

minutes

NAME	ATTEND
Denise Munger, Chair	✓
Michelle Hannan, Vice-Chair	✓
Kim Graffam	✓
Michael Thompson	✓
John Viehman	remote
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	



**July 8, 2024 – 6:00 p.m.**

**GCPR – Opera House**

## Consent Agenda

- a. Act on Re-appointment to committee members for three-year terms
- b. Act on Committee Resignation(s):
  - John Viehman – Planning Board
  - Cindy Kava – Comprehensive Plan Committee
  - Joe Sternowski – Planning Board
  - Heidi Baker – Pathways Committee
- c. Approve Meeting Minute(s):
  - May 13, 2024 only Kim, Michael - me
  - June 12, 2024, Organizational Meeting

**Suggested Motion:**

*I move the Board approve the Consent Agenda as presented (or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						
John Viehman						

May 13 2024 minutes  
 KG motion ✓ 4  
 MT 2nd ✓ 3  
 Denise Munger ✓

**Action Item**

- a. Act on Committee Application – Planning Board move Scott Gazelle from alternate to regular member.

**Manager’s Comments: Action item**

With the departure of Joe Sternowski from the Planning Board, this creates a vacancy for a regular member on the Board.

**Suggested Motion:**

*I move the Planning Board member Scott Gazelle from alternate to regular member.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						
John Viehman						

**Additional Comments:**


## Action Item

b. Act on Select Board Bylaws

①

### Manager's Comments: Action item

Distributed at the Board's organizational meeting, the most recently approved Select Board bylaws can be reviewed and amended by the Board at any time. It has become customary for the Board to review these bylaws at its first regular meeting and make changes if needed.

### Suggested Motion:

*I move the Board approve the Select Board Bylaws as presented. (or amended).*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair						
Kim Graffam						
Michael Thompson						
John Viehman						

Additional Comments:

<i>No changes made</i>

## Action Item

c. Act on Committee Select Board Liaisons

### Manager's Comments: Action item

Distributed at the Board's organizational meeting, the most recent list of committees. Each member can decide wish committee they would like to serve on as the liaison for the upcoming year.

It is not required that you attend each committee meeting. It is just recommended to be aware and available if additional support is needed by the committee and staff liaison.

### Suggested Motion:

*I move the slate of Select Board Liaisons as amended.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam						
Michael Thompson	a	✓				
John Viehman						

Additional Comments:


## Action Item

d. Act on Setting Property Tax Due Dates

### Manager's Comments: Action item

Among the changes in the charter approved by voters last November, the Board was given the ability to set the due dates for Property Taxes. The Assessor and Tax Collector have determined October 15<sup>th</sup> and April 15<sup>th</sup> would be the dates each payment of taxes to be due.

### Suggested Motion:

*I move the Board set October 15, 2024 and April 15, 2025 as the due date for property tax payments.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair						
Kim Graffam		✓				
Michael Thompson	✓					
John Viehman						

### Additional Comments:


**Action Item**

- e. Act on Establishing the Wastewater Exploratory Task Force

**Manager's Comments: Action item**

Following the approval of Article 15 on the Annual Town Meeting warrant, the Board is charged with creating a committee to investigate opportunities to collaborate with the Town of Camden in regards to wastewater treatment. The Board met on June 22<sup>nd</sup> and held a workshop discuss how this committee might be comprised, appointed, and the committee's charge. The outcome of this discussion was the attached charge which borrows from the Town's Committee Policy in how committees and task forces operate.

The draft attached places a timetable within which the Task Force must report back to provide the Board ample time to place items on the June Annual Town Meeting warrant. Additionally, the Board included a series of guiding principles which provide a rubric through which the Task Force can apply to potential proposals of collaboration to ensure these proposals address as many aspects as possible to this complex situation.

**Suggested Motion:**

*I move the Board approve the Wastewater Exploratory Task Force mission as presented (or as amended).*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						
John Viehman						

**Additional Comments:**


## Discussion Item

- a. Review Wastewater Exploratory Task Force Applicants

### Manager's Comments:

The Board has expressed an interest in seeing applicants for the Task Force submit committee application forms to be considered for appointment. Applications have been requested to be submitted by Monday, July 8<sup>th</sup> though we've already received three applications, there has been some interest in extending the deadline to provide more time for those to consider applying. Prior to the meeting, I will compile all of the applications received to that point and send them to the Board. It appears the Board will hold a meeting later in July and finalize the makeup of the committee.

### Additional Comments:

Deadline extended to July 17
for July 23 meeting to consider
applications.

## Discussion Item

d. Pole Ordinance discussion

### Manager's Comments:

One matter which has been a frequent issue raised by residents concerns the impact of utility poles and the inability for various utilities to adequately respond and address issues on these poles in Rockport. Rockport has a shocking amount of "double poles" where CMP has placed a pole and moved over their service but awaits other utilities to move their services so that the older pole can be removed. These utilities take great liberties with the rights towns provide them by allowing poles and pole attachments in the town's right of way.

This ordinance, modeled after one crafted by the City of Lewiston, attempts to take back some of this authority and place some teeth in the town's ability to claw back its authority in its right of way.

The proposed ordinance has been reviewed by the Town Attorney and, if the Board so chose, could be placed on the warrant for vote in November.

*yes, let's do that*

### Additional Comments:


## Adjourn

*Suggested Motion:*

*I move the Board adjourn the meeting.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						
John Viehman						