

**ROCKPORT SELECT BOARD
MEETING MINUTES
MONDAY APRIL 9, 2018
7:00 P.M.
ROCKPORT OPERA HOUSE GEOFFREY C. PARKER COMMUNITY
MEETING ROOM
Streamed at <http://livestream.com/Rockportmaine>**

Present: Chair, Kenneth McKinley, Vice Chair, Owen Casas, Douglas Cole and Mark Kelley. Also present: Richard C. Bates, Town Manager; Abbie Leonard, Harbormaster; Megan Brackett, Finance Director; and members of the public

I CALL MEETING TO ORDER – Kenneth McKinley, Chair called the meeting to order at 7:00 P.M.

II. PUBLIC HEARING

Public Hearing on the proposed Warrant Articles Three (3) through Nine (9) of the June 2018 Annual Town Meeting Warrant (Land Use Ordinance Amendments)

Ken opened the public hearing at 7:00 p.m.

Article # 3 – Section 200 Zoning Map. A change to zoning district boundaries approved by the voters at the 2017 Annual Town Meeting requires an update to the Zoning Map. This proposed amendment consists of striking the current 2013 Town of Rockport Zoning Map and replacing it with the new 2018 edition; and includes clarifications of building footprint limitations in the Section 906 and 907 Mixed Business/Residential zoning districts.

At 7:01 p.m. – In Favor – None

In Opposition – None

Neither For nor Against – None

Closed at 7:02 p.m.

Article # 4 – Section 300 Definitions. This proposed amendment to the Town of Rockport Land Use Ordinance (LUO) includes: revised definitions for Industrial, Medical Office, Tradesman’s Shop, and other uses in Section 300 “Definitions.”

At 7:02 p.m. – In Favor – None

In Opposition – None

Neither For nor Against – None

Closed at 7:03 p.m.

Article # 5 – Section 917 Table of Permitted Uses. This proposed amendment to the LUO includes: the deletion of “SE” for Special Exceptions and replacement with “P” for Permitted for several Uses in the various zoning districts, meaning those Uses are now proposed to be permitted without a Special Exception.

At 7:03 p.m. – In Favor – None
In Opposition – None
Neither For nor Against –

Helen Shaw – asked for an example of what changes are being made to the SE for Special Exceptions.

Jamie – explained that the land use table refers to a long running project. Some uses are now permitted with a Special Exception.

Closed at 7:06 p.m.

Article # 6 – Section 918 Congregate Housing. This proposed amendment to the LUO includes: a revised definition of Congregate Housing, in Section 300 “Definitions,” striking the word “elderly,” so that all such housing is treated equally; and a decrease in the minimum lot area required per bedroom, in the Section 918 “Dimensional Tables,” to increase maximum density for such types of housing in various zoning districts.

At 7:07 p.m. – In Favor – None
In Opposition –

Bob Duke – this article has to do with an application before the Planning Board and is being shepherd through by the Planner and the ORC. It is spot zoning for cluster housing. In my opinion it is inappropriate and not normal for the Town of Rockport

Neither For nor Against –

Tia Anderson – I am involved in the process and it is clarifying the ordinance.

Closed at 7:10 p.m.

Article # 7 – Section 918 Multifamily Housing. This proposed amendment to the LUO includes: a reduction of the minimum lot area per dwelling unit, in the Section 918 “Dimensional Tables” for Multifamily uses connected to public sewer, to increase maximum density of such types of housing in various zoning districts.

At 7:10 p.m. – In Favor – None

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In Opposition – None
Neither For nor Against – None
Closed at 7:11 p.m.

Article # 8 – Section 919 Conditional Uses. This proposed amendment to the LUO includes: the deletion and replacement of Section 703.3 “Special Exceptions,” with a new Section 919 “Conditional Uses;” the removal of jurisdiction from the Zoning Board of Appeals to the Planning Board; simplified criteria for approval; and revising “SE” to read “CU” everywhere it appears on the Section 917 Table of Permitted Uses.

At 7:11 p.m. – In Favor – None
In Opposition – None
Neither For nor Against – None
Closed at 7:12 p.m.

Article # 9 – Land Use Ordinance. This proposed amendment consists of minor “clean up” editing throughout the LUO.

At 7:12 p.m. – In Favor – None
In Opposition – None
Neither For nor Against –

Jamie – explained that this article is just housekeeping from the Town Attorney.

The Public Hearing was closed at 7:15 p.m. by the Chair, Kenneth McKinley

Public Hearing on proposed Warrant Article Ten (10) of the June 2018 Annual Town Meeting Warrant (Harbor Ordinance Amendment)

Kenneth McKinley opened the public hearing at 7:15 p.m.

Article #10 – Harbor Ordinance. This proposed amendment to the Town of Rockport Coastal Waters and Harbor Ordinance includes: a change to allow “Special Exceptions” from certain requirements upon a recommendation from the Harbor Committee and approval by the Select Board; and minor revisions throughout.

At 7:15 p.m. – In Favor – None
In Opposition – None
Neither For nor Against –

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Sam Temple, Chair of the Harbor Committee gave a brief summary of this article. It is in regard to the mooring section only regarding the process for special exceptions.

Kenny Dodge – the harbor has grown and we have to expand as a result of the expansion.

Jamie – The Town Attorney has reviewed this article and has made some recommendations.

The public hearing was closed at 7:21 p.m. by the Chair, Kenneth McKinley.

III. MINUTES, MEETINGS AND ANNOUNCEMENTS

- a. Approval of the minutes of previous meetings:
 - Monday, September 25, 2017, meeting of the Select Board
 - Tuesday, October 10, 2017, meeting of the Select Board
 - Monday, November 13, 2017, meeting of the Select Board
 - Monday, January 8, 2018, meeting of the Select Board
 - Monday, January 22, 2018, meeting of the Select Board
 - Monday, February 12, 2018, meeting of the Select Board
 - Monday, March 12, 2018, meeting of the Select Board
 - Wednesday, March 14, 2018, meeting of the Select Board
 - Monday, March 26, 2018, meeting of the Select Board
 - Tuesday, March 27, 2018, meeting of the Select Board

Owen Casas moved to approve as presented the minutes of the March 27, 2018 meeting of the Select Board. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

- Wednesday, April 4, 2018, meeting of the Select Board

The rest of the minutes are not ready.

- b. Announcements of upcoming regular Select Board meeting(s) – See Agenda
- c. Announcements of upcoming Select Board workshop(s) – See Agenda
- d. Announcements: See Agenda
- e. Committee Openings – See Agenda
- f. Agenda Changes – None this meeting
- g. Public Comment –

Helen Shaw – in the past we discussed clearing the title for the Library and adjourning park. Why hasn't it been done?

Rick – since we are moving forward with the new library, I didn't feel that it is priority.

Ken & Owen – both would like to see it done.

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IV. TOWN MANAGER'S REPORT – See attached

Rick – We will be meeting at 1:00 p.m. on Wednesday with Northeast Ambulance Service. The interlocal agreements have been sent off and I am waiting for her signature (the Town of Camden's Manager).

Doug – Rockland and Camden put a newsletter in the paper. Why don't we do the same?

The Board discussed these items.

Mark – we still do not have a current signed agreement with Camden regarding the Assessing Department and the Police Department.

Doug – so noted!

V. UNFINISHED BUSINESS

- a. None this meeting

V. NEW BUSINESS

- a. Acknowledgment of Gifts to the Town: - None this meeting
- b. Committee Resignation(s): None this meeting
- c. Committee Application(s): None this meeting
- d. Committee presentation(s): - None this evening
- e. Vote to place Land Use Ordinance Articles Three (3) through Ten (10) on the June 2018 Annual Town Meeting Warrant
- f. Recommendation votes by the Select Board on Land Use Ordinance Articles Three (3) through Ten (10) of the June 2018 Annual Town Meeting Warrant

Article 3. Section 200 Zoning Map. A change to zoning district boundaries approved by the voters at the 2017 Annual Town Meeting requires an update to the Zoning Map. This proposed amendment consists of striking the current 2013 Town of Rockport Zoning Map and replacing it with the new 2018 edition; and includes clarifications of building footprint limitations in the Section 906 and 907 Mixed Business/Residential zoning districts.

Kenneth McKinley moved to place Article 3 on the ballot as read. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 4. Section 300 Definition. This proposed amendment to the Town of Rockport Land Use Ordinance (LUO) includes: revised definitions for Industrial, Medical Office, Tradesman’s Shop, and other uses in Section 300

Mark Kelley moved to place Article 4 on the ballot as printed. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 5. Section 917 Table of Permitted Uses. This proposed amendment to the LUO includes: the deletion of “SE” for Special Exceptions and replacement with “P” for Permitted for several Uses in the various zoning districts, meaning those Uses are now proposed to be Permitted without a Special Exception.

Owen Casas moved to place Article 5 on the ballot as read. Doug Cole seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 6. Section 918 Congregate Housing. This proposed amendment to the LUO includes: a revised definition of Congregate Housing, in Section 300 “Definitions,” striking the word “elderly,” so that all such housing is treated equally; and a decrease in the minimum lot area required per bedroom, in the Section 918 “Dimensional Tables,” to increase maximum density for such types of housing in various zoning districts.

Mark Kelley moved to place Article 6 on the ballot as printed. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 7. Section 918 Multifamily Housing. This proposed amendment to the LUO includes: a reduction of the minimum lot area per dwelling unit, in the Section 918 “Dimensional Tables” for Multifamily uses connected to public sewer, to increase maximum density of such types of housing in various zoning districts.

Mark Kelley moved to place Article 7 on the ballot as printed. Doug Cole seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 8. Section 919 Conditional Uses. This proposed amendment to the LUO includes: the deletion and replacement of Section 703.3 “Special

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Exceptions,” with a new Section 919 “Conditional Uses;” the removal of jurisdiction from the Zoning Board of Appeals to the Planning Board; simplified criteria for approval; and revising “SE” to read “CU” everywhere it appears on the Section 917 Table of Permitted Uses.

Kenneth McKinley moved to place Article 8 on the ballot as printed. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 9. Land Use Ordinance. This proposed amendment consists of minor “clean up” editing throughout the LUO.

Mark Kelley moved to place Article 9 on the ballot as printed. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 10. Harbor Ordinance. This proposed amendment to the Town of Rockport Coastal Waters and Harbor Ordinance includes: a change to allow “Special Exceptions” from certain requirements upon a recommendation from the Harbor Committee and approval by the Select Board; and minor revisions throughout.

Kenneth McKinley moved to place Article 10 on the ballot as read. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

g. Final discussions and decisions on Budget Articles Eleven (11) through Twenty-Three (23) and votes by the Select Board to place these Articles on the June 2018 Annual Town Meeting Warrant

h. Recommendation votes by Select Board on Budget Articles Eleven (11) through Twenty-three (23) of the June 2018 Annual Town Meeting Warrant

Article 11. To see if the Town will vote to increase the property tax levy limit of \$ established by State law in the event that the municipal budget approved under the previous warrant articles will result in a tax commitment that is greater than the current property tax levy limit. (By state law, vote on this article must be by written ballot.)

Doug Cole voted not to place Article 11 on the warrant as printed. Mark Kelley seconded the motion. VOTE: 3 FOR – 1 OPPOSED (CASAS)

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Article 12. To see if the Town will vote to raise and appropriate the following for General Government for the 2018/2019 fiscal year:

A.	Administration	\$35,225
B.	Town Manager	\$321,760
C.	Town Clerk	\$232,980
D.	Planning & Community Development.....	\$213,710
E.	Finance	\$146,096
F.	Assessing.....	\$228,102
G.	Town Office Building	\$159,302
H.	Insurance	\$72,128
	Total	\$1,409,303

Kenneth McKinley moved to place Article 12 on the warrant as read. Owen Casas seconded the motion. VOTE: 3 – FOR – 1 OPPOSED (KELLEY)

Recommendation: 3 FOR – 1 OPPOSED (KELLEY) - 0 ABSTAINED

Article 13. To see if the Town will vote to raise and appropriate the following for Public Assistance for the 2018/2019 fiscal year:

A.	General Assistance.....	\$27,145
	Total	\$27,145

Kenneth McKinley moved to place Article 13 on the warrant as read. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 14. To see if the Town will vote to raise and appropriate the following for Public Safety for the 2018/2019 fiscal year:

A.	Police Department.....	\$631,563
B.	Fire Department	\$500,728
C.	West Rockport Fire Station.....	\$5,519
D.	Other Public Safety Services	\$318,567
E.	Animal Control	\$5,349
F.	Harbormaster.....	\$173,760
G.	Public Safety Building	\$34,755
H.	Emergency Management	\$3,060
	Total	\$1,673,301

Doug Cole moved to place Article 14 on the warrant as read. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

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- Article 15.** To see if the Town will vote to raise and appropriate the following for Public Works for the 2018/2019 fiscal year:
- A. Public Works.....\$1,734,231
 - B. Sanitation\$161,141
 - Total\$1,895,372

Owen Casas moved to place Article 15 on the warrant as read. Kenneth McKinley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 3 FOR - 1 OPPOSED (CASAS) - 0 ABSTAINED

- Article 16.** To see if the Town will vote to raise and appropriate the following for Culture and Recreation for the 2018/2019 fiscal year:
- A. Library.....\$436,852
 - B. Conservation Commission\$9,041
 - C. Parks\$58,310
 - D. Opera House.....\$115,325
 - E. Library Building (1 Limerock)\$2,851
 - F. Recreation.....\$54,950
 - Total\$677,329

Mark Kelley moved to place Article 16 on the warrant as read. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

- Article 17.** To see if the Town will vote to raise and appropriate the following for Long Term Debt (Debt Payments) for the 2018/2019 fiscal year:
- A. Debt.....\$172,905
 - Total\$172,905

Kenneth McKinley moved to place Article 17 on the warrant as read. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

- Article 18.** To see if the Town will vote to raise and appropriate the following for County Fees for the 2018/2019fiscal year:
- A. County Service E-911\$65,984
 - B. County Service Dispatch.....\$32,512
 - Total\$98,496

Doug Cole moved to place Article 18 on the warrant as written. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

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Article 19. To see if the Town will vote to raise and appropriate the following for Cemeteries, Provider Agencies, RES East and Special Assessments for the 2018/2019 fiscal year:

A.	Cemeteries.....	\$75,708
B.	Provider Agencies.....	\$0
C.	Special Assessments	\$6,800
	Total	\$82,508

Owen Casas moved to place Article 19 on the warrant as read. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 20. To see if the Town will vote to authorize the transfer of all unexpended balances to fund balance and to authorize the overdrafts that may occur in the Town operations in the 2018/2019 budget to be taken from fund balance?

Mark Kelley moved to place Article 20 on the warrant as written. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 21. To see if the Town will vote to authorize the payment of tax abatements and applicable interest from the property tax overlay account?

Kenneth McKinley moved to place Article 21 on the warrant as read. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 22. To see if the Town will vote to raise and appropriate the following as Revenue from the following sources to be used in reducing the property tax assessment for the 2018/2019 fiscal year:

A.	General Government.....	\$1,105,191
B.	Public Assistance	\$12,880
C.	Public Safety	\$279,753
D.	Public Works.....	\$81,450
E.	Culture and Recreation	\$114,859
F.	All Other – Cemeteries	\$5,350
G.	Unassigned Fund Balance.....	\$345,765
H.	Special Assessments	\$127,000
	Total	\$2,072,248

Kenneth McKinley moved to place Article 22 on the warrant as printed. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR – 0 OPPOSED

Article 21. To see if the Town will vote to increase the property tax levy limit of \$established by State law in the event that the municipal budget approved under the previous warrant articles will result in a tax commitment that is greater than the current property tax levy limit. (By State law, the vote on this article must be by written ballot.)

Owen Casas moved to place Article 21 on the warrant as printed. Kenneth McKinley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 22. To see if the Town will vote to authorize the transfer of all unexpended balances to fund balance and to authorize the overdrafts that may occur in the Town operations in the 2018/2019budget to be taken from fund balance?

Owen Casas moved to place Article 22 on the warrant as printed. Kenneth McKinley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 23. To see if the Town will vote to authorize the payment of tax abatements and applicable interest from the property tax overlay account?

Doug Cole moved to place Article 23 on the warrant as printed. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

i. Vote to place Articles Twenty-Four (24) through Thirty-three (33) on The June 2018 Annual Town Meeting Warrant

j. Recommendation votes by the Select Board on Articles Twenty-Four (24) Through Thirty-three (33) of the June 2018 Annual Town Meeting Warrant

Article 24. To see if the Town will vote to authorize the Select Board, on behalf of the Town to sell and dispose of any real estate acquired by the Town for non-payment of taxes thereon, on such terms as they deem advisable, and to execute quit claim deeds for the property. The sale or disposal shall be made only after consultation with the Planning Board and the Conservation Commission, except for the purpose of clearing title or of reconveyance of real estate to the original owner or in the case of time-share units, reconveyance back to the original owner or the time-share

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estates association of unit owners; property to be disposed of by written policy and on terms the Select Board deem advisable.

Mark Kelley moved to place Article 24 on the warrant as written. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 25. To see if the Town will vote to authorize the Select Board, on behalf of the Town to sell and dispose of any real estate acquired by the Town for non-payment of wastewater thereon, on such terms as they deem advisable, and to execute quit claim deeds for the property. The sale or disposal shall be made only after consultation with the Planning Board and the Conservation Commission, except for the purpose of clearing title or of reconveyance of real estate to the original owner. Property to be disposed of by written policy and on terms the Select Board deem advisable.

Kenneth McKinley moved to place Article 25 on the warrant as printed. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 26. To see if the Town will vote to set October 15, 2018 and April 16, 2019 as the tax installment due dates.

Doug Cole moved to place Article 26 on the warrant as read. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 27. To see if the Town will vote to set October 16, 2018 and April 17, 2019 as the tax delinquency dates and to fix the rate of interest on delinquent taxes at 7.00% interest per year.

Owen Casas moved to place Article 27 on the warrant as read. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 27 To see if the Town will vote to fix the rate of interest on delinquent wastewater charges at 7.00% interest per year.

Mark Kelley moved to place Article 27 on the warrant as printed. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 28. To see if the Town will authorize the Select Board and Treasurer, on behalf of the Town, to accept gifts, real estate, and certain funds, including trust funds, that may be given or left to the Town.

Doug Cole moved to place Article 28 on the warrant as printed. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 29. To see if the Town will vote to authorize the Select Board to accept those conservation easements which the Select Board deem appropriate in the name of the Town of Rockport, provided however, said conservation easements are first considered by the Rockport Conservation Commission and Planning Board.

Mark Kelley moved to place Article 29 on the warrant as written. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 30. To see if the Town will authorize the Treasurer to waive the foreclosure of tax lien mortgages pursuant to 36 M.R.S.A. sec. 944 upon a finding by the Select Board that ownership of the property subject to the lien would be contrary to the Town's best interest.

Owen Casas moved to place Article 30 on the warrant as written. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 31. To see if the Town will authorize the Select Board to enter into boundary line agreements with abutting property owners to establish the boundary line of any property of the Town, including the boundary lines of the rights-of-way of roads.

Kenneth McKinley moved to place Article 31 on the warrant as read. Mark Kelley seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

Article 32. To see if the Town will vote to authorize the Tax Collector to enter into a standard agreement with taxpayers establishing a "tax club" payment plan for commercial and/or residential real estate property taxes, whereby:

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- (1) The taxpayer agrees to pay specified monthly payments to the Town based on his/her estimated and actual tax obligation for current year real estate property taxes;
- (2) The Town agrees not to charge interest on timely payments made pursuant to the tax club agreement;
- (3) The Town authorizes the collector to accept tax club payments for current year taxes which may be due prior to the commitment of those taxes;
- (4) The agreement is automatically terminated if a scheduled payment is late, and the taxpayer then becomes subject to the same due date(s) and interest date(s) and rate as other taxpayers who are not participating in the tax club;
- (5) Only taxpayers who do not have outstanding tax obligations for prior tax years are eligible to participate in the tax club program; and
- (6) Taxpayers wishing to participate in the tax club for a particular property tax year shall enter an agreement with the Town by a publicly-advertised deadline determined by the Tax Collector.

Kenneth McKinley moved to place Article 32 on the warrant as read. Owen Casas seconded the motion. VOTE: 4 – FOR – 0 OPPOSED

Recommendation: 4 FOR - 0 OPPOSED - 0 ABSTAINED

k. Vote to set the Town Meeting as stated in the first paragraph of the June 2018 Annual Town Meeting Warrant

Doug Cole moved to set the Town Meeting dates and times as the Tuesday, June 12, 2018 at 8:00 o'clock a.m. until 8:00 o'clock p.m., during which time the polls will be open to vote on Articles 1 through 10 by ballot. The meeting will adjourn after the polls close. The adjourned meeting will be reopened on Wednesday, June 13, 2018 at 7:00 p.m. at the famed Rockport Opera House, to act on the remaining articles in the warrant in the open Town Meeting format. Owen Casas seconded the motion. VOTE: 4 FOR – 0 OPPOSED

l. Vote to sign the Budget Validation Referendum – MSAD #28 and Five Town CSD Warrant and Notice of Election for Tuesday, June 12, 2018

The Board tabled this item to May when they will also have the MSAD #28 Notice of Election to sign.

m. Consider a proposal for mobile food truck at the harbor

Abbie Leonard (Harbor Master) and Bobby Morgan (owner of Flatbread) –

Bobby – I will be serving pizza, tacos, burritos, etc at the harbor.

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Owen – what about using the limekilns as your oven?

Bobby – I could cook a lot of pizza in an oven like that.

Abbie – the truck will be parked by the train.

Bobby – I have a wood-fired oven to cook the pizza in the truck (actually an old repurposed school bus).

Ken – has this been reviewed by the fire chief?

Bobby and Abbie – no.

Megan – the liability insurance and workers' compensation will be furnished by the applicant.

Ken – do you have to get a peddlers license? We should look at the Harbor Committee's recommendations on how many trucks to allow at the harbor. We need a policy.

Abbie – the permit fee is \$100.00 a month plus water and power. I have reviewed the plans and look forwarding to working with Bobby.

Doug Cole moved to approve the permit application for Bobby Morgan to operate his food truck for the 2018 season and to get his itinerate peddler's' permit. Owen Casas seconded the motion. VOTE: 4 FOR – 0 OPPOSED

n. Vote to execute two quitclaims deeds

Megan – the sewer issue is from many years ago and the lien was never properly discharged. I will go back to 2007 and see if there are any other liens that have not been discharged. The owners are selling the property and need to have this cleared up.

Owen Casas moved to approve the quitclaim deeds on the property at Map 20 Lot 129 under 2010 liens in Book 4317 pages 185 and 186. Douglas Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

o. Set a date for the annual performance review of the Town Manager

Ken – I will be away April 29th to May 7th. I will give you all the forms and the goals that are expected to have been accomplished. I have early May, the 8th, in the late afternoon that I am available.

Owen – we are being asked to rate him on something I know nothing about (regarding employees). We need to put a number on the form?

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Ken – that is the easiest way to do it. I will compile the information and get a copy of the results back to the Board. Rick will do a self evaluation as well.

p. Appointment of the list of Election Clerks as presented by the Town Clerk

Doug Cole moved to approve the appointment of the election clerks as presented by the Town Clerk. Mark Kelley seconded the motion. VOTE: 4 FOR – 0 OPPOSED

q. Northern Border Grant Resolution

Rick – it is a long shot that we will get the grant.

Owen – it would be awesome if we are approved for this grant. Would this be more of an option with the sewer over fiber optic?

Rick – anything will help. He talked about TIF amendments. We submitted a letter of intent a month and a half ago. They now want the approval of the Board. The total cost is about 4 Million dollars.

Doug – is there a reason to not apply for the grant?

Owen – the cost of a new sewer extension is 4 Million, we will get \$500,00 plus user fees. Is it worth it?

Rick – explained the potential of the grant money. There are lots of moving pieces. We have enough capacity to do this.

Doug – if is it a good idea, why not to do it?

Owen – I am worried about the cost to the taxpayers.

Ken - it will only pertain to sewer users.

Owen Casas moved to authorize the Town Manager to apply for the Northern Border Regional Commission 2018 Economic and Infrastructure Development Investment Grant in the amount of \$500,000 to extend municipal sewer along Route 1 and to sign applicable grant application documents. Doug Cole seconded the motion. VOTE – 4 FOR – 0 OPPOSED

VII. WASTEWATER COMMISSIONERS

a. None this meeting

VIII. LIAISON REPORTS

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The Board each gave a report on their committees.

IX. EXECUTIVE SESSION

- a. None this month

X. ADJOURNMENT

Owen Casas moved to adjourn the meeting at 9:54 p.m. Doug Cole seconded the motion. VOTE: 4 FOR – 0 OPPOSED

Respectfully submitted,

LINDA M. GREENLAW
TOWN CLERK as RECORDING SECRETARY