

- PUBLIC MEETING -
Rockport Select Board - REVISED

Tuesday, May 29, 2018

Executive Session at 6:00 P.M., Regular Meeting at 7:00 p.m.

Geoffrey C. Parker Community Meeting Room, Rockport Opera House

Streamed at <http://livestream.com/Rockportmaine> beginning at 7:00 p.m.

AGENDA

I. Call Meeting to Order

Please either turn off your cell phones and other electronic devices or set them to mute while in this meeting room or the hallways. If you need to take or make a phone call, please step outdoors.

II. Executive Session

Discussion of a Personnel Matter pursuant to 1 M.R.S.A. Section 405(6)(A), Town Manager Annual Evaluation

III. Public Hearing

New malt, vinous, and spirituous Liquor License for Goose River Holding, LLC (d/b/a Goose River Golf Course)

IV. Minutes, Meetings and Announcements

- a. Approval of the minutes of previous meetings:
- **Monday, September 25, 2017**, meeting of the Select Board
 - **Tuesday, October 10, 2017**, meeting of the Select Board
 - **Monday, November 13, 2017**, meeting of the Select Board
 - **Monday January 8, 2018**, meeting of the Select Board
 - **Monday January 22, 2018**, meeting of the Select Board
 - **Monday March 12, 2018**, meeting of the Select Board
 - **Wednesday March 14, 2018**, meeting of the Select Board
 - **Monday March 26, 2018**, meeting of the Select Board
 - **Monday May 21, 2018**, executive session of the Select Board
- b. Announcements of upcoming Select Board meeting(s):

- Select Board organizational meeting on **Wednesday, June 13, 2018, immediately following adjournment of Annual Town Meeting**, Rockport Opera House stage.
 - Regular Select Board meeting on **Monday, June 25, 2018, 7:00 p.m.**, Geoffrey C. Parker Community Meeting Room, Rockport Opera House, to be streamed at <http://livestream.com/Rockportmaine>
- c. Announcements of upcoming Select Board workshop(s):
- none scheduled at this time
- d. Announcements:

Note: All meetings and workshops of the Select Board and Town Committees can be found on the Town website: www.town.rockport.me.us

The Annual Town Meeting will convene on Tuesday June 12, 2018 at 8AM at the Richardson Room of the Town Office when the polls open for town elections and voting by secret ballot on Articles 3 through 10. Polls will close at 8PM and the Town Meeting will adjourn until Wednesday June 13, 2018 at 7PM at which time the Town Meeting will reconvene at the Rockport Opera House, main auditorium, in open session to act on all remaining articles.

- e. Committee Openings:

Application for Committee Service can be found at the Town Office and on the Town Website: www.town.rockport.me.us

NOTE: If a committee does not have any vacancies, it may still be possible to apply to join the committee as an alternate member. Alternate members can attend all meetings, participate in discussions, but may only vote in the absence of a regular member. If interested, please check with the town office to see if there are alternate member spots available for the committee of interest.

- Board of Assessment Review – no vacant seats
- Camden-Rockport Pathways Committee – 1 vacant seat
- Capital Improvement Committee – 1 vacant seat
- Conservation Commission – no vacant seats
- Harbor Committee – no vacant seats
- Investment Committee – 1 vacant seat
- Keep Rockport Beautiful -
- Opera House Committee – no vacant seats
- Ordinance Review Committee – no vacant seats
- Parks Committee – no vacant seats

- Planning Board – no vacant seats
- Recreation Committee – no vacant seats
- Zoning Board of Appeals – no vacant seats
- f. Agenda Changes
- g. Public Comment – public comment should be directed at issues not under discussion on this evening’s agenda. Comment from the public will be welcome prior to each agenda item. Further comment will be granted only by permission from the Board. All public comment should be brief and to the point.

V. Town Manager’s Update

VI. Unfinished Business

- a. Hear an update on recent computer issues, including an updated cost estimate for needed security upgrades, and consider using reserve funds to partially fund said upgrades

VII. New Business

- a. Acknowledgment of Gifts to the Town:
 - \$500 from Vesper Hill Foundation - Rockport Children’s Chapel, payment in lieu of taxes
 - Accept a sign donation from Doug Cole, “Welcome to Rockport” to be placed at the intersection of 17 and 90.
- b. Committee Resignation(s):
 - none this meeting
- c. Committee Application(s):
 - none this meeting
- d. Committee Presentation(s):
 - none this meeting
- e. Vote to approve new malt, vinous, and spirituous Liquor License for Goose River Holding, LLC (d/b/a Goose River Golf Course)
- f. Consider approving a Peddler’s Permit for the Schooner Heron to sell ice cream in Harbor Park
- g. Hear an update from Rockport School Board Representatives regarding the financing of the middle school project.
- h. Update on Comprehensive Plan Review Committee’s work
- i. Receive report of off-budget accounts
- j. Designate a representative to the MMA Legislative Policy Committee
- k. Hear update on library design process and discuss how to proceed

VII. Wastewater Commissioners

- a. Vote to adopt Wastewater budget for FYE June 30, 2019

VIII. Liaison Reports

IX. Adjournment

Linda M. Greenlaw
Town Clerk/Tax Collector
townclerk@town.rockport.me.us



Brenda S. Kurr
Deputy Town Clerk
deputytownclerk@town.rockport.me.us

Shay E. Ames
Assistant Town Clerk
assistanttownclerk@town.rockport.me.us

101 Main Street,
Rockport, Maine 04856
207-236-9648 - Ext. 1
Fax: 207-230-0112
www.town.rockport.me.us

****** PUBLIC HEARING NOTICE ******

TOWN OF ROCKPORT

On Tuesday, May 29, 2018 at 7:00 p.m. at the Rockport Opera House, the Rockport Select Board will have on their agenda a hearing on the following application:

NEW MALT, VINOUS AND SPIRITUOUS LIQUOR LICENSE for GOOSE RIVER HOLDING LLC (d/b/a GOOSE RIVER GOLF COURSE) (Alexander Plummer) at 50 Park Street, Rockport, ME

This public hearing will be part of the Select Board's regular meeting agenda.

Linda M. Greenlaw, Town Clerk

**ROCKPORT SELECT BOARD
EXECUTIVE SESSION MEETING MINUTES
MONDAY, MAY 21, 2018
ROCKPORT TOWN OFFICE**

Present: Chair, Kenneth McKinley, Vice Chair Owen Casas, Mark G. Kelley and Douglas Cole

- I. CALL MEETING TO ORDER – Kenneth McKinley, Chair called the meeting to order at 6:34 p.m.
- II. EXECUTIVE SESSION
 - Discussion of a Personnel Matter pursuant to 1 M.R.S.A. Section 405(6)(A):
Town Manager’s Annual Evaluation

At 6:35 p.m., Owen Casas moved to go into executive session pursuant to 1 M.R.S.A. Section 405(6) (A), Town Manager’s Evaluation. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

At 8:24 p.m., Owen Casas moved to exit executive session Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- III. ADJOURN

Owen Casas moved to adjourn the meeting at 8:25 p.m. Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Respectfully submitted,

LINDA M. GREENLAW
TOWN CLERK AS RECORDING SECRETARY

Vesper Hill Foundation

PO Box ~~263~~, Rockport ME 04856
22

Rockport Children's Chapel

207-236-6139

May 14, 2018

Richard Bates, Town Manager
Town of Rockport
101 Main St
Rockport ME 04856

Dear Rick,

Herewith please find a check from the Vesper Hill Foundation Children's Chapel. We are grateful for the support we receive from the town, especially from the police who check out and lock up the area at night in the "open" months.


Due to the fact that our revenue changes from year to year, we'll need to revisit this amount annually, but we're happy to give something back to the community we live in.

All the best,



Gordon Bok
for the Board of Directors
Vesper Hill Foundation
Children's Chapel

GB:kp
enc

VESPER HILL FOUNDATION		1876
PO BOX 22		52-60/112
ROCKPORT, ME 04856-0022		24
Date <u>May 9, 2018</u>		
Pay to the Order of <u>Town of Rockport</u>	<u>\$500.00</u>	
<u>Five hundred dollars and no/100</u>	Dollars	
KeyBank National Association 1-800-KEY2YOU® Key.com®		
For <u>[Signature]</u>		
⑆01200608⑆ 190240031475⑆ 1876		

Kenneth McKinley, Chair
Owen Casas, Vice-Chair
Douglas Cole
Mark Kelley
Richard C. Bates



101 Main Street
Rockport, Maine 04856
207-236-0806 x 3
207-230-0112 Fax
www.town.rockport.me.us

May 29, 2018

Vesper Hill Foundation
Rockport Children's Chapel
PO Box 22
Rockport, Maine 04856

Dear Gordon:

On behalf of the Town of Rockport, we would like to thank you for your voluntary contribution in lieu of property taxes in the amount of \$500.00.

Although your property is tax exempt we appreciate that you recognize the need to support Town services.

Enclosed please find a copy of the receipt.

Sincerely,

Kenneth McKinley, Chair
Rockport Select Board

Owen Casas, Vice-Chair
Rockport Select Board

Mark Kelley
Rockport Select Board

Douglas Cole
Rockport Select Board

Richard C. Bates
Town Manager

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: Yes No

PRESENT LICENSE EXPIRES 5/25/18

INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>Goose River Holdings LLC</u>	Business Name (D/B/A) <u>Goose River Golf Course</u>
APPLICANT(S) <input checked="" type="checkbox"/> (Sole Proprietor) <u>Alex Plummer</u> DOB: <u>8/4/83</u>	Physical Location: <u>50 Park Street</u>
Address <u>97 Chestnut Street</u>	City/Town State Zip Code <u>Rockport ME 04856</u>
City/Town State Zip Code <u>Lauden ME 04843</u>	Mailing Address <u>PO Box 1230</u>
Telephone Number <u>207-706-6338</u>	City/Town State Zip Code <u>Rockport ME 04856</u>
Fax Number	Business Telephone Number <u>207-706-6338</u>
Federal I.D. # <u>1048689</u>	Fax Number
Email Address: Please Print <u>aral@myfairpoint.net</u>	Seller Certificate #: or Sales Tax #: <u>7349</u>
	Website: <u>GooseRivergolf.com</u>

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ 20,000
- Is applicant a corporation, limited liability company or limited partnership? YES NO
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License? Yes No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business	Physical Location	City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES NO
6. If manager is to be employed, give name: Alexander Plummer
7. Business records are located at: 50 Park Street, Rockport ME
8. Is/are applicant(s) citizens of the United States? YES NO
9. Is/are applicant(s) residents of the State of Maine? YES NO
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Alexander Alden Plummer	8/4/03	Newton, MA
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
97 Chestnut Street, Camden, ME 04843		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO
- Name: _____ Date of Conviction: _____
- Offense: _____ Location: _____
- Disposition: _____ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes No If Yes, give name: _____
13. Has/have applicant(s) formerly held a Maine liquor license? YES NO
14. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: Gerry Ison
15. Describe in detail the premises to be licensed: **(On Premise Diagram Required)** _____
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES NO Applied for: _____
17. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1 mile
- Which of the above is nearest? Church
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
- If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: _____ on _____, 20____
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)	Signature of Applicant or Corporate Officer(s)
Print Name	Print Name

FEE SCHEDULE

- FILING FEE: (must be included on all applications).....\$ 10.00**

- Class I** Spirituous, Vinous and Malt\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

- Class I-A** Spirituous, Vinous and Malt, Optional Food (Hotels Only)\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

- Class II** Spirituous Only\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

- Class III** Vinous Only\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

- Class IV** Malt Liquor Only\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

- Class V** Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)\$ 495.00
CLASS V: Clubs without catering privileges.

- Class X** Spirituous, Vinous and Malt – Class A Lounge\$2,200.00
CLASS X: Class A Lounge

- Class XI** Spirituous, Vinous and Malt – Restaurant Lounge\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. **All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333-0008.
Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]

[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]

[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

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[1995, c. 140, §6 (AMD) .]

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Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

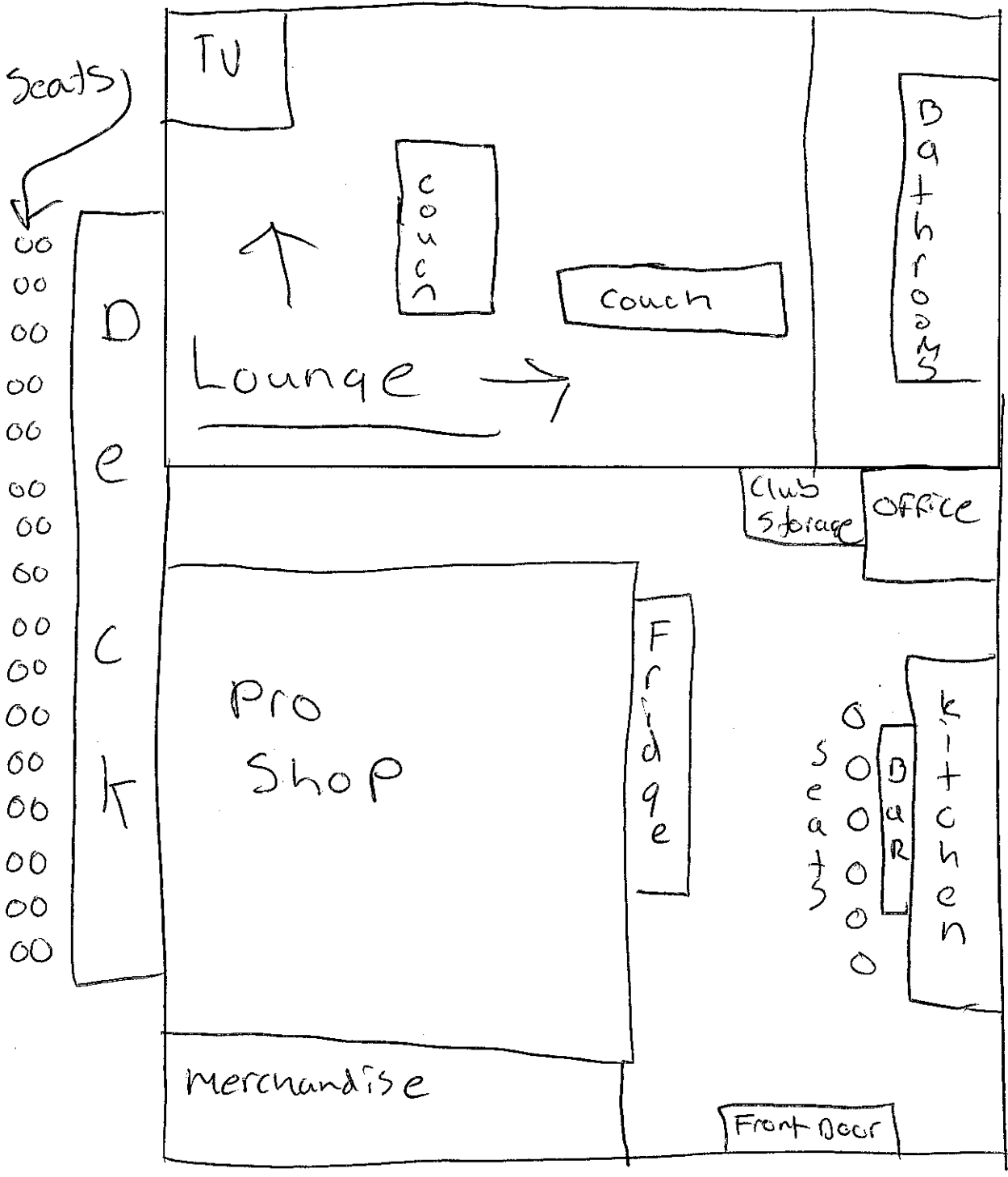
If you have any questions regarding your application, please contact us at (207) 624-7220.

DIVISION USE ONLY
<input type="checkbox"/> Approved
<input type="checkbox"/> Not Approved
BY:

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



Division of Alcoholic Beverages and Lottery Operations
 Division of Liquor Licensing and Enforcement

Corporate Information Required for Business Entities Who Are Licensees



For Office Use Only:	
License #:	_____
SOS Checked:	_____
100% Yes	<input type="checkbox"/> No <input type="checkbox"/>

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: Goose River Holdings LLC

2. Doing Business As, if any: Goose River Golf Club

3. Date of filing with Secretary of State: 10/18/99 State in which you are formed: ME

4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

Gerry Isom, Owner, 100 Percent

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %

74 Pasture Lane, Apt. 114
 Bryn Mawr, PA
 19010

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes No If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Gerald A. Isom 3/26/18

Signature of Duly Authorized Person Date

GERALD A. ISOM

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

Kenneth McKinley, Chair
Owen Casas, Vice-Chair
Douglas Cole
Mark Kelley
Richard C. Bates



101 Main Street
Rockport, Maine 04856
207-236-0806 x3
207-230-0112 Fax
www.town.rockport.me.us

May 14, 2018

RE: MALT LICENSE FOR GOOSE RIVER HOLDINGS, LLC d/b/a GOOSE RIVER GOLF CLUB

The Rockport Select Board and the Rockport Police Chief have no objection to a temporary liquor license being issued to **GOOSE RIVER GOLF CLUB, Alexander Plummer, manager, located at 50 Park Street, Rockport, Maine 04856.** until we receive and approve a New Liquor License Application with a class change to Restaurant (Class I, II, III, IV) for **GOOSE RIVER HOLDINGS LLC; d/b/a GOOSE RIVER GOLF CLUB** to serve Malt, Vinous and Spirituous Alcohol at 50 Park Street, Rockport, Maine.

Kenneth McKinley, Chair
Rockport Select Board

Owen Casas, Vice-Chair
Rockport Select Board

Mark Kelley
Rockport Select Board

Douglas Cole
Rockport Select Board

Richard C. Bates
Town Manager

Public Hearing on May 29, 2018
LMG



Rockport Police Department

PO Box 711
Rockport, Maine 04856
911 Emergencies
(207) 594-5656 – Calls for Service
(207)236-2026 – Administrative Assistant

Randy M. Gagne
Chief of Police

Craig E. Cooley
Chief's Assistant

Background Check for Licensing Requests:

Name: Goose River Golf Club

Address: 50 Park St.

Telephone: 236-8488

Police Records Found: YES NO

New License: Renewal: Catering Permit:

Comments: No History:

Recommend for Approval: YES NO

DATE: 5/23/18

Randy M. Gagne
Chief of Police

22 May 2018

To the Select Board:

We are requesting once again to sell ice cream on the dock where we check in passengers for the Schooner Heron. The ice cream freezer will be on the dock and will be covered every night. Hours will be 9:30 am – sunset, June 10 - Oct 10, 2018, weather permitting.

Feel free to contact me if you have any questions.

Regards,

Bonnie Schmidt

236-8605

schoonerheron@gmail.com

please print - **PEDDLERS PERMIT APPLICATION** - please print

Applicant: Bonnie Schmitt Tel. Number: (h) 236 8605 (w) 236 8605 (c) 691 4192
Schooner Heron
Applicant's Mailing Address: 212 Molyneux Road, Camden, ME 04843
Applicant's Email Address: schoonerheron@gmail.com

INFORMATION REQUIRED FROM APPLICANT:

Proposed Date of Operation: m/d/y to m/d/y: 10 June - 10 October 2018
Proposed Location of Operation: Schooner Heron dock - Rockport Marine Park
Proposed Hours of Operation: 9:30 am - sunset
Description of Product to be Sold: ice cream
Type and Size of Signage: Flag 2x5
State Licenses if Required: N/A

PLEASE ATTACH THE FOLLOWING:

Police Chief Review and notes if any: Chris A
Permission Letter if applicable: Selectman
Copy of Vehicle Registration: O.K.
Copy of Driver's License: O.K.

Sketch Location Plan on back of this form (if operating from a specific location): End of pier

To the best of my knowledge, all information submitted on this application is correct. I agree to comply with the Town of Rockport's Ordinances and applicable State laws. I hereby grant permission to the Rockport Planning Office to make necessary inspections to ensure compliance.

Signature of Applicant [Signature] Date Received by Planning Office 5-23-18

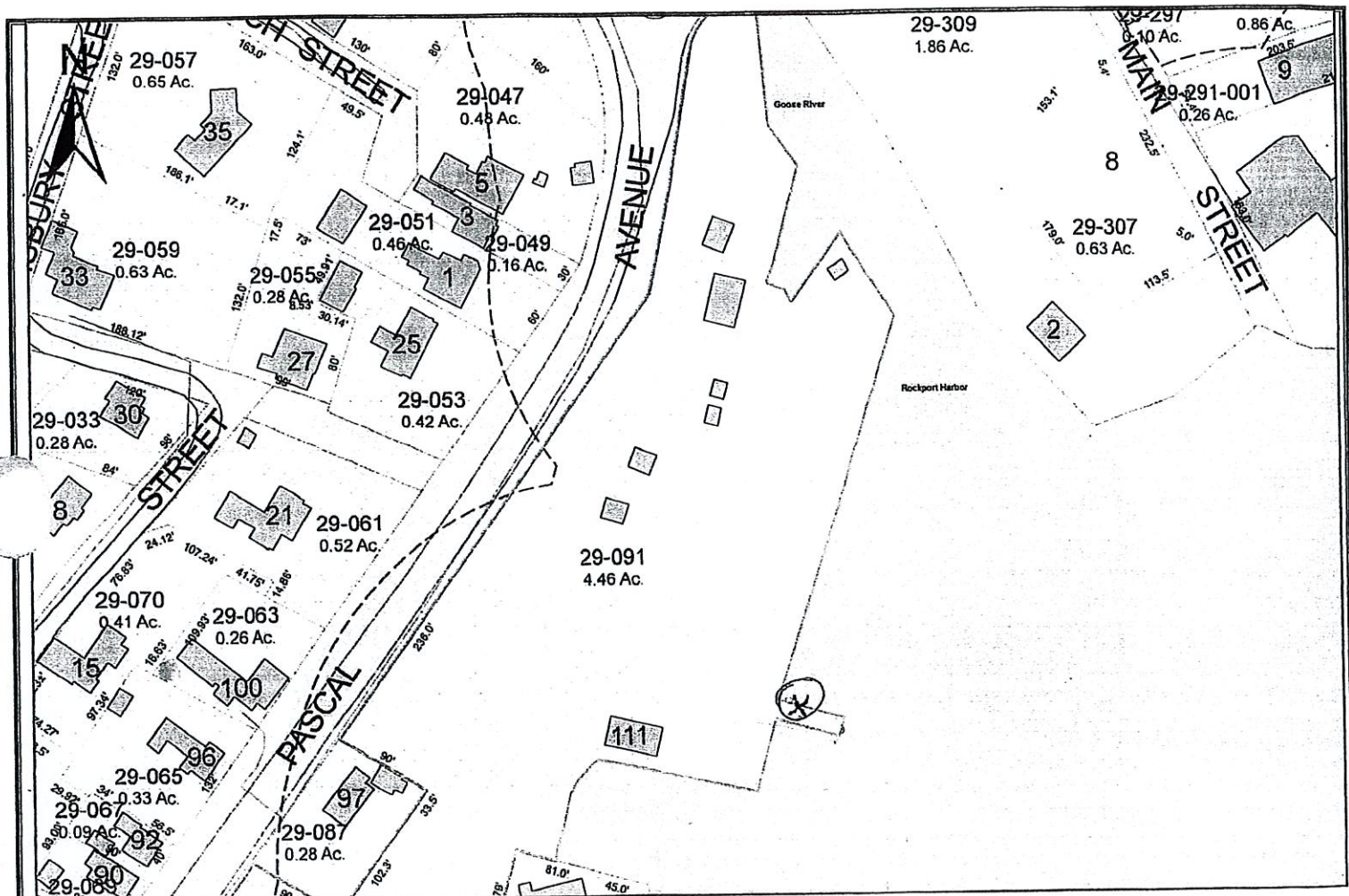
CODE OFFICER REVIEW PROCESS

1.) Approved _____ Reason _____
2.) Denied _____ Reason _____

Code Officer Signature: _____ Date: _____ File # _____ Fee \$ _____ Paid _____

COPY

Type: Parcel



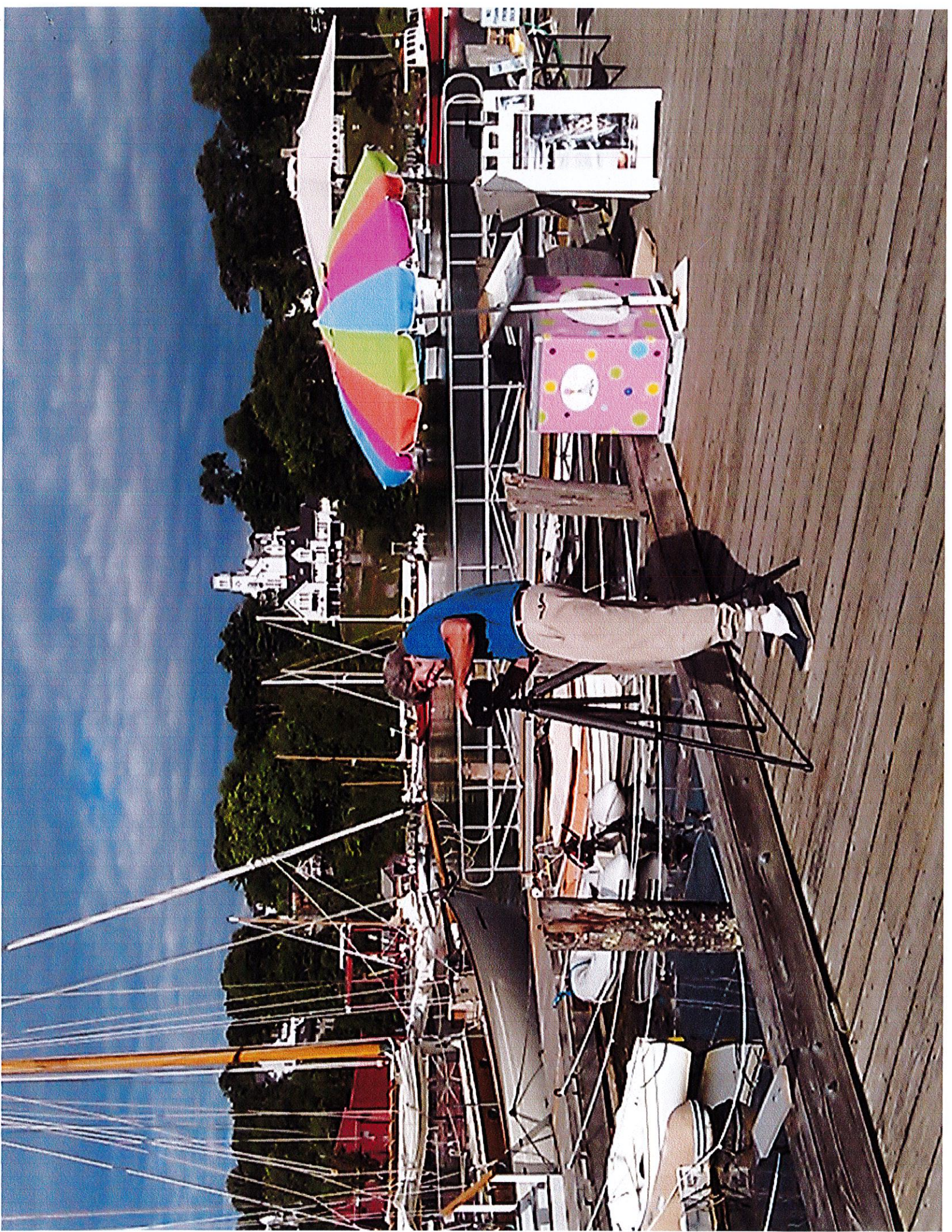
DISCLAIMER

Parcel maps are compiled from 2001 aerial photography and assessment information. They are not for legal use.

TOWN OF
ROCKPORT
KNOX COUNTY
MAINE

Printed: 7/8/2010

Parcel: 029-091
Owner: ROCKPORT, TOWN OF
Address: 111 PASCAL AVE



State of Maine Vehicle Registration

Mileage 104,150

CLASS	REGISTRATION NUMBER
PC	SY HERON

Eff. Date is Validation Date But Not Prior To: 08/01/2017 Expires: 08/31/2018 Insurance:

VIN WVWSL61J65W002270	YEAR 2005	MAKE VOLK	MODEL JETTA	COLOR BL	STYLE SW	TIRES	AXLES	NET WEIGHT	REGISTERED WEIGHT	FUEL G
REGISTRANT(s) BOWER, NIGEL D SCHMIDT, BONNIE			DOB(s)/ID # 06/26/1958 10/31/1959		Base 20,720 Mil Rate 0.0040 Local Ex Tax 82.88 ExTx Bal 82.88 ExTx Date 09/28/2017 Fees 35.00 Agent Fee 3.00 -VANITY FEE \$25.00					
LESSOR			UNIT #	DOT #		Registration Void Unless Validated VALIDATED REGISTRATION CAMDEN 13020 09/28/2017 S145.88 20792067				
MAILING ADDRESS 212 MOLYNEAUX RD CAMDEN ME 04856			Registration Void Unless Validated VALIDATED REGISTRATION CAMDEN 13020 09/28/2017 S145.88 20792067							
LEGAL RESIDENCE 212 MOLYNEAUX RD CAMDEN		LEGAL RESIDENCE CODE 13020 ME		User Id LEK E-Re-reg						



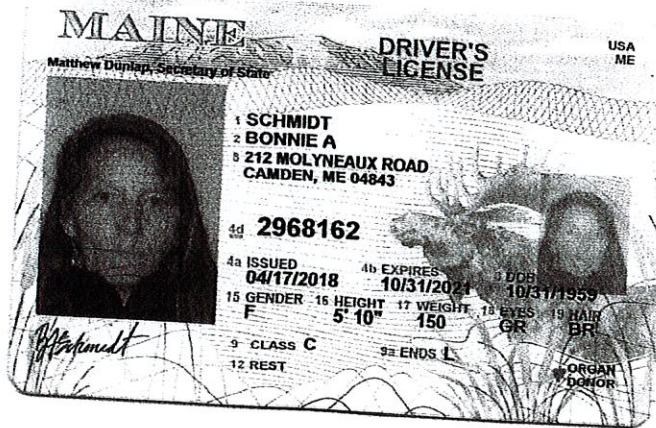
PT _____

Tax Receipt #: 20792067

Sticker # (M) _____ (Y) 18D 06860868

www.maine.gov/sos

MVR-3E Rev. 08-2016 REGISTRATION



Camden Rockport Middle School Information Sheet and Talking Points



Board goal:

Given the situation, to intelligently and rationally accomplish the objective passed by voters – to build the new school - within reasonable financial parameters.

Facts:

1. The original expected cost was \$26.3m. That was going to be paid with a \$25.2m bond and \$1.1m from the district's Capital Reserve Fund.
2. The maximum amount estimated for construction costs was \$22,321,850, which includes a \$1,069,850 bid contingency. The additional amount in the bond is for "soft costs" such as architectural, legal, and a 5% construction contingency.
3. Ledgewood was the low bid (construction only) at \$28,147,700.
4. The bid was over budget by \$5,825,850.
5. The district budgeted \$2,107,748 as the first estimated bond payment on the \$25.2m bond for the 2018-19 school year.
6. Of that bond payment, \$1,323,748 is the amount of principal, and \$784,000 is the amount of interest based on a 3.5% interest on a 20-year bond
7. \$25.2m was the amount in the warrant article for the bond
8. Bond sale changed from May 30 to June 14.
9. The district has spent over \$1.1m on this project to date.

Likely Reasons why bids came in high:

1. Contractors are less interested in competitive bids right now – it is more profitable to do Construction Management (CM) jobs. We would normally expect 5-6 bids on a project like ours and only had 2. A week before us, the \$50m Caribou school project came in at \$10-\$12m over budget. ß
2. Development is booming in Maine, especially around the Portland area. There are not enough skilled workers to meet the need.
3. Costs of materials have risen.
4. Two years passed since the budget projection and the bid opening. Time between was spent informing the community, then waiting for the regular 2017 June vote.

Pathway forward that the School Board is pursuing:

The following represents the various ideas that will work together to enable the district and communities to move forward with a new middle school.

1. Value Engineering. The contractor estimates the district can cut up to 10% of the cost, but will require some painful cuts. This could account for \$2.8m of the shortfall. These cuts will be weighed and balanced with the bond premium.
2. Bond Premium – The board expects to take a bond premium, which is a common financial tool to procure additional funds. The board could consider up to a \$3m premium, but will balance that with cuts. The totality of cuts and premium needs to yield a net gain of \$3.8m.
3. Extend the loan period by 1 year and delay the first principal payment. Use the \$1.3 principal payment budgeted for 2018-19 toward construction costs. It is common to pay interest only during a construction loan.
4. Capital Reserve Fund – The board plans to use an additional \$400,000 from the Capital Reserve Fund. That is money that the district already has but would need voter approval to spend.
5. Fund Balance – The board plans to use at least \$67,000 from the district’s Fund Balance.
6. Gym Floor – The district will use the \$60,500 from the insurance payout due to gym floor damage a couple of years ago.

A combination of these options will cover the \$5.8m shortfall. There will be minimal impact to taxpayers, other than extending the loan payments by one year. The additional cost could be up to \$4.75m, but that cost come in the form of an additional loan payment and slightly higher annual costs (\$5-\$7/\$100,000 value). Until we get the bond bids, we don’t know the interest rates. The cost increase could be lower as we budgeted for a 3.5% interest rate. Next year’s tax impact would not change at all. Other years may not change from what we projected. We know there would be an additional year of loan repayment. None of these actions will change our overall budget for next year, being voted on June 12 at the polls.

Process to make this happen:

1. We need to move the \$1.3m principal payment from the debt service line to the Capital Reserve Fund, and we need voter approval to enable that to happen. It takes two steps.
 - a. At the May 22 town meeting vote, voters approved moving the \$1.3m amount from our debt service line to another warrant article.
 - b. We will have another district meeting on June 11 seeking voter approval to move the \$1.3m from that warrant article into the Capital Reserve Fund with approval to spend it on construction.
 - c. Also at that June 11 meeting, we will seek approval to “move” the gym floor money and the money from the fund balance into the Capital Reserve Fund with approval to spend that money, plus another \$400,000 that is already in there, on construction.
2. The board will work to balance value engineering with a bond premium. Neither of those two things require voter approval.

If you have further questions, contact: Superintendent Maria Libby or Business Manager Cathy Murphy at 236-3358 via phone or maria.libby@fivetowns.net or cathy.murphy@fivetowns.net via email.



Town of Rockport, Maine

Finance Department

Town Office Building
101 Main Street
Rockport, Maine 04856

Megan A. Brackett, Finance Director

mbrackett@town.rockport.me.us

Telephone: 207.230.0180 x6

Fax: 207.706.4999

Date: May 23, 2018

To: Richard C. Bates, Town Manager

CC: Rockport Select Board

RE: Budget/Financial Standing/Computer Upgrades and Needs

Rick, as you are aware you and I have spent several hours reviewing our financial position over the past week. This memo is to memorialize the work we have been doing.

The Budget/ Financial Standing

Overall, we are in a pretty good spot right now, that is if we didn't have the unforeseen expenses of the ransomware attack we faced in April. As of April 30, 2018, we have spent 74.9% of our expenses and collected 76.04% of revenues. This is exactly where I would expect that we would be this time of year, however, there are some important unexpected expenses that we should review.

The first is overtime for Public Works, because the decision was made this winter, not to increase the amount of compensation time the employees could earn, it means that the amount paid out for overtime is more than budgeted and the overtime line is significantly overspent. Currently the line is overspent by nearly \$17,000 and I would expect that we will need to add another \$5,000 or so to that for work they need to complete this spring that can only be done at off hours, such as painting the parking lot lines and some street lines.

Another place we will see some over expenditures is in the Fire Department. The department has experienced a usually high number of calls this year, which means that we are spending more than anticipated in call firefighter time. When we budget this time, it is based on an average amount of time spent over the prior three years. I am estimating that this line will be overspent by about \$10,000.

We also experienced some unanticipated legal fees this year that were not part of the contract that we have with legal services. These fees have resulted in us being over budget of about \$8,500.

Also, so far, we have paid just over \$9,000 for the work that needed to be completed to get us back up and running after the attack on April 13th.

For revenues, I don't see any places that jump out as being off or that we won't collect on those revenues. I have some slight concerns about Planning revenues, but if it works out like last year, hopefully they will have a good June. I also have estimated excise tax to be around \$800,000, which is \$50,000 more than budgeted.

The attached document will outline the expenses and revenues for each department and where those departments stand.

Computer Upgrades and Needs

Taking into consideration everything prior in the memo, I do believe that we will be able to cover the added expenses of needing to upgrade some of our computer equipment to better protect ourselves. However, in order to cover this expense and cover some of the over expenditures, I outlined earlier, will mean that some department heads will be asked to only spend what is needed.

What are the Computer Needs?

Item one is to get our email server off the town server. This will mean that we will have a monthly contract agreement with Microsoft that will host our email server on their network. This will allow for better backup capabilities and it will provide better security for our network.

Item two is to get access back for the Public Wi-Fi, in order to do this, we need to set up a new IP address and purchase new equipment, which will mean the Public Wi-Fi will not have any access to our in-house servers. This means that we will have better control over what is accessed through our private network and the network will indeed be private.

Item three is to have a cloud storage back up in addition to our back up at the Police Department. Due to the way our backups are configured now, if we are hit with a virus on our main servers, that virus is also able to attack our backups. Going to cloud storage will enable us to get our files back in a more efficient way because the virus would not be able to attack those files. Also, we are able to get a longer storage time with this method, we may be able to go back several weeks to obtain a particular file. When Gus met with the Board he was looking at using Acronis for this service, he has since worked with Microsoft to see if they are able to fulfill our needs at a lower cost. He was successful in determining that we could go this route which would save use about \$4,500 a year.

With all of these items comes a cost of our IT personnel to get the work accomplished. Below there is a chart that outlines our upfront costs and what the annual costs would be thereafter.

Description	Upfront Cost	Annual Cost
Outlook/Microsoft Updates	7,068.00	7,068.00
Cloud Backup	2,500.00	2,500.00
New IP address for Public Wi-Fi & New Router	1,000.00	1,200.00
New Router for Wi-Fi	3,500.00	
IT Costs (estimated)	7,000.00	Budgeted
Total Costs	21,068.00	10,768.00

How Are We Going To Fund These Needs?

We have discussed several ways to fund these needs and I think we have arrived at the best solution. That solution is to ask department heads to reduce their spending in order to pay for these improvements out of this year’s budget. These expenses are not in next years budget either, so as we are near the end of the year it make sense to try to come up with the funding now. We have also had to make some cut backs to ensure that we have enough money to cover our other overages as well.

Some of the reductions we decided to make are reducing paving by \$30,000, as we discussed with Mike he feels that this leaves him with enough money to do what he absolutely has to but doesn’t leave him any money to do other work. The next reduction was made to the Harbor Piling line, where you asked Abbie to make purchases that she needed to secure the head wall and we would purchase the other pilings out of next years budget. All of the other adjustments where small as stand-alone items but together they produced enough to make up the difference we needed.

Closing Remarks

From a financial stand point I don’t feel as though the reductions that were made would put the Town in any undue hardship and I feel that we have an apparent need to tighten up our security of the files held onto by the municipality and this one item effects the productivity of the entire Town.

Thank you,

Megan A. Brackett
Finance Director

**Town of Rockport
Year-End Report FY 16-17**

SUMMARY OF EXPENSES AND REVENUES

Unaudited

Expenditures	Budget	9/30/2017		12/31/2017		3/31/2018		6/30/2018	
		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
General Government	1,286,091	276,972	21.54%	561,261	43.64%	853,443	66.36%	-	
Public Assistance	27,335	973	3.56%	2,010	7.35%	11,784	43.11%	-	
Public Safety	1,487,243	257,449	17.31%	607,232	40.83%	909,084	61.13%	-	
Public Works	1,805,457	332,312	18.41%	973,369	53.91%	1,375,487	76.18%	-	
Culture and Recreation	710,145	66,346	9.34%	258,973	36.47%	432,903	60.96%	-	
Debt	152,875	-		132,402	86.61%	149,395	97.72%	-	
Intergovernmental	1,059,031	90,330	8.53%	1,059,031	100.00%	1,059,031	100.00%	-	
All Other	9,263,563	2,303,761	24.87%	4,600,995	49.67%	6,899,590	74.48%	-	
Tax Abatements	-	136,575	0.00%	145,247	0.00%	152,015	0.00%	-	0.00%
TOTALS	\$ 15,791,740	\$ 3,464,718	21.94%	\$ 8,340,519	52.82%	\$ 11,842,732	74.99%	\$ -	

\$15,791,740

Revenues	Budget	9/30/2017		12/31/2017		3/31/2018		6/30/2018	
		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
General Government	1,018,968	280,163	27.49%	518,831	50.92%	749,070	73.51%	-	
Public Assistance	12,880	-		-		-		-	
Public Safety	223,188	27,084	12.14%	34,543	15.48%	81,156	36.36%	-	
Public Works	107,310	40	0.04%	54,834	51.10%	61,833	57.62%	-	
Culture and Recreation	120,227	7,878	6.55%	10,389	8.64%	52,536	43.70%	-	
All Other	141,073	34,594	24.52%	84,523	59.91%	124,374	88.16%	-	
TOTALS	\$ 1,623,646	\$ 349,760	21.54%	\$ 703,120	43.30%	\$ 1,068,970	65.84%	\$ -	

\$(1,623,646)

NET (Difference between Expenditures and Revenues)									
	\$ 14,168,094	\$ 3,114,959	21.99%	\$ 7,637,399	53.91%	\$ 10,773,762	76.04%	\$ -	

\$14,168,094

Taxes	Committed	9/30/2017		12/31/2017		3/31/2018		6/30/2018	
		Received		Received		Received		Received	
		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
	\$13,813,444	\$1,719,429	12.45%	\$7,816,845	56.59%	\$8,996,242	65.13%	\$13,813,444	100.00%

Cash Accounts	7/1/2015	9/30/2017		12/31/2017		3/31/2018		6/30/2017	
	Beginning Balance	Balance		Balance		Balance		Balance	
		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
Deposit Only	\$3,275,393	\$2,362,025	-27.9%	\$3,871,428	63.9%	\$2,559,514			
GF Checking	\$289	\$327,358	113199.6%	\$229,021	-30.0%	\$145,818			
Payroll	\$58,819	\$63,995	8.8%	\$57,334	-10.4%	\$49,272			
	\$3,334,501	\$2,753,377	-17.43%	\$4,157,783	24.69%	\$2,754,604	-17.4%	\$0	

Summary does not include state reimbursement for BETE, Veterans, and Homestead Exemptions

**Town of Rockport
Year-End Report FY 16-17**

EXPENDITURES SUMMARY

Includes Encumbered
Funds

Number	Department	Budget	YTD 9/30/2017	%	YTD 12/31/2017	%	YTD 3/31/2018	%	YTD 6/30/2018	%
GENERAL GOVERNMENT										
0201	Administration	36,430	5,580	15.3%	24,214	66.5%	32,144	88.2%		
0205	Town Manager	278,260	56,696	20.4%	126,204	45.4%	183,208	65.8%		
0207	Town Clerk	230,546	46,706	20.3%	100,686	43.7%	152,289	66.1%		
0209	Planning & Community Development	268,410	48,455	18.1%	99,132	36.9%	146,133	54.4%		
0211	Finance	134,710	28,751	21.3%	61,806	45.9%	92,606	68.7%		
0213	Assessing	188,848	41,232	21.8%	84,381	44.7%	133,577	70.7%		
0215	Town Office Building	83,089	21,345	25.7%	36,632	44.1%	56,941	68.5%		
0216	Insurance	65,798	28,207	42.9%	28,207	42.9%	56,545	85.9%		
General Government		\$ 1,286,091	\$ 276,972	21.5%	\$ 561,261	43.6%	\$ 853,443	66.4%	\$ -	
PUBLIC ASSISTANCE										
0303	General Assistance	27,335	973	3.6%	2,010	7.4%	11,784	43.1%		
Public Assistance		\$ 27,335	\$ 973	3.6%	\$ 2,010	7.4%	\$ 11,784	43.1%	\$ -	
PUBLIC SAFETY										
0401	Police Department	607,330	117,996	19.4%	266,241	43.8%	402,761	66.3%		
0403	Fire Department	384,271	49,701	12.9%	147,814	38.5%	193,695	50.4%		
0404	West Rockport Fire Station	5,749	838	14.6%	1,168	20.3%	3,488	60.7%		
0407	Public Utilities	257,216	40,295	15.7%	101,074	39.3%	167,580	65.2%		
0409	Animal Control	5,349	3,711	69.4%	3,747	70.1%	7,490	140.0%		
0411	Harbormaster	192,162	38,583	20.1%	74,796	38.9%	110,714	57.6%		
0412	Public Safety Building	32,156	6,325	19.7%	11,291	35.1%	22,254	69.2%		
0440	Emergency Management Agency	3,010	-		1,102	36.6%	1,102	36.6%		
Public Safety		\$ 1,487,243	\$ 257,449	17.3%	\$ 607,232	40.8%	\$ 909,084	61.1%	\$ -	
PUBLIC WORKS										
0500	Public Works	1,645,506	291,027	17.7%	854,259	51.9%	1,213,737	73.8%		
0501	Sanitation	159,951	41,285	25.8%	119,110	74.5%	161,750	101.1%		
Public Works		\$ 1,805,457	\$ 332,312	18.4%	\$ 973,369	53.9%	\$ 1,375,487	76.2%	\$ -	
CULTURE AND RECREATION										
0601	Library	479,806	19,389	4.0%	192,790	40.2%	321,402	67.0%		
0602	Conservation	8,410	1,071	12.7%	2,174	25.9%	3,685	43.8%		
0603	Parks and Recreation	76,237	29,075	38.1%	34,485	45.2%	39,250	51.5%		
0604	Opera House	142,862	16,810	11.8%	29,523	20.7%	68,567	48.0%		
0605	Libray Building	2,830	100	3.5%	234	8.3%	530	18.7%		
Culture and Recreation		\$ 710,145	\$ 66,346	9.3%	\$ 258,973	36.5%	\$ 432,903	61.0%	\$ -	
DEBT										
0801	Long-Term Debt	152,875	-		132,402	86.6%	149,395	97.7%		
Debt		\$ 152,875	\$ -		\$ 132,402	86.6%	\$ 149,395	97.7%	\$ -	
INTERGOVERNMENTAL										
0851	County Fees	1,059,031	90,330	8.5%	1,059,031	100.0%	1,059,031	100.0%		
Intergovernmental		\$ 1,059,031	\$ 90,330	8.5%	\$ 1,059,031	100.0%	\$ 1,059,031	100.0%	\$ -	
ALL OTHER										
0901	Cemeteries	56,075	12,895	23.0%	24,646	44.0%	28,018	50.0%		
0902	Provider Agencies	9,556	-		-		9,556			
0903	RES East	6,132	2,635	43.0%	2,730	44.5%	2,856	46.6%		
0920	Schools	9,185,000	2,283,158	24.9%	4,566,315	49.7%	6,849,473	74.6%		
0999	Special Assessments	6,800	5,073	74.6%	7,303	107.4%	9,687	142.5%		
All Other		\$ 9,263,563	\$ 2,303,761	24.9%	\$ 4,600,995	49.7%	\$ 6,899,590	74.5%	\$ -	
GROSS APPROPRIATIONS		\$ 15,791,740	\$ 3,328,143	21.1%	\$ 8,195,272	51.9%	\$ 11,690,717	74.0%	\$ -	

\$12,463,597 78.9% \$ 7,596,468 48.1%

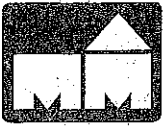
Special - E 0999-										
4605	Tax Abatements	-	136,575		145,247		152,015			
TOTAL TAXES		\$ -	\$ 136,575		\$ 145,247		\$ 152,015		\$ -	

TOTAL ALL Expenses		\$ 15,791,740	\$ 3,464,718	21.94%	\$ 8,340,519	52.8%	\$ 11,842,732	75.0%	\$ -	
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**Town of Rockport
Year-End Report FY 16-17**

REVENUES SUMMARY

Source	Department	Budget	YTD 9/30/2017	%	YTD 12/31/2017	%	YTD 3/31/2018	%	YTD 6/30/2018	%
GENERAL GOVERNMENT										
0201	Administration	1,100	-		-		-			
0205	Town Manager	43,280	86	0.2%	552	1.3%	674	1.6%		
0207	Town Clerk	803,500	237,805	29.6%	445,231	55.4%	640,018	79.7%		
0209	Planning & Community Development	57,200	12,982	22.7%	18,881	33.0%	32,450	56.7%		
0211	Finance	41,840	7,429	17.8%	20,797	49.7%	30,930	73.9%		
0213	Assessing	69,098	17,254	25.0%	28,746	41.6%	40,289	58.3%		
0215	Town Office Building	100	8	7.8%	25	25.3%	110	109.8%		
0216	Insurance	2,850	4,599	161.4%	4,599	161.4%	4,599	161.4%		
General Government		\$ 1,018,968	\$ 280,163	27.5%	\$ 518,831	50.9%	\$ 749,070	73.5%	\$ -	
PUBLIC ASSISTANCE										
0303	General Assistance	12,880	-		-		-			
Public Assistance		\$ 12,880	\$ -		\$ -		\$ -		\$ -	
PUBLIC SAFETY										
0401	Police Department	31,200	2,055	6.6%	3,395	10.9%	4,186	13.4%		
0403	Fire Department	46,710	-	0.0%	1,025	2.2%	1,225	2.6%		
0407	Public Utilities	3,878	-		-		1,863	48.0%		
0409	Animal Control	900	25	2.8%	29	3.2%	1,381	153.4%		
0411	Harbormaster	140,500	25,005	17.8%	30,095	21.4%	72,502	51.6%		
0415	Public Safety	-	-		-		-			
Public Safety		\$ 223,188	\$ 27,084	12.1%	\$ 34,543	15.5%	\$ 81,156	36.4%	\$ -	
PUBLIC WORKS										
0500	Public Works	100,710	40	0.0%	54,834	54.4%	61,833	61.4%		
0501	Sanitation	6,600	-		-		-			
Public Works		\$ 107,310	\$ 40	0.0%	\$ 54,834	51.1%	\$ 61,833	57.6%	\$ -	
CULTURE AND RECREATION										
0601	Library	92,387	-		-		34,473	37.3%		
0602	Conservation Commission	-	-		-		-	100.0%		
0603	Parks and Recreation	400	-		-		497	124.1%		
0604	Opera House	27,440	7,878	28.7%	10,389	37.9%	17,567	64.0%		
Culture and Recreation		\$ 120,227	\$ 7,878	6.6%	\$ 10,389	8.6%	\$ 52,536	43.7%	\$ -	
ALL OTHER										
0901	Cemeteries	15,250	800	5.2%	4,400	28.9%	5,550	36.4%		
0903	RES East	800	-	0.0%	-		-	100.0%		
0999	Special Assmnts (not including UFB)	125,023	33,794	27.0%	80,123	64.1%	118,824	95.0%		
All Other		\$ 141,073	\$ 34,594	24.5%	\$ 84,523	59.9%	\$ 124,374	88.2%	\$ -	
GROSS REVENUES		\$ 1,623,646	\$ 349,760	21.5%	\$ 703,120	43.3%	\$ 1,068,970	65.8%	\$ -	
TAXES										
0057	Supplemental Taxes		137,254		141,683		145,321			
0058	Taxes Committed (Collected)	13,813,444	1,719,429	12.4%	7,816,845	56.6%	8,996,242		13,813,444	
	Taxes Committed (Receivable/Outstanding)		12,094,015		5,996,599		4,817,202			
TOTAL TAXES Collected		\$ 13,813,444	\$ 1,856,683	13.4%	\$ 7,958,528	57.6%	\$ 9,141,563	66.2%	\$ 13,813,444	100.0%
OTHER - R 0999-										
0050	BETE Reimbursement	-	-		93,804		93,804			
0051	Homestead Exemption	-	102,562		102,562		102,562			
0061	Veterans Reimbursement	-	-		-		-			
0059	Tree Growth Reimbursement	-	-		5,720		5,720			
TOTAL OTHER		\$ -	\$ 102,562		\$ 202,086		\$ 202,086		\$ -	
TOTAL ALL REVENUE		\$ 15,437,090	\$ 2,309,005	15.0%	\$ 8,863,734	57.4%	\$ 10,412,619	67.5%	\$ 13,813,444	



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

To: MMA's Key Municipal Officials

From: Linda C. Cohen, President, Maine Municipal Association

Date: April 26, 2018

Re: Nominations to MMA's 2018-2020 Legislative Policy Committee

This memo begins the process of electing 70 dedicated municipal officials to serve on MMA's Legislative Policy Committee (LPC) over the next two-year period. Given the importance of this Policy Committee to MMA's overall mission, I urge you to help us identify nominees for service during the 2018-2020 biennium.

The LPC brings elected and appointed officials together from towns and cities across the state. According to its by-laws, the purpose of the LPC is "*to define municipal interests and to maximize those interests through effective participation in the legislative process.*" Operating something like a town meeting, the LPC establishes MMA's public policy positions on all matters of direct and statewide municipal interest for representation in the State House. The LPC meets at the MMA building in Augusta once a month during the first several months of each legislative session.

After the next LPC is elected, its first task will be to develop MMA's legislative agenda for submission to the Legislature in January 2019. Beginning in early 2019, the LPC will meet to determine MMA's position on all municipally-related legislation submitted by the Governor and legislators. MMA's legislative staff advocates for the positions established by the LPC.

The membership of the LPC tends to be a mixture of seasoned veterans, who bring an extraordinary depth of experience to the table, and new members with fresh concerns and insights. Speaking as a former Chair of the LPC, it is my observation that the debates and decision-making accomplished by this Committee often include public policy discussions of the highest caliber. The results certainly help establish MMA's credibility in the Maine legislative process.

A Nomination Form is enclosed. Two municipal officials are elected from each of Maine's 35 Senate Districts. What follows is background information on the process of election, and the suggested time commitment to serve.

Background Information. Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

(over)

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/LegislativeAdvocacy/TheLPCHandbook.aspx>. In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

Nomination Process

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names and brief bios of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 14th.

Nominee Profile

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in late June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

Deadline for Submitting Nomination

- ✍ The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee* must sign the nomination form for it to be valid.
- ☒ The forms must be returned to MMA by 5:00 P.M. on June 13, 2018, to be counted. Ballots will be mailed out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form *and* nominee profile to **Laura Ellis** at MMA either by mail (60 Community Drive, Augusta, Maine, 04330), by FAX (624-0129) or by email (Lellis@memun.org).

If you have any questions, please call MMA's State and Federal Relations staff at 1-800-452-8786 or 623-8428.

NOMINATION FORM

Maine Municipal Association's
Legislative Policy Committee
July 2018 to June 2020


Senate District 12

Appleton
Camden
Cushing
Friendship
Hope
Isle Au Haut

Matinicus Isle Pt.
North Haven
Owls Head
Rockland
Rockport
Saint George


South Thomaston
Thomaston
Union
Vinalhaven
Warren

The municipal officers of _____ hereby nominate:
Print name of your municipality

Nominee: _____ 
Print name of Nominee

Nominee's municipality: _____ Position: _____

Date: _____


Signature of Nominator 

Print name of Nominator

Consent

I agree to accept the nomination and to serve if elected to the MMA Legislative Policy Committee:

Date: _____

Signature of Nominee 

Please return Nomination Form by 5:00 p.m. on June 13, 2018, to:

Laura Ellis - Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Nominations received after 5:00 p.m. on June 13, 2018 will not be counted.

LPC NOMINEE BIOGRAPHY

To: Legislative Policy Committee Nominees

From: Maine Municipal Association

Date: April 26, 2018

To help municipal officials make an informed choice when they vote for their LPC representatives, we ask nominees to provide some background information regarding their municipal service and why they want to be LPC members. A "nominee profile" is included on the ballot for each nominee who provides us with a profile.

Name: _____ **Title:** _____

Municipality: _____ **Years in current position:** _____

Mailing Address: _____
(include zip code, please)

Prior (recent) municipal experience: _____

Have you served on the LPC before? No Yes If yes, what years? _____

If you have served on any other MMA Committees, please note them: _____

Please indicate your primary issues of concern, and/or reasons for wanting to serve on the LPC:

Please give this completed form to your Board of Selectmen/Assessors or Council so that it can be returned with the Nomination Form, or send it directly to Laura Ellis at MMA by June 13th.

Maine Municipal Association
60 Community Drive
Augusta, ME 04330
FAX: 624-0129
Email: Lellis@memun.org

Thank You!

Harbor Committee Minutes Richardson Room

Thursday, April 12, 2018
5:15 p.m.

Abbie Leonard
Peter Ralston
Mike Young

Doug Cole
Jeff Hamilton

Sam Temple
Tim Hoffman

Bonnie Schmidt from the Heron came to visit

Meeting was called to order at 5:15 p.m.

1. Leases:

- a. Rockport Boat Club currently pays \$6500 which is a non-profit organization. Everyone has reviewed the lease.

The boat club currently has 170 members, and there is an annual fee for couples for \$350, individuals is \$250.00

There was a motion to increase by the annual lease from \$6500 to \$7500. \$1000 = cost of living increase.

Tim motioned to increase the boat club lease an additional \$1000.

Peter seconded. 1 abstain - 3-0 vote.

- b. The Heron currently pays \$3500.00.

Sam motion to increase from \$3500 to \$3700.

Jeff seconded the motion Peter seconded. 4-0 vote.

2. Ordinance Review:

- a. **Sam motioned to recommend all the Harbor Ordinance changes as proposed. Peter seconded - 4-0 vote.**

3. Harbormaster's Report:

- Abbie has been busy putting floats in and ramps. She ordered the materials for dinghy floats. Driven piles will be put in as well.
- All of Dallas's moorings are out.
- Food Truck – Bobby Morgan Mexican and open fire 11:30 – closing for 7 days a week.
- June Event 28th – Spooner band and many Schooners will be there.
- August 11th and 12th will be the Cardboard Boat Race for Adults and kids
- HOH committee has been discussing fundraisers.
- Kenny mentioned to Abbie that his boat was going in next week. He does need to send the Harbormaster a letter asking for another mooring in the Harbor.

4. Other Business:

- a. Sam asked about the rotten pilings and if they are holding the stones. Abbie will look into Shoreland zoning planning grant. Prock Marine will bid on replacing 20 piles per winter. The question is; are piles needed or not?
- b. Doug talked about the Go Fund Page to help raise money to fix Andre's nose.
- c. Jeff said a citizen was concerned about the outlet being too close to Andre. Also, the erosion on the back side of the harbormaster's building (beach side) has some erosion. Public Works indicated that fabric and stones will help this summer but will need to be put into the budget for next year to be fixed permanently.

5. Approval of Minutes:

- a. February 8, 2018

Jeff motioned to approve the minutes as presented.

Peter seconded, 4-0 approved.

6. Next Meeting:

- a. The next meeting will be on May 24th at 5:15 in the Richardson Room.

7. Adjourn:

- a. The meeting was adjourned at 6:30 p.m.

**- PUBLIC MEETING -
Rockport Select Board - REVISED**

Tuesday, May 29, 2018

Executive Session at 6:00 P.M., Regular Meeting at 7:00 p.m.
Geoffrey C. Parker Community Meeting Room, Rockport Opera House
Streamed at <http://livestream.com/Rockportmaine> beginning at 7:00
p.m.

Manager's Comments

I. Call Meeting to Order

Please either turn off your cell phones and other electronic devices or set them to mute while in this meeting room or the hallways. If you need to take or make a phone call, please step outdoors.

II. Executive Session

Discussion of a Personnel Matter pursuant to 1 M.R.S.A. Section 405(6)(A),
Town Manager Annual Evaluation

III. Public Hearing

New malt, vinous, and spirituous Liquor License for Goose River Holding, LLC
(d/b/a Goose River Golf Course)

IV. Minutes, Meetings and Announcements

- a. Approval of the minutes of previous meetings:
 - **Monday, September 25, 2017**, meeting of the Select Board
 - **Tuesday, October 10, 2017**, meeting of the Select Board
 - **Monday, November 13, 2017**, meeting of the Select Board
 - **Monday January 8, 2018**, meeting of the Select Board
 - **Monday January 22, 2018**, meeting of the Select Board
 - **Monday March 12, 2018**, meeting of the Select Board
 - **Wednesday March 14, 2018**, meeting of the Select Board
 - **Monday March 26, 2018**, meeting of the Select Board
 - **Monday May 21, 2018**, executive session of the Select Board
- b. Announcements of upcoming Select Board meeting(s):
 - Select Board organizational meeting on **Wednesday, June 13, 2018, immediately following adjournment of Annual Town Meeting**, Rockport Opera House stage.
 - Regular Select Board meeting on **Monday, June 25, 2018, 7:00 p.m.**, Geoffrey C. Parker Community Meeting Room, Rockport Opera House, to be streamed at <http://livestream.com/Rockportmaine>
- c. Announcements of upcoming Select Board workshop(s):
 - none scheduled at this time

d. Announcements:

Note: All meetings and workshops of the Select Board and Town Committees can be found on the Town website: www.town.rockport.me.us

The Annual Town Meeting will convene on Tuesday June 12, 2018 at 8AM at the Richardson Room of the Town Office when the polls open for town elections and voting by secret ballot on Articles 3 through 10. Polls will close at 8PM and the Town Meeting will adjourn until Wednesday June 13, 2018 at 7PM at which time the Town Meeting will reconvene at the Rockport Opera House, main auditorium, in open session to act on all remaining articles.

e. Committee Openings:

Application for Committee Service can be found at the Town Office and on the Town Website: www.town.rockport.me.us

NOTE: If a committee does not have any vacancies, it may still be possible to apply to join the committee as an alternate member. Alternate members can attend all meetings, participate in discussions, but may only vote in the absence of a regular member. If interested, please check with the town office to see if there are alternate member spots available for the committee of interest.

- Board of Assessment Review – no vacant seats
 - Camden-Rockport Pathways Committee – 1 vacant seat
 - Capital Improvement Committee – 1 vacant seat
 - Conservation Commission – no vacant seats
 - Harbor Committee – no vacant seats
 - Investment Committee – 1 vacant seat
 - Keep Rockport Beautiful -
 - Opera House Committee – no vacant seats
 - Ordinance Review Committee – no vacant seats
 - Parks Committee – no vacant seats
 - Planning Board – no vacant seats
 - Recreation Committee – no vacant seats
 - Zoning Board of Appeals – no vacant seats
- f. Agenda Changes
- g. Public Comment – public comment should be directed at issues not under discussion on this evening’s agenda. Comment from the public will be welcome prior to each agenda item. Further comment will be granted only by permission from the Board. All public comment should be brief and to the point.

V. Town Manager's Update

VI. Unfinished Business

- a. Hear an update on recent computer issues, including an updated cost estimate for needed security upgrades, and consider using reserve funds to partially fund said upgrades

Manager's comments:

As discussed at the last meeting, we need to make some unanticipated purchases as a result of the computer hack we suffered on Friday the 13th. We have the option of spending computer reserves funds but doing so would completely deplete those reserves and set us way back on computer and technology replacement to a potentially dangerous level. We also have the ability to go over budget and use money out of the UFB as authorized by the voters at town meeting. However, I believe that this is an authority we should use judiciously.

Megan and I have spent a lot of time meeting with department heads and looking for savings in the budget in order to find enough money to cover the costs without going to the extreme measures of using the reserves or dipping into the UFB. We believe that we have found enough savings to get the changes made and make us more secure without going to those extreme measures.

Needless to say, this has not made some department heads very happy and it means that some of their project will be on hold. The biggest of these is paving.

Megan and I are looking at the budget weekly now and as we close in on the end of the year, we will have a better idea of where we will stand and may be able to release some of the funds, in order to get some of the projects done. In the case of paving it will mean that you will be asked to encumber those funds for the projects that were not completed.

One thing that is important to keep in mind going into next year's budget. Some budget lines will look unspent because Department heads were instructed not to spend funds in order to get us over this hump.

Included in your packet is a memo from Megan to me that outlines the approach we are taking. Given the fact that we are not using reserves or dipping into the UFB no action is needed on the part of the Select Board other than acknowledging that we might want to encumber funds at the end of the year.

VII. New Business

- a. Acknowledgment of Gifts to the Town:
 - \$500 from Vesper Hill Foundation - Rockport Children's Chapel, payment in lieu of taxes
 - Accept a sign donation from Doug Cole, "Welcome to Rockport" to be placed at the intersection of 17 and 90.
- b. Committee Resignation(s):
 - none this meeting
- c. Committee Application(s):
 - none this meeting
- d. Committee Presentation(s):
 - none this meeting

- e. Vote to approve new malt, vinous, and spirituous Liquor License for Goose River Holding, LLC (d/b/a Goose River Golf Course)

Manager's Comments:

As you remember at the last Select Board meeting we approved an extension of their license with the idea that they would come back at the next meeting with a new license that would expand their services beyond beer to wine and mixed drinks.

Included in your packet is a copy of the application as well as a memo from our police chief with any comments he has.

To my knowledge, they have had the current license for many years and there have not been any issues at the location.

Suggested Motion:

I move to approve the Liquor License for Goose River Golf Club to serve new malt, vinous, and spirituous liquor.

- f. Consider approving a Peddler's Permit for the Schooner Heron to sell ice cream in Harbor Park

Manager's Comments:

Included in your packet is a copy of a Peddlers permit Application from the Schooner Heron to sell "Andre" homemade ice cream at the Harbor. Bonnie has sold ice cream there in the past. There has never been a problem and in fact it is quite a popular attraction for the park.

Suggested Motion:

I move to approve Schooner Heron to sell "Andre" homemade ice cream at the Harbor.

- g. Hear an update from Rockport School Board Representatives regarding the financing of the middle school project.

- h. Update on Comprehensive Plan Review Committee's work

Manager's Comments:

As you remember this was postponed from the last meeting.

Bill Chapman is here to give an update of the Comprehensive Plan Review Committees work.

The committee is finishing their preliminary work in reviewing the existing plan to see what has been done, what should be completed, which sections should be amended and which sections need a complete re-write.

There is money in the 2019 budget for us to hire someone to do a re-write or amendment of the plan. The Select Board should consider scheduling a workshop after the election and announcing the fact that additional members will be needed for the next phase and people interested in sitting on the next committee should contact the Town Manager with a letter of interest.

Bill Najpauer has stated that he would be able help oversee the next phase if needed. He would be bringing Hannah his Administrative Assistant in to help as well.

- i. Receive report of off-budget accounts

Manager's Comments:

Included in your packet is the third quarter report for your review. This will actually be part of the discussion we had earlier in the meeting having to do with the security upgrades we need to make.

No decision is necessary and no action needs to be taken.

- j. Designate a representative to the MMA Legislative Policy Committee

Manager's Comments:

I am currently the representative on the LPC but my term expires at the end of the legislative session. A description of the duties and role of the LPC is included in your packet. While I am very happy to continue in this role (if elected) if a current Board member was interested in taking this on, that is fine with me.

This session was an easy one I believe we only had two meetings. Other sessions had extra meetings built in to deal with difficult legislation.

Suggested Motion:

I move to nominate _____ to represent Senate District 12 to the MMA Legislative Policy Committee.

- k. Hear update on library design process and discuss how to proceed

Manager's Comments:

As you are aware there has been a lot of discussion about the preliminary pricing coming in for the proposed Library construction project.

While we all were supportive of this different construction process, it was not producing the results we had hoped for in the time frame we needed. This was not Ledgewood's fault, but more the impact of the local construction environment and local economy. As a result, Ledgewood Construction has decided to withdraw as the project's construction manager.

It is my opinion that there are several factors at play here.

First, this is a relatively small project, in the construction sense. It is not similar to the Middle School in any way. The Middle School is far too big for local contractors to even be capable of bidding or meet the bid qualifications. This is not unusual for a project of the size of the school.

What this means is that their bid involves large contractors from Portland and other construction areas.

Next the lack of qualified bidders limits the competition for the job. This will not likely be the case for us. At 7,500 square feet of finished space (10,000 total square feet total) the Library project is not unlike a bigger home or smaller commercial construction project being built in the mid-coast. There are many general contractors in the area capable of bidding on this project who would love to do this job.

While one could argue that local sub-contractors could bid on the project with Ledgewood as construction manager, Ledgewood does not have a relationship with the smaller local subcontractors that could do this job. All of the local subcontractors are already too busy to give pricing for a job they may or may not get a year and a half from now.

They have relationships with the local contractors, who have been their bread and butter in the past and will be their bread and butter in the future. With the construction market as tight as it is now, I suspect that local sub-contractors will serve the contractors they know are flowing them steady work, rather than going to a company they will likely never see again and leave their local contractors hanging.

Finally, there seems to be a lot of emphasis on doing this locally. Of the local contractors stepping up and doing this for the good of the community. Sort of like an old-time barn raising. This will bring a lot of money back into the local economy. Local contractors will hire local subs, who hire local people who use supplies purchased at local suppliers.

It will mean switching gears and using the standard general contractor approach that is so common on projects of this type.

We also need to pay attention to the lessons learned with the middle school project and take steps to avoid the same issues they are having.

We can do this in several ways.

- Spend a little more money in the plan development phase which will give more detail than schematic design and allow for more detail and more accurate pricing.
- Hire an “Owner’s Representative” early to work on the design development team.
- Once more detailed plans and specifications are developed, seek pricing from several interested General Contractors as to their estimated cost to build, at today’s pricing.
- Add a 5% annual inflation rate to help cover the increased costs from initial pricing to bidding and construction.
- Use bid alternates to allow for some flexibility in areas of the construction to cover cost overruns.

My suggestion is that we start the process of looking for an Owner’s representative (clerk of the works) to help with the pricing for us to go to the voters. There will be three steps in this process, first, less time consuming, but important is the design development and initial pricing phase that we will be going through over the next couple of months. Once the bond passes, the construction drawing and bid phase a little more time consuming and finally the construction phase, which is the most time-consuming part of the work the Owners Representative will do.

If the SB agrees we will pull together an RFQ for potential candidates for this. It is very likely that we will find a local candidate for this that has the skills we need and is not planning on bidding on the final job.

In addition, we will begin the design development phase which will mean the expenditure of more funds but will give us more detailed drawings to go to local contractors with to get the most accurate pricing. I suggest that we seek their assistance in getting good local pricing. We consider that pricing carefully.

Finally, I believe that we focus on the fact that the bond amount for the project remains unchanged at 1.5 million dollars. Any additional funds would be raised through the capital campaign.

Suggested Motion:

I have no recommended motion at this point as I am not sure the direction of the Select Board will want to take.

VII. Wastewater Commissioners

- a. Vote to adopt Wastewater budget for FYE June 30, 2019

VIII. Liaison Reports

IX. Adjournment