

NAME	ATTEND
Michelle Hannan, Chair	✓
Mark Kelley, Vice-Chair	✓
Eric Boucher	✓
Jim Annis	✓
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	✓



June 27, 2022 – 6:30 p.m.

Geoffrey C. Parker Room – Rockport Opera House

Wastewater Commissioners

- a. Approve FY 2023 Wastewater Budget

Managers Comments:

At the time of the completing this packet, we still lack adequate reports from Maine Water to provide final numbers for the draft budget. So supporting information will be forthcoming in a separate package.

Suggested Motion:

I move the Board convene as Wastewater Commissioners..

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		6:33
Mark Kelley, Vice-Chair	✓			✓		
Eric Boucher		✓		✓		
Jim Annis				✓		

Suggested Motion:

I move the Board approve the Wastewater FY 2023 Budget.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		6:35
Mark Kelley, Vice-Chair	✓			✓		
Eric Boucher		✓		✓		
Jim Annis				✓		

Suggested Motion:

I move the Board exit the Wastewater commissioners meeting back to regular meeting.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		6:35
Mark Kelley, Vice-Chair		✓		✓		
Eric Boucher	✓			✓		
Jim Annis				✓		

Consent Agenda

- a. Committee Resignation(s):
- Ruben Brown – Board of Assessment Review
 - Ryan Gates – Conservation Commission

Managers Comments:

After many years of service to the Board of Assessment Review, Ruben has elected to step aside. Ryan Gates will be removed from the Conservation Commission due to lack of attendance, per language in their bylaws.

Suggested Motion:

I move the Board Approve the Consent Agenda as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair	✓			✓		
Eric Boucher		✓		✓		
Jim Annis		✓	X	✓		

Approve Meeting Minutes

b. Approve Meeting Minute(s):

May 16, 2022 Meeting Minutes

Suggested Motion:

I move the board approve the minutes from May 16, 2022, Meeting

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair		✓		✓		
Eric Boucher	✓	✓		✓		
Jim Annis			X			

June 6, 2022, Executive Session Minutes

Suggested Motion:

I move the board approve the minutes from June 6, 2022, Executive Session Meeting

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair		✓		✓		
Eric Boucher	✓			✓		
Jim Annis			X			

June 15, 2022, Organizational Meeting

Suggested Motion:

I move the board approve the minutes from June 15, 2022, Organizational Meeting

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Eric Boucher	✓			✓		
Jim Annis		✓		✓		

Action Item

a. Act on Liquor License for Seafolk, LLC (d/b/a A Small Good):

Manager's Comments: Action Item

Seafolk is pursuing a liquor license to augment the offerings available for their customers. A representative will be present for the public hearing and this vote.

Suggested Motion:

I move the Board approve the Liquor License for Seafolk, LLC (d/b/a A Small Good)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Eric Boucher	✓			✓		
Jim Annis		✓		✓		

Additional Comments:

Action Item

b. Act on Committee Application(s):

Manager's Comments: Action Item

John Viehman –

Jeffrey Leclair –

Harold McWilliams will be here to answer any questions you may have.

Amber Kennedy will not be able to attend the meeting.

Bill Freeman will be here to answer any questions you may have.

Tricia Dixon will be here to answer any questions you may have.

(Recommendation from Doug attached)

- John Viehman – Planning Board Alternate – Term Ending 2025
- Jeffrey Leclair – Planning Board – Term Ending 2025
- Harold McWilliams – Conservation Commission – Term Ending June 2025
- Amber Kennedy – CR Pathways Committee - Term Ending June 2025
- Bill Freeman – Zoning Board of Appeals – Term Ending June 2025
- Tricia Dixon – Rockport Parks and Beautification Alternate – Term Ending June 2025

Suggested Motion: (separate all motions???)

I move the Board approve the committee applications as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		6:57
Mark Kelley, Vice-Chair		✓		✓		
Eric Boucher	✓			✓		
Jim Annis				✓		

Additional Comments:

Action Item

- c. Act on Re-appointments to Committees for three-year terms

Manager's Comments: Action item

Included in your packet is a list of all board and committee members who have agreed to serve another term on their respective boards and committees.

The terms will be for three years, ending June 30, 2025.

Thank you, letters will be sent to the committee members, who are not renewing their terms.

Suggested Motion:

I move the Board reappoint all the board and committee members as presented for three-year terms ending June 30, 2025.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		6:50
Mark Kelley, Vice-Chair		✓		✓		
Eric Boucher	✓			✓		
Jim Annis				✓		

Additional Comments:

Action Item

d. Act on Re-appointments of committee members for the ZBA for two-year term to stagger terms.

Manager's Comments: Action item

Included in your packet is a list of ZBA Members who have agreed to serve another term on their respective boards and committees.

The terms will be for two years, ending June 30, 2024, to stagger terms.

Suggested Motion:

I move the Board reappoint two ZBA members as presented for two-year terms ending June 30, 2024.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		10:59
Mark Kelley, Vice-Chair				✓		
Eric Boucher	✓			✓		
Jim Annis		✓		✓		

Additional Comments:

Action Item

e. Act on Re-appointment of Town Officials for Fiscal Year 2022-2023

Manager's Comments: Action item

Included in your packet is a list of all Rockport Town Officials for re-appointment for the 2022-2023 Fiscal Year. These are Annual appointments as required by the Town of Rockport Charter, Section IV, Part A, Section 1.

Suggested Motion:

I move the Board re-appoint the Town Officials as presented for the fiscal year beginning July 1, 2022, ending June 30, 2023.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Eric Boucher	✓			✓		
Jim Annis		✓		✓		

Action Item

f. Act on Select Board Bylaws (distributed at the Organizational Meeting)

Manager's Comments: Action item

The Select Board Bylaws were distributed at the Organizational Meeting for review.

Suggested Motion:

I move the Board approve the Select Board Bylaws as presented (or amended after any discussion/changes).

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair	✓			✓		
Eric Boucher				✓		
Jim Annis		✓	✓	✓		

Additional Comments:

Section A change
Change to "Select Board" throughout document

Action Item

g. Discuss and Act on Select Board Liaisons (distributed at the Organizational Meeting)

Manager's Comments: Action item

Some may be temporary assignments till another SB members is elected.

Suggested Motion:

I move the Board approve the Select Board Liaisons as discussed and amended.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Eric Boucher						
Jim Annis						

Additional Comments:

Will revisit in July + August after Special election

Action Item

h. Act on Addendum to Personnel Policy to reflect Budget changes

Manager's Comments: Action item

The approved budget requires changes to the Personnel Policy to reflect the budget approved at the annual town meeting. The changes include moving the Town funded portion of health insurance premiums to at least 90% and establishes a Flexible Spending Account (FSA) which employees can use pay for items of a medical nature. I worked with the attorneys at Bernstein Shur to ensure these amendments are compliant with IRS rules, though they do appear rather confusing in written form. In any event, this proposed addendum will accomplish all the FY '23 budget proposed to do.

Suggested Motion:

I move the Board approve the Personnel Policy as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Eric Boucher	✓			✓		
Jim Annis		✓		✓		

Additional Comments:

Discussion Item

- a. Discuss Special Elections Dates

Manager's Comments:

Linda will send this information to the Board.

Additional Comments: (Time:)

Nomination Papers June 29 th ; Due July 22 nd
election Aug 30 th

Shortening process to

Motion - Hannan

Second - Annis

In favor - All in favor

Adjourn

Suggested Motion:

I move the Board adjourn the meeting.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Eric Boucher	✓			✓		
Jim Annis		✓		✓		

Workshop w/ RES on July 11th @ 5 p.m.