

**ROCKPORT SELECT BOARD
MEETING MINUTES
MONDAY, MAY 14, 2018, 7:00 P.M.
GEOFFREY C. PARKER COMMUNITY MEETING ROOM
ROCKPORT OPERA HOUSE
Streamed at <http://livestream.com/Rockportmaine>**

Present: Chair, Kenneth McKinley, Vice Chair Owen Casas, Douglas Cole and Mark G. Kelley.
Also present: Richard C. Bates, Town Manager; Michael Young, Public Works Director and Megan Brackett, Finance Director; Lynda Clancy, the press and members of the public

I. CALL MEETING TO ORDER – Kenneth McKinley, Chair called the meeting to order at 7:00 P.M.

II. PUBLIC HEARING

a. None this meeting

III. MINUTES, MEETINGS and ANNOUNCEMENTS

a. Approval of the minutes of the previous meetings:

- Monday, September 25, 2017, meeting of the Select Board
- Tuesday, October 10, 2017, meeting of the Select Board
- Monday, November 13, 2017, meeting of the Select Board
- Monday, January 8, 2018, meeting of the Select Board
- Monday, January 22, 2018, meeting of the Select Board
- Monday, February 12, 2018, meeting of the Select Board

Owen Casas moved to approve as written the minutes of the Monday, February 12, 2018 meeting of the Select Board. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- Monday, March 12, 2018, meeting of the Select Board
- Wednesday, March 14, 2018, meeting of the Select Board
- Monday, March 26, 2018, meeting of the Select Board
- Wednesday, April 4, 2018, meeting of the Select Board

Owen Casas moved to approve as written the minutes of the Wednesday, April 4, 2018 meeting of the Select Board. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- Monday, April 9, 2018, meeting of the Select Board

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Owen Casas moved to approve as written the minutes of the Monday, April 9, 2018 meeting of the Select Board. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- b. Announcements of upcoming regular Select Board meeting(s): - See Agenda
- c. Announcements of upcoming Select Board workshop(s): None at this time.
- d. Announcements: - See Agenda
- e. Committee Openings: - See Agenda
- f. Agenda Changes –

Douglas Cole moved to delay item m, Update on Comprehensive Plan, to May 29th as Bill cannot make the meeting. Mark Kelley seconded the motion. VOTE 4 FOR – 0 OPPOSED

- g. Public Comment

Marci Casas – reported on the annual road side clean-up. The DOT and Bolduc Unit from the prison picked up over 2000 pounds of trash on Route 1, 17 and 90. They picked up seventeen and a half pounds of cigarette butts. They picked up more trash this year than last year. How can we stop the littering? Something new this year was giving a prize for picking up the most cigarette butts sponsored by The Study Hall. Simonton Corner Grange Hall won \$250 for picking up 4 pounds and 15 ounces of cigarette butts, and \$100 went to Camden National Bank with 4 pounds 11 ounces.

We are planning a toll booth at Simonton’s Corner on May the 25th from noon to 6:00 p.m. to help pay for our revitalization of the Community Building. We are in our 95th year. We have a new heating source and a flame proof ceiling. The fire marshal’s office shut us down two years ago. As a kick start, we will be having a July birthday bash. Scott Bickford says that we do not need any permits. We are asking for the Board’s approval to hold the toll booth. If Randy and Jason are okay with it, then Scott is as well. Jason will have safety people there for us.

Mark – I would like to hear from the Police Department what they think.

Ken – we need to have a policy. We will need to look into it. Legacy Rockport is working with them to help with the funding. Thank you for all your work. Littering is a crime and we need to have Randy summons anyone who is caught doing so.

Doug – thank you Marci and Maggie for all the work you do for the town.

Debra Hall – candidate night is not at 6:30 but at 6:00 p.m.

IV. TOWN MANAGER REPORT – See Attached

V. UNFINISHED BUSINESS

- a. Vote to sign the Budget Validation Referendum – MSAD #28 and Five Town CSD Warrant and Notice of Election for Tuesday, June 12, 2018

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Owen Casas moved to sign the Budget Validation Referendum for both the MSAD #28 and Five Town CSD Warrant and Notice of Election for Tuesday, June 12, 2018 from 8:00 a.m. to 8:00 p.m. Mark Kelley Seconded the motion. VOTE: 4 FOR – 0 OPPOSED

VI. NEW BUSINESS

- a. Acknowledgement of Gifts to the Town:
- \$10,479.00 from Maine Media Workshops and College as Payment in Lieu of Taxes

Mark Kelley moved to accept the payments in lieu of taxes from Maine Media College in the amount of \$10,479.00 and to send a letter of thanks to them. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- b. Committee Resignation(s) – None this meeting
- c. Committee Application(s) – None this meeting
- d. Committee Presentation(s) – None this meeting
- e. Consider a temporary renewal of a liquor license for the Goose River Golf Club

Mark Kelley moved to issue a temporary renewal of a liquor license to the Goose River Golf Club not to exceed July 1, 2018. Owen Casas seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- f. Presentation from the Superintendent of Schools Maria Libby and School Board Vice Chair Lynda Chilton

Maria Libby – our annual budget meeting will be held on Tuesday, May 23rd at 6:00 p.m. at the high school. The CSD budget meeting will be at 7:00 p.m.

We are working really hard to keep the budget down and to still provide the best possible services. SAD #28 will increase 1.69% and the CSD decrease 1.24% in expenses. 70-75% of the budget goes to salaries. Our last high school payment will be in 2022. We have 6-7 private paying students and 40 tuition paying students. We have exchange students from China and Germany.

Our enrollment is at 725 students and next year it is expected to be at 741 for SAD #28. We expect CSD students to increase to 718 next year. We have been stable in enrollment for the last few years. MSAD # 28 owns the buses and charges the CSD (Five Town) to use the buses. Other instruction has an increase of \$10,000 to be used for summer school. We will target the kindergarten students with a four-week program to boost their readiness to start school in the fall.

The new middle school will have a ground breaking on June the 6th. Phase II will be the demo on June 22. We expect the building to be substantially finished in May of 2020 with an opening date of September 8, 2020.

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- g. Consider approving the use of reserve funds for tennis court repairs at the Marge Jones Recreation area.

Owen Casas moved to authorize the expenditure of \$15,779.00 put of the Recreation Reserve for the purpose of the proposed repair of the Marge Jones Tennis Court. Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- h. Hear a report on recent computer issues and consider using reserve funds for needed security upgrade (See attached)

Rick – Megan and Gus Natalie, our IT person, are here for this item. We are facing some changes that we need to make. Our current backup procedure and email process will not work for us in the future. We are moving them away to a site in the “Cloud.”

Gus – the reason we did what we did when we were hacked was that it would take a while, two weeks to get bit coin that was being demanded as a fee. The email hosting is in house and most people would have it offsite. This will be done with many benefits. It will keep the employees with current Microsoft Office Products. There were two situations, the public wireless which was locked down and black listed our email. We are working on a new plan for the public’s use. There will be an offsite backup in the Police Department basement. It was a network virus and I worked over 100 hours to get everything back and running.

Rick - we will have to tap into our reserve funds to fix this problem.

The Board discussed the cost of the repair and upgrade.

Doug – thank you Gus for your work in getting the system back up and running. How much was the ransom?

Gus - \$1,000.

Ken – can we give Rick permission to go ahead with the upgrade?

Gus – these are things that I had been suggesting for a long time for us to do.

Rick -we need a plan for disaster recovery.

Ken – I would like to thank Linda’s office for their work on Tax Day through difficult times.

- i. Consider accepting proposal to remove the home on town owned property at 647 Rockland Street

Mark Kelley moved to approve the proposal from Dave Herrick to remove the home and salvage the building at 647 Rockland Street for the price of \$1. Owen Casas seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- j. Consider the disposition of funds remaining from the 125th anniversary celebration

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The funds of \$26,000 are to be dedicated to restoring the Andre statue in time for the next anniversary, the preservation of the Lime Kilns, preserving our vital records and seed money for the 150th celebration.

Mark Kelley moved to the transfer of the 125th Anniversary Celebration Funds to the Legacy Rockport account with the amounts and conditions as described in the letter from the Committee. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- k. Consider approving the establishment of GoFundMe page to support restoration of the Andre statue at Harbor Park

Mark Kelley moved to authorize Legacy Rockport to conduct a “Go Fund ME” effort for the purpose of raising funds to make the repairs to the Andre Statue. Owen Casas seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- l. Consider using funds previously encumbered for a new backstop at the RES fields for backstop repairs and field improvements

Mark Kelley moved to authorize the expenditure of \$3,633.61 from the encumbered RES backstop account to replace the infield material on the RES ball field and repairs to the backstop. Owen Casas seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Break 9:05 p.m. to 9:12 p.m.

- m. Update on Comprehensive Plan Review Committee’s work

This item was skipped.

- n. Consider approval of a contract for Emergency Medical Services from Northeast Mobile Health Services.

Mark Kelley moved to approve the Northeast Ambulance Contract for the term of 1 year to begin July 1, 2018 and ending June 30, 2019 at a subsidy rate of \$83,811.00 and to authorize the Town Manager to sign. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- o. Vote to accept funds from the Library Endowment in the amount of \$80,000 to assist with the design and construction of a new Library.

Owen Casas moved to accept the \$80,000 given to us by the Library Committee and their endowment. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- p. Consider creating a reserve fund to be used for the design and construction of a new Library

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Owen Casas moved to create a Design and Construction Reserve Fund for the purpose of design and construction of the new library. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- q. Vote to authorize the transfer of funds into the Library Design and Construction Reserve

Owen Casas moved to take the donated money of \$80,000 that we just received from the Library Committee and place it into the newly constructed Design and Construction Reserve Fund. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Owen – I know that we usually don't send thank you letters to our own committees, but we should send the Library Committee a letter of thanks.

- r. Vote to authorize the expenditure of \$61,110.49 from the reserve for design and engineering services

Mark Kelley moved to authorize the expenditure of \$41,110.49 from the Design and Construction Reserve Fund for architectural and engineering services and to authorize the expenditure of an additional \$20,000.00 for design and engineering as needed. Owen Casas seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- s. Vote to appoint William Najpauer as Assistant Code Enforcement Officer and Assistant Local Plumbing Inspector

Owen Casas moved to appoint William Najpauer as Assistant Code Enforcement Officer and Assistant Local Plumbing Inspector. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- t. Consideration of sending a letter in support of the Town of Islesboro to the Maine State Commissioner of Transportation regarding recent increase in ferry rates

Owen Casas moved to send of letter of support. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- u. Sign warrants for the annual town meeting

The Board signed the warrants.

VII. WASTEWATER COMMISSIONERS

- a. None this meeting

VIII. LIAISON REPORTS

The Board each gave their report of what has happened with their assigned committees.

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IX. EXECUTIVE SESSION

- a. None this meeting

X ADJOURNMENT

Owen Casas moved to adjourn the meeting at 10:05 p.m. Kenneth McKinley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Respectfully submitted,

LINDA M. GREENLAW
TOWN CLERK as RECORDING SECRETARY