

Rockport Public Library
PO Box 8, Rockport, ME 04856
207-236-3642 (www.rockport.lib.me.us)
Library Committee Meeting, Thursday June 28, 2018 at Town Office/RR
Meeting called to order at 10:33 a.m. by LC Chair, Heaven Bartlett

Present:

Library Committee: Chair, Heaven Bartlett (2018-20); Sect. Stephanie Kumble (2013-16/2016-19);
Treas. Ann Filley; (2016-19); Elizabeth Dailey (Liz), (2018-2021); Helen Shaw, (2018-2021)

Library Director: Ben Blackmon

Friends' Liaison: (no official rep)

Select Board Liaison: Doug Cole (absent)

Guests: None

Announcements/Introductions: None

Consideration of Agenda: As is

Public Comment: None

Reports:

1) **Secretary:** Motion Filley, second Bartlett to approve May 21 minutes as amended; approval unanimous, 3/0 (only Bartlett, Filley, Kumble eligible to vote). Motion, Shaw; second, Dailey to approve June 14, 2018 transitional LC mtg. minutes as written; approval unanimous, 5/0

2) **Director:** (see attached June report)

- a) 543 program people
- b) Summer Reading programs planned
- c) Pris Wood party July 1
- d) new tables/children
- e) fiscal year reckoning continues
- f) Kim Slocum rehired for 11-hour position
- g) June Desk Income: \$941
- h) June volunteer hours @ 32 hours @ \$397 value to town (@ \$12.50/hr).

3) **Warrant(s):** May a bit high - Summer Reading program, annual copyright agreement, MINERVA @ \$2349. May warrant @ \$4608.83

4) **Treasurer:** Following precedent, Treasurer's reports will be quarterly.

* Putnam distributes \$750/month

* Desk income from Blackmon

* May 31 MMA @ \$41,815

* upcoming June bills = CCC: Phillip Conkling @ \$5000, up to \$2000 for attorney for 501c, \$600 US Treasury ~ 501c filing fee

* Filley will create tracking report for all LC funds provided for any aspect of bldg. project as well as any received donations.

) **Friends:** No report, no liaison

5) **Select Board:** No report

Unfinished Business:

- 1) Update on library building --- Filley represents LC on both the Building Committee and the CCC.
- * Project theme is: "The Library Is the Heart of the Community."
 - * need to raise at least \$2 million - maybe more
 - * quiet phase is reaching out to potential major donors
 - * CCC will take 3-year pledges (this often helps increase size of donation)
 - * LC level of involvement still a work in progress - important for messaging be on same page
 - * quiet phase in effect until Nov. vote

New Business:

- 1) Renewal of Working Agreements: tabled
- 2) Discussion re. Putnam: Following brief discussion, was agreed that at moment Putnam is performing well and any exploration of other financial management will be postponed until end of 2018-19 fiscal year.
- 3) Annual Appeal timing: At this time, if conducted as last year (Oct/Nov), might well coincide with CCC fundraising. While important to keep LC Annual Appeal on track also important to coincide to work with CCC. Decision was made to revisit in September to see where things stand with CCC.

Adjournment: Kumble motion, Filley second; unanimously approved 5-0; adjourned at 12:02 p.m.

**Respectfully submitted,
Stephanie Kumble, Secretary**

Upcoming Meetings, etc:

- * LC mtg with CCC, week of July 2-6
- * LC mtg. Thursday, July 19 @ 10:30 a.m.

Addendums:

- 1) Agenda
- 2) Library Director June Report
- 3) 3rd Quarter financial report
- 4) Putnam 3rd quarter summary report
- 5) LC expenses outside warrants
- 6) Rockport Public Library Trust Overview
- 7) unofficial Conkling & Associates Phase I summary