

Approved
Rockport Public Library
Library Committee Meeting, March 16, 2021
Via Zoom
Meeting called to order at 3:30 by Helen Shaw, Chair

Present:

Library Committee: Helen Shaw, Chair; William Chapman, Treasurer; Elizabeth Dailey, Secretary; Stephanie Kumble, and Lee Goss

Library Director: Ben Blackmon

Friends' Liaison:

Select Board Liaison:

Guests:

Announcements/Introductions: Wendy Bush, from Putnam will be attending via Zoom.

Consideration of Agenda: As is

Public Comment:

Prior to our regular meeting, Wendy Bush from Putnam provided an annual update on the current value of the Library endowment. (Please see Addendum A for specific details.)

Reports:

1) Secretary: W. Chapman moved to accept the secretary's report as corrected. Seconded, L. Goss. Approved 4-0, Goss-yes, Dailey-yes, Chapman-yes, Shaw-yes. Kumble, absent.

2) Treasurer: W. Chapman reviewed the treasurer's report, and also reported that a 1st installment of \$25,000 has been received from the Library Foundation. This is a reimbursement for furniture, fixtures, and equipment that was needed for the opening of the library. It remains a goal of the Foundation to provide additional installments (totaling \$100,000). A long-term focus for the Foundation will be fundraising for the library.

It was voted to accept the treasurer's report. Goss-yes, Dailey-yes, Chapman-yes, Shaw-yes, Kumble-yes.

3) Director:

- Building items: Tanks have been installed for radiant floor heating. Bike rack has arrived and will be installed soon. One of the doors is leaking on the main level in the stairwell and Phi will determine whether it is a door or framing issue, and plan a fix. The heat thermostat control is temperamental -too cold or hot and is being evaluated. The stairwell is still problematic in terms of workmanship and Phi is continuing to work with the sub-contractor.
- Volunteers are back in the building.
- B. Blackmon is awaiting clarity on the Governor's reopening plan. Hopefully, there will be an increase in patrons beginning in April or May.
- Programming is still suffering. The library staff is looking at events for smaller groups while events for large groups are still on hold such as guest speakers. The summer reading program will be configured differently to allow for Covid-19 concerns.
- B. Blackmon reported that several Friends members are sorting books, organizing the space, and working on a possible small book sale in May.

4) Warrants(s): W.Chapman moved to pay the January warrant for \$1758.80. Dailey, second. Approved 5-0, Dailey-yes, Chapman-yes, Goss-yes, Shaw-yes, Kumble-yes. W. Chapman moved to pay the February warrant for \$5895.56. Kumble, second. Passed 5-0, Dailey-yes, Chapman-yes, Goss-yes, Shaw-yes, Kumble-yes.

5) Friends:

6) Select Board:

Unfinished and Tabled Business

New Business:

B. Blackmon asked the Library committee to review Guidelines for Art Exhibits at RPL. After a review of the document, a brief discussion ensued about an appeal process for refused art; however, no action was taken. In

the unlikelihood of this happening the Library Director and Town Manager will address any appeal issues. S. Kumble moved to accept the Guidelines for Art Exhibits at the Rockport Public Library. W. Chapman, second. Passed unanimously: Goss-yes, Chapman-yes, Kumble-yes, Dailey-yes, Shaw-yes.

The committee also reviewed the Letter of Intent and Agreement for art installation at the library. A discussion followed concerning fall-out if the agreed upon date for art takedown was not followed. B. Blackmon will wordsmith an addition to the agreement that addresses this concern. W. Chapman moved to approve the Letter of Intent and Agreement with the additional sentence(s). Kumble, second. Approved unanimously: Dailey-yes, Goss-yes, Chapman-yes, Kumble-yes, Shaw-yes.

Adjournment: 5:15 pm

**Respectfully submitted,
Elizabeth Dailey, Secretary**

Next meeting is scheduled for April 20th at 2:30 via Zoom. Please note time.