailey to approve July 6, 2018 minutes, approval unanimous, 5/0.

2) **Director:** (see attached July report)

- a) Hot Dog Day @ 65 people
- b) Van Deusen (children's author, over 100
- c) Book Sale highly successful
- d) Author Amy Bass talk well attended
- e) Printers/Computer software updated (about \$600)
- f) Owners' Rep/Clerk of Works interviews underway
- g) 4-weeks of parking statistics: (see attachment). New library will have 14 "designated library parking" during library hours, 3 spots for "quick" drop-offs, 2 handicapped.
- h) July Desk Income: \$656
- i) July volunteer hours @ 32 hours @ \$394 value to town (@ \$12.50/hr).

3) **Warrant(s):** No warrants this month

4) **Treasurer:**

- a) 4th quarter 2017-18 attached
- b) brief, informal discussion in re. how much to spend of principal in re. to new website vis-a-vis new library expenses - also discussion re. unveiling new website with new library.

5) **Friends:** No report, no liaison (see New Business)

6) **Select Board:** No report

**Unfinished Business:**

1) 2018-19 LC Working Agreements: Kumble motion, Shaw second "To table until August mtg.;" unanimous approval, 5/0

**New Business:**

1) WEBSITE Blackmon presented more details in re. to 3 possible Website design teams: Briggs (Bath) @ approx. \$20,000; Flight (Portland) @ \$14,500 and Links Web Design @ \$200/month - three different design, maintenance approaches, see attached summaries. After much discussion, esp. in conjunction with somewhat unknown costs LC will cover for new building, Kumble motioned, Shaw seconded "To table any further action on website until at least post bond vote," unanimous approval, 5/0.

Currently links exist between Town/RPL website with links to CCC Foundation Website (under Conkling domain name).

2) BOOK SALE UPDATE: - Filley/Blackmon reported briefly on success of book sale, and also, the problems with ever-increasing work in re. to sale, pre/post along with increasing age of volunteers. Over 1100 boxes/30,000 volumes and only about 60% sold - need to be more "ruthless" in weeding. The prison release program was invaluable in moving books, but there just weren't enough volunteers,-even cashiers. Once again, over \$15,000 was raised.

In conjunction with Book Sale discussion, Filley reported that the Friends' Board was losing 4 people. Dailey asked numerous questions in re. to recruiting volunteers (younger!) and has ideas to help with that with some of her school connections. Over the years, the Friends have been major RPL donor: over \$300,000.

There will be a special "Volunteer Recognition" at the Rockport Boat Club on Sunday, July 22 from 3-5 p.m. In addition Shaw motion, Dailey second to send thank-you note to Friends in general and to Tracy Murphy and her gang; unanimously approved, 5/0.

3) CCC UPDATE: Filley reported that the CCC is still in the "quiet" phase of fund-raising. Also the Website is now live. (see above).

Filley presented a copy of the "Bylaws of Rockport Library Foundation" (needs date) and "Rockport Library Foundation Action Taken by Unanimous Written Consent of Directors Without Meeting" (needs date). Both attached

**Adjournment:** Kumble motion, Shaw second; unanimously approved 5-0; adjourned at 12:12 p.m.

**Respectfully submitted,  
Stephanie Kumble, Secretary**

**Upcoming Meetings, etc:**

\* LC mtg. Thursday, August 16 @ 10:30 a.m.

**Addendums:**

- 1) Agenda
- 2) Library Director July Report
- 3) 4th quarter financial report
- 4) Brokerage acct/MM acct summary
- 5) Parking stats (current library)
- 6) Brief overview 3 websites: Flyte, Links, Briggs Advertising
- 7) By-Laws of Rockport Library Foundation (needs date)
- 8) Rockport Library Foundation Action taken ... (needs date)
- 10) PBP: 7/25/18 "Rockport Non-Voting Taxpayers Mtg."
- 11) PBP: 7/27/18 "Rockport Selects Owner's Rep for Library ..."