

NAME	ATTEND
Denise Munger, Chair	
Eric Boucher, Vice-Chair	
Kim Graffam	
Michael Thompson	
Jonathan Duke, Town Manager	
Rockport AV Staff	
General Public	



**May 13, 2024 – 6:00 p.m.**

**GCPR – Opera House**

**- PUBLIC MEETING -  
Rockport Select Board**

Monday, May 13, 2024

GCPR – Opera House 6:00 p.m.

[https://www.youtube.com/playlist?list=PLa\\_oEsFzrKUU4-MMNdCIVf-1-7HXDeqF](https://www.youtube.com/playlist?list=PLa_oEsFzrKUU4-MMNdCIVf-1-7HXDeqF)

---

**AGENDA**

**I. Call Meeting to Order**

**II. Public Hearing**

- a. Receive public comments on the Annual Town Meeting Warrant Articles that will be voted upon by referendum vote on June 11, 2024.

**III. Town Manager’s Report/Update**

**IV. Public Input on Non-Agenda Items**

**V. Amendments to the Agenda**

**VI. Consent Agenda**

- a. Approve School Warrants
- b. Approve Meeting Minute(s):
  - April 8, 2024
  - April 9, 2024

**VII. Action Items**

- a. Act on Opera House fee schedule
- b. Act on Elections Warden Appointment
- c. Act on Quitclaim Deed Map T02, Lot A07-018
- d. Act on Quitclaim Deed Map T01, Lot A05-004
- e. Act on Quitclaim Deed Map T03, Lot B02-046
- f. Act on Quitclaim Deed Map 026, Lot 217

**VIII. Discussion Items**

- a. Discuss preferred time and location for Organizational Meeting on June 12th.

**IX. Select Board Liaison Reports**

**X. Adjourn**

**Future Meetings, Office Closures, Etc.**

Monday, May 27, 2024 – Town Offices closed for Memorial Day

Tuesday, June 11, 2024 – Election Day at the Library – Town Office closed

Wednesday, June 12, 2024 – Select Board Organizational Meeting

Wednesday, June 19, 2024 – Town Offices closed for Juneteenth

Monday, June 24, 2024 – Select Board Meeting

Monday, July 8, 2024 – Select Board Meeting

Friday, July 15, 2024 – Employee Appreciation Barbeque



# **TOWN OF ROCKPORT PUBLIC HEARING NOTICE**

The Town of Rockport Select Board will hold a Public Hearing on Monday, May 13, 2024, at 6:00 p.m. in the Geoffrey C. Parker Room at the Opera House to receive public comments on the Annual Town Meeting Warrant Articles that will be voted upon by referendum vote on June 11, 2024.

A copy of the proposed Annual Town Meeting Warrant may be viewed at the Rockport Town Office during normal business hours and can be viewed on the Town of Rockport website.

# TOWN OF ROCKPORT

## ANNUAL TOWN MEETING WARRANT

### Tuesday, June 11, 2024

---

To: Randy Gagne, Constable of the Town of Rockport, in the County of Knox, State of Maine

#### *Greetings:*

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Rockport in said County, qualified by law to vote in Town affairs, to meet at the Rockport Public Library, of the said Town of Rockport, on Tuesday, the 11th day of June, 2024 at 8:00am to 8:00pm to vote on Articles 2 through 15, at which time the meeting will adjourn.

**Article 1.** To elect a moderator to preside at said meeting.

**Article 2.** To elect:

- a. Two 3-year terms for Select Board and Overseers;
- b. One 1-year term for Select Board and Overseers;
- c. Three 3-year terms for the Budget Committee;
- d. Two 2-year terms for the Budget Committee;
- e. Two 3-year term for the Library Committee;
- f. One 3-year term for Director of SAD #28 and to also serve concurrently on the Five Town CSD School Board.

*Explanation:* We have received papers back for the two open three-year terms on the Select Board, the three people that will be on the ballot in June for this position will be Tiffany Ford, Michelle Hannan, and Denise Munger. For the one one-year term, we have received papers back from John Viehman, who will appear on the June ballot.

There are three three-year term open positions on the Budget Committee, and we received papers back from Walker Angell and Helen Shaw. We also have two two-year term open positions, and we received papers back from Douglas Cole.

There is two three-year terms open position for the Library Committee, and we received papers back from David Bannister and Helen Shaw.

There is one three-year term position for the School Board, which we received papers back from Marcia Dietrich.

Write ins for all vacancies are also accepted, however, for a write in to accept the position, they must declare in writing with the Town Clerk that if written in they will accept the position. Such declarations must be received by the Town Clerk prior to 4 p.m. on June 10<sup>th</sup>, 2024.

**Article 3.** Shall the Town: (1) approve a capital project consisting of the construction of a new wastewater recovery facility on property currently owned by Pen Bay

**2024 Annual Town Meeting Warrant – continued**

Medical Center located at 6 Glen Cove Drive and an extension of the wastewater collection system along Route 90 to the Route 17 intersection, including engineering and design costs, transaction costs and other expenses reasonably related thereto (the “Project”); (2) appropriate the sum of \$33,667,000, plus any additional premium, to provide for the costs of the Project; (3) authorize the Town Treasurer and the Chair of the Select Board to issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$33,667,000, plus any additional premium, to fund the Project; and (4) delegate to the Treasurer and the Chair of the Select Board the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form, refundings, and other details of said securities, including authority to execute and deliver the securities on behalf of the Town?

**FINANCIAL STATEMENT**

**1. TOTAL BOND INDEBTEDNESS**

a. Bonds outstanding and unpaid:	\$ 6,228,570
b. Bonds authorized and unissued (other than this loan):	\$ 8,258,675
c. Maximum amount to be issued if approved:	\$ 33,667,000

**2. COSTS**

At an estimated maximum interest rate of 3.5% for a thirty (30) year maturity, the estimated cost of this bond will be:

Principal	\$ 33,667,000
Interest	\$ 18,224,708
Total:	\$ 51,891,708

**3. VALIDITY**

The validity of the bonds and the voter's ratification of the bonds may not be affected by any error in the above estimates. If the actual amount of the total debt service varies from the estimates, the ratification by the voters nevertheless conclusive, and the validity of the bond issue is not affected by reason of the variance.

---

Town Treasurer

Select Board Votes: 4 For, 0 Against, 0 Abstain RECOMMEND  
Budget Committee Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

[Explanation: This is a bonding article looking for voter approval to fund the construction of a Water Resource Recovery Facility, and extended the sewer collection system out Route 90 to the interaction of Route 17. As a reminder this is not debt that will be paid for by the entire tax base, this will be paid for by the rate payers of the system. For more information on this project, please visit the Town’s website, in the header click on “Projects”, then “Water Resource Recovery Facility and Route 90 Sewer Expansion. All information we have in](#)

**2024 Annual Town Meeting Warrant – continued**

regard to this project is there and will be updated as new information is gathered.

**Article 4.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance Zoning Map to change a parcel’s zone located at Map 20 Lot 182 from part of 903 Coastal Residential and 906 Mixed Business Residential to fully 906 Mixed Business Residential.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office.*

Planning Board Votes:           6 For, 0 Against, 0 Abstain   RECOMMEND

Explanation: The proposed changes to the Map are seen in the images below. The lot in question included the former Fuller Chevrolet car dealership on Route 1. This change would place the entire lot in the 906 Mixed Business Residential district.



**Article 5.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance to place Planned Unit Development Ordinance within, and to be known as Section 817 Planned Unit Development, and with proposed amendments to definitions accompanying Planned Unit Development.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes:           7 For, 0 Against, 0 Abstain   RECOMMEND

Explanation: The proposed ordinance of a Planned Unit Development (PUD) is aimed at creating another tool the Town can use to increase the housing stock. Currently, Rockport’s Land Use Ordinance is a black and white setup with little flexibility for a developer to create housing that is sorely needed. If Rockport is to increase housing supply, then additional tools such as this PUD are needed. This PUD ordinance will allow for density bonuses in exchange for types of housing and other amenities for the community at large. For the full proposed amendment, please see the Town website.

**2024 Annual Town Meeting Warrant – continued**

**Article 6.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance to place Affordable Housing Ordinance within, and to be known as Section 818 Affordable Housing.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes: 7 For, 0 Against, 1 Abstain RECOMMEND

Explanation: The Town finds that an adequate supply of affordable housing for persons of moderate income is desirable for public health, safety and welfare in that it promotes a community rich in economic, social, and cultural diversity. It is therefore a public purpose to make available and integrate into the Town an adequate supply of housing for people of all economic segments of the community. For the full proposed amendment, please see the Town website.

**Article 7.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding section 804 Cluster Development, and related amendments to Section 917 Land Use Table, and with proposed amendments to definitions accompanying Cluster Development.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

Explanation: This is amending text in section 804 to conform to the LD 2003 legislation from the State. For the full proposed amendment, please see the Town website.

**Article 8.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding section 918 Dimension Tables A and B, and related amendments to Section 917 Land Use Table, and with proposed amendments to definitions accompanying these amendments.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

Explanation: This is amending text in section 918 and 917 to conform to the LD

**2024 Annual Town Meeting Warrant – continued**

2003 legislation from the State. For the full proposed amendment, please see the Town website.

**Article 9.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding Chapter 900.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

Explanation: This is amending text in Chapter 900 to conform to the LD 2003 legislation from the State. For the full proposed amendment, please see the Town website.

**Article 10.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding section 604, accompanying amendments to the definitions in Section 302, and related amendments to Section 917 Land Use Table.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

Explanation: This is amending text in Section 604, 302, and 917 for additional definitions and clean up amendments to strengthen the Land Use Ordinance.

**Article 11.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding section 816.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

Explanation: This is amending text in Section 816 to conform to the LD 2003 legislation from the State. For the full proposed amendment, please see the Town website.

**Article 12.** To see if the Town will vote to raise and appropriate the following expenditures for the 2024/2025 fiscal year:

A.	Administration.....	\$41,754
B.	Town Manager.....	\$412,745
C.	Town Clerk.....	\$354,295
D.	Planning & Community Development .....	\$448,718

**2024 Annual Town Meeting Warrant – continued**

E.	Finance .....	\$328,430
F.	Assessing .....	\$295,516
G.	Insurance.....	\$92,984
H.	General Assistance .....	\$105,330
I.	Police Department .....	\$1,145,010
J.	Fire Department.....	\$736,529
K.	Emergency Medical Services .....	\$1,191,665
L.	Other Public Safety Services .....	\$254,460
M.	Animal Control.....	\$6,400
N.	Harbormaster .....	\$358,950
O.	Emergency Management .....	\$9,115
P.	Public Works .....	\$2,884,615
Q.	Sanitation.....	\$171,100
R.	Library .....	\$596,207
S.	Conservation Commission .....	\$33,050
T.	Parks .....	\$85,811
U.	Opera House .....	\$280,420
V.	Recreation.....	\$71,080
W.	Buildings and Grounds Administration .....	\$399,030
X.	Town Office Building.....	\$187,474
Y.	Public Safety Building.....	\$39,980
Z.	West Rockport Fire Station.....	\$37,850
AA.	Debt.....	\$508,849
AB.	County Service, E-911 .....	\$102,199
AC.	County Service, Dispatch.....	\$50,357
AD.	Cemeteries .....	\$168,900
AE.	Special Assessments.....	\$6,800
	Total.....	\$11,405,623

**Budget Committee recommendations:**

A.	Add \$32,500 to Harbormaster Budget	Select Board: Approved
B.	Remove \$10,000 from Public Works	Select Board: Not Approved
C.	Remove \$15,000 from Public Works	Select Board: Approved
D.	Add \$6,000 to Library	Select Board: Approved
E.	Add \$15,000 to Conservation Commission	Select Board: Approved

*Note: “Select Board: Approved” means the Budget Committee recommendation is included in the budget reflected above, Not Approved means that it is not reflected above.*

Select Board Votes:                    4 For, 0 Against, 0 Abstain    RECOMMEND

Explanation: Like last year we will not be having an open Town Meeting and the budget articles will be voted on by written ballot. This article seeks the approval for the expenses for the 2024/2025 fiscal year. Through the budget process, the Budget Committee, Select Board, Town Manager, and Department Heads met to develop the annual budget. The Budget Committee had five recommended

**2024 Annual Town Meeting Warrant – continued**

changes to the budget that they presented to the Select Board, these changes are listed above. All but one recommendation of Budget Committee’s recommendations was approved by the board and is included in the warrant article numbers. The one item that was not approved the board felt that it was appropriate to leave that money in the Public Works budget for winter snow removal and road treatment. Some high-level highlights of budget presented are:

1. Overall, the budget is an increase of 14.15%, which includes an 8.66% increase from the schools and an increase of 9.4% from the county. The biggest driving force of this increase is item #2 in the explanation.
2. The creation of an Emergency Medical Services (EMS) department. We currently contract our EMS services out to a private company, and that provider is not meeting the standard that the Rockport taxpayers deserve. By providing our own service, we have total control of the care that is provided to those that need the services. It also allows us to make sure adequate training, patient care and such are met. We will also be able to do more community outreach and preventative care to the residents of Rockport.
3. We have also increased the paving allocation, although not enough to do all the work that is needed across town, it will aid us getting more work done.

**Article 13.** To see if the Town will vote to raise and appropriate the following as Revenue from the following sources to be used in reducing the property tax assessment for the 2024/2025 fiscal year:

A.	General Government .....	\$1,570,565
B.	Public Assistance.....	\$49,700
C.	Public Safety.....	\$855,634
D.	Public Works .....	\$66,879
E.	Culture and Recreation .....	\$200,987
F.	Buildings and Grounds .....	\$27,070
G.	All Other – Cemeteries.....	\$65,500
H.	Schools .....	\$93,750
I.	Unassigned Fund Balance .....	\$380,000
J.	Special Assessments.....	\$687,500
	Total.....	\$3,997,585

Budget Committee recommendations:

- |    |  |                            |
|----|--|----------------------------|
| A. | Add \$50,000 to Finance Department                 | Select Board: Approved     |
| B. | Reduce use of Unassigned Fund Balance to \$200,000 | Select Board: Not Approved |

*Note: “Select Board: Approved” means the Budget Committee recommendation is included in the budget reflected above, Not Approved means that it is not reflected above.*

Select Board Votes:                    4 For, 0 Against, 0 Abstain    RECOMMEND

Explanation: This article is to approve all the non-tax revenues that are collected by the Town, and to approve the use of the Unassigned Fund Balance, to lessen the burden felt by taxpayers. We were able to increase our non-tax revenues by 22.62% over the current fiscal year. The Budget Committee approved two recommended changes which were presented to the Select Board. The board approved one of those recommendations, but chose not to include the reduction of the use of the unassigned fund balance in this budget because the Board felt that these funds were needed to help reduce the burden felt by the taxpayers.

**Article 14.** Shall the Town accept the dedication in fee simple of all of Business Circle, Rolling Meadow East, and Rolling Meadow West comprising approximately 1,600 feet of private right-of-ways located off of West Street Extension, as shown on the subdivision plan recorded in the Knox County Registry of Deeds at Cabinet 25, Sheet 131, as amended, and to accept and establish such ways as municipal roads to be Town-owned and maintained?

Select Board:	4 For, 0 Against, 0 Abstain	RECOMMEND
Budget Committee:	6 For, 0 Against, 0 Abstain	RECOMMEND

Explanation: This article, if approved would accept the above listed roads as Town roads. The Budget Committee and Select Board both voted in favor of this article.

**Article 15.** Do you favor requiring the Rockport Select Board to appoint an advisory committee to study the costs and benefits of a collaborative approach for improving wastewater treatment systems in the towns of Rockport and Camden, including a municipal utility district, and to have such committee report findings to the Board prior to the 2025 Rockport Town Meeting and prior to funding the construction of a new wastewater treatment plant?

*Note: This article was submitted by a citizens' petition.*

Explanation: A citizens' petition cannot be altered in any form from the word presented to signers of the petition, so this language is identical to that provide to those who signed the petition. To have an article included on the ballot, petitioners must obtain the signatures at least 10% of the voters participating in the last gubernatorial election, which in this case amounted to 217 voters. The petitioners in this instance provide more than 217 registered voters and thus this article will be on the June ballot.

---

## Town of Rockport, Maine

---



### Town Manager's Office

Town Office  
101 Main Street  
Rockport, Maine 04856  
Telephone: 207-236-0806 x3  
Fax: 207-230-0112

### Jonathan Duke, Town Manager

Email: [jduke@rockportmaine.gov](mailto:jduke@rockportmaine.gov)

### Diane Hamilton, Executive Assistant and General Assistance Administrator

Email: [dhamilton@rockportmaine.gov](mailto:dhamilton@rockportmaine.gov)

---

## Town Manager's Report & Update May 13, 2024

### Town Clerk:

#### Annual Town Meeting/June Election:

All items on our Annual Town Meeting Warrant will be decided at the polls on Tuesday, June 11th at the Rockport Public Library. The school budgets and state ballots will be part of this election and all ballot information is on our town website at [rockportmaine.gov](http://rockportmaine.gov).

There will be a Public Hearing on Monday May 13<sup>th</sup> at 6:00 p.m. to receive public comments on the annual town meeting warrant articles that will be voted upon by referendum vote on June 11, 2024. Like last year we will not be having an open Town Meeting and the budget articles will be voted on by written ballot. This is to approve the expenses for the 2024/2025 fiscal year.

Absentee ballot requests for the June election are available on May 14<sup>th</sup>.

#### 2 seats: 3-year term for Select Board and 1 seat: 1-year term for Select Board:

We have received papers back for the two open three-year terms on the Select Board, the three people that will be on the ballot in June for this position will be Denise Munger, Michelle Hannan and Tiffany Ford. For the one one-year term, we have received papers back from John Viehman, who will also appear on the June ballot.

#### 2 seats: 3-year term Library Committee:

There are two three-year terms open position for the Library Committee, and we received papers back from David Bannister and Helen Shaw.

#### 1 seat: 3-year term School Board:

There is one three-year term position for the School Board, which we received papers back from Marcia Dietrich.

#### 3 seats: 3-year term Budget Committee and 2 seats: 2-year term Budget Committee:

There are three three-year term open positions on the Budget Committee, and we received papers back from Walker Angell and Helen Shaw. We also have two two-year term open positions, and we received papers back from Douglas Cole.

#### Write ins:

Write in candidacy is available for all positions on the ballot, however, for a write in to accept the position, they must declare in writing with the Town Clerk prior to 4 p.m. on June 10<sup>th</sup>, 2024.

Failing to provide a declaration of candidacy in writing will mean the individual may not be elected to the position in question.

#### Voter's Guide:

Located on our website under election information at [rockportmaine.gov](http://rockportmaine.gov).

#### **Harbor:**

Footbridge Update: Dallas Fields of Fields Dive Service is building and will install a 6'x 50' aluminum footbridge with Ipe wood decking. Our initial design proved to be too complicated to implement given our budget and timeline and the extensive engineering that the design required. It became clear that if we wanted to have a footbridge in place for this season- this is the only feasible option. We expect this replacement bridge to be installed in the next 1 to 2 weeks. Construction on the bridge is nearly complete and we are awaiting final approval from the engineer to sign off on the project.

Storm Repairs. We have been filling in holes and repairing damage from all the latest storms. Please be patient and respectful in those areas, as some of these spaces take time to grow back.

Prock Marine was quite helpful in tackling the first portion of the repairs last month and we are moving onto the second phase which will address the sink holes created along the river, in the park, and most notably in the parking lot where our commercial fishermen are working. Next week contractors will begin removing damaged asphalt and filling areas where waves undermined the parking lot, which may include the entire parking area. What all involved should understand from all damage from a storm, is that once damage results from a Federally declared disaster, the Town must work very carefully. Safety is the priority but FEMA is quite clear they will not fund any work which goes beyond replacing what was damaged. So while anyone who sees the damage from this storm would suggest making more extensive repairs so that another storm wouldn't cause the same harm, that isn't possible without FEMA denying reimbursement. Therefore, we are stuck with making a repair that we have low confidence will stand the test of time, but are doing so because that is the only way we can work with FEMA. Additionally, I'd heard some rumors that a neighboring community received \$4million to repair damage from the storms this winter, that is far from the case. None of the communities impacted from the January 11<sup>th</sup> and 14<sup>th</sup>, 2024 storms have received any funds from FEMA and won't for nearly another year. So the bottom line in all of this is that these storms are truly wreaking havoc not just on our waterfront but also in our capacity to provide the repairs we know are needed to avoid further damage.

Floats Are In. All floats are now in the water in anticipation of many upcoming boat launches and judging by my visit just after the last of the floats were put in the water, those launches are going fast! The Harbormaster and her crew will be working on replacing all of the tie-offs as all of them were damaged in the January storm.

Mooring Renewal. Abbie has been working with mooring holders to complete their Online Mooring profiles and complete their transactions online. This is the first year we are not sending out paper bills so there will be more work while everyone gets used to the process of doing their renewals online. We will also be sending out postcards as reminders.

#### New Hire.

Deputy Harbormaster – I'm pleased to say the Town has hired RJ Polky to join our staff at the harbor as a deputy harbormaster. Though he is a Mainer, RJ has extensive experience as a

firefighter out west and has a long list of certifications which can aid our community in a variety of ways. RJ will join Jared Cumming on staff as a deputy harbor master as we begin to march toward warmer weather. Stop by the harbor and say, “hello,” to RJ!

### **Thank you!**

Want to thank all the volunteers for all their help with the Spring roadside cleanup. Once again, we had civic groups, students from local schools, and residents working together to clean up our roadsides and ensure Rockport remains beautiful. Many thanks to our Public Works crews who also worked with our volunteers to pick up the bags across town.

### **In Lieu of Taxes:**

Many thanks to Maine Coast Heritage Trust’s Aldermere Farm, Beech Hill Connector, and Erickson Field Properties who contributed \$5,600 in lieu of paying taxes to help assist with town provided services. Though it is not a requirement, it is greatly appreciated non-profits see such value in how the Town supports them.

### **Cemeteries:**

All town cemeteries have been opened to the public for the season. Please be patient while we continue to do more maintenance and cleanup. Memorial flags will be going out on the week of May 20<sup>th</sup> so they will be there for Memorial Day, and I anticipate all spring cleanup will be completed by that date. Our crews and that of our contract, Farley Inc., are working diligently to ensure the cemeteries are in the best position possible prior to Memorial Day. An extensive drainage project will be started in the next couple weeks at Sea View Cemetery to address flooding during heavy rain events and a new flagpole is on order to replace the flagpole which broke in Sea View.

### **Marge Jones Fields:**

Fields are now open for the season! Fields look good, lots of pickleball games and little league games going on. The new dug out is complete and the Babe Ruth shed had some upgrades, leveled, trimmed, and stained. If you want to schedule the use of a field for this year, email [rockportrec@rockportmaine.gov](mailto:rockportrec@rockportmaine.gov).

### **Wastewater Article Q&A Session:**

There will be a public meeting regarding Article 3 of the Annual Town Meeting Warrant which would authorize the Town to construct a new wastewater treatment plant in Rockport and extend sewer from the high school to the Route 17/90 intersection on Tuesday, May 28<sup>th</sup> at 6:00 p.m. in the Geoffrey C. Parker Room at the Opera House. All are invited to attend to ask questions.

### **Finance:**

I’m pleased to announce the Government Finance Officers Association has awarded the GFOA’s Distinguished Budget Presentation Award to the Town of Rockport for its budget document. In order to receive the budget award, the Town had to satisfy nationally recognized guidelines for effective budget presentation and reflects the commitment our staff places on providing a document that meets the highest principles of governmental budgeting. This is the seventh year in a row the Town of Rockport has won this award and all credit for this honor goes to our tireless Finance Director, Megan Brackett. The format a budget takes really only needs to go as far as what is needed for the Select Board to approve the budget, but this budget provides so much more data and information to aid the Board, the Budget Committee, and frankly all

residents of an accurate picture of the municipality's fiscal health and the budget presented. Congratulations again, Megan!

### **Public Works:**

Project Updates. We have been actively engaged in significant brush cutting on Main Street between Route 1 and Simonton's Corner. This is in preparation for potentially significant road work this summer to address the roadbed and drainage.

In the Bay Ridge subdivision, Wellington Drive and Terrier Circle are two of the areas we are focusing on at present to provide drainage improvements in preparation for paving when conditions allow.

Parks. Public Works and our contractors have been working to address deferred maintenance at Glen Cove Park and Walker Park this month. At Glen Cove significant brush had accumulated through the parking areas and around the Anne Kilham created map. We removed the brush the views from the park are once again available to park visitors.

At Walker Park, we encountered significant storm damage along the sea wall and as noted above in the Harbor section, we made repairs in line with FEMA's needs. However a better plan should be engaged there to protect the park. Additionally, tree growth had come far too close to the playset, a dangerous metal later was removed and more wood chips were needed to ensure a safe area to play.

Sidewalk Repairs. Sidewalk repairs were done in the Rockport Village area on Union and Main Street and around the Opera House. We appreciate all the patience while the repairs were taking place.

Spring Cleanup. While spring has begun, the late departure of winter has left us a bit behind on some items. However, we are nearly complete with street sweeping and plan to begin cleaning our catch basins in the weeks ahead. Painting should begin next week in hopes of having it complete in time for Memorial Day.

Please always use caution in construction areas as some areas may not be passable and unsafe while our crews are working.

### **Library:**

Upcoming Programs: Check out the library website at <https://www.rockport.lib.me.us/>

*Friends of the Rockport Public Library's HUGE Donut Festival Book Sale*

*June 7th, from 8:00 a.m. to 3:00 p.m. and June 8 from 9:00 a.m. to 3:00 p.m.*

The Rockport Room in the library's lower level will be filled with thousands of gently used books, CDs, DVDs, and puzzles appealing to all ages and tastes. Volunteers from the Friends of the Rockport Library will keep book tables stocked full of fiction, nonfiction, mystery, Maine-themed, exciting "specials", and more! There will be bargains galore, and Annual Friends members receive 10% off purchases. Only cash or checks will be accepted. Proceeds from the book sale will benefit the Rockport Library. Please contact the library at 207-236-3642 if you would like to volunteer at the sale or receive more information about the Friends.

*"Drink Your Vinegar: The Ancient and Modern-Day Uses of Apple Cider Vinegar"*

*June 12th at 6:00 p.m.*

Bob Sewall and his wife, Mia Mantello, will explain how apple cider vinegar is made and speak about the many uses for vinegar in cooking; in hot sauces; and in drinkable forms like fire cider, shrub, and switchel. They will also discuss the purported health benefits of ACV. Bob Sewall is a long-time organic apple grower and former President of Maine Organic Farmers and Gardeners. Sewall's cold-aged vinegar is used in fine restaurants including Fore Street in Portland, Primo in Owl's Head, and Nina June in Rockport. This program is part of the library's ongoing "foodie" series. There will be samples to try and vinegar for sale.

*"Summer of Spies: Youth Summer Reading Program"*

*July 9th through August 6th, times will vary.*

This year's summer Reading program invites young patrons to explore the genre of mystery, sleuthing, and spying through special events, weekly themed activities, and reading challenges. There will be a kickoff party on July 9, where students will learn about the summer spy challenges and begin their adventure with a secret spy obstacle course. Students will have the chance to build their own spy briefcase, and throughout the summer create and test the tools they'll need for super sleuthing. There will be a live action game of Clue where students can dress in character and solve the classic whodunit. Space is limited for some of the activities, so please call the library at 207-236-3642 to register and learn more.

*"An Introduction to the Maine Fibershed"*

*July 17th at 6:00 p.m.*

A Fibershed is a geographical region where natural fiber is produced, processed, made into textiles, and ultimately composted. The Maine Fibershed's mission is to educate and connect people to maximize the health of the environment, protect Maine's natural resources, and shorten supply chains. Pat Harpwell will discuss the "Soil-to-Soil" diagram and the importance of keeping synthetic fibers out of our food, soil, and watersheds. The program will also cover the health benefits of using natural fibers on your skin and in your home; and how waste wool can be used for packaging, fertilizer, and erosion control.

*Family Concert with 2023 Latin Grammy nominee, Flor Bromley*

*July 24th at 4:30 p.m. at Mary Lea Park.*

Families are invited to a very special musical event with Latin Grammy nominee, Flor Bromley. Flor's colorful, bilingual performance will entertain and teach children about Latin culture. We invite families to bring a picnic dinner to enjoy while listening to Flor's beautiful storytelling.

*"Appalachian Mountain Club Series: Summiting Kilimanjaro"*

*July 31st at 6:00 p.m.*

In the first program of the Rockport Library's new series of talks in partnership with the Appalachian Mountain Club, Denise Anderson will present a narrated slideshow about her adventure hiking Mt. Kilimanjaro in Tanzania. Kilimanjaro has 3 peaks, the highest is Uhuru Peak, at 19,341 feet. Anderson hiked the 7-day Lemosho Route, starting at the Londorossi Gate on the western side of the mountain. The talk will highlight the various ecological zones: rainforest; moorland and alpine desert; and at the summit — an arctic climate.

### **Police Department:**

Training. Congratulations Officer Bixhaku! Jeta is now a new Drug Recognition Expert. When police officers arrest a person for driving under the influence, and a breath test shows it is not alcohol alone causing the impairment, Drug Recognition Experts are called in to determine if the person is impaired by drugs, and if so, what type of drug. They're highly trained and an invaluable resource in the fight against impaired driving.

Training was supported and funded by [Maine Bureau of Highway Safety](#), which included a short trip to Florida, where ten officers were able to complete their field certifications and certification exam in just three days, returning to Maine fully certified.

### **Fire Department:**

West Rockport Fire Station Updates: After a slow start, progress is moving swiftly on the site as structural steel is up and I expect roof trusses will not be far behind in the next couple of weeks. Chief Peasley, Architect Amanda Austin, and I met with Maine Coast Construction last week and a firm plan is in place to have this building completed on time this fall.

We have had 118 calls year to date so far.

Burn Permits. By definition a “recreational campfire” means an outdoor fire that is used for cooking, personal warmth and light or ceremonial or aesthetic purposes that is not a part of debris disposal (AKA burning brush). In addition, a new law for 2024 clarifies a fire pit may not exceed three feet in height or width. ALL other fires are required to obtain a daily permit online at [Wardensreport.com](http://Wardensreport.com). It’s free and easy so there are no excuses why everyone can’t get a permit when needed!

For those interested in learning more about joining the fire department, please contact Chief Peasley at [jpeasley@rockportmaine.gov](mailto:jpeasley@rockportmaine.gov)

### **EMS:**

On Wednesday May 15th, the Rockport Fire Department will begin our First Responder program with its full-time firefighters and several other Firefighter/EMT’s responding to all EMS calls in Rockport. We will begin responding during the hours of 7:00 a.m. to 6:00 p.m. 7 days a week. These are the hours the station is staffed full-time by our Firefighters/EMT’s. We have also circulated an ad for prospective Per Diem staff to broaden our ability to fill shifts.

North East Mobile Health Services will continue to be our primary EMS provider and transport all patients to the hospital. The Rockport Fire Department Firefighter/EMT’s will arrive on scene to: support the efforts of our EMS provider, utilize our own department’s SOP’s/best practices, and start the process of moving to a full time Fire and EMS transporting service.

If the voters approve the proposed budget on June 11<sup>th</sup>, which will fund our own self-supportive EMS service here in Rockport this will start the processes of advertising for two additional firefighter EMT/AEMT positions and four Firefighter/Medic or Medic positions.

We hope to interview candidates this summer, with hopes of personnel starting in October. Upon completion of the West Rockport Fire Station, we will move to 24-hour coverage for Fire and EMS, with a firefighter EMT and a Paramedic on shift 24 hours, off shift for 48 hours, on shift again for 24 hours, and then off for 4 days. This schedule will broaden the base of individuals who might be interested in working for Rockport beyond those living locally.

We will be responding to all EMS calls 24/7, 365 days a year supporting our current EMS provider until our new staff members become proficient in our policies and procedures and we are confident our staff can assume 100% of transporting responsibilities for EMS needs in Rockport.

### **Opera House:**

Renovation Updates: The Geoffrey C. Parker room renovations are now complete. On Monday the 13<sup>th</sup>, the Select Board will hold their first meeting in the Parker Room since December 2022! Many thanks to Hayrunner, their subcontractors, Chromuniqué Audio Visual, and our Buildings and Grounds staff working hard to get back to work in this space. I think many will be amazed by the transformation and quite pleased with the results!

### **Planning and Community Development:**

New Hire. We are very happy to welcome Andrew Lowe as our new Alternate Code Enforcement Officer and Alternate Local Plumbing Inspector. Andrew will be working closely with Code Officer Scott Bickford in conducting inspections, approving permits, and answering the questions so many of us have had from landowners about what we can do with our property. Andrew comes to us with nearly three decades of experience working in a variety of capacities with the Town of Camden, most recently as assistant fire chief. Andrew is a Rockport resident and we are incredibly excited to have him join the team!

If you need a permit, inspection, or future project to discuss, please contact the Planning and Development and we will get you squared away with a time to meet. Our office is by appointment only, to ensure timeliness of current applications.

VPI Traffic Study. The Traffic Infrastructure Study project is nearing completion, and will be finished this month. Once complete, the work of the VPI Task Force will provide recommendations from this study to the Select Board for their consideration. There are a wide array of items to consider from the intersection of Pascal Avenue and Route 1 across the bridge and ending at Huse Street. I hope this effort will not only provide a playbook for the Town to utilize in future development but more importantly assist us in seeking grant funding to improve areas of the village without negatively impacting its character. The potential for a new bridge weighs heavily and the ability to support the needs of this bridge and smoothly support our residents on foot, on a bike, or behind the wheel through these areas is important.

### **Donut Festival:**

Perhaps it goes without saying but our 2<sup>nd</sup> Annual Donut Festival will take place on June 6<sup>th</sup> and 7<sup>th</sup> at Marine Park. Once again will have shuttle buses to assist with transportation from parking locations at RES and the school. The full schedule is available on the Donut Festival website and Facebook pages!

### **Employment Opportunities:**

We have job openings with the Town of Rockport, stop by the Town Office for an application or call and we can email you an application. All applications will be accepted until the positions are filled. The Town of Rockport is an Equal Opportunity Employer. Also, job applications are available on our town website, along with a detailed job description.

<https://rockportmaine.gov/jobs>

**Public Works – Heavy Equipment Operator** - This position involves manual work in road construction, repair, and maintenance, snow and ice removal, and other seasonal public works projects. The salary range for this position is \$20.00 - \$27.00 per hour, dependent on experience and training. Those with a CDL are preferred. Training is available for the right candidate to assist in gaining their CDL License. The person in this position will work under the direction of the Public Works Director.

Interested applicants should submit a letter of interest, resume and job application to Public Works Director Mike Young, at the following e-mail address (preferred) [employment@rockportmaine.gov](mailto:employment@rockportmaine.gov) with “Heavy Equipment Operator” in the subject line, or by regular mail at 101 Main Street, Rockport, ME 04856.

Applications will be accepted until the position is filled.

**Civic Ready:**

We encourage all residents to sign up for this, if you are interested in knowing what is happening in the Town of Rockport. What is great about this system is that you decide which types of information you receive whether it is a reminder when property taxes are due to information on an upcoming event at the library, opera house or when a public works project is happening in your neighborhood; Civic Alert can keep you informed. Those interested can also sign up for alerts on our website at <https://rockportmaine.gov/civicready>

**Maine Water Assistance Program:**

Is a federally funded program to help support eligible households in having access to drinking water and wastewater utility services. Households will be required to have water liability to be eligible for the drinking water/wastewater program. To receive an application, you can call 888-623-6762 or email [water@mainehousing.org](mailto:water@mainehousing.org).

**Rockport Resource Newsletter:**

If you would like to receive the Rockport Resource Newsletter via email you can sign up through our website.

## Consent Agenda

- a. Approve School Warrants
- b. Approve Meeting Minute(s):
  - April 8, 2024, Meeting Minutes
  - April 9, 2024, Meeting Minutes

### Manager's Comments: Action item

The school warrants require Board approval but ultimately this is a “rubber stamping” of a process the school districts already possess.

### *Suggested Motion:*

*I move the Board Approve the Consent Agenda as presented (or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam						
Michael Thompson						

**WARRANT AND NOTICE OF ELECTION  
TO CALL FIVE TOWN COMMUNITY SCHOOL DISTRICT REFERENDUM**

TO: Sophie Moore, a resident of Five Town Community School District, composed of the Towns of Appleton, Camden, Hope, Lincolnville, and Rockport, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Five Town Community School District, namely, the Towns of Appleton, Camden, Hope, Lincolnville, and Rockport municipality, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers. The municipal officers shall meet forthwith and countersign this warrant and notice of election. The municipal officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF ROCKPORT  
FIVE TOWN COMMUNITY SCHOOL DISTRICT REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Knox County, ss.

State of Maine

TO: Randy Gagne, Constable of the Town of Rockport: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF THE TOWN OF ROCKPORT: You are hereby notified that a Five Town Community School District referendum election will be held at the Rockport Public Library, 1 Limerock Street in the Town of Rockport on Tuesday, June 11, 2024 for the purpose of determining the following question:

Question 1: Do you favor authorizing the School Board of Five Town Community School District (the "District") to construct and equip a new ~1,800 square foot special education classroom building on the Camden Hills Regional High School campus and to expend up to \$750,000 from the District's capital reserve fund for this purpose?

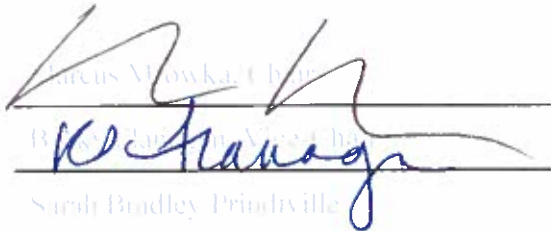
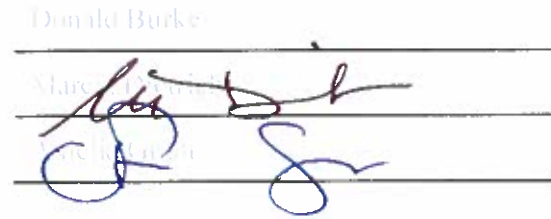
(Note: This question will not require any additional funds from the taxpayers of the Five Town CSD. The CSD Board has already set this money aside through funds raised over time for future capital projects and has determined a critical need and best use of these funds is to create a space for our Special Education Rising Tides program. This program has been housed in an inadequate basement space.)

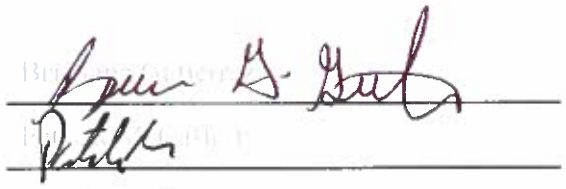
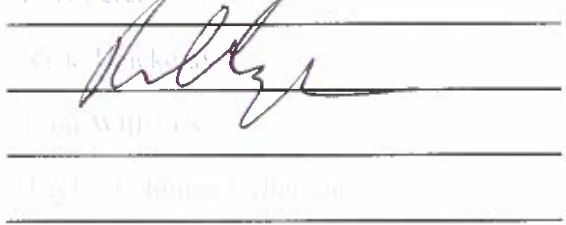
The polls must be opened at 8:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters will hold office hours while the polls are open to correct any error in or change a name or address on the voting list, to accept the registration of any person eligible to vote, and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.


Given under our hand this day, April 10, 2024 at Camden, Maine.

  
Sarah Bradley Prindiville  
  
Donald Burke

  
Brian G. Burt  
  
Lori Perez

A majority of the School Board of Five Town Community School District

A true copy of the Warrant and Notice of Election, attest:

  
Sophie Moore  
Resident of  
Five Town Community School District

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at the Town of Rockport, Maine.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A majority of the municipal officers of the Town of Rockport

A true copy of the Warrant and Notice of Election, attest:

\_\_\_\_\_  
Liz Lowe, Municipal Clerk  
Town of Rockport

**WARRANT AND NOTICE OF ELECTION  
CALLING FIVE TOWN COMMUNITY SCHOOL DISTRICT  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S. § 1486)**

TO: Sophie Moore, a resident Five Town Community School District (the "District") composed of the Towns of Appleton, Camden, Hope, Lincolnville, and Rockport, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely, the Towns of Appleton, Camden, Hope, Lincolnville, and Rockport, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective Municipal Officers. The Municipal Officers shall meet forthwith and countersign this warrant and notice of election. The Municipal Officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF ROCKPORT  
DISTRICT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Knox County, ss.

State of Maine

TO: Randy Gagne, Constable of Rockport: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

**TO THE VOTERS OF ROCKPORT:** You are hereby notified that a District budget validation referendum election will be held at the Rockport Public Library, 1 Limerock Street in the Town of Rockport on Tuesday, June 11, 2024 for the purpose of determining the following question:


Question 1: Do you favor approving the Five Town Community School District budget for the upcoming school year that was adopted at the latest District budget meeting?


The polls must be opened at 8:00 A.M. and closed at 8:00 P.M.


The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

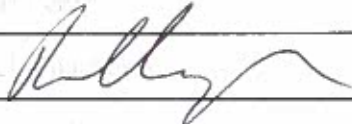
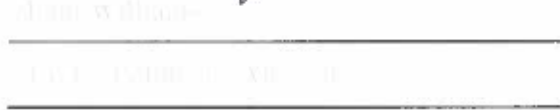
A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 10, 2024 at Camden, Maine.

  
Ms. Hanagan

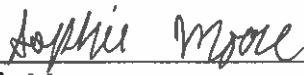
  
Peter M

A majority of the School Board of Five Town Community School District

A true copy of the Warrant and Notice of Election, attest:

  
Sophie Moore  
Resident of  
Five Town Community School District

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at Rockport, Maine.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A majority of the Municipal Officers of Rockport, Maine

A true copy of the Warrant and Notice of Election, attest:

\_\_\_\_\_  
Liz Lowe, Municipal Clerk  
Rockport, Maine

**WARRANT AND NOTICE OF ELECTION  
CALLING MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 28  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S. § 1486)**

TO: Sophie Moore, a resident Maine School Administrative District No. 28 (the "District") composed of the Towns of Camden and Rockport, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely, the Towns of Camden and Rockport, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective Municipal Officers. The Municipal Officers shall meet forthwith and countersign this warrant and notice of election. The Municipal Officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF ROCKPORT  
DISTRICT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Knox County, ss.

State of Maine

TO: Randy Gagne, Constable of Rockport: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

**TO THE VOTERS OF ROCKPORT:** You are hereby notified that a District budget validation referendum election will be held at Rockport Public Library, 1 Limerock Street in the Town of Rockport on Tuesday, June 11, 2024 for the purpose of determining the following question:

Question 1: Do you favor approving the Maine School Administrative District No. 28 budget for the upcoming school year that was adopted at the latest District budget meeting?

The polls must be opened at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 10, 2024 at Camden, Maine.

Patricia  
McDermott  
RS Granage

James S. Gels  
[Signature]  
[Signature]

A majority of the School Board of Maine School Administrative District No. 28

A true copy of the Warrant and Notice of Election, attest:

Sophie Moore  
Sophie Moore  
Resident of  
Maine School Administrative District No. 28

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at Rockport, Maine.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A majority of the Municipal Officers of Rockport, Maine

A true copy of the Warrant and Notice of Election, attest:

\_\_\_\_\_  
Liz Lowe, Municipal Clerk  
Rockport, Maine

minutes

NAME	ATTEND
Denise Munger, Chair	✓
Eric Boucher, Vice-Chair	
Kim Graffam	✓
Michael Thompson	✓
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	✓



**April 8, 2024 – 6:00 p.m.**

**Library**

## Public Hearing

- a. Request for extension of license on premise for Sea Hag Cider


## Public Hearing Action Items

- a. Act on extension of license on premise for Sea Hag Cider

### Manager's Comments: Action item

Sea Hag Cider would like to have outdoor seating fenced in an area starting on June 1, 2024. This extension provides the opportunity for Sea Hag Cider to offer that area for consumption.

### *Suggested Motion:*

*I move the Board approve the request for an extension of license on premises for Sea Hag Cider located at 315 Commercial Street.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam		✓				
Michael Thompson	✓					

### Additional Comments:


## Consent Agenda

- a. Committee Resignation(s):
  - Benjamin Lantz – Budget Committee
- b. Approve Meeting Minute(s):
  - March 11, 2024, Meeting Minutes

### *Suggested Motion:*

*I move the Board Approve the Consent Agenda as presented (or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam	✓					
Michael Thompson		✓				

**Discussion Items**

- a. WRRF Task Force Final Report

**Manager’s Comments:**

The WRRF Task Force provided all of the information concerning the location and technology utilized in potentially constructing a new WRRF in Rockport. However, following their efforts at the Board’s meeting in March, the Task Force agreed to refine their economic projections for the project to better reflect the user base who will fund the project in addition to the financing and grant funding options available. Working with Finance Director Megan Brackett, the attached memo explains the methodology used in preparing these models and changes from the initial presentation.

Bottom line, in the short term the costs are marginally even among the various options available, but over the course of the next decade costs are projected to increase significantly by collaborating with our neighbors in Camden and Rockland. Meanwhile constructing Rockport’s own WRRF, expanding sewer to the Route 90/17 intersection, and having any variation of build out of workforce housing will lead to lower wastewater costs for Rockport’s users.

Baked into these assumptions is the modest availability of grant funding to reduce the burden by Rockport sewer users, but the uncertainty of the support from Rockport voters limits the Town’s ability to successfully win the support of grant agencies.

**Additional Comments:**


## Discussion Items

b. WRRF Project Discussion

### Manager's Comments:

Given the interest and presence of a pair of items potentially on the June Annual Town Meeting ballot, this discussion item is an opportunity for those with varying opinions and views on this topic to weigh in.

### Additional Comments:


## **Action Item**

- a. Act on 2024 Annual Town Meeting Warrant – June 11, 2024

### **Manager's Comments: Action item**

The draft Annual Town Meeting Warrant includes 16 articles for voters to consider. The first of which, aside from the articles to elect a moderator and elect officers, is the article to design and construct a water resource recovery facility and extend sewer to the Route 90 intersection with Route 17. The Board appointed a task force a year ago to create a solution for wastewater treatment and the task force completed their work with the recommendation of a constructing a plant at Pen Bay Medical Center and simultaneously extending sewer along Route 90. On a parallel track, and not on the task force's agenda, discussions between Rockport and Camden have not progressed on a new interlocal agreement and litigation between the towns is not settled, though stayed. A series of housing developments around town, and further commercial developments along Route 90 have been placed on hold until Rockport has a long-term solution for the disposal of its wastewater. The memo from Finance Director Megan Brackett and the WRRF Task Force describes the financial impact from this potential project which will be paid for fully by users of the system and those whose abutting properties can utilize the system.

In addition, there are a long list of articles concerning the Planning Board's efforts to amend the Land Use Ordinance at the direction of new state laws on creating more affordable housing. Those articles were recommended by the Planning Board unanimously.

Next, is the article for the Town to consider accepting Business Circle, Rolling Meadow East, and Rolling Meadow West as town roads. I've included the application for these roads in the packet for the Board to review as well as the Road Acceptance Ordinance which governs how the Town considers applications for consideration. Gregg Haining and Ben Hilt, who developed these parcels, will be present to answer any questions the Board may have.

The third section of articles are the pair which constitute the FY 2025 budget, first with the expenditures and then the revenues. The budget for FY 25 is one with great challenges and costs due to the proposal to create a municipally based Fire/EMS department with 24-hour coverage of the Town. Though there have been efforts over the years to work toward this point, this is the point where the Town has to take the hard step of choosing to pay for that level of service. As the Board knows well, this discussion has been actively engaged since last fall and the support from the Board and Budget Committee on this topic show how hard all involved have worked to prepare the best plan possible for Rockport and our residents.

Lastly, a citizen petition was circulated and submitted to the Town Clerk early last week in regards to wastewater. The article asks the Select Board to establish a committee to explore options for wastewater in collaboration with the Town of Camden, including a municipal utility district, and for a report of that committee's findings to be presented to the Board before June 2025 and before a new wastewater plant is constructed. The Town Attorney has reviewed this article and sees no issue with the language presented and the Town Clerk reviewed all signatures submitted and has determined enough signatures exist for this question to be placed on the warrant.

**Suggested Motion:**

***I move the Board approve the 2024 Annual Town Meeting Warrant for June 11, 2024 as presented ~~(or amended)~~.***

<b>NAME</b>	<b>MOTION</b>	<b>SECOND</b>	<b>ABSTAIN</b>	<b>YES</b>	<b>NO</b>	<b>Time</b>
Denise Munger, Chair						
Eric Boucher, Vice-Chair	✓					
Kim Graffam						
Michael Thompson		✓				

**Additional Comments:**


## Action Item

- b. Act on Special GA Warrant Disbursement Policy

### Manager's Comments: Action item

We occasionally run into some issues with providing emergency housing to General Assistance clients. We have two motels in Town that allows these individuals to stay, and they are seeking payment in advance by check or by having a credit card on file (which is not advisable). Staff have developed the Special General Assistance Warrant Disbursement Policy so that these payments can be made without the signature of a municipal official. This process shall only be used in emergency situations or when the vendor is requiring payment prior to rendering the service and shall only pertain to General Assistance issues.

When requested by the General Assistance Administrator, the Finance Director can issue and release the check without the signature of the Town Manager or Select Board designer on the warrant. The maximum amount for this process shall not exceed \$5,000 per occurrence. The request from the General Assistance Administrator to the Finance Director should be in writing and should be included with the warrant to be signed when the other regular warrants are signed.

This policy requires annual approval by the Board.

### *Suggested Motion:*

*I move the Board approve the Special GA Warrant Disbursement Policy as presented. (Or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair		✓				
Kim Graffam	✓					
Michael Thompson						

Additional Comments:


**Action Item**

c. Act on Quitclaim Deed Map T02 Lot B01-001

**Manager's Comments: Action item**

The purpose of this deed is to release any interest the town may have acquired by reason of liens for unpaid taxes on 2021 Tax Lien, Book 5939 Page 37 and 2022 Tax Lien, Book 6048 Page 264 for Katelyn Troegner.

**Suggested Motion:**

*I move the Board approve the Quitclaim Deed Map T02 Lot B01-001 as presented.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						

Additional Comments:


## Action Item

d. Act on Quitclaim Deed Map T02 Lot A16-020

### Manager's Comments: Action item

The purpose of this deed is to release any interest the town may have acquired by reason of liens for unpaid taxes on 2021 Tax Lien, Book 5938 Page 287 and 2022 Tax Lien, Book 6048 Page 172 for Steven C. Allen.

### Suggested Motion:

*I move the Board approve the Quitclaim Deed Map T02 Lot A16-020 as presented.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						

Additional Comments:


## Executive Session

a. Discussion of a Personnel Matter pursuant to 1 M.R.S. Section 405 (6) (A)

***Suggested Motion:***

**I move the Board exit regular session to go into Executive session for a discussion of a Personnel Matter pursuant to 1 M.R.S. Section 405 (6) (A)**

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						8:45 pm
Eric Boucher, Vice-Chair		✓				
Kim Graffam						
Michael Thompson	✓					

***Suggested Motion:***

9:10

**I move the Board exit Executive Session and return back to Regular Session.**

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						9:10 pm
Eric Boucher, Vice-Chair		✓				
Kim Graffam	✓					
Michael Thompson						

# Adjourn

*Suggested Motion:*

*I move the Board adjourn the meeting.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						9:15
Eric Boucher, Vice-Chair		✓				
Kim Graffam	✓					
Michael Thompson						

9:15

APPROVE THE TM'S  
CONTRACT  
EB ✓  
KG 2<sup>nd</sup> 4-0

**TOWN OF ROCKPORT**  
**ANNUAL TOWN MEETING WARRANT**  
**Tuesday, June 11, 2024**

---

To: Randy Gagne, Constable of the Town of Rockport, in the County of Knox, State of Maine

*Greetings:*

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Rockport in said County, qualified by law to vote in Town affairs, to meet at the Rockport Public Library, of the said Town of Rockport, on Tuesday, the 11th day of June, 2024 at 8:00am to 8:00pm to vote on Articles 2 through 16, at which time the meeting will adjourn.

**Article 1.** To elect a moderator to preside at said meeting.

**Article 2.** To elect:

- a. Two 3-year terms for Select Board and Overseers;
- b. One 1-year term for Select Board and Overseers;
- c. Three 3-year terms for the Budget Committee;
- d. Two 2-year terms for the Budget Committee;
- e. Two 3 -year term for the Library Committee;
- f. One 3-year term for Director of SAD #28 and to also serve concurrently on the Five Town CSD School Board.

**Article 3.** Shall the Town: (1) approve a capital project consisting of the construction of a new wastewater recovery facility on property currently owned by Pen Bay Medical Center located at 6 Glen Cove Drive, including engineering and design costs, transaction costs and other expenses reasonably related thereto (the "Project"); (2) appropriate the sum of \$33,667,000, plus any additional premium, to provide for the costs of the Project; (3) authorize the Town Treasurer and the Chair of the Select Board to issue general obligation securities of the Town (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$33,667,000, plus any additional premium, to fund the Project; and (4) delegate to the Treasurer and the Chair of the Select Board the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form, refundings, and other details of said securities, including authority to execute and deliver the securities on behalf of the Town?



FINANCIAL STATEMENT

<b>I. TOTAL BOND INDEBTEDNESS</b>	
a. Bonds outstanding and unpaid:	\$ 6,228,570
b. Bonds authorized and unissued (other than this loan):	\$ 8,258,675
c. Maximum amount to be issued if approved:	\$ 33,667,000

**2024 Annual Town Meeting Warrant – continued**

**2. COSTS**

At an estimated maximum interest rate of 3.5% for a thirty (30) year maturity, the estimated cost of this bond will be:

Principal	\$ 33,667,000
Interest	\$ 18,224,708
Total:	\$ 51,891,708

**3. VALIDITY**

The validity of the bonds and the voter's ratification of the bonds may not be affected by any error in the above estimates. If the actual amount of the total debt service varies from the estimates, the ratification by the voters nevertheless conclusive, and the validity of the bond issue is not affected by reason of the variance.

\_\_\_\_\_  
Town Treasurer

Select Board Votes:      4      0      0  
                                    0 For, 0 Against, 0 Abstain    RECOMMEND  
Budget Committee Votes: 0 For, 0 Against, 0 Abstain    RECOMMEND

**Article 4.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance Zoning Map to change a parcel's zone located at Map 20 Lot 182 from part of 903 Coastal Residential and 906 Mixed Business Residential to fully 906 Mixed Business Residential.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office.*

Planning Board Votes:      6 For, 0 Against, 0 Abstain    RECOMMEND

**Article 5.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance to place Planned Unit Development Ordinance within, and to be known as Section 817 Planned Unit Development, and with proposed amendments to definitions accompanying Planned Unit Development.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes:      7 For, 0 Against, 0 Abstain    RECOMMEND

**Article 6.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance to place Affordable Housing Ordinance within, and to be known as Section 818 Affordable Housing.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes:      7 For, 0 Against, 1 Abstain    RECOMMEND

**2024 Annual Town Meeting Warrant – continued**

**Article 7.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding section 804 Cluster Development, and related amendments to Section 917 Land Use Table, and with proposed amendments to definitions accompanying Cluster Development.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

**Article 8.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding section 918 Dimension Tables A and B, and related amendments to Section 917 Land Use Table, and with proposed amendments to definitions accompanying these amendments.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

**Article 9.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding Chapter 900.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

**Article 10.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding section 604, accompanying amendments to the definitions in Section 302, and related amendments to Section 917 Land Use Table.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

**Article 11.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance to place Rental Housing Unit Ordinance within, and to be known as Section 819 Rental Housing Unit.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office.*

Planning Board Votes: 7 For, 0 Against, 0 Abstain RECOMMEND

**2024 Annual Town Meeting Warrant – continued**

**Article 12.** Shall the Town adopt the amendments to the Rockport Land Use Ordinance regarding section 816.

*Note: A copy of proposed zoning map amendment is available on the Town website and at the Town Office. This ordinance is proposed with regards to State Legislation LD2003 – Title 30-A § 4364.*

Planning Board Votes:           7 For, 0 Against, 0 Abstain   RECOMMEND

**Article 13.** To see if the Town will vote to raise and appropriate the following expenditures for the 2024/2025 fiscal year:

A.	Administration.....	\$41,754
B.	Town Manager.....	\$412,745
C.	Town Clerk.....	\$354,295
D.	Planning & Community Development .....	\$448,718
E.	Finance .....	\$328,430
F.	Assessing.....	\$295,516
G.	Insurance.....	\$92,984
H.	General Assistance .....	\$105,330
I.	Police Department .....	\$1,145,010
J.	Fire Department.....	\$736,529
K.	Emergency Medical Services .....	\$1,191,665
L.	Other Public Safety Services .....	\$254,460
M.	Animal Control.....	\$6,400
N.	Harbormaster .....	\$358,950
O.	Emergency Management .....	\$9,115
P.	Public Works .....	\$2,884,615
Q.	Sanitation .....	\$171,100
R.	Library .....	\$596,207
S.	Conservation Commission .....	\$33,050
T.	Parks .....	\$85,811
U.	Opera House .....	\$280,420
V.	Recreation.....	\$71,080
W.	Buildings and Grounds Administration .....	\$399,030
X.	Town Office Building.....	\$187,474
Y.	Public Safety Building.....	\$39,980
Z.	West Rockport Fire Station.....	\$37,850
AA.	Debt.....	\$508,849
AB.	County Service, E-911 .....	\$102,199
AC.	County Service, Dispatch.....	\$50,357
AD.	Cemeteries .....	\$168,900
AE.	Special Assessments.....	\$6,800
	Total.....	\$11,405,623

Budget Committee recommendations:

- |    |                                     |                            |
|----|-------------------------------------|----------------------------|
| A. | Add \$32,500 to Harbormaster Budget | Select Board: Approved     |
| B. | Remove \$10,000 from Public Works   | Select Board: Not Approved |

**2024 Annual Town Meeting Warrant – continued**

- C. Remove \$15,000 from Public Works                      Select Board: Approved
- D. Add \$6,000 to Library                                        Select Board: Approved
- E. Add \$15,000 to Conservation Commission            Select Board: Approved

*Note: "Select Board: Approved" means the Budget Committee recommendation is included in the budget reflected above, Not Approved means that it is not reflected above.*

Select Board Votes:                      4 For, 0 Against, 0 Abstain    RECOMMEND

**Article 14.** To see if the Town will vote to raise and appropriate the following as Revenue from the following sources to be used in reducing the property tax assessment for the 2024/2025 fiscal year:

A.	General Government .....	\$1,570,565
B.	Public Assistance.....	\$49,700
C.	Public Safety.....	\$855,634
D.	Public Works .....	\$66,879
E.	Culture and Recreation .....	\$200,987
F.	Buildings and Grounds.....	\$27,070
G.	All Other – Cemeteries.....	\$65,500
H.	Schools .....	\$93,750
I.	Unassigned Fund Balance .....	\$380,000
J.	Special Assessments.....	\$687,500
	<b>Total.....</b>	<b>\$3,997,585</b>

Budget Committee recommendations:

- A. Add \$50,000 to Finance Department                      Select Board: Approved
- B. Reduce use of Unassigned Fund Balance to \$200,000                      Select Board: Not Approved

*Note: "Select Board: Approved" means the Budget Committee recommendation is included in the budget reflected above, Not Approved means that it is not reflected above.*

Select Board Votes:                      4 For, 0 Against, 0 Abstain    RECOMMEND

**Article 15.** Shall the Town accept the dedication in fee simple of all of Business Circle, Rolling Meadow East, and Rolling Meadow West and part of Hawthorne Drive comprising approximately 1,600 feet of private right-of-ways located off of West Street Extension, as shown on the subdivision plan recorded in the Knox County Registry of Deeds at Cabinet 25, Sheet 131, as amended, and to accept and establish such ways as municipal roads to be Town-owned and maintained?

Select Board:                      4 For, 0 Against, 0 Abstain    RECOMMEND

*505th to replace? policy on road acceptance ordinance?*

# Minutes

NAME	ATTEND
Denise Munger, Chair	✓
Eric Boucher, Vice-Chair	
Kim Graffam	✓
Michael Thompson	✓
Jonathan Duke, Town Manager	✓



**April 9, 2024 – 6:30 p.m.**

**Town Office**

## Action Item

- a. Act on Amended Town Meeting Warrant with Budget Committee Votes on Article 3.

### *Suggested Motion:*

*I move the Board approve the amended 2024 Annual Town Meeting Warrant for June 11, 2024 as presented.*

*amended*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam	✓					
Michael Thompson		✓				

### Additional Comments:


## Adjourn

*Suggested Motion:*

*I move the Board adjourn the meeting.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam	✓					
Michael Thompson		✓				

## Action Item

- a. Act on Opera House fee schedule

### Manager's Comments: Action item

Attached in your packet are the current and new opera house fee schedules. On an semi-annual basis we review these rates, and we believe that it is time to increase the rates to match what other facilities are getting. Most notably, our needs for technical services and the costs to provide that service have increased. To avoid operating in the red in offering events such as these, we must augment our rate structure. In addition, we have also made significant improvements to the space to make it more accommodating and inviting.

### *Suggested Motion:*

*I move the Board approve the Opera House fee schedule as presented. (or amended).*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam						
Michael Thompson						

Additional Comments:




**ROCKPORT OPERA HOUSE RENTAL FEE SCHEDULE**

**AUDITORIUM** - includes green room, stage lights, basic sound system with 1 microphone, podium, staff attendant and janitorial service. Table and chair set-up not included. Separate Police Detail required.

**Events** (half day – up to 4 hours)

Renter	First 4 Hours	Each additional hour
Non-profit (Rockport-based)	\$450	\$100
Other non-profit	\$550	\$125
Private/commercial (Rockport-based)	\$700	\$150
Other private/commercial	\$1,050	\$175

**MEETING ROOM** - includes staff attendant and janitorial service, up to 3 hours

Renter	First 3 Hours	Each additional hour
Non-profit (Rockport-based)	\$240	\$50
Other non-profit	\$300	\$75
Private/commercial (Rockport-based)	\$350	\$80
Other private/commercial	\$450	\$100

**Wedding** (full day – up to 8 hours) - **full payment due at time of signing contract.** Includes Auditorium, Green Room, kitchen, staff attendant and janitorial service. Separate Police Detail required.

Renter	Fee
Rockport resident	\$1,500
Non-resident	\$2,500
Chair & table set up/breakdown	\$500
Breakdown only	\$250

**Additional Services**

Service	Fee
Chair set up	\$200
Chair & table set up	\$500
Projector	\$150 each event
Breakdown only	\$100/\$250
TV Monitor	1 Monitor \$50 – 2 Monitors \$75 (each event)
Livestream (up to 4 hours)	\$150
Technical Assistance	\$300

**Payment Terms**

Signed contract is required to hold date(s). Except for weddings, for which full payment is due at signing of contract, a non-refundable reservation deposit in the amount of 50% is due at signing, as well as a \$100 damage deposit. Balance is due 30 days before the event.

**PROPOSED fee schedule: February 2022**

**FOR MORE INFORMATION, CONTACT:**

Nancy Albertson  
 Rockport Opera House, 6 Central St., Rockport, ME 04856  
 Telephone: (207) 542-0836  
 E-mail: nalbertson@rockportmaine.gov



## ROCKPORT OPERA HOUSE RENTAL FEE SCHEDULE

**EVENTS** (Half Day – up to 4 hours) - Includes Auditorium, staging of venue (chairs/tables), Green Room, basic stage lights, sound system with 1 microphone, podium, staff attendant, and janitorial service. A 3-hour minimum booking of an Opera House technician (sound/lights) is included in the event rental fee, each additional tech hour is \$100.

Renter	First 4 Hours	Each additional hour
Non-profit (Rockport-based)	\$750	\$150
Other non-profit	\$950	\$175
Private/commercial (Rockport-based)	\$1,200	\$200
Other private/commercial	\$1,550	\$225

**WEDDING** (Full day – up to 8 hours) - Includes venue access day before event (up to 4 hours), venue access day after event (up to 4 hours), Auditorium, staging of venue (chairs/tables), Green Room, Kitchen, staff attendant, and janitorial service. *Technical Services not included.* Separate Police Detail required if serving alcohol.

Renter	Fee
Rockport resident	\$2,000
Non-resident	\$3,125
Chairs (up to 150)	Included
Tables (ten 60" round + four 8' rectangular)	Included

**MEETING ROOM** - Includes staff attendant and janitorial service, up to 3 hours. *Technical Services not included.*

Renter	First 3 Hours	Each additional hour
Non-profit (Rockport-based)	\$240	\$50
Other non-profit	\$300	\$75
Private/commercial (Rockport-based)	\$350	\$80
Other private/commercial	\$450	\$100

### TECHNICAL SERVICES

The hourly rate for on-site Opera House Technicians is \$100 per hour. A **3-hour minimum booking** is required for all Opera House Technicians. Only approved Opera House Technicians may operate Opera House technical equipment.

### ADDITIONAL SERVICES

Service	Fee
Technical Consultation (prior to event)	\$100 per hour
Projector & Screen (stationary)	\$150 (each event)
TV Monitor	1 Monitor \$50– 2 Monitors \$75 (each event)
Livestream Equipment	\$150 per hour (equipment only, technician is additional fee)
Kitchen	\$100 (each event)
Police Detail (required, if serving alcohol)	Depends on Event

**Payment Terms:** Signed contract is required to hold date(s). **Weddings:** Full payment and \$100 damage deposit due at signing of contract. **All Other Events:** Non-refundable 50% reservation deposit and \$100 damage deposit due at signing. Balance is due thirty days prior to event. **PROPOSED fee schedule submitted for review/approval on April 18, 2024.**

**We are dedicated to offering competitive rental fees and to making the Rockport Opera House accessible to all interested clients.**

### FOR MORE INFORMATION, CONTACT:

Rebecca Born  
 Rockport Opera House, 6 Central St., Rockport, ME 04856  
 Telephone: (207) 542-0836 / Email: rborn@rockportmaine.gov

## Action Item

- b. Act on Election Warden Appointment

### Manager's Comments: Action item

Every state election managed by a Maine municipality must have a warden appointed to oversee the operations of the elections and the activities of the ballot clerks, moderator, and town clerks. Town staff have taken on a larger role in this process of late and our Assessing Clerk Rebecca Ewen is willing take on this aspect of the operation of the election. A warden needn't be a resident of the Town where the election is held, nor do they actually need to be a registered voter.

### *Suggested Motion:*

*I move the Board approve Rebecca Ewen as election warden.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam						
Michael Thompson						

Additional Comments:


## Action Item

c. Act on Quitclaim Deed Map T02, Lot A07-018

### Manager's Comments: Action item

The purpose of this deed is to release any interest the Town of Rockport may have acquired by reason of the following lien(s) for unpaid taxes for George T. Walker for 2021 Tax Lien, Book 5939, Page 45 and 2022 Tax Lien, Book 6048, Page 271.

### *Suggested Motion:*

*I move the Board approve the Quitclaim Deed as presented. (or amended).*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam						
Michael Thompson						

Additional Comments:




## Action Item

d. Act on Quitclaim Deed Map T01, Lot A05-004

### Manager's Comments: Action item

The purpose of this deed is to release any interest the Town of Rockport may have acquired by reason of the following lien(s) for unpaid taxes for George T. Walker for 2021 Tax Lien, Book 5939, Page 44 and 2022 Tax Lien, Book 6048, Page 270.

### *Suggested Motion:*

*I move the Board approve the Quitclaim Deed as presented. (or amended).*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam						
Michael Thompson						

Additional Comments:




## Action Item

e. Act on Quitclaim Deed Map T03, Lot B02-046

### Manager's Comments: Action item

The purpose of this deed is to release any interest the Town of Rockport may have acquired by reason of the following lien(s) for unpaid taxes for George T. Walker for 2021 Tax Lien, Book 5939, Page 43 and 2022 Tax Lien, Book 6048, Page 269.

### *Suggested Motion:*

*I move the Board approve the Quitclaim Deed as presented. (or amended).*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam						
Michael Thompson						

Additional Comments:




## Action Item

f. Act on Quitclaim Deed Map 026, Lot 217

### Manager's Comments: Action item

The purpose of this deed is to release any interest the Town of Rockport may have acquired by reason of the following lien(s) for unpaid taxes for Richard Benner for 2021 Tax Lien, Book 5938, Page 297.

### *Suggested Motion:*

*I move the Board approve the Quitclaim Deed as presented. (or amended).*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam						
Michael Thompson						

Additional Comments:


Municipal  
QUITCLAIM DEED  
(Maine Statutory Short Form)

The Inhabitants of the Municipality of Rockport, a body corporate and politic, located at Knox County, Maine, for consideration paid, release to

of Richard Benner  
407 West St Knox County,  
Rockport, ME 04841

the land in Rockport Knox County, Maine: (here insert Description, and Encumbrances if any)  
Being the Premises described as Map 026 Lot 217 of the Tax Maps of the Town of Rockport.

The purpose of this deed is to release any interest the Town of Rockport may have acquired by reason of the following lien(s) for unpaid taxes, recorded at the Knox County Registry of Deeds:

2021 Tax Lien, Book 5938 Page 297

The said Inhabitants of the Municipality of Rockport have caused this instrument to be signed in its corporate name by Denise Munger, Eric Boucher, Michael Thompson and Kimberlee Graffam, its duly authorized, this 13<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
Denise Munger, Chair

\_\_\_\_\_  
Eric Boucher, Vice-Chair

\_\_\_\_\_  
Kimberlee Graffam

\_\_\_\_\_  
Michael Thompson

State of Maine County of Knox ,ss May 13, 2024.

Then personally appeared the above Denise Munger, Eric Boucher, Michael Thompson and Kimberlee Graffam of said body corporate and politic, and acknowledged the foregoing instrument to be their free act and deed in their said capacity and free act and deed of said body corporate and politic.

Before me,

\_\_\_\_\_  
Notary Public  
Elizabeth M. Lowe  
Printed Name

## Discussion Item

- a. Discuss preferred time for Organizational Meeting on June 12th

### Manager's Comments:

The Town Charter requires the Board to meet soon after the Annual Town Meeting to elect officers and resolve some other minor housekeeping details at the start of the new year. Due to three seats being up for election, establishing this time will be a challenge but we will look to see the open times on the 12<sup>th</sup> for returning Board members and all of those on the ballot. This meeting potentially could occur remotely but it would be best to accomplish in person.

### Additional Comments:


## Adjourn

*Suggested Motion:*

*I move the Board adjourn the meeting.*

<b>NAME</b>	<b>MOTION</b>	<b>SECOND</b>	<b>ABSTAIN</b>	<b>YES</b>	<b>NO</b>	<b>Time</b>
Denise Munger, Chair						
Eric Boucher, Vice-Chair						
Kim Graffam						
Michael Thompson						