

Minutes

NAME	ATTEND
Denise Munger, Chair	✓
Michelle Hannan, Vice-Chair	✓
Kim Graffam	✓
Michael Thompson	✓
John Viehman	✓
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	✓
David Cockey, Chair Comp Plan	✓
Orion Thomas	✓



February 10, 2025 – 6:00 p.m.

GCPR – Opera House

Consent Agenda

- a. Select Board Meeting Minutes
 - January 13, 2025

Suggested Motion:

I move to approve Consent Agenda as presented.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						
John Viehman						

Additional Comments:

Action Item


- a. Act on December 9, 2024, Select Board Minutes

Manager's Comments: Action item

These minutes were subsequently removed from the last meeting consent agenda for review of the harbor plan approval motion and approval from their February meeting.

Suggested Motion:

I move approve December 9, 2024, Select Board Minutes as presented. (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair						
Kim Graffam						
Michael Thompson		✓				
John Viehman	✓					

Additional Comments:

Action Item

- b. Act on Committee Application(s):
- Kenneth von Felten – Pathways Committee Alternate

Manager's Comments: Action item

Ken will be here to answer any questions you may have.

Suggested Motion:

I move to approve Kenneth von Felten committee application as a Pathways Committee alternate with term ending in June 2028.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						
John Viehman						

Additional Comments:

Action Item

c. Act on Comprehensive Plan

Manager's Comments: Action item

The Comprehensive Planning Committee made their final vote to recommend this draft of the Comprehensive Plan to the Select Board for consideration of a June 2025 vote. The document is too large to attach to the packet, so I have temporarily uploaded it to the website so it can be shared at the link below. This is not the permanent housing location of this document on the website, this is just a temporary solution to circulate the document. The Comprehensive Planning Committee's Chair will be at the meeting to present the plan to you at a very high level. He will be accompanied by a couple of members as well.

https://rockportmaine.gov/vertical/sites/%7B6F0724F7-400D-4D0B-B299-FF5E21F5B92A%7D/uploads/CompPlan_FINAL_2.5.2025.pdf

The next step for this process is for the Select Board to certify (page 3 of the document) that the document was prepared with the intent of complying with the Growth Management Act, and that this plan includes all applicable required elements of the Maine Comprehensive Plan Review Criteria Rule and is true and accurate. This draft reflects the committee's understanding of the requirements set forth in the provided checklist and packet from the state. Your signature is not an item that has to be done at your February meeting but should be done before the ballot is finalized.

This document is being packaged up to be sent to the State for their review of the document. They will review against the required check list, of which this document was modeled from. A Notice of Completion will be given if their checkboxes are satisfied, and a Notification of Consistency will be provided once they are satisfied with the whole document. Neither will hold up our process to hold a June vote. If some changes are needed, and don't constitute "substantive changes", then a re-certification with the State is not needed. The last item is for a town vote. Once approved, implementation can begin!

Suggested Motion: ~~_____~~ table the Action Item to

I move to ~~certify that this comprehensive plan, was prepared with the intent of complying with the Growth Management Act, (30 M.R.S.A. 4312-4350), that it includes all applicable required elements of the Maine Comprehensive Plan Review Criteria Rule (07-105 CMR 208, and that it is true and accurate as presented. (or amended)~~

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair		✓				
Kim Graffam						
Michael Thompson	✓					
John Viehman						

Discussion Items

a. Ordinance Review Process

Manager's Comments:

Following the Board's discussion at a prior meeting, this is an opportunity to discuss the process of ordinance review undertaken by the Town. For many years, the Town did not employ a professional planner who could undertake ordinance amendments and react to the needs of the community. Instead, the Select Board largely delegated that responsibility to a committee of residents representing a variety of areas developers, engineers, lawyers, architects, and so forth to provide these amendments to the Select Board for their inclusion on a Town ballot.

Now, with a full-time planner for several years and a desire for the Planning Board to serve as a vetting body for land use ordinance changes, the role of the Ordinance Review Committee is in limbo. Given the non-land use ordinance ordinances managed by the Town are so diverse that a standing committee may not represent all of the interests needed, perhaps moving to a model where ordinances requiring significant changes could be delegated to a task force with interest and knowledge in that given area. The catalyst for any of these changes coming from the Board's goal setting meeting following town meeting.

Additional Comments:

will bring an Action Item for March agenda
to address Task Force to develop revised
sewer ordinance + regulations, and retire the
ORC.

Adjourn

Suggested Motion:

I move the Board adjourn the meeting.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Denise Munger, Chair						
Michelle Hannan, Vice-Chair	✓					
Kim Graffam		✓				
Michael Thompson						
John Viehman						