

NAME	ATTEND
Michelle Hannan, Chair	✓
Mark Kelley, Vice-Chair	✓
Denise Munger	✓
Eric Boucher	✓
John Strand	✓
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	✓
Elizabeth Quirk	✓
Andrea Hungerford	✓
Abbie Leonard	✓
Zachary – Brother Shucker, LLC	✓

Richard Cowen

✓



May 16, 2022 – 6:00 p.m.

GCPR – Rockport Opera House

Streamed at vimeo.com/rockportmaine

Consent Agenda

a. Act on Committee Resignation(s):

- Carter Skemp – Planning Board
- Robert Young – Comprehensive Plan Committee
- Janice Baldwin – Rockport Parks and Beautification
- Lea Anne Dunton – Rockport Parks and Beatification

b. Meeting Minutes

- April 11, 2022

Suggested Motion:

I move the Board approve the Consent Agenda as presented. (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair	✓			✓		
Denise Munger		✓		✓		
Eric Boucher				✓		
John Strand				✓		

Action Item

a. Act on Committee Application(s):

- Elizabeth Quirk – RES Redevelopment Task Force
- Richard Cowen – Rockport Parks and Beautification Regular and BAR Alternate
- Andrea Hungerford – Rockport Parks and Beautification
- Victoria Condon – Planning Board move from Regular to Alternate Position

Manager’s Comments: Action item

- ✓ Elizabeth Quirk, RES Redevelopment Task Force – Citizen Member, No Terms, Elizabeth will be at the meeting if you have any questions.
- ✓ Richard Cowen, BAR Alternate, term ending June 2025.
- ✓ ^{Rick}Richard Cowen, Rockport Parks and Beautification Committee, Regular Member, term ending June 2025, Richard is unable to attend the meeting.
- ✓ Andrea Hungerford, Rockport Parks and Beautification Committee, Regular Member, Term ending June 2025. Andrea will be at the meeting to answer any questions you may have.
- ✓ Victoria Condon, with work commitments she would like to step down from Regular to an Alternate Member of the Planning Board.

Suggested Motion:

Move to approve the committee applications as presented. (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓			✓		
Eric Boucher		✓		✓		
John Strand				✓		

Additional Comments:

Rick - Denise Motion
Mark Second

5 in favor

Victoria -
Denise - Motion
Mark - Second
5 in Favor

Andrea - Denise - Motion
Eric - Second

5 in favor

Action Items

- b. Act on Revised Harbor Fee Schedule

Manager's Comments: Action item

In your packet, Abbie provided a letter which explains requested changes to the Commercial Boat Operator Permit fee. With the arrival of more commercial charter operators, it is important Rockport places some fee on those who use our public dock and parking areas to operate their businesses. The concept endorsed by the Harbor Committee which Abbie crafted places an additional charge of \$10 per passenger onto the permit fee. Surely this fee will be passed along by the charter operators to their customers, but the charge per person many of these entities use makes the \$10 surcharge incidental.

Suggested Motion:

Move to approve Harbor Fee schedule as presented (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓			✓		
Eric Boucher		✓		✓		
John Strand				✓		

Additional Comments:

Action Items

c. Act on Quit Claim Deed

Manager's Comments: Action item

Estate of James McMahon, Map 020, Lot 31. Sewer Lien dated January 8, 2019, Book 5378 Page 170, Sewer Lien dated August 13, 2019, Book 5450 Page 62, Sewer Lien dated February 25, 2020, Book 5523 Page 61.

Suggested Motion:

Move to approve the Quit Claim Deed as presented. (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair	✓			✓		
Denise Munger		✓		✓		
Eric Boucher				✓		
John Strand				✓		

Additional Comments:

Action Item

d.. Act on RES Use Agreement – CIFF/Shotwell Drive-In

Manager’s Comments: Action item

The Camden International Film Festival is once again hoping to offer a drive-in movie experience at the former Rockport Elementary School site this summer. There are no changes proposed from last summer’s efforts compared to this year. CIFF’s Emily Peckham will be in attendance to answer any questions the Board may have.

Suggested Motion:

I move the Board approve the RES Use Agreement with CIFF/Shotwell Drive-in as presented.(or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair		✓		✓		
Denise Munger	✓			✓		
Eric Boucher				✓		
John Strand				✓		

Additional Comments:

Action Item

e. Act on Marine Park Food Truck – Brother Shucker, LLC

Manager’s Comments: Action item

One common complaint I have heard about the harbor last summer was the inability to secure a food truck to be available on site. Brother Shucker LLC out of Damariscotta is able to fill that spot and they are planning on being present at the harbor 10am- 4pm four days per week as well as during town sponsored events such as the Dave Mallett concert on June 11th. Representatives from Brother Shucker LLC will be present to answer any questions you may have.

Suggested Motion:

I move the Board approve Brother Shucker LLC to operate a food truck in Marine Park as presented.(or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓	✗		✓		
Eric Boucher		✓		✓		
John Strand				✓		

Additional Comments:

I move the Board approve the village improvement training task force. The Task Force shall be comprised of nine members, three of which shall be Town Employees as determined by the Town Manager.

improvement plan for the village, assist Maine DOT as the Bridge Advisory Committee relating to the repair or replacement of the Goose River Bridge, and seek out federal, state, and private funds to support village improvements within the plan.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓			✓		
Eric Boucher		✓		✓		
John Strand				✓		

Additional Comments:

Add Police Chief as part of Task Force was a recommendation Town Manager will determine the Town Employees that will participate
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Action Item

f. Act on establishing Village Improvement Planning Task Force

Committee Meetings -
Substitute Jon w/ Randy.

Manager's Comments: Action item

The energy and activity taking place in Rockport Village over the past several years have been truly remarkable ranging from arrival of restaurants open in the evening a decade ago to the new library to the hotel. However, the arrival of these improvements forces our community to look deeper and ensure we have the infrastructure in place support a renewed village. Over recent years and months groups have organized (some town sanctioned, some not) to address insufficient parking and exploring burying utilities. In addition, Maine DOT has begun to explore repair and replacement options surrounding the Goose River Bridge. All the varied projects can be managed by Town staff, but it is apparent we have residents with a strong desire to support these projects and improve Rockport Village.

I met with three Maine DOT representatives: Julie Brask and Andrew Lathe from the Bridge Program and Region 2 Planner Steve Cole to attempt find a workable model which can put Rockport's needs on their radar and improve our chances of funding at the state and federal level. While bridge funding is less complicated, other village improvements will require significant buy-in from Maine DOT and the establishment of a planning effort to establish to scope of Rockport's needs. The recently established Village Partnership Initiative (VPI) from Maine DOT is a model from which Rockport can access federal funding to provide solutions the longstanding concerns. However, to apply for the VPI, the Town must first go through a planning process. Rockport can apply for a Public Participation Initiative (PPI) grant where 50% of the cost is funded by Maine DOT. With the Rockport representatives pursuing grant funding for Route 90 sidewalk expansion, the hope is that we will be able to put both projects together in one planning grant.

50/50 grant Plan

Funds in Bond. Rt-90 instead of Main \$50k

So, in summation, I recommend we establish a Village Improvement Planning Task Force. The Task Force will serve as the Town's Bridge Advisory Committee and assist in the planning for the repair or replacement of the Goose River Bridge. Concurrently the task force will be charged with establishing the project scope for what will become the involvement in the Village Partnership Initiative including a focus on parking, utility burial, bike/pedestrian safety, lighting, and sidewalk improvements.

Upon creation of this task force, the Board would appoint its membership at the next regular meeting. I would suggest the membership not exceed nine members and include the Town's planner/development director, public works director, and town manager. Further, I would not restrict membership to residents or property owners strictly within the village. Business owners may be a positive addition to this committee.

Police Chief advised and engaged

Suggested Motion:

I move the Board approve the Village Improvement Planning Task Force. The Task Force shall be comprised of nine members, three of which shall be the ~~public works director, planner and town manager~~. The mission of the task force shall be to establish an



— and Three must be @ least director level →

Three shall be town employees as determined by the Town Manager

Adjourn

Suggested Motion:

I move the Board adjourn the meeting.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓			✓		
Eric Boucher		✓		✓		
John Strand				✓		

Additional Comments:
